



City of Hudson, Ohio

Meeting Agenda - Final-revised City Council Workshop

Craig A. Shubert, Mayor
William D. Wooldredge, President of Council (At-Large)
Beth A. Bigham, Council Member (Ward 4)
Hamilton DeSaussure, Jr., Council Member (At-Large)
Christopher W. Foster, Council Member (Ward 2)
Katherine R. Schlademan, Council Member (Ward 1)
Skylar J. Sutton, Council Member (Ward 3)
Vacant, Council Member (At-Large)

Jane Howington, City Manager
Matthew J. Vazzana, City Solicitor
R. Todd Hunt, Special Counsel
Elizabeth A. Slagle, Clerk of Council

Tuesday, May 12, 2020

7:30 PM

Via Video-Conference & Live-Stream

1. **Call to Order**

2. **Correspondence and Council Comments**

3. **Discussion Items**

A. **Public Safety Update on COVID-19**

B. [20-0067](#) **COVID-19 Response - Land Development Code Moratoriums and Merchant Support Efforts**

Brief Description: Discussion on possible Land Development Code moratoriums and merchant support efforts.

Attachments: [Memo 5-1-2020 - COVID 19 Response – Merchant Support](#)
[Memo 5-11-2020 - COVID 19 Response - Merchant Support](#)

Legislative History

5/5/20

City Council

item forwarded to the City Council Workshop

- C. [20-0066](#) **Small Business Recovery Proposal**
Brief Description: Council will consider a COVID-19 Small Business Relief Loan Program.
Council has been discussing the plausibility of offering small businesses in Hudson a deferred loan program to assist in re-opening. Based on Council input at last week's workshop, the attached proposal has been modified and is ready for further Council review and consideration.
Attachments: [DRAFT City of Hudson Small Business Relief Loan Program](#)
[Hudson Community Investment Corp. \(HCIC\) Articles of Incorporation](#)
[Current HCIC Members](#)
Legislative History
5/5/20 City Council item forwarded to the City Council Workshop
- D. [20-0068](#) **Federal Railroad Administration (FRA) Quiet Zones Follow-Up Discussion**
Brief Description: Councilman Sutton requested a follow-up to the previous discussion held on March 10, 2020.
Attachments: [Quiet Zone Cost Estimate](#)
4. **Proposed Consent Agenda for May 19, 2020, Council Meeting**
- A. [TMP-4852](#) **A Motion to Acknowledge the Timely Receipt of the April 2020 Monthly Financial Report**
Brief Description: Financial summaries are provided each month for Council's review.
Attachments: [April 2020 Financial Report](#)
- B. [TMP-4723](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE COUNTY OF SUMMIT FOR COOPERATION AND COST SHARING FOR THE RESURFACING OF RAVENNA ROAD BETWEEN OLD MILL ROAD AND THE PORTAGE COUNTY LINE.**
Brief Description: This project is for the resurfacing of Ravenna Road from Old Mill Road to the Portage County Line. Approximately 0.75 miles of this stretch of roadway is within the City of Hudson.
Attachments: [Location Map](#)
- C. [TMP-4834](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ISSUE PAYMENT TO THE LOCKHART CONCRETE COMPANY FOR THE FINAL COSTS ASSOCIATED WITH THE STATE ROUTE 303 SANITARY SEWER AND WATER MAIN PROJECT.**
Brief Description: City staff is requesting final payment be made to the Lockhart Concrete Company for City-approved work by the Contractor for the SR 303 Sanitary and Water Main Improvement Project in 2012.

- D.** [TMP-4832](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH ELECTRIC POWER SYSTEMS FOR MAINTENANCE OF THE EASTSIDE SUBSTATION.**
Brief Description: The Hudson Public Power Division (HPP) has five substations located throughout the city. HPP has these substations on a five-year rotating maintenance schedule, so only one substation at a time is receiving testing and preventative maintenance. In April of 2020, the Public Works Department advertised for competitive bids for the performance of the Preventative Maintenance on the Eastside Substation. As such, Public Works now wishes to award the contract.
Attachments: [Bid Tab Report - Preventative Maintenance and Relay Testing at the Eastside Substation](#)
- E.** [TMP-4761](#) **A RESOLUTION AFFIRMING THE ACCEPTANCE OF A 2019 FIRE DEPARTMENT TRAINING GRANT FROM THE OHIO DEPARTMENT OF COMMERCE DIVISION OF STATE FIRE MARSHAL BY THE CITY OF MANAGER'S DESIGNEE.**
Brief Description: The Hudson Fire Department was awarded a 2019 Fire Department Training Grant in the amount of \$1,800.00 for reimbursement for the completion of approved courses to train four new firefighters to the level of Volunteer Firefighter.
- F.** [TMP-4835](#) **A RESOLUTION AFFIRMING THE APPLICATION SUBMITTED BY THE CITY MANAGER'S DESIGNEE TO THE OHIO DEPARTMENT OF PUBLIC SAFETY FOR AN EMS PRIORITY TRAINING AND EQUIPMENT GRANT ON BEHALF OF HUDSON EMERGENCY MEDICAL SERVICES.**
Executive Summary: The Ohio Department of Public Safety, Division of Emergency Medical Services, provides a grant to assist EMS with purchase of approved training and equipment. Estimated funding is determined in June, based on the amount of funding available for the program. No matching funds are required.

5. Proposed Legislation for May 19, 2020, Council Meeting

- A.** [20-52](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PURCHASE AGREEMENT WITH SOUTHEASTERN EQUIPMENT COMPANY, INC. FOR A CASE WHEEL LOADER AND TO ENTER INTO A LEASE-PURCHASE AGREEMENT WITH KS STATEBANK TO FINANCE SAID PURCHASE.**
Brief Description: This resolution provides for the replacement of an existing wheel loader for use in the Public Works Department.
Attachments: [Permission to Bid 2020](#)
 [Case Wheel Loader](#)
 [Resolution No. 20-52](#)

Resolution No. 20-52 is scheduled for a third reading on May 19, 2020.

Legislative History

4/14/20	City Council Workshop	item forwarded to the City Council
4/21/20	City Council	first reading
4/21/20	City Council	to suspend the rule requiring three readings
4/21/20	City Council	postponed to a date certain to the City Council

4/28/20 City Council Workshop item forwarded to the City Council
 5/5/20 City Council second reading

- B. [TMP-4839](#) AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF \$3,850,000 OF NOTES, IN ANTICIPATION OF THE ISSUANCE OF BONDS, FOR THE PURPOSE OF PAYING COSTS OF ACQUIRING AND INSTALLING EQUIPMENT AS PART OF THE CITY'S MUNICIPAL BROADBAND SERVICES SYSTEM PROJECT.**

Brief Description: This Ordinance authorizes internal borrowing for the installation of the broadband services system (Velocity Broadband). These roll forward the notes issued in 2019 of \$3,850,000 for five months so they mature at the same time as other currently outstanding notes. For cost savings purposes, we plan to roll these notes into one large bond issue in December 2020.

This Ordinance is scheduled for a first reading on May 19, 2020.

- 6. Items to be Added to Future Agendas**
- 7. Executive Session**
- 8. Adjournment**

The mission of the Hudson City Government is to serve, promote and support, in a fiscally responsible manner, an outstanding community that values quality of life, a well-balanced tax base, historic preservation, with a vision to the future, and professionalism in volunteer and public service.