

MEMORANDUM

Date: April 13, 2021

To: Honorable Mayor Shubert and Members of Hudson City Council

Cc: Jane Howington, City Manager

From: Frank J. Comeriato, Jr., Asst. City Manager-Operations, Trent Wash, Asst. PW Director- Golf/Parks/Cemeteries

Re: Park Board Meeting Tennis & Pickle Ball Project Summary

At the direction of City Council, City Staff Trent Wash and Frank Comeriato attended the March 15, 2021 Park Board meeting to discuss the proposed Tennis and Pickleball Courts Complex to be located at the Barlow Farm Park. The purpose of the discussion was to establish the Park Board's position regarding the 2021 estimated project cost and scope and if including a number of features/amenities to the project should be considered taking into consideration that there would be cost implications. The discussion resulted in a better understanding of the project scope and costs.

The Park Board reviewed the proposed project plan and scope and the 2021 itemized cost estimates. The Board determined that they would like to see a number of select features incorporated into the plan, however, they wished to treat other features as "alternates" with regards to the project bidding process understanding that the 2021 cost estimate of \$1.2 Million would increase. As such, they agreed to approach the project as follows:

1. Include the following features in the plan
 - a. Paved parking lot
 - b. Courts and parking lot LED lighting
 - c. Restroom structure

2. Treat the following features as "Alternates" to establish the cost impacts before including in them in the initial plans.
 - a. Practice wall
 - b. Water fountains
 - c. Benches and seating
 - d. Supply shed
 - d. Pavilion structure

Considering Park Board guidance, and with City Council consensus, City staff is prepared to update and solicit the RFP for design services for this project. Design work will include project cost opinion based on revised scope.