



City of Hudson, Ohio

Meeting Minutes - Draft

City Council

David A. Basil, Mayor

Hamilton DeSaussure, Jr., President of Council (At-Large)

Dennis N. Hanink, Council Member (Ward 1)

Alex D. Kelemen, Council Member (Ward 3)

Casey M. Weinstein, Council Member (Ward 2)

J. Daniel Williams, Council Member (At-Large)

William D. Wooldredge, Council Member (At-Large)

Vacant, Council Member (Ward 4)

Jane Howington, City Manager

R. Todd Hunt, City Solicitor

Elizabeth A. Slagle, Clerk of Council

Tuesday, May 3, 2016

7:00 PM

Town Hall

Early start to allow for consideration of Ward 4 Council applications.

1. Call to Order

Mayor Basil called to order the meeting of Hudson City Council at 7:00 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.

2. Roll Call

Present: 6 - Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Mr. Weinstein, Dr. Williams and Mr. Wooldredge

3. Executive Session

A motion was made by Mr. DeSaussure, seconded by Mr. Wooldredge, to enter into executive session to consider applications for the Ward 4 Council position. Mayor Basil recessed the meeting at 7:03 p.m. after the motion carried by the following vote:

Aye: 6 - Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Mr. Weinstein, Dr. Williams and Mr. Wooldredge

Mayor Basil reconvened the meeting at 7:36 p.m.

Staff in Attendance: Ms. Howington, City Manager; Mr. Hunt, City Solicitor; Mrs. Slagle, Clerk of Council; Mr. Comeriato, Assistant City Manager for Operations; Mr. Griffith, Assistant Public Works Superintendent; Mr. Knoblauch, Finance Director; Mr. Leiter, Production Assistant; Ms. Roberts, Communications Manager; Mr. Sheridan, City Engineer; and Mr. Wash, Assistant Public Works Director.

4. Pledge of Allegiance to the Flag

Appointments

Mayor Basil noted that the Council meeting had been previously called to order, and members considered applications for the Ward 4 Council position in executive session. He commented that all applicants were incredibly well-qualified, and their willingness to serve is a testament both to the candidates as individuals and to our community as another example of the incredible volunteer spirit that exists in Hudson. Mr. DeSaussure agreed and said that given the quality of candidates, selection of a new Ward 4 Council representative is not an easy decision.

A motion was made by Mr. DeSaussure, seconded by Mr. Wooldredge, that Beth Bigham, 2284 Herrick Circle, be appointed to serve as the Ward 4 Council representative for an unexpired term ending on December 5, 2017. The motion carried by the following vote:

Aye: 6 - Mr. Hanink, Mr. Kelemen, Mr. Weinstein, Dr. Williams, Mr. Wooldredge and Mr. DeSaussure

Mayor Basil welcomed Mrs. Bigham as a member of Council and said that she will be sworn-in at the next regular Council meeting on May 17, 2016.

5. Approval of the Minutes

- A. [16-0046](#) **MINUTES OF PREVIOUS COUNCIL MEETINGS.**
Executive Summary: Draft minutes of previous meetings are provided for City Council's review and approval.
Attachments: [April 19, 2016 Council Meeting Minutes - DRAFT](#)
[April 26, 2016 Council Workshop Minutes - DRAFT](#)
[April 27, 2016 Special Council Meeting Minutes - DRAFT](#)

There being no changes, the above minutes were approved as submitted.

6. Honorary Resolutions

- A. [16-65](#) **A RESOLUTION HONORING DAVID GRIFFITH FOR TWENTY YEARS OF SERVICE WITH THE CITY OF HUDSON.**
Executive Summary: This Resolution recognizes Dave Griffith, Assistant Public Works Superintendent, for twenty years of service.
Attachments: [Resolution No. 16-65](#)

Mayor Basil read Resolution No. 16-65 in its entirety and thanked Mr. Griffith for his service. Mr. Hanink commented that Mr. Griffith was recently awarded Firefighter of the Year, Ms. Howington recognized Mr. Griffith for his pivotal role as an invaluable team member for Velocity Broadband initiative, and Mayor Basil added that Mr. Griffith had an integral part in the recent Barlow Community Center solar panel installation, and that he has educated firefighters regarding this advanced technology should there be an emergency involving a structure equipped with solar panels.

A motion was made by Mr. DeSaussure, seconded by Mr. Hanink, to pass Resolution No. 16-65. The motion carried by the following vote:

Aye: 6 - Mr. Kelemen, Mr. Weinstein, Dr. Williams, Mr. Wooldredge, Mr. DeSaussure and Mr. Hanink

B. [16-66](#) A RESOLUTION HONORING JEFFREY FULLERTON FOR TWENTY YEARS OF SERVICE WITH THE CITY OF HUDSON.

Executive Summary: This Resolution recognizes Jeff Fullerton, Electric Operations Specialist, for twenty years of service.

Attachments: [Resolution No. 16-66](#)

Mayor Basil read Resolution No. 16-66 in its entirety and expressed appreciation for Mr. Fullerton's dedication and service as a member of the Hudson Public Power team. He said that a copy of Resolution No. 16-66 will be presented to Mr. Fullerton, who was unable to attend the meeting.

A motion was made by Mr. Hanink, seconded by Mr. DeSaussure, to pass Resolution No. 16-66. The motion carried by the following vote:

Aye: 6 - Mr. Weinstein, Dr. Williams, Mr. Wooldredge, Mr. DeSaussure, Mr. Hanink and Mr. Kelemen

7. Public Hearing

A. [16-54](#) AN ORDINANCE ESTABLISHING AN INCENTIVE DISTRICT AND DECLARING IMPROVEMENTS TO PARCELS OF PROPERTY IN THE INCENTIVE DISTRICT TO BE A PUBLIC PURPOSE, DESCRIBING THE PUBLIC IMPROVEMENTS TO BE MADE TO BENEFIT OR SERVE THE INCENTIVE DISTRICT, ESTABLISHING A MUNICIPAL PUBLIC IMPROVEMENT TAX INCREMENT EQUIVALENT FUND FOR THE DEPOSIT OF SERVICE PAYMENTS, APPROVING THE COMPENSATION AGREEMENT WITH HUDSON CITY SCHOOL DISTRICT, AND RELATED AUTHORIZATIONS PURSUANT TO OHIO REVISED CODE SECTIONS 5709.40, 5709.42 AND 5709.43; AND DECLARING AN EMERGENCY.

Executive Summary: This Ordinance sets forth the provisions as approved by City Council at their meeting of February 2, 2016, and will enable the creation of Tax Increment Financing District.

Attachments: [City's Revised Agreement with Schools \(approved by Bd. of Education 4-25-16\)](#)
 [Ordinance No. 16-54](#)
 [Ordinance No. 16-54 \(as revised 5-3-2016\) - comparison](#)

Mayor Basil opened the public hearing for Ordinance No. 16-54 at 7:46 p.m.; and there being no comments, he closed the public hearing at 7:47 p.m.

A public hearing was held for Ordinance No. 16-54.

8. Public Comments

Mrs. Leslie Polott, resident of 2356 Cypress Point Drive and Executive Director of the Hudson Library & Historical Society, commented regarding a draft Request for Qualifications (RFQ) for the Downtown Development Opportunity issued by the City of Hudson. She requested that the City amend the RFQ and remove inclusion of a building and parking lot planned for a parcel owned by the Library. (See statement attached to record copy of these minutes).

Mr. Kelemen asked why the RFQ had not been reviewed by Council, and Ms. Howington explained that the Downtown Roundtable, of which Mrs. Polott is a member, obtained this draft document for review. She explained that the role of the Downtown Roundtable is to act as a sounding board before bringing this and other

matters concerning the Downtown Phase II Project to Council. Mr. Kelemen said that he was not comfortable with this process. Mayor Basil reiterated that this document is still in draft form and will be finalized with Council's approval. Mr. Kelemen also expressed concern that the subject building and parking lot were included in the Comprehensive Plan. Mr. Hunt explained that the Comprehensive Plan does not affect current zoning and takes into consideration all property, public and private. Mr. DeSaussure said that staff is pursuing a process through the Downtown Roundtable to gather ideas and information before bringing a final draft RFQ to Council, at which time it will be made public. Mr. Kelemen expressed concerns regarding the Downtown Roundtable process.

9. Correspondence and Council Comments

Mr. Wooldredge reported that the Economic Growth Board discussed the Community Improvement Corporation (CIC) at their meeting on April 28, 2016, and a future presentation will be scheduled for City Council. Mayor Basil commented that the CIC is a vehicle that the City has utilized in the past but has fallen by the wayside, is now being re-examined and will ultimately prove worthwhile.

On behalf of Safe Routes Hudson, Mr. Kelemen noted that "Bike/Walk to School Day" is scheduled for May 4, 2016, and he asked motorists to be extra vigilant and careful for bicyclists and pedestrians. Mayor Basil urged citizens to exercise extra caution and to watch out for our children, who are our future.

Mr. Weinstein said that he recently participated as a mentor for Hudson Schools' Real Life Language Arts Program, and one of the resulting projects was initiated by Jacob Carson, a student interested in the long-term development of the former Youth Development Center property north of Hines Hill Road. He thanked Jacob for his tenacity and ideas, and he thanked Mr. Comeriato for helping Jacob connect with Summit MetroParks officials to gain a better understanding of plans to develop this property into quality park land.

10. Report of Manager

Ms. Howington noted that Saturday, May 7, 2016, is Community Service Day in Hudson, and she asked citizens to consider helping to beautify our parks and public properties. She also noted that this week is Public Employees Appreciation week, the City will be recognizing employees with a luncheon event on May 4, and she invited elected officials to attend.

11. Appointments

Mr. DeSaussure noted that the City is accepting applications through May 20, 2016, for positions on the Architectural & Historic Board of Review, Park Board and Tree Commission. He urged interested citizens to submit an application. Mayor Basil commented that these positions are wonderful ways for citizens to get involved in the community.

12. Proclamation

A. [16-0047](#)

Special Recognition of "Poppy Days" on May 20-21, 2016

Executive Summary: The American Legion Auxiliary will distribute memorial flowers in Hudson in recognition of the sacrifice made by men and women who served and died for their country during a time of war.

Attachments: [Hyperlink - Legion Family Flower of Remembrance](#)
[Proclamation](#)

Mayor Basil announced that members of the American Legion Auxiliary will distribute poppies at Acme and Discount Drug Mart on May 20th and 21st, in recognition of the sacrifices made by members of the military.

Mayor Basil read this Proclamation in its entirety and declared May 20 and 21, 2016, "Poppy Days" in Hudson.

13. Suspension of the Rules for the Consent Agenda

A motion was made by Mr. DeSaussure, seconded by Mr. Wooldredge, to suspend the rules as provided in Section 220.03 of the Codified Ordinances to allow for passage of items on the Consent Agenda. The motion carried by the following vote:

Aye: 6 - Dr. Williams, Mr. Wooldredge, Mr. DeSaussure, Mr. Hanink, Mr. Kelemen and Mr. Weinstein

Approval of the Consent Agenda

A motion was made by Mr. DeSaussure, seconded by Mr. Wooldredge, to approve the Consent Agenda. The motion carried by the following vote:

Aye: 6 - Mr. Wooldredge, Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Mr. Weinstein and Dr. Williams

A. [16-67](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT FOR THE PURCHASE AND INSTALLATION OF PLAYGROUND SHADE STRUCTURES FOR VETERANS WAY PARK; AND DECLARING AN EMERGENCY.**

Executive Summary: As part of the approved 2016 Parks budget, staff has obtained U.S. Communities Cooperative Pricing for the purchase and installation of shade structures and wishes to proceed with the order and installation of the equipment.

Attachments: [Resolution No. 15-196](#)
[Veterans Way Playground Shade](#)
[Shade Structure](#)
[Resolution No. 16-67](#)

Resolution No. 16-67 was approved on the Consent Agenda.

B. [16-68](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR BIDS AND TO ENTER INTO A CONTRACT FOR THE BARLOW ROAD WIDENING PROJECT (PHASE 1) WITH THE LOWEST AND BEST BIDDER; AND DECLARING AN EMERGENCY.**

Executive Summary: This project consists of widening Barlow Road from Terex Road to Darrow Road (SR 91) (Phase 1). The widening at the Railroad will be completed later in 2016. Phase 2 includes new curbed pavement and improved geometrics at the rail crossing to be bid at a later date.

Attachments: [Resolution No. 16-68](#)

Resolution No. 16-68 was approved on the Consent Agenda.

- C. [16-69](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR BIDS AND TO ENTER INTO A CONTRACT FOR THE 2016 STORM SEWER LINING IMPROVEMENTS WITH THE LOWEST AND BEST BIDDER; AND DECLARING AN EMERGENCY.**
Executive Summary: This project involves the lining of storm sewers along Ogilby Drive, Carriage Hill Drive, Edwards Drive and Stoney Hill Drive.
Attachments: [Resolution No. 16-69](#)

Resolution No. 16-69 was approved on the Consent Agenda.

- D. [16-71](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE OHIO ENVIRONMENTAL PROTECTION AGENCY TO ACCEPT 2016 LITTER MANAGEMENT GRANT FUNDING; AND DECLARING AN EMERGENCY.**
Executive Summary: The Ohio Environmental Protection Agency has accepted the City's request for grant funding of \$2,700 for "Keep America Beautiful" affiliation application and training.
Attachments: [Ohio EPA Award Letter](#)
 [2016 Litter Management Grant Agreement](#)
 [Resolution No. 16-71](#)

Resolution No. 16-71 was approved on the Consent Agenda.

14. Legislation

- A. [16-52](#) **AN ORDINANCE REPEALING ORDINANCE NO. 94-164 AND AMENDING CHAPTER 1066 RELATED TO USE OF THE CITY'S TOWN HALL.**
Executive Summary: Currently City Ordinance No. 94-164 sets rules, regulations and payment rate for the use of the Council Chambers meeting room located on the second floor of the Town Hall facility at 27 East Main Street, Hudson, Ohio. Staff is requesting that this Ordinance be repealed and that discretionary authority be granted to the City Manager and/or his or her designee to determine appropriate use of the Town Hall facility.
Attachments: [Ordinance No. 94-167, adopting rules & regulations for use of Town Hall meeting room](#)
 [Ordinance No. 10-94, authorizing staff to create rules and regulations for Barlow Community Center and revising rates.](#)
 [Ordinance No. 16-52](#)

Mayor Basil read the title of Ordinance No. 16-52, which constituted its third reading.

A motion was made by Mr. Wooldredge, seconded by Mr. DeSaussure, to pass Ordinance No. 16-52. The motion carried by the following vote:

Aye: 6 - Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Mr. Weinstein, Dr. Williams and Mr. Wooldredge

- B. [16-53](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PURCHASE AGREEMENT WITH WINDSTREAM WESTERN RESERVE, LLC TO ACQUIRE APPROXIMATELY 4.0128 ACRES OF REAL PROPERTY LOCATED NEAR THE SOUTHWEST CORNER OF OWEN BROWN STREET AND MORSE ROAD IN THE CITY OF HUDSON FOR PUBLIC PURPOSES; AND DECLARING AN EMERGENCY.**

Executive Summary: As outlined in the 2015 Comprehensive Plan, acquisition of the Windstream Property will enable the City to proceed with the planned Downtown Redevelopment Phase II Project.

Attachments: [Windstream Property: Boundary Survey, Lot Split & Consolidation Resolution No. 16-53](#)

Mayor Basil read the title of Resolution No. 16-53, which constituted its third reading.

A motion was made by Mr. Wooldredge, seconded by Mr. DeSaussure, to pass Resolution No. 16-53. The motion carried by the following vote:

Aye: 6 - Mr. Hanink, Mr. Kelemen, Mr. Weinstein, Dr. Williams, Mr. Wooldredge and Mr. DeSaussure

- C. [16-54](#) **AN ORDINANCE ESTABLISHING AN INCENTIVE DISTRICT AND DECLARING IMPROVEMENTS TO PARCELS OF PROPERTY IN THE INCENTIVE DISTRICT TO BE A PUBLIC PURPOSE, DESCRIBING THE PUBLIC IMPROVEMENTS TO BE MADE TO BENEFIT OR SERVE THE INCENTIVE DISTRICT, ESTABLISHING A MUNICIPAL PUBLIC IMPROVEMENT TAX INCREMENT EQUIVALENT FUND FOR THE DEPOSIT OF SERVICE PAYMENTS, APPROVING THE COMPENSATION AGREEMENT WITH HUDSON CITY SCHOOL DISTRICT, AND RELATED AUTHORIZATIONS PURSUANT TO OHIO REVISED CODE SECTIONS 5709.40, 5709.42 AND 5709.43; AND DECLARING AN EMERGENCY.**

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[Ordinance No. 16-54 \(as revised 5-3-2016\) - comparison](#)

Mayor Basil read the title of Ordinance No. 16-54, which constituted its third reading.

Mr. Kelemen thanked the Board of Education for their cooperation, and he looked forward to working with them on the Downtown Phase II Project. Mayor Basil said, to quote Mr. Herman, "The mark of collaboration is not when things are easy, it is when we find common ground to move forward together and learn to overcome what might have initially appeared to be some slight differences." In that spirit, Mayor Basil also thanked the Board of Education and looked forward to working together. Mr. Wooldredge said that he was pleased with the collaborative efforts and glad that this tremendous project will finally be moving forward.

A motion was made by Mr. Wooldredge, seconded by Dr. Williams, to pass Ordinance No. 16-54. The motion carried by the following vote:

Aye: 6 - Mr. Kelemen, Mr. Weinstein, Dr. Williams, Mr. Wooldredge, Mr. DeSaussure and Mr. Hanink

- D. [16-56](#) **AN ORDINANCE AMENDING SUBSECTION (b) OF SECTION 452.13 “PROHIBITED PARKING IN DESIGNATED PLACES,” AND SECTION 410.11 “SCHEDULE XI - PARKING PROHIBITED DURING CERTAIN HOURS IN DESIGNATED PLACES,” OF THE TRAFFIC CODE; AND DECLARING AN EMERGENCY.**

Executive Summary: This legislation will limit the hours vehicles may park in public parking facilities. Such facilities include all public parking areas owned and/or operated by the City of Hudson. There is currently no limit to the amount of time a vehicle can park in or on a public parking facility. Staff wishes Council to approve this legislation to allow for parking enforcement in designated public parking areas.

Attachments: [Ordinance No. 16-56](#)

Mayor Basil read the title of Ordinance No. 16-56, which constituted its third reading.

A motion was made by Mr. DeSaussure, seconded by Mr. Wooldredge, to pass Ordinance No. 16-56. The motion carried by the following vote:

Aye: 6 - Mr. Weinstein, Dr. Williams, Mr. Wooldredge, Mr. DeSaussure, Mr. Hanink and Mr. Kelemen

- E. [16-58](#) **A RESOLUTION DECLARING THE INTENT TO INTRODUCE AN ORDINANCE ON JUNE 23, 2016, AUTHORIZING THE PLACEMENT OF A NOVEMBER 2016 BALLOT ISSUE TO HUDSON VOTERS FOR THE PURPOSE OF FUNDING INFRASTRUCTURE AND CONNECTIVITY THROUGH THE REDUCTION OF THE CURRENT INCOME TAX CREDIT BY TWENTY FIVE PERCENT (25%) AND SEEKING PUBLIC INPUT ON THIS ISSUE.**

Executive Summary: This Resolution is being introduced at Council’s request.

Attachments: [Tax Credit Reduction Presentation 4-26-2016](#)

[Resolution No. 16-58](#)

[Frequently Asked Questions - DRAFT - discussed May 10, 2016](#)

Mayor Basil said that Council continues to look for and encourage feedback from and dialogue with citizens regarding Resolution No. 16-58 as it considers whether or not to move forward with placing an issue on the November 2016 ballot. He encouraged interested citizens to contact elected officials or administrative staff with questions, comments or concerns. Ms. Howington said that staff will report to Council regarding questions raised during the first public forum at the workshop on May 10, 2016, and a second public forum is scheduled in June.

Mr. DeSaussure questioned why Mayor Basil did not call for a vote on Resolution No. 16-58. Mayor Basil suggested that Council leave this item open, pending additional public comment, and there was consensus among Council members to do so.

Mayor Basil read the title of Resolution No. 16-58, which constituted its third reading.

F. [16-70](#) **AN ORDINANCE REPEALING CODIFIED ORDINANCE CHAPTER 1070, “ELLSWORTH MEADOWS GOLF ADVISORY BOARD”, EFFECTIVE DECEMBER 31, 2016.**

Executive Summary: As a result of constructive discussions with regards to the parks and the golf course operations at the March 21, 2016 special City Council workshop, staff has attached the current Ordinance laying out the purpose and structure of the Golf Advisory Board for your review. Based on the meeting discussion points, staff has brought forth a recommendation moving forward as we merge the Golf Course under the scope of the Parks.

Attachments: [Codified Ordinances, Chapter 1070, Golf Advisory Board Ordinance No. 16-70](#)

Mr. Kelemen asked for discussion of this item at a workshop, including input from members of the Golf Advisory Board. Ms. Howington said that the Board will discuss Ordinance No. 16-70 at their June meeting and will provide a recommendation to City Council.

Mayor Basil read the title of Ordinance No. 16-70, which constituted its first reading.

15. Adjournment

There being no further business, Mayor Basil adjourned the Council meeting at 8:19 p.m.

David A. Basil, Mayor

Elizabeth Slagle, Clerk of Council

Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.03(d), Rules.