



City of Hudson, Ohio

Meeting Minutes - Draft

City Council

Craig A. Shubert, Mayor

William D. Wooldredge, President of Council (At-Large)

Beth A. Bigham, Council Member (Ward 4)

Hamilton DeSaussure, Jr., Council Member (At-Large)

Christopher W. Foster, Council Member (Ward 2)

Nicole V. Kowalski, Council Member (At-Large)

Katherine R. Schlademan, Council Member (Ward 1)

Skylar J. Sutton, Council Member (Ward 3)

Jane Howington, City Manager

Matthew J. Vazzana, City Solicitor

R. Todd Hunt, Special Counsel

Elizabeth A. Slagle, Clerk of Council

Tuesday, May 4, 2021

7:30 PM

Town Hall
27 East Main Street

1. Call to Order

In the absence of Mayor Shubert, President of Council Wooldredge called to order the meeting of Hudson City Council at 7:30 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.

Mr. Wooldredge explained that he would administer the meeting, while Mayor Shubert attends to wife, who is undergoing cancer treatment. He also reported the tragic death of Kristopher Roukey, a Hudson resident and Lyft driver, who was shot in Akron on Sunday. Observing a moment of silence, he asked all to keep them and their families in thought and prayer.

2. Pledge of Allegiance to the Flag

3. Roll Call

Present: 7 - Mrs. Bigham, Mr. DeSaussure, Mr. Foster, Mrs. Kowalski, Ms. Schlademan, Mr. Sutton and Mr. Wooldredge

Staff in Attendance: Ms. Howington, City Manager; Mr. Vazzana, City Solicitor; Mrs. Slagle, Clerk of Council; Mr. Comeriato, Assistant City Manager - Operations; Mr. Hannan, Community Development Director; Mr. Knoblauch, Assistant City Manager - Financial/Special Projects; Mr. Kosco, City Engineer; Mr. Leedham, Innovation & Technology Director; Mr. Leiter, Production Assistant; and Mr. Sheridan, Assistant City Manager - Professional Services.

4. Approval of the Minutes

A. [21-0035](#) Minutes of Previous Council Meetings

Brief Description: Draft minutes of previous meetings are provided for City Council's review and approval.

Attachments: [April 20, 2021 Meeting Minutes - DRAFT](#)

[April 27, 2021 Council Workshop Minutes - DRAFT](#)

There being no changes, the above minutes were approved as submitted.

5. Honorary Resolution

A. [21-48](#) A RESOLUTION RECOGNIZING E. LESLIE POLOTT FOR HER SERVICE TO THE HUDSON COMMUNITY.

Brief Description: This Resolution recognizes E. Leslie Polott, Executive Director of the Hudson Library & Historical Society, for 25 years of service to the Hudson community.

Attachments: [Resolution No. 21-48](#)

Mr. Wooldredge read Resolution No. 21-48 in its entirety, recognizing Ms. Polott for her service to the Hudson community in her role as Executive Director of the Hudson Library & Historical Society since May 1, 1996.

Mr. Basil Musnuff, Library Board President, accepted the Resolution on behalf of Ms. Polott and thanked Council on behalf of the Board of Directors and Library staff. He noted that it is a testament to Leslie's dedication that she was not present to receive it in person, as she was overseeing the closure of the Election Day polling station at the Library this evening.

A motion was made by Mr. DeSaussure, seconded by Mrs. Kowalski, to pass Resolution No. 21-48. Mr. Wooldredge announced its passage after the motion carried by the following vote:

Aye: 7 - Mrs. Bigham, Mr. DeSaussure, Mr. Foster, Mrs. Kowalski, Ms. Schlademan, Mr. Sutton and Mr. Wooldredge

6. Proclamations

A. [21-0033](#) Special Acknowledgement of Public Service Recognition Week: May 2 - 8, 2021

Brief Description: This Proclamation acknowledges the first full week of May as "Public Service Recognition Week" in Hudson, Ohio, in honor of public employees who serve at all levels of government.

Attachments: [Proclamation](#)

Ms. Howington accepted this Proclamation on behalf of the City's employees. She acknowledged that City staff has been especially responsive during the pandemic to provide needed services to the community.

On behalf of Mayor Shubert, Mr. Wooldredge read this Proclamation in its entirety, recognizing Public Service Week during May 2-8, 2021, in honor of public employees who

serve at all levels of government, and he acknowledged the tireless efforts of the City's employees.

B. [21-0034](#)

Special Recognition of Poppy Days: May 21 - 22, 2021

Brief Description: The American Legion Auxiliary will distribute memorial flowers in Hudson during Poppy Days, in recognition of the sacrifices made by men and women who served and died for their country during a time of war. Barbara Mansfield will accept this Proclamation on behalf of the American Legion Auxiliary, Lee Bishop Post 464.

Attachments: [Hyperlink - The American Legion Website](#)
[In Flanders Fields and The Poppy Story](#)
[Proclamation](#)

Mrs. Cindy Suchan-Rothgery and Mrs. Barbara Mansfield, accepted the Proclamation on behalf of American Legion Auxiliary, Lee Bishop Post, and explained that they will distribute memorial flowers during Poppy Days in recognition of the sacrifices made by men and women who served and died for their country during a time of war.

On behalf of Mayor Shubert, Mr. Wooldredge read this Proclamation in its entirety, recognizing May 21-22, 2021, as Poppy Days.

7. Public Comments

Mrs. Slagle reported that Council received emails from 8 residents since their last meeting concerning the proposed Dog Park at Colony Park, and she summarized the comments in support of and against this project (emails are attached to record copy of these minutes).

8. Correspondence and Council Comments

Mr. Foster expressed concerns that the sign is not illuminating when trains are stopped on the railroad tracks on Hines Hill Road, and he asked that Council discuss possible long-term solutions at a future workshop.

Mr. Foster also expressed concerns regarding traffic and pedestrian safety. Target areas of concern were identified. Staff explained that special virtual workshops will be scheduled to collect citizen input regarding problem intersections prior to sending out a Request for Proposals for a Consultant.

Mr. Wooldredge asked that a grade separation project be considered by Council for the Hines Hill railroad crossing.

Mrs. Kowalski asked that the Winterberry Drive/Middleton Road intersection also be reviewed for reduced visibility and pedestrian safety issues. She also asked that water fountains be included in the bid for the Pickle Ball/Tennis Courts Project, instead of being listed as an alternate item. She announced that she will hold a virtual Open Forum on Thursday, May 20, from 7:00 p.m. to 8:30 p.m. A link to join the event will be provided with online registration.

Mr. Wooldredge inquired if Council will have an opportunity to address any concerns regarding the design of the Pickle Ball/Tennis Courts Project, and Ms. Howington confirmed that Council will review this project with the award of the construction contract at a future meeting.

Ms. Schlademan provided a summary of topics considered at the last Environmental Awareness Committee meeting, including a number of upcoming special events, mowing of public properties, recycling best practices, and the Prairie State Energy Contract.

9. Report of Manager

Ms. Howington reported that the City's board and commission meetings will be moving back to open in-person meetings by the end of June.

Mr. Sheridan provided an overview of the following:

- The annual Council Road Tour is scheduled for May 22, with follow-up discussion planned at an upcoming workshop.
- A summary of approximately 50 capital projects currently underway, including roads, sidewalks and water projects, traffic studies, and quiet zones. Full details of the Asphalt Resurfacing Program are available online.

10. Discussion Items

A. [21-0037](#) **No Turn on Red Sign(s) at Library St. and State Route 303 intersection.**

Brief Description: Discussion of the installation of No Turn on Red Signs at Library St. and SR 303 intersection.

Attachments: [No Turn on Red - Recommendation for SR 303/Library St \(5-3-21\)](#)

Staff reviewed an engineering recommendation to install No Turn on Red signs at the Library Street/State Route 303 intersection and in the plaza exit/entrance across from the intersection. Council discussion followed. With installation of adaptive signals, pedestrians can be given a lead time at intersections before cars get the green light. In the interest of improving public safety, there was consensus among Council members to direct staff to install No Turn on Red signs at the Library Street/State Route 3030 intersection as a temporary measure. This intersection will be monitored after the signs are installed, and a formal Ordinance to amend the City's Traffic Code will follow at a later date.

This matter was discussed and filed

B. [21-0036](#) **Letter from American Fireworks Regarding a Land Development Code Text Amendment**

Brief Description: The City has received a letter from Mr. Roberto Sorgi of American Fireworks asking whether the City would consider amending the Land Development Code.

Attachments: [American Fireworks Letter 4.23.21](#)
[Status Update / Notice to Neighbors 4.23.21](#)

Ms. Howington explained that the City received a letter from Mr. Roberto Sorgi of American Fireworks, requesting that the City consider amending the Land Development Code to allow for conforming use of the company property at 7041 Darrow Road, which is currently deemed a pre-existing nonconforming use. Council contemplated referring this matter to the Planning Commission for review but instead voted that the property owner should make a formal application to the Planning Commission, which would review the matter and make a recommendation to Council, pursuant to the normal process.

A motion was made by Mrs. Kowalski, seconded by Mr. Sutton, to request that the City's Planning Commission study whether the City should initiate an amendment to the Land Development Code consistent with the letter received from American Fireworks. The motion failed by the following vote:

Aye: 3 - Ms. Schlademan, Mr. Sutton and Mr. Wooldredge

Nay: 4 - Mr. DeSaussure, Mr. Foster, Mrs. Kowalski and Mrs. Bigham

11. Appointments

Mr. Wooldredge announced that the City is currently accepting applications for openings on the Park Board and Tree Commission. He asked that interested residents submit an application by May 20, 2021.

He also recognized the following individuals and thanked them for their service on the Architectural & Historic Board of Review: Christopher Bach, James Grant, and Arthur Morris.

12. Suspension of the Rules for the Consent Agenda

A motion was made by Mr. Foster, seconded by Mr. DeSaussure, to suspend the rule requiring three readings to allow for passage of legislation on the Consent Agenda. The motion carried by the following vote:

Aye: 7 - Mr. Foster, Mrs. Kowalski, Ms. Schlademan, Mr. Sutton, Mr. Wooldredge, Mrs. Bigham and Mr. DeSaussure

Approval of the Consent Agenda

A motion was made by Mr. DeSaussure, seconded by Mr. Foster, to approve the Consent Agenda. The motion carried by the following vote:

Aye: 7 - Mrs. Kowalski, Ms. Schlademan, Mr. Sutton, Mr. Wooldredge, Mrs. Bigham, Mr. DeSaussure and Mr. Foster

A. [21-49](#)

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR COMPETITIVE BIDS AND TO ENTER INTO A CONTRACT FOR THE WINDSOR ROAD CULVERT REPLACEMENT PROJECT.

Brief Description: The Windsor Road Culvert Repair Project will involve the removal and replacement of an existing corrugated metal culvert that is failing under the roadway and causing settlement of the pavement. The culvert is located within the right-of-way south of homes #6859 and #6878 Windsor Road in the East Hudson Hills Subdivision.

Attachments: [Windsor Rd Culvert Location Map](#)
[Resolution No. 21-49](#)

Resolution No. 21-49 was passed on the Consent Agenda.

B. [21-50](#)

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR COMPETITIVE BIDS AND TO ENTER INTO A CONTRACT FOR THE 2021 GUARDRAIL REPLACEMENT PROGRAM PROJECT.

Brief Description: This project consists of the replacement of guardrail in various locations throughout the City in 2021.

Attachments: [Resolution No. 21-50](#)

Resolution No. 21-50 was passed on the Consent Agenda.

- C. [21-51](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR COMPETITIVE BIDS AND TO ENTER INTO A CONTRACT FOR THE COLONY PARK TRUNK STORM SEWER REPLACEMENT PROJECT.**
Brief Description: The Colony Park Trunk Storm Sewer Replacement Project will involve the removal and replacement of an existing, 36” and 42” diameter corrugated metal storm sewer that is failing under the asphalt parking lot at the park.
Attachments: [Location Map](#)
 [Resolution No. 21-51](#)

Resolution No. 21-51 was passed on the Consent Agenda.

- D. [21-52](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO PURCHASE ONE LEAF VACUUM TRAILER FROM BEST EQUIPMENT CO., INC. AND TO ENTER INTO A RELATED LEASE-PURCHASE AGREEMENT WITH TCF EQUIPMENT FINANCE TO FINANCE THE PURCHASE OF THE SAME FOR USE BY THE DEPARTMENT OF PUBLIC WORKS.**
Brief Description: This resolution provides for the purchase and financing of one replacement leaf vacuum trailer for use in the Public Works Department.
Attachments: [Resolution No. 20-162 Authorizing 2021 Advertisement for Bids \(12-15-2020\)](#)
 [Resolution No. 21-52](#)

Resolution No. 21-52 was passed on the Consent Agenda.

- E. [21-53](#) **A RESOLUTION TO APPROVE THEN AND NOW CERTIFICATES FOR PURCHASES MADE; AND DECLARING AN EMERGENCY.**
Brief Description: Council authorization is required for payment of the invoices shown on this Resolution, each in excess of \$3,000, for which commitments were made before Purchase Orders were generated.
Attachments: [Resolution No. 21-53](#)

Resolution No. 21-53 was passed on the Consent Agenda.

13. Legislation

- A. [21-23](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO SOLICIT REQUESTS FOR PROPOSALS FOR THE DESIGN OF A TENNIS AND PICKLE BALL COMPLEX AT BARLOW FARM PARK.**

Brief Description: This Resolution allows the Public Works Department to advertise for RFPs for the design of a tennis and pickle ball complex at Barlow Farm Park.

Attachments: [Tennis Pickleball Eng. Est. 2-19-21](#)
[Tennis and Pickelball Courts - RFP](#)
[Preliminary Drawing - Tennis and Pickleball Complex 3-1-2021](#)
[Park Board Tennis & Pickleball Summary 2021 \(4-13-2021\)](#)
[Resolution No. 21-23](#)

Mr. Wooldredge read the title of Resolution No. 21-23, which constituted its second reading.

- B. [21-36](#) **A RESOLUTION ADOPTING IN CONCEPT THE CITY PARKS MASTER PLAN DATED DECEMBER 2020.**
- Brief Description:*** This resolution adopts in concept the City Parks Master Plan dated December 2020, as presented and discussed with the Park Board at the City Council Workshop on January 26, 2021.

Attachments: [Hudson Parks Master Plan 12-16-20 \(as proposed\)](#)
[Park Bd. Letter - Joint Mtg. with Council on 1-26-21](#)
[Resolution No. 21-36 \(as introduced 4-6-2021\)](#)
[Resolution No. 21-36 \(as amended 5-4-2021\)](#)

Mr. Wooldredge read the title of Resolution No. 21-36, which constituted its third reading.

Council members discussed the merits of removing the following from the Parks Master Plan: the Park Board's representation on the City's Connectivity Committee and on the Comprehensive Plan Update Committee.

A main motion was made by Mr. DeSaussure, seconded by Ms. Schlademan, to pass Resolution No. 21-36.

A subsidiary motion was made by Mr. Sutton, seconded by Mr. Foster, to amend the City Parks Master Plan, dated December 2020, to remove the following action items: 1.) on page 56, Park Board Membership on Hudson Connectivity Committee, and 2.) on page 57, Park Board Representation on Hudson Comprehensive Plan Update Committee. The motion to amend the proposed Parks Master Plan for adoption in concept with Resolution No. 21-36 carried by the following vote:

Aye: 4 - Mr. Sutton, Mr. Wooldredge, Mrs. Bigham and Mr. Foster

Nay: 3 - Ms. Schlademan, Mr. DeSaussure and Mrs. Kowalski

[21-36](#)

A RESOLUTION AMENDING THE PROPOSED CITY PARKS MASTER PLAN DATED DECEMBER 2020 AND ADOPTING IN CONCEPT THE AMENDED PLAN. (As Amended 5-4-2021)

Brief Description: This Resolution, as amended, adopts the proposed Parks Master Plan in concept with the condition that the final version of the Plan will be revised and amended to be consistent with the revisions outlined in the recitals of the Resolution.

Attachments: [Hudson Parks Master Plan 12-16-20 \(as proposed\)](#)
[Park Bd. Letter - Joint Mtg. with Council on 1-26-21](#)
[Resolution No. 21-36 \(as introduced 4-6-2021\)](#)
[Resolution No. 21-36 \(as amended 5-4-2021\)](#)

Mr. Wooldredge declared Resolution No. 21-36, as amended, passed after the main motion carried by the following vote:

Aye: 7 - Mr. Sutton, Mr. Wooldredge, Mrs. Bigham, Mr. DeSaussure, Mr. Foster, Mrs. Kowalski and Ms. Schlademan

C. [21-47](#)

AN ORDINANCE AMENDING CODIFIED ORDINANCE SECTIONS 220.03, 220.08, 222.03, 276.01, 284.01, 284.02, 286.02, AND 288.02 TO IMPLEMENT CERTAIN AMENDMENTS TO THE CHARTER OF THE CITY OF HUDSON.

Brief Description: This Ordinance includes proposed amendments to the Codified Ordinances reflecting Charter amendments approved by voters. It does not include proposed amendments pursuant to Charter language related to the City's Planning and Zoning Code (Land Development Code), as these are addressed in a separate Ordinance.

Attachments: [Current Charter Sections with Suggested Code Amendments](#)
[Ordinance No. 21-47](#)

Mr. Wooldredge read the title of Ordinance No. 21-47, which constituted its second reading.

D. [21-54](#)

AN ORDINANCE AMENDING PART TWELVE OF THE CODIFIED ORDINANCES OF HUDSON TO AMEND SECTIONS 1205.10(a), 1205.10(d), 1205.10(e), AND 1206.01 TO PERMIT SINGLE FAMILY ATTACHED DWELLINGS, TOWNHOMES, AND PLANNED DEVELOPMENTS AS ALLOWED USES WITHIN THE DISTRICT 7 OFFICE OVERLAY ZONE.

Brief Description: Consideration of proposed Land Development Code Text Amendment to amend the City's Land Development Code, Section 1205.10, District 7: Outer Village Commercial Corridor and Office Overlay Zone, and Section 1206.01, Table of Permitted and Conditional Uses by Zone District, to permit single family attached dwellings, townhomes, and planned developments as allowed uses within the District 7 Office Overlay.

Attachments: [Draft Text Amendment](#)
[PC Recommendation D7 overlay LDC Text Amendment \(4-12-2021\)](#)
[PC Staff Report - April 12th Meeting](#)
[PC Staff Report - March 8th Meeting](#)
[Public hearing letters from residents \(Planning Commission 4-12-2021\)](#)
[Notice of Public Hearing \(Council 6-1-2021\)](#)
[Ordinance No. 21-54](#)

Mr. Wooldredge read the title of Ordinance No. 21-54, which constituted its first reading.

14. Public Comments

None.

15. Adjournment

There being no further business, Mayor Shubert adjourned the Council meeting at 8:49 p.m.

William D. Wooldredge, President of Council

Elizabeth Slagle, Clerk of Council

Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.03(d), Rules.