

City of Hudson  
Equipment Needs Assessment Recommendation  
MSC

			2016 Current	ComDoc NEW Equipment Proposal		Ricoh NEW Equipment Proposal	
Department	Current Equipment	Current Vendor	Lease Equipment	MSC NEW Equipment	Annual Lease	MSC NEW Equipment	Annual Lease
Administration	Ricoh MOC5000 service agreement	RICOH USA INC	\$1,560.00	Xerox 6655		Mpc2004 (\$87.60/month)	\$1,051.20
Administration/Finance	Konica 283 service agreement	US BANK	\$1,200.00	do not renew		do not renew	
Finance	Xerox WorkCentre 3615 MIE68		\$1,482.00	Xerox 6655		Mp305spf (\$33.80/month)	\$405.60
Community Development	Ricoh MPC5503	WELLS FARGO	\$3,460.00	Xerox 7855		MPC4504 (\$147/month)	\$1,764.00
Engineering	Konica BizHub C284 service agreement	KONICA MINOLTA	\$2,600.00	Xerox 7855		MPC4504 (\$147/month)	\$1,764.00
Clerk of Council	Xerox 3635MSP/X copier lease	COMDOC LEASING	\$1,150.00	do not renew		do not renew	
Council (TH, Finance)	Sharp Lease - CANCELLED	COMDOC LEASING	\$2,725.00	cancelled		cancelled	
				MSC Lease: \$580/mo	\$6,960.00		
MSC Totals			\$14,177.00		\$6,960.00		\$4,984.80
		Current MSC Leases:	\$14,177.00	ComDoc NEW Annual lease:	\$6,960.00	Ricoh Annual Lease:	\$4,984.80
		5yr lease total:	\$70,885.00	5yr lease total:	\$34,800.00	5yr lease total:	\$24,924.00
				Annual Savings	\$7,217.00	Annual Savings	\$9,192.20
				ComDoc 5yr Savings	\$36,085.00	Ricoh 5yr Savings:	\$45,961.00

**City of Hudson  
Equipment Needs Assessment Recommendation  
MSC and PW**

[illegible]

**City of Hudson  
Equipment Needs Assessment Recommendation  
All City Departments**

			2016 Current	ComDoc New & CPO Equipment Proposal			Ricoh NEW Equipment Proposal		
Department	Current Equipment	Current Vendor	Lease Equipment	New Equipment for MSC & PW (Admin, Fleet, Streets), all other equip is CPO	Annual Lease	SAVINGS compared to 2016 Current	New Equipment	Annual NEW Lease	SAVINGS compared to 2016 Current
Administration	Ricoh MOC5000 service agreement	RICOH USA INC	\$1,560.00	Xerox 6655			Mpc2004 (\$87.60/month)	\$1,051.20	
Administration/Finance	Konica 283 service agreement	US BANK	\$1,200.00	do not renew			do not renew		
Finance	Xerox WorkCentre 3615 MIE68		\$1,482.00	Xerox 6655			Mp305spf (\$33.80/month)	\$405.60	
Community Development	Ricoh MPC5503	WELLS FARGO	\$3,460.00	Xerox 7855			MPC4504 (\$147/month)	\$1,764.00	
Engineering	Konica BizHub C284 service agreement	KONICA MINOLTA	\$2,600.00	Xerox 7855			MPC4504 (\$147/month)	\$1,764.00	
Clerk of Council	Xerox 3635MSP/X copier lease	COMDOC LEASING	\$1,150.00	do not renew			do not renew		
Council (TH, Finance)	Sharp Lease - CANCELLED	COMDOC LEASING	\$2,725.00	cancelled			cancelled		
				MSC Lease: \$580/mo	\$6,960.00				
MSC Total			\$14,177.00		\$6,960.00	\$7,217.00		\$4,984.80	\$9,192.20
Public Works-Admin/Fleet	Xerox 7530, 3300, 6400 lease (3 units)	COMDOC LEASING	\$7,200.00	Xerox 7845 & Xerox 6655			Mpc2004 (\$87.60/month)	\$1,051.20	
Public Works-Street Maint	Lanier LD528 service agreement (MT Tech)-Ricoh	MT BUSINESS TECHNOLOGIES, INC.	\$1,366.20	Xerox 6655			Mpc2004 (\$87.60/month)	\$1,051.20	
				PW Lease: \$325/mo	\$3,900.00				
PW Georgetown Total			\$8,566.20		\$3,900.00			\$2,102.40	
Parks (Hudson Springs)	Xerox 6180 lease - CANCEL	COMDOC LEASING	\$1,800.00	Used, Serviced-HP LaserJet M225 (\$4.24/mo)	\$50.88		NEW Mpc306 (\$43.80/month)	\$525.60	
Cemetery (401 N Main)	Xerox 6605 lease - CANCEL	COMDOC LEASING	\$600.00	Used, Serviced-HP LaserJet M477 (\$6.44/mo)	\$77.28		NEW Mpc306 (\$43.80/month)	\$525.60	
Golf - do not replace	equipment is owned	do not replace		equipment is owned			equipment is owned		
Water (SR 303)	Xerox 6605 service agreement - CANCEL	COMDOC LEASING	\$1,400.00	Used, Serviced-HP LaserJet M477 (\$15.77/mo)	\$189.24		NEW Mpc306 (\$43.80/month)	\$525.60	
Electric - do not replace	equipment is owned	do not replace		equipment is owned			equipment is owned		
Cable (Hudson HS)	Xerox 7125 lease - CANCEL	COMDOC LEASING	\$1,640.00	Used, Serviced-HP LaserJet M477 (\$24.50/mo)	\$294.00		NEW Mpc2004 (\$87.60/month)	\$1,051.20	
Other PW Departments			\$5,440.00		\$611.40			\$2,628.00	
TOTAL PW			\$14,006.20		\$4,511.40	\$9,494.80		\$4,730.40	\$9,275.80
E M S - not at this time	Konica BizHub C284E lease (US Bank), 2016	US BANK	\$1,944.00	lease to own	\$1,944.00		lease to own	\$1,944.00	
FIRE - not at this time	Konica BizHub C284E lease (US Bank), 2016	US BANK	\$1,944.00	lease to own	\$1,944.00		lease to own	\$1,944.00	
EMS/Fire Totals			\$3,888.00		\$3,888.00		Konica lease to own	\$3,888.00	
POLICE-not at this time	Konica BizHub C554 lease (lease to own)	US BANK	\$2,748.00	lease to own	\$2,748.00		lease to own	\$2,748.00	
Police Totals			\$2,748.00		\$2,748.00		Konica lease to own	\$2,748.00	
SAFETY FORCES TOTAL			\$6,636.00		\$6,636.00	\$0.00		\$6,636.00	\$0.00
				Safety Forces Lease	\$6,636.00		Safety Forces Lease	\$6,636.00	
				ComDoc NEW & CPO Annual lease:	\$11,471.40		Ricoh NEW Annual Lease:	\$9,715.20	
		Current City lease totals:	\$34,819.20	ComDoc & Safety Forces lease:	\$18,107.40	\$16,711.80	Ricoh & Safety Forces lease:	\$16,351.20	\$18,468.00
		5yr lease totals:	\$174,096.00	5yr lease total:	\$90,537.00	\$83,559.00	Annual Savings:	\$81,756.00	\$92,340.00