



# City of Hudson, Ohio

## Meeting Minutes - Draft

### City Council

*David A. Basil, Mayor*

*Hamilton DeSaussure, Jr., President of Council (At-Large)*

*Beth A. Bigham, Council Member (Ward 4)*

*Dennis N. Hanink, Council Member (Ward 1)*

*Alex D. Kelemen, Council Member (Ward 3)*

*Casey M. Weinstein, Council Member (Ward 2)*

*J. Daniel Williams, Council Member (At-Large)*

*William D. Wooldredge, Council Member (At-Large)*

*Jane Howington, City Manager*

*R. Todd Hunt, City Solicitor*

*Elizabeth A. Slagle, Clerk of Council*

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Tuesday, October 18, 2016

6:30 PM

Town Hall

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#### 1. Call to Order

Mayor Basil called to order the meeting of Hudson City Council at 6:30 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.

#### 2. Roll Call

**Present:** 6 - Mrs. Bigham, Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Dr. Williams and Mr. Wooldredge

**Absent:** 1 - Mr. Weinstein

#### 3. Executive Session

Pursuant to Ohio Revised Code, Section 121.22 (G), a motion was made by Mr. DeSaussure, seconded by Mr. Wooldredge, to enter into executive session to interview applicants for various boards and commissions. Mayor Basil recessed the meeting at 6:31 p.m. after the motion carried by the following vote:

**Aye:** 6 - Mrs. Bigham, Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Dr. Williams and Mr. Wooldredge

*Mayor Basil reconvened the meeting at 7:30 p.m.*

*Staff in Attendance: Ms. Howington, City Manager; Mrs. Lane, Assistant City Solicitor; Mrs. Slagle, Clerk of Council; Mr. Comeriato, Assistant City Manager for Operations; Mr. Griffith, Assistant Finance Director; Mr. Hutchinson, Assistant Public Works Director; Mr. Knoblauch, Finance Director; Mr. Leiter, Production Assistant; Mr. Powell, Public Works Superintendent - Utilities; Mr. Robbins, Police Chief; Ms. Roberts, Communications Manager; Mr. Stifler, Economic Development Director; and Mr. Varnes, Fire/EMS Chief.*

**4. Pledge of Allegiance to the Flag****5. Approval of the Minutes****A. [16-0108](#)****MINUTES OF PREVIOUS COUNCIL MEETINGS.**

**Executive Summary:** Draft minutes of previous meetings are provided for City Council's review and approval.

**Attachments:** [October 4, 2016 Council Meeting Minutes - DRAFT](#)

[October 5, 2016 Special Council Workshop Minutes - DRAFT](#)

[October 11, 2016 Council Workshop Minutes - DRAFT](#)

**There being no changes, the above minutes were approved as submitted.**

**6. Public Comments**

*None.*

**7. Correspondence and Council Comments**

*Mr. Hanink wished Mr. Knoblauch a happy 50th birthday.*

**8. Report of Manager**

*None.*

**9. Appointments**

*None.*

**10. Suspension of the Rules for the Consent Agenda**

**A motion was made by Mr. Wooldredge, seconded by Mr. DeSaussure, to suspend the rules as provided in Section 220.03 of the Codified Ordinances to allow for passage of legislation on the Consent Agenda. The motion carried by the following vote:**

**Aye:** 6 - Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Dr. Williams, Mr. Wooldredge and Mrs. Bigham

**Approval of the Consent Agenda**

**A motion was made by Mr. DeSaussure, seconded by Mr. Wooldredge, to approve the Consent Agenda. The motion carried by the following vote:**

**Aye:** 6 - Mr. Hanink, Mr. Kelemen, Dr. Williams, Mr. Wooldredge, Mrs. Bigham and Mr. DeSaussure

- A. [16-0109](#)      **A MOTION TO ACKNOWLEDGE THE TIMELY RECEIPT OF THE SEPTEMBER 2016 MONTHLY FINANCIAL REPORT.**  
***Executive Summary:*** Financial summaries are provided each month for Council's review.  
***Attachments:***      [September 2016 Financial Report](#)

**This motion was approved on the Consent Agenda.**

- B. [16-162](#)      **A RESOLUTION AUTHORIZING AND DIRECTING THE CITY MANAGER TO ADVERTISE FOR BIDS AND ENTER INTO CONTRACTS FOR THE 2017 CAPITAL MAINTENANCE PROGRAMS OF THE CITY OF HUDSON; AND DECLARING AN EMERGENCY.**  
***Executive Summary:*** This Resolution would authorize the advertisement, receipt of bids and award of contracts for the 2017 four (4) annual road programs that comprise the Annual Capital Maintenance Program. The program includes: Line Striping, Crack Sealing, Concrete Replacement (includes Sidewalk Connectivity) and Asphalt Resurfacing.  
***Attachments:***      [Resolution No. 16-162](#)

**Resolution No. 16-162 was passed on the Consent Agenda.**

- D. [16-164](#)      **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH SIGNAL SERVICE COMPANY FOR MAINTENANCE AND REPAIR OF TRAFFIC SIGNALIZATION EQUIPMENT.**  
***Executive Summary:*** The Public Works Department budgets \$35,000 annually for preventative maintenance, emergency repairs, and component replacements for the city's traffic signalization equipment. The contract consists of unit pricing as the maintenance activities fluctuate and have the potential to exceed \$25,000 annually. The 2016 expenditures are expected to be \$20,000. This service provides for safe and reliable operation of the system. The current contract expires on December 31, 2016.  
***Attachments:***      [2017-2018 Traffic Signal Maintenance](#)  
   [Resolution No. 16-164](#)

**Resolution No. 16-164 was passed on the Consent Agenda.**

- E. [16-165](#)      **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH AARON LANDSCAPING, INC. FOR GENERAL LANDSCAPING SERVICES.**  
***Executive Summary:*** The Public Properties and Service Divisions contract for various general landscaping goods and services throughout the city. This two (2) year contract is on a time and materials basis and work will be performed on city owned property as well as within the right of way. Staff wishes to award the contract for 2017 and 2018.  
***Attachments:***      [Resolution 15-196 passed Dec. 15, 2015](#)  
   [Bid Tab 2016-2017 General Landscaping](#)  
   [Resolution No. 16-165](#)

Resolution No. 16-165 was passed on the Consent Agenda.

- F. [16-166](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO CONTRACT FOR THE PURCHASE OF ROAD SALT THROUGH THE COMMUNITY UNIVERSITY EDUCATION (C.U.E.) PURCHASING ASSOCIATION PROGRAM FOR THE 2016-2017 WINTER SEASON.**

***Executive Summary:*** The Public Works Department budgets annually for the purchase of road salt for de-icing city streets for winter traffic safety. The Public Works Department seeks City Council approval to purchase road salt from the vendor Cargill Incorporated participating in the CUE (Community, University and Education Purchasing Association).

***Attachments:*** [Resolution 15-196 passed Dec. 15, 2015](#)

[2016-2017 CUE SALT BID TAB](#)

[Resolution No. 16-166](#)

Resolution No. 16-166 was passed on the Consent Agenda.

- G. [16-167](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO PURCHASE ROAD SALT CONVEYANCE SERVICES FOR THE 2016-2017 WINTER SEASON.**

***Executive Summary:*** Each year the Public Works Department solicits prices for the conveying of delivered road salt into the City salt dome. Staff wishes to award the salt conveying contract for the 2016-2017 winter season.

***Attachments:*** [Resolution 15-196 passed Dec. 15, 2015](#)

[2016-2017 CUE SALT BID TAB - Conveyor](#)

[Resolution No. 16-167](#)

Resolution No. 16-167 was passed on the Consent Agenda.

- H. [16-168](#) **A RESOLUTION AFFIRMING THE APPLICATION SUBMITTED BY THE CITY MANAGER'S DESIGNEE TO THE BURTON D. MORGAN FOUNDATION FOR A GRANT TO BENEFIT HUDSON COMMUNITY TELEVISION.**

***Executive Summary:*** The City of Hudson was invited to submit a grant application to the Burton D. Morgan Foundation on behalf of Hudson Community Television for \$27,000.

***Attachments:*** [Resolution No. 16-168](#)

Resolution No. 16-168 was passed on the Consent Agenda.

- I. [16-169](#) **A RESOLUTION AFFIRMING THE APPLICATION SUBMITTED BY THE CITY MANAGER'S DESIGNEE TO THE HUDSON GARDEN CLUB FOR A GRANT TO PROVIDE FUNDING FOR WATERING AND MAINTENANCE OF PLANTS ON CLINTON STREET AND PARK LANE.**

***Executive Summary:*** The Hudson Garden Club provides grant funding for projects that fulfill purposes of the Hudson Garden Club, including undertaking projects of beautification of publicly owned property.

Attachments:      [Resolution No. 16-169](#)

Resolution No. 16-169 was passed on the Consent Agenda.

- J.      [16-170](#)      **A RESOLUTION AUTHORIZING THE CITY MANAGER, OR HER DESIGNEE, TO SUBMIT AN APPLICATION FOR AN ASSISTANCE TO FIREFIGHTERS GRANT ON BEHALF OF HUDSON EMERGENCY MEDICAL SERVICES.**

Executive Summary: Pursuant to the Department of Homeland Security Appropriations Act, the Federal Emergency Management Agency administers the Assistance to Firefighters Grant to enhance safety of the public and safety force personnel by providing funding for needed resources.

Attachments:      [Resolution No. 16-170](#)

Resolution No. 16-170 was passed on the Consent Agenda.

### Items Removed from the Consent Agenda

- C.      [16-163](#)      **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PURCHASE AGREEMENT WITH UNIVAR COMPANY FOR ROCK SALT FOR THE CITY'S WATER TREATMENT PLANT.**

Executive Summary: The Water Resources Division uses bulk coarse rock salt to regenerate softening equipment as part of the water treatment process at the Water Plant. The Water Resources Division currently budgets \$110,000 annually for rock salt and water treatment chemicals. The current rock salt contract is held by the Univar Company. The contract term ends on December 31, 2016. The 2016 rock salt expenditures for water treatment operations is projected to have a total expenditure of \$100,000.00.

Attachments:      [Bid Tab 2017 Northern Rock Salt - Water](#)  
                                 [Resolution No. 16-163](#)

*Mr. Hanink asked that Resolution No. 16-163 be removed from the Consent Agenda, and he requested an update regarding the Brine Well Project at the Water Treatment Plant. Mr. Powell said that staff will be sending out a Request for Proposals for the project design on Friday, and the brine well is scheduled for construction in Spring 2017. He said that the contract authorized by Resolution No. 16-163 would not bind the City to purchase a specific amount of rock salt, and that staff anticipates a savings, once the brine well is operational.*

**A motion was made by Mr. Hanink, seconded by Mr. DeSaussure, to suspend the rules as provided in Section 220.03 of the Codified Ordinances to allow for passage of Resolution No. 16-163. The motion carried by the following vote:**

**Aye:** 6 - Mr. Kelemen, Dr. Williams, Mr. Wooldredge, Mrs. Bigham, Mr. DeSaussure and Mr. Hanink

**A motion was made by Mr. Wooldredge, seconded by Mr. DeSaussure, to pass Resolution No. 16-163. The motion carried by the following vote:**

**Aye:** 6 - Dr. Williams, Mr. Wooldredge, Mrs. Bigham, Mr. DeSaussure, Mr. Hanink and Mr. Kelemen

**11. Legislation**

- A. [16-160](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A COMMUNITY REINVESTMENT ACT AGREEMENT WITH HUDSON 21, LLC; AND DECLARING AN EMERGENCY.**

**Executive Summary:** Hudson 21, LLC is desirous of building an approximate 21,600 square-foot commercial/industrial building on Lot #1 (Parcel No. 30-10145) on Hudson Crossing Parkway in the Hudson Crossing Business Park, Hudson, Ohio, provided the appropriate development incentives are available to support the economic viability of their project.

**Attachments:** [CRA Application - Hudson 21 LLC](#)  
[Resolution No. 16-160 Proposed](#)  
[Resolution No. 16-160 As Amended 10-18-2016](#)

**Mayor Basil read the title of Resolution No. 16-160, which constituted its second reading.**

*The motion for suspension of the rules was followed by discussion, with Councilmen DeSaussure and Wooldredge expressing support for passage of Resolution No. 16-160, and Councilman Kelemen stating opposition. Mayor Basil urged support for the Resolution in order to promote economic development.*

**A motion was made by Mr. DeSaussure, seconded by Mr. Wooldredge, to suspend the rules as provided in Section 220.03 of the Codified Ordinances to allow for passage of Resolution No. 16-160. The motion carried by the following vote:**

**Aye:** 6 - Mr. Wooldredge, Mrs. Bigham, Mr. DeSaussure, Mr. Hanink, Mr. Kelemen and Dr. Williams

**A motion was made by Mr. Wooldredge, seconded by Mr. DeSaussure, to pass Resolution No. 16-160. The motion failed by the following vote:**

**Aye:** 4 - Mrs. Bigham, Mr. DeSaussure, Dr. Williams and Mr. Wooldredge

**Nay:** 2 - Mr. Hanink and Mr. Kelemen

**A motion was made by Mr. DeSaussure, seconded by Mr. Wooldredge, to reconsider Resolution No. 16-160. The motion carried by the following vote:**

**Aye:** 4 - Mr. DeSaussure, Dr. Williams, Mr. Wooldredge and Mrs. Bigham

**Nay:** 2 - Mr. Hanink and Mr. Kelemen

[16-160](#)**A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A COMMUNITY REINVESTMENT ACT AGREEMENT WITH HUDSON 21, LLC. (As Amended 10/18/2016)**

**Executive Summary:** Hudson 21, LLC is desirous of building an approximate 21,600 square-foot commercial/industrial building on Lot #1 (Parcel No. 30-10145) on Hudson Crossing Parkway in the Hudson Crossing Business Park, Hudson, Ohio, provided the appropriate development incentives are available to support the economic viability of their project.

**Attachments:** [CRA Application - Hudson 21 LLC](#)  
[Resolution No. 16-160 Proposed](#)  
[Resolution No. 16-160 As Amended 10-18-2016](#)

**A motion was made by Mr. DeSaussure, seconded by Dr. Williams, to amend Resolution No. 16-160 to remove the emergency clause. The motion carried by the following vote:**

**Aye:** 4 - Dr. Williams, Mr. Wooldredge, Mrs. Bigham and Mr. DeSaussure

**Nay:** 2 - Mr. Hanink and Mr. Kelemen

**A motion was made by Mr. DeSaussure, seconded by Dr. Williams, to pass Resolution No. 16-160, as amended. The motion carried by the following vote:**

**Aye:** 4 - Dr. Williams, Mr. Wooldredge, Mrs. Bigham and Mr. DeSaussure

**Nay:** 2 - Mr. Kelemen and Mr. Hanink

**B.** [16-161](#)**A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT FOR PROFESSIONAL SERVICES WITH UPTOWN SERVICES, LLC FOR THE DEVELOPMENT OF A FIBER TO THE HOME (“FTTH”) FEASIBILITY STUDY FOR THE CITY OF HUDSON; AND DECLARING AN EMERGENCY.**

**Executive Summary:** This project will result in the development of a Feasibility Study for providing residential fiber to the home. The study will include a residential needs assessment, deployment strategy options and construction cost estimates. The desired outcome of this planning effort is to establish residential market need, provide a plan for a successful deployment strategy and determine the associated costs to implement Fiber to the Home (FTTH) within the City of Hudson.

**Attachments:** [Broadband Needs Assessment presented at February 10, 2015 workshop](#)  
[Resolution No. 16-161](#)

**Mayor Basil read the title of Resolution No. 16-161, which constituted its second reading.**

**12. Executive Session**

**Pursuant to Ohio Revised Code, Section 121.22 (G), a motion was made by Mr. DeSaussure, seconded by Mr. Wooldredge, to enter into executive session to consider a personnel matter concerning the employment of a public employee. Mayor Basil recessed the meeting at 7:56 p.m. after the motion carried by the following vote:**

**Aye:** 6 - Dr. Williams, Mr. Wooldredge, Mrs. Bigham, Mr. DeSaussure, Mr. Hanink and Mr. Kelemen

*Mr. Weinstein entered the meeting at 7:58 p.m.*

**Present:** 7 - Mrs. Bigham, Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Mr. Weinstein, Dr. Williams and Mr. Wooldredge

*Mayor Basil reconvened the meeting at 9:10 p.m.*

### **13. Adjournment**

**There being no further business, Mayor Basil adjourned the Council meeting at 9:10 p.m.**

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**David A. Basil, Mayor**

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**Elizabeth Slagle, Clerk of Council**

*Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.03(d), Rules.*