



City of Hudson, Ohio

Meeting Minutes - Draft

City Council

Craig A. Shubert, Mayor

William D. Wooldredge, President of Council (At-Large)

Beth A. Bigham, Council Member (Ward 4)

Hamilton DeSaussure, Jr., Council Member (At-Large)

Christopher W. Foster, Council Member (Ward 2)

Nicole V. Kowalski, Council Member (At-Large)

Katherine R. Schlademan, Council Member (Ward 1)

Skylar J. Sutton, Council Member (Ward 3)

Jane Howington, City Manager

Matthew J. Vazzana, City Solicitor

R. Todd Hunt, Special Counsel

Elizabeth A. Slagle, Clerk of Council

Tuesday, February 16, 2021

6:15 PM

Via Video-Conference & Live-Stream

1. Call to Order

Mayor Shubert called to order the meeting of Hudson City Council at 6:30 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.

Present: 4 - Mr. Foster, Mrs. Kowalski, Ms. Schlademan and Mr. Wooldredge

Absent: 3 - Mrs. Bigham, Mr. DeSaussure and Mr. Sutton

Staff in Attendance: Mr. Leedham, Innovation & Technology Director.

2. Executive Session

A motion was made by Mr. Wooldredge, seconded by Mr. Foster, that Council enter into executive session to consider a personnel matter concerning the appointment of a public official. The motion carried by the following vote:

Aye: 4 - Mr. Foster, Mrs. Kowalski, Ms. Schlademan and Mr. Wooldredge

Mayor Shubert reconvened the meeting at 7:32 p.m.

3. Pledge of Allegiance to the Flag

4. Roll Call

Present: 6 - Mrs. Bigham, Mr. Foster, Mrs. Kowalski, Ms. Schlademan, Mr. Sutton and Mr. Wooldredge

Absent: 1 - Mr. DeSaussure

Staff in Attendance: Ms. Howington, City Manager; Mr. Vazzana, City Solicitor; Mrs. Slagle, Clerk of Council; Mr. Comeriato, Assistant City Manager - Operations; Mr. Ersing, Broadband Manager; Mr. Hannan, Community Development Director; Mr. Knoblauch, Assistant City Manager - Financial/Special Projects; Mr. Kosco, City Engineer; Mr. Leedham, Innovation & Technology Director; Mr. Leiter, Production Assistant; and Mr. Sheridan, Assistant City Manager - Professional Services.

5. Approval of the Minutes

A. [21-0012](#) Minutes of Previous Council Meetings

Brief Description: Draft minutes of previous meetings are provided for City Council's review and approval.

Attachments: [February 2, 2021 Meeting Minutes - DRAFT](#)
[February 9, 2021 Council Workshop Minutes - DRAFT](#)

There being no changes, the above minutes were approved as submitted.

6. Public Hearing

A. [21-5](#) A RESOLUTION APPROVING THE APPLICATION FOR PLACEMENT OF LAND IN A NEW AGRICULTURAL USE DISTRICT FOR PURPOSES OF O.R.C. 929.02 FOR LEONORE E. COSMA, 2242 RAVENNA STREET, HUDSON, OHIO.

Brief Description: Ms. Cosma has submitted the attached Application for Placement of Farmland in an Agricultural District for property located at 2242 Ravenna Street (Permanent Parcel No. 30-00514) in Hudson. Council has previously approved similar applications since 1999 at five-year intervals, but the renewal deadline for 2020 was missed, and therefore this application is considered a new request.

Attachments: [Application for Placement of Farmland in an Agricultural District](#)
[Notice of Public Hearing \(2/16/2021\)](#)
[Map - 2242 Ravenna St](#)
[Memo - 2242 Ravenna St CD Inspector 2.2.21](#)
[Resolution No. 21-5](#)

Mayor Shubert opened the public hearing for Resolution No. 21-5 at 7:34 p.m. At the applicant's request, Mrs. Slagle spoke on behalf of Leonore Cosma, who asked Council to re-establish an Agricultural Use District for her property at 2242 Ravenna Street. She explained that the property was originally approved for such use in

1999 and renewal applications were approved in 2005, 2010, and 2015; however, the renewal deadline for 2020 was missed, and the current application is therefore considered a new request. There being no further comments, Mayor Shubert closed the public hearing at 7:36 p.m.

A public hearing was held for Resolution No. 21-5.

7. Public Comments

Mr. Brad Piroli, of Pulte Homes and resident of 5568 Abbyshire Drive, provided a recap of the Reserve at River Oaks Development Project and respectfully requested that Council approve Resolution No. 21-17 to accept dedication of Phases I and II of the development.

Mrs. Slagle read correspondence into the record from Mr. Fritz Radwanski, 13 Owen Brown Street, who wrote in support of using traffic calming measures on Owen Brown Street, as well as other areas of Hudson, to improve safety (see email attached to record copy of these minutes).

Nine residents wrote in favor of the proposed tennis and pickle ball courts, urging Council to move forward with this project as soon as possible. Mrs. Slagle read a summary of the comments submitted from the following residents (all email messages are attached to record copy of these minutes):

- 1. Mr. and Mrs. David Larson, 28 Bradley Drive*
- 2. Mr. Steve Ator, 2601 Hudson-Aurora Road*
- 3. Mr. Brian Finkenthal, 2761 Stonebridge Court*
- 4. Mr. and Mrs. Nick Padfield, 13 Blackberry Lane*
- 5. Ms. Mary Mackessy, 185 Brentwood Drive*
- 6. Mr. and Mrs. Stephen Uijtewall, 31 Blackberry Drive*
- 7. Mr. and Mrs. Mike Roecker, 25 Bradley Drive*
- 8. Mr. and Mrs. Kevin Labadie, 318 Aurora Street*
- 9. Mr. Tom Tobin, 351 Aurora Street*

8. Correspondence and Council Comments

Mr. Wooldredge complimented the City's snow plowing team for the great work they do in keeping the roads clear, and he announced that Council will consider going back to in-person meetings at the Town Hall and possibly a hybrid of in-person and remote for Council meetings and workshops in the near future.

Mr. Sutton shared his recent involvement with the Schools' Government Unit for third graders.

9. Report of Manager

None.

10. Discussion Items

None.

11. Appointments

Mr. Wooldredge reported that Council is currently in the process of conducting interviews for an opening on the Board of Zoning & Building Appeals, and they hope to make an appointment at the next meeting.

12. Suspension of the Rules for the Consent Agenda

A motion was made by Mr. Wooldredge, seconded by Mr. Foster, to suspend the rule requiring three readings to allow for passage of legislation on the Consent Agenda. The motion carried by the following vote:

Aye: 6 - Mrs. Bigham, Mr. Foster, Mrs. Kowalski, Ms. Schlademan, Mr. Sutton and Mr. Wooldredge

Approval of the Consent Agenda

A motion was made by Mr. Wooldredge, seconded by Mr. Foster, to approve the Consent Agenda. Mayor Shubert declared items on the Consent Agenda passed after the motion carried by the following vote:

Aye: 6 - Mr. Foster, Mrs. Kowalski, Ms. Schlademan, Mr. Sutton, Mr. Wooldredge and Mrs. Bigham

- A. [21-0013](#) **A Motion to Acknowledge the Timely Receipt of the January 2021 Monthly Financial Report**
Brief Description: Financial summaries are provided each month for Council's review.
Attachments: [January 2021 Financial Report](#)

Motion No. 21-0013 was passed on the Consent Agenda.

- B. [21-8](#) **A RESOLUTION ADOPTING IN CONCEPT THE UPDATED SIDEWALK AND TRAILS MASTER PLAN 2021-2025.**
Brief Description: The Sidewalk and Trail Master Plan (formerly known as Connectivity Plan) represents the continued effort to provide safe and practical community-wide non-vehicular connectivity in the City of Hudson. The City staff is recommending the name be changed to the Sidewalk and Trails Master Plan from the Connectivity Plan.
Attachments: [Sidewalk and Trail Master Plan 2021-2025](#)
[Park Board recommendations on Sidewalk and Trail Plan](#)
[Resolution No. 21-8](#)

Resolution No. 21-8 was passed on the Consent Agenda.

- C. [21-9](#) **AN ORDINANCE AMENDING SECTION 410.01 OF THE TRAFFIC CODE TO REMOVE SPECIFIC REFERENCES TO SCHOOL ZONE SPEED LIMIT AREAS.**
Brief Description: As part of a periodic review of the City's Ordinances, Staff identified references in Section 410.01 of the Traffic Code that should be removed for clarity. School Zones are addressed separately in Section 434.03(b)(1) of the City's Traffic Code.

Attachments: [Hyperlink - Hudson Traffic Code, Title Six, Section 434.03\(b\)\(1\) School Zone Speed Regulations](#)
[Resolution No. 21-9](#)

Ordinance No. 21-9 was passed on the Consent Agenda.

- D. [21-10](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR COMPETITIVE BIDS AND ENTER INTO A CONTRACT FOR THE INGLESIDE DRIVE BRIDGE REPLACEMENT PROJECT (PID 107018).**
Brief Description: The project includes the removal and replacement of the failing Ingleside Drive bridge above Brandywine Creek.
Attachments: [Ingleside Drive Bridge Proposed](#)
 [Ingleside Drive Bridge Existing](#)
 [Resolution No. 21-10](#)

Resolution No. 21-10 was passed on the Consent Agenda.

- E. [21-11](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO SUBMIT AN APPLICATION TO AND ENTER INTO AN AGREEMENT WITH THE NORTHEAST OHIO REGIONAL SEWER DISTRICT FOR FUNDING ASSISTANCE THROUGH THE NEORS D COMMUNITY COST SHARE PROGRAM FOR THE RAVENNA STREET CULVERT REPAIR PROJECT, INGLESIDE DRIVE BRIDGE REPLACEMENT PROJECT, AND THE BARLOW COMMUNITY CENTER DAM IMPROVEMENT PROJECT.**
Brief Description: The Northeast Ohio Regional Sewer District's (NEORS D) Community Cost Share Program provides funding to member communities, like the City of Hudson, for community specific stormwater management projects. These funds would be used to reimburse the City for the construction costs associated with the Ravenna Street Culvert Repair Project and portions of the Ingleside Drive Bridge Replacement Project and Barlow Community Center Dam Improvement Project.
Attachments: [NEORS D Community Cost Share Applications 2-2021](#)
 [Resolution No. 21-11](#)

Resolution No. 21-11 was passed on the Consent Agenda.

- F. [21-12](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICE CONTRACT WITH TMS ENGINEERS INC. FOR THE CENTRAL ADAPTIVE TRAFFIC CONTROL SYSTEM IMPROVEMENT PROJECT.**
Brief Description: The project includes 14 signalized intersections, 1

unsignalized intersection at Owen Brown St and the Norfolk and Southern Railroad underpass, and 3 pedestrian signals at the Western Reserve Campus. This includes the design of 7 CCTV camera locations and the pre-emption system for the emergency services.

Attachments: [Traffic Signal Map \(revised 2-11-21\)](#)
[Traffic System Design Consulting Services - RFP](#)
[Letter of Intent from TMS Engineers \(2-10-21\)](#)
[Resolution No. 21-12](#)

Resolution No. 21-12 was passed on the Consent Agenda.

- G. [21-13](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A SERVICE CONTRACT WITH SOFTWARE SOLUTIONS, INC. FOR THE ANNUAL SUPPORT OF THE CITY'S FINANCIAL SOFTWARE.**
Brief Description: This Resolution is for approval of the City's financial software support contract with Software Solutions, Inc. (SSI).
Attachments: [Resolution No. 21-13](#)

Resolution No. 21-13 was passed on the Consent Agenda.

- H. [21-14](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES CONTRACT WITH CIUNI & PANICHI, INC. FOR THE PREPARATION OF THE CITY'S 2020 ANNUAL FINANCIAL STATEMENTS.**
Brief Description: This is a contract with an accounting firm to assist staff in the preparation of the 2020 annual financial statements.
Attachments: [2020 Engagement Letter - GAAP Conversion](#)
[Resolution No. 21-14](#)

Resolution No. 21-14 was passed on the Consent Agenda.

- I. [21-15](#) **A RESOLUTION AFFIRMING THE CITY'S ACTION TO ENTER INTO AN AGREEMENT WITH AXON ENTERPRISE, INC. FOR THE PROVISION OF TASER DEVICES FOR USE BY THE HUDSON POLICE DEPARTMENT.**
Brief Description: This Resolution provides for continuing service under a current agreement with Axon Enterprise, Inc. for the provision of TASER devices for use by the Police Department.
Attachments: [Axon Contract](#)
[Resolution No. 21-15](#)

Resolution No. 21-15 was passed on the Consent Agenda.

- J. [21-16](#) **A RESOLUTION AFFIRMING THE ACCEPTANCE BY THE CITY MANAGER'S DESIGNEE OF AN ASSISTANCE TO FIREFIGHTERS COVID-19 SUPPLEMENTAL GRANT AWARDED BY THE FEDERAL EMERGENCY MANAGEMENT AGENCY.**
- Brief Description:** The Federal Emergency Management Agency awarded the Hudson Fire Department Assistance to Firefighters Covid-19 Supplemental funding for the purpose of providing assistance to fire and emergency medical services for the purchase of Covid-related personal protective equipment and supplies. The City was awarded \$12,034.60 in grant funding for the purchase of Covid-19 related personal protective equipment and supplies to create a stockpile for future response. A \$1,203.46 match is required.
- Attachments:** [Resolution No. 21-16](#)

Resolution No. 21-16 was passed on the Consent Agenda.

13. **Legislation**

- A. [21-4](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH EVERSTREAM SOLUTIONS LLC FOR THE PROVISION OF AN INTERNET CIRCUIT FOR THE CITY'S VELOCITY BROADBAND SERVICES.**
- Brief Description:** This request will enable Velocity Broadband to replace an existing Cogent and Windstream internet circuit that is set to end in late 2021.
- Attachments:** [Resolution No. 21-4](#)

Mayor Shubert read the title of Resolution No. 21-4, which constituted its third reading.

A motion was made by Mr. Wooldredge, seconded by Mrs. Kowalski, to pass Resolution No. 21-4. Mayor Shubert declared the Resolution passed after the motion carried by the following vote:

Aye: 6 - Mrs. Kowalski, Ms. Schlademan, Mr. Sutton, Mr. Wooldredge, Mrs. Bigham and Mr. Foster

- B. [21-5](#) **A RESOLUTION APPROVING THE APPLICATION FOR PLACEMENT OF LAND IN A NEW AGRICULTURAL USE DISTRICT FOR PURPOSES OF O.R.C. 929.02 FOR LEONORE E. COSMA, 2242 RAVENNA STREET, HUDSON, OHIO.**
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[Map - 2242 Ravenna St](#)
[Memo - 2242 Ravenna St CD Inspector 2.2.21](#)
[Resolution No. 21-5](#)

Mayor Shubert read the title of Resolution No. 21-5, which constituted its first reading.

- C. [21-17](#) **AN ORDINANCE ACCEPTING DEDICATION OF THE PUBLIC STREETS, EASEMENTS, AND PUBLIC IMPROVEMENTS WITHIN THE RESERVE AT RIVER OAKS PHASE I AND II SUBDIVISIONS; AND DECLARING AN EMERGENCY.**
Brief Description: Subdivision improvements have been installed and public right-of-way has been dedicated at Reserve at River Oaks Subdivision Phase I and II. The applicant is requesting that City Council accept the dedication of these improvements and right-of-way.
Attachments: [City Engineer Acceptance Reserve at River Oaks I & II](#)
[River Oaks Phasing Map](#)
[Ordinance No. 21-17](#)

Mr. Foster spoke in support of Ordinance No. 21-17, asking that Council suspend the three-reading rule and pass this legislation, so that City services can be extended to benefit the residents as soon as possible. Mr. Sutton also spoke in favor of passing this Ordinance.

A motion was made by Mr. Foster, seconded by Ms. Schlademan, to suspend the rule requiring three readings to allow for passage of Ordinance No. 21-17. The motion carried by the following vote:

Aye: 6 - Ms. Schlademan, Mr. Sutton, Mr. Wooldredge, Mrs. Bigham, Mr. Foster and Mrs. Kowalski

A motion was made by Mr. Foster, seconded by Mr. Wooldredge, to pass Ordinance No. 21-17. Mayor Shubert declared the Ordinance passed after the motion carried by the following vote:

Aye: 6 - Mr. Sutton, Mr. Wooldredge, Mrs. Bigham, Mr. Foster, Mrs. Kowalski and Ms. Schlademan

14. Adjournment

There being no further business, Mayor Shubert adjourned the Council meeting at 7:55 p.m.

Craig A. Shubert, Mayor

Elizabeth Slagle, Clerk of Council

Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.03(d), Rules.