



City of Hudson, Ohio

Meeting Minutes - Draft

City Council

Craig A. Shubert, Mayor

William D. Wooldredge, President of Council (At-Large)

Beth A. Bigham, Council Member (Ward 4)

Hamilton DeSaussure, Jr., Council Member (At-Large)

Christopher W. Foster, Council Member (Ward 2)

Katherine R. Schlademan, Council Member (Ward 1)

Skylar J. Sutton, Council Member (Ward 3)

Vacant, Council Member (At-Large)

Jane Howington, City Manager

Matthew J. Vazzana, City Solicitor

R. Todd Hunt, Special Counsel

Elizabeth A. Slagle, Clerk of Council

Tuesday, September 1, 2020

7:30 PM

Via Video-Conference & Live-Stream

1. Call to Order

Mayor Shubert called to order the meeting of Hudson City Council at 7:31 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.

2. Pledge of Allegiance to the Flag

Mr. Wooldredge asked for a moment of silence and prayer in light of the tragic deaths in the Tobin family.

3. Roll Call

Present: 5 - Mrs. Bigham, Mr. Foster, Ms. Schlademan, Mr. Sutton and Mr. Wooldredge

Absent: 1 - Mr. DeSaussure

Staff in Attendance: Ms. Howington, City Manager; Mrs. Slagle, Clerk of Council; Mr. Comeriato, Assistant City Manager - Operations; Mr. Hutchinson, Assistant Public Works Director; Mr. Knoblauch, Assistant City Manager - Financial/Special Projects; Mr. Kosco, City Engineer; Mr. Leedham, Innovation & Technology Director; Mr. Leiter, Production Assistant; and Mr. Sheridan, Assistant City Manager - Professional Services.

4. Approval of the Minutes

A. [20-0117](#) Minutes of Previous Council Meetings

Brief Description: Draft minutes of previous meetings are provided for City Council's review and approval.

Attachments: [August 18, 2020 Council Meeting Minutes - DRAFT](#)
[August 19, 2020 Special Council Workshop Minutes - DRAFT](#)
[August 25, 2020 Council Workshop Minutes - DRAFT](#)

There being no changes, the above minutes were approved as submitted.

5. Public Comments

Mrs. Slagle read the following letter:

- Mr. Kevin Altomare, owner/partner of Hudson's Restaurant, 80 N. Main Street, thanked City Council for establishing the Designated Outdoor Refreshment Area Program in downtown Hudson and urged Council members to consider expanding the DORA hours on weekend days to 9 am until 10 pm (see August 27, 2020, letter attached to record copy of these minutes).

6. Correspondence and Council Comments

Mr. Sutton reported on the Tree Commission meeting of August 27, 2020, noting the following discussion items: Tree City USA signs to be posted at City limits; trees that were added to downtown sidewalk cut-outs are doing well, City is preparing for fall plantings and sprucing up greens areas, and planning is underway for Arbor Day 2021.

Mr. Foster also expressed sympathy for the Tobin family, as well as for recent losses of a fellow Hudson High School classmate and the spouse of another classmate.

In addition, Mr. Foster commented on a Hudson Hub-Times article published online on August 31, 2020, concerning the City's plans for expanding Velocity Broadband into residential neighborhoods, saying he felt the article was misleading. Responding to questions regarding the City's communications with media, Ms. Howington said that all press releases made by the City are sent to City Council beforehand. Based on Council's consensus at the workshop of August 25, 2020, she confirmed that staff will submit a plan for Council consideration concerning a strategic program and direction forward for Velocity Broadband.

Mrs. Bigham thanked Engineering and Public Works Department staff for attending a Ward 4 meeting with residents to discuss stormwater and drainage issues. She also expressed condolences to the Tobin family.

7. Report of Manager

Ms. Howington reported on the following:

- On behalf of City staff, she offered condolences to the Tobin family.*
- She acknowledged that help is available to assist people feeling despair and isolation in the midst of these difficult times, involving COVID-19, the economy, and racial disparities. She urged listeners to look for behavioral signs and know where to turn for help.*
- She said the White House and Governor have reaffirmed that Labor Day weekend is a concern for potential community spread of COVID-19. She urged listeners to be sure to take appropriate precautions, to stay safe, and to watch out for each other. Mayor Shubert agreed.*

8. Discussion Items

None.

9. Appointments

None.

10. Suspension of the Rules for the Consent Agenda

A motion was made by Mr. Wooldredge, seconded by Mr. Foster, to suspend the rule requiring three readings to allow for passage of legislation on the Consent Agenda. The motion carried by the following vote:

Aye: 5 - Mrs. Bigham, Mr. Foster, Ms. Schlademan, Mr. Sutton and Mr. Wooldredge

Approval of the Consent Agenda

A motion was made by Mr. Wooldredge, seconded by Mrs. Bigham, to approve the Consent Agenda. The motion carried by the following vote:

Aye: 5 - Mr. Foster, Ms. Schlademan, Mr. Sutton, Mr. Wooldredge and Mrs. Bigham

- A. [20-0118](#) **A Motion Directing the Clerk to Send Notice to the Ohio Division of Liquor Control Indicating No Request for a Hearing Regarding a New Permit to Sell Alcoholic Beverages for Farmers Rail Hudson, LLC, 98 North Main Street, Hudson.**
Brief Description: The Clerk is in receipt of a Notice to Legislative Authority dated August 10, 2020, from the Ohio Division of Liquor Control concerning the opportunity to request a hearing regarding this permit. The City's response must be postmarked no later than September 8, 2020.
Attachments: [Notice to Legislative Authority - Liquor Permit for Farmers Rail Hudson](#)

Motion No. 20-0118 was passed on the Consent Agenda.

- B. [20-99](#) **A RESOLUTION AFFIRMING THE CITY MANAGER'S ACTION TO ENTER INTO AN AGREEMENT WITH ONSOLVE, LLC FOR EMERGENCY COMMUNICATIONS SERVICES; APPROVING A THEN AND NOW CERTIFICATE FOR A PURCHASE MADE; AND DECLARING AN EMERGENCY.**
Brief Description: This Resolution affirms the current agreement for emergency communications services, which includes our Reverse 9-1-1 calling and text messages service (CodeRED).
Attachments: [Resolution No. 20-99 \(as revised 9-1-2020\)](#)

Resolution No. 20-99 was passed on the Consent Agenda.

- C. [20-103](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A CHANGE ORDER TO THE CONTRACT WITH PERRIN ASPHALT COMPANY UNDER THE 2020 ASPHALT RESURFACING PROGRAM AND TO APPROPRIATE ADDITIONAL FUNDING; AND DECLARING AN EMERGENCY.**
Brief Description: Staff is requesting a change order in the amount of \$90,000 for the completion of an alternate asphalt project under the Perrin contract.

Attachments: [HPP Parking Lot Asphalt - Project Map](#)
[Bid Tab - Hudson Gate Drive Parking Lot](#)
[Resolution No. 20-103](#)

Resolution No. 20-103 was passed on the Consent Agenda.

- D. [20-104](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER, OR HER DESIGNEE, TO SUBMIT AN APPLICATION TO THE OHIO ENVIRONMENTAL PROTECTION AGENCY FOR A DIESEL MITIGATION TRUST FUND GRANT ON BEHALF OF HUDSON PUBLIC POWER; AND DECLARING AN EMERGENCY.**
- Brief Description:** The Ohio Environmental Protection Agency is accepting applications under its Diesel Mitigation Trust Fund program to help fund the installation of publicly available Level 2 Electric Vehicle (EV) Charging Stations in 26 Ohio counties. The City of Hudson is eligible for up to \$15,000 towards the cost of equipment and installation of one dual port charging station. The City's match is estimated at \$15,000 of the estimated total project cost of \$30,000.
- Attachments: [Resolution No. 20-104](#)

Resolution No. 20-104 was passed on the Consent Agenda.

11. Legislation

- A. [20-91](#) **AN ORDINANCE ENACTING NEW CHAPTER 1047, "ILLICIT DISCHARGE & ILLEGAL CONNECTION CONTROL", OF THE STREETS, UTILITIES, AND PUBLIC SERVICES CODE.**
- Brief Description:** The City of Hudson's Storm Water Management Plan (SWMP) was developed to address the Environmental Protection Agencies (EPA) National Pollutant Discharge Elimination System (NPDES) requirements for storm water quality regulations. In order to comply with current Ohio EPA requirements, the City must amend its Codified Ordinances to adopt regulations for illicit discharge detection and elimination which prohibits non-storm water discharges and illegal connections to the storm water system and establishes legal authority to carry out inspections, monitoring procedures, and enforcement actions necessary to ensure compliance with the regulation.
- Attachments: [Ordinance No. 20-91](#)

Mayor Shubert read the title of Ordinance No. 20-91, which constituted its third reading.

A motion was made by Mr. Wooldredge, seconded by Mr. Foster, to pass Ordinance No. 20-91. The motion carried by the following vote:

Aye: 5 - Mr. Foster, Ms. Schlademan, Mr. Sutton, Mr. Wooldredge and Mrs. Bigham

- B.** [20-95](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT FOR PROFESSIONAL SERVICES WITH EUTHENICS, INC. FOR AN ALIGNMENT STUDY FOR THE BOSTON MILLS ROAD TRAIL PROJECT.**
- Brief Description:** Council previously authorized a contract with DLZ to perform an alignment study for the Boston Mills Road Trail Project. Due to a clerical error with DLZ's cost proposal, they would not execute the contract and chose to increase their fee. Since DLZ's increased fee was now the second highest fee received, City staff contacted the consultant with the second lowest fee for an interview. Based on this interview and their proposal staff unanimously changed the selection to Euthenics, Inc.
- Attachments:** [Boston Mills Road Trail Exhibit \(revised 9-1-2020\)](#)
 [Resolution No. 20-95 \(as revised 9-1-2020\)](#)

Mayor Shubert read the title of Resolution No. 20-95, which constituted its second reading.

- C.** [20-100](#) **A RESOLUTION AMENDING RESOLUTION NO. 20-69 TO MODIFY THE HOURS OF OPERATION OF THE CITY'S DESIGNATED OUTDOOR REFRESHMENT AREA; AND DECLARING AN EMERGENCY.**
- Brief Description:** Authorization to extend the hours of operations of the DORA from noon until 9:00 p.m. daily to noon until 10:00 p.m. daily to benefit restaurants and provide patrons additional time to consume beverages.
- Attachments:** [Resolution No. 20-100 \(as revised 9-1-2020\)](#)

Mayor Shubert read the title of Resolution No. 20-100, which constituted its second reading.

A motion was made by Mr. Wooldredge, seconded by Mr. Foster, to suspend the rule requiring three readings to allow for passage of Resolution No. 20-100. The motion carried by the following vote:

Aye: 5 - Ms. Schlademan, Mr. Sutton, Mr. Wooldredge, Mrs. Bigham and Mr. Foster

Councilmen Foster and Wooldredge spoke in favor of passing Resolution No. 20-100 in order to benefit downtown restaurants as soon as possible.

A motion was made by Mr. Wooldredge, seconded by Mr. Foster, to pass Resolution No. 20-100. The motion carried by the following vote:

Aye: 5 - Mr. Sutton, Mr. Wooldredge, Mrs. Bigham, Mr. Foster and Ms. Schlademan

- D.** [20-101](#) **A RESOLUTION DECLARING IT NECESSARY TO RENEW THE EXISTING 2.9-MILL TAX LEVY FOR THE PURPOSE OF SUPPORTING THE FREE PUBLIC LIBRARY OF THE HUDSON LIBRARY AND HISTORICAL SOCIETY, AND REQUESTING THE SUMMIT COUNTY FISCAL OFFICER TO CERTIFY THE TOTAL CURRENT TAX VALUATION OF THE CITY AND THE DOLLAR AMOUNT OF REVENUE THAT WOULD BE GENERATED BY THAT LEVY.**

Brief Description: This resolution is a declaration of necessity that will allow the Library levy to be placed on the May 4, 2021 ballot.

Attachments: [Resolution No. 20-101](#)

Mayor Shubert read the title of Resolution No. 20-101, which constituted its second reading.

E. [20-102](#) AN ORDINANCE AMENDING SECTION 410.09, SCHEDULE IX, OF THE TRAFFIC CODE TO AMEND THE LIST OF STREETS DESIGNATED AS PARKING TIME LIMITED IN DESIGNATED PLACES; AND DECLARING AN EMERGENCY.

Brief Description: This is an Amendment to Section 410.09, Schedule IX, of the Traffic Code to Amend the list of streets to include NO PARKING 7:30 a.m. to 9:30 a.m. and 2:30 p.m. to 4:30 p.m., school days, on N. Oviatt St. between Aurora St. and the existing Middle School Driveway, along the east side of N. Oviatt St. (See the attached Exhibit)

Attachments: [Exhibit - N. Oviatt St. Map](#)

[ACM Memo - No Parking Signs \(N. Oviatt St.\) 8-27-2020](#)

[Resolution No. 20-102](#)

Mayor Shubert read the title of Ordinance No. 20-102, which constituted its second reading.

Ms. Howington noted that there was consensus among Council members at the August 25, 2020, workshop that the proposed signs be installed on a temporary basis for the current school year, and Council can re-address the matter next year should they be deemed necessary on a permanent basis. She asked that Council remove Ordinance No. 20-102 from further consideration.

A motion was made by Mr. Wooldredge, seconded by Mr. Sutton, to remove Ordinance No. 20-102 from further consideration by Council. The motion carried by the following vote:

Aye: 5 - Mr. Wooldredge, Mrs. Bigham, Mr. Foster, Ms. Schlademan and Mr. Sutton

12. Adjournment

There being no further business, Mayor Shubert adjourned the Council meeting at 8:01 p.m.

Craig A. Shubert, Mayor

Elizabeth Slagle, Clerk of Council

Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.03(d), Rules.