



City of Hudson, Ohio

Meeting Minutes - Draft

City Council Workshop

Craig A. Shubert, Mayor

William D. Wooldredge, President of Council (At-Large)

Beth A. Bigham, Council Member (Ward 4)

Hamilton DeSaussure, Jr., Council Member (At-Large)

Christopher W. Foster, Council Member (Ward 2)

Nicole V. Kowalski, Council Member (At-Large)

Katherine R. Schlademan, Council Member (Ward 1)

Skylar J. Sutton, Council Member (Ward 3)

Jane Howington, City Manager

Matthew J. Vazzana, City Solicitor

R. Todd Hunt, Special Counsel

Elizabeth A. Slagle, Clerk of Council

Tuesday, January 26, 2021

7:30 PM

Via Video-Conference & Live-Stream

1. Call to Order

Present: 7 - Mrs. Bigham, Mr. DeSaussure, Mr. Foster, Mrs. Kowalski, Ms. Schlademan, Mr. Sutton and Mr. Wooldredge

Others & Staff in Attendance: Mayor Shubert; Ms. Howington, City Manager; Mr. Vazzana, City Solicitor; Mr. Andrego, Golf Course Pro; Mr. Comeriato, Assistant City Manager - Operations; Mr. Hannan, Community Development Director; Mr. Knoblauch, Assistant City Manager - Financial/Special Projects; Mr. Kosco, City Engineer; Mr. Leedham, Innovation & Technology Director; Mr. Leiter, Production Assistant; Mr. Sheridan, Assistant City Manager - Professional Services; and Mr. Wash, Assistant Public Works Director.

Park Board Members: Mr. Colafella, Mr. Griffiths, Mr. King, Mr. McGurr, Ms. Navy, Ms. O'Neil, and Mr. Shriver.

2. Correspondence and Council Comments

Mrs. Bigham thanked staff members for meeting with a resident regarding storm water concerns. She also stated that she attended the Cemetery Board meeting and will supply an update at the next Council meeting.

Mr. Wooldredge stated that he had forwarded a letter that he received from the League of Women's Voters to all Council members regarding Sunshine Week, which will be recognized in March.

Mr. Foster provided an update on the Planning Commission meeting that was held on January 25, 2021.

3. Discussion Items

A. [21-0004](#) Park Board discussion with City Council

Brief Description: The Hudson Park Board wishes to discuss with City Council the adoption of a new Parks Master Plan, the citywide Sidewalk & Trail Master Plan (Connectivity Plan), and the Park Capital Budget.

Attachments: [Staff Report - Workshop 1-26-2021](#)
[Letter from Park Board Chair 1-21-2021](#)
[Hudson Dog Park Proposal](#)
[Park Board Tennis/Pickelball Presentation - 9-21-2020.v3](#)
[Hyperlink - Hudson Parks Master Plan - Draft 12-16-20](#)

The Park Board members discussed several topics that included the Hudson Parks Master Plan, proposed tennis and pickelball courts, proposed dog park, and proposed golf simulators for the Ellsworth Meadows Golf Club. Discussion followed that included the size and location of the proposed tennis and pickelball courts; future use, location and liability of a dog park; golf simulators; and use of Park funds for sidewalk and trail projects. There was Council consensus to move forward with updating the business plan for the golf simulators, move forward with the dog park, and staff to follow-up on the size and school usage of the pickelball and tennis courts.

This matter was discussed.

B. [21-0005](#) The City of Hudson Pedestrian Safety Discussion

Brief Description: The City staff would like to discuss Pedestrian Safety with City Council and the Mayor.

Attachments: [Staff Report - Workshop 1-26-2021](#)
[Executive Summary of Pedestrian Policies](#)
[Pedestrian Safety Eval Matrix 1-21-21](#)
[Hudson Ped Crashes Map 2016-2020](#)
[City of Hudson Policy - 10-20-16](#)
[City of Hudson Special Traffic Control Sign Policy \(Final 3132020\)](#)

Mr. Sheridan provided an introduction regarding the Traffic Safety Committee. He further discussed the pedestrian safety matrix. Mr. Kosco reviewed the pedestrian crash map, Traffic Calming Policy and Procedures, and Special Traffic Control Sign Policy. Brief discussion followed.

This matter was discussed.

C. Short-Term Rentals

There was brief discussion on the revisions made to Ordinance No. 20-160 (5B), short term rental regulations. Council concurred with the changes that were made to the Legislation.

This matter was discussed.

- D. [21-0006](#) **Recreation Center Initiative / LifeCenter Plus**
Brief Description: This item has been requested by Councilwoman Nicole Kowalski. Preliminary discussion of her proposal will focus on the process for formal consideration, followed by additional deliberations at a future workshop pursuant to Council direction and subsequent to results of the Downtown Hudson Community Survey.
Attachments: [Staff Report - Workshop 1-26-2021](#)
[Rec Center Initiative \(1-19-2021\) N. Kowalski](#)
[Rec Center Process \(1-26-2021\) N. Kowalski](#)

Mrs. Kowalski went over a suggested process for looking into a recreation center. Brief discussion followed. There was consensus to add a discussion item to a future workshop to discuss a community survey.

This matter was discussed.

4. Proposed Consent Agenda for February 2, 2021, Council Meeting

- A. [TMP-5266](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES CONTRACT WITH PRIME AE GROUP FOR A FEASIBILITY STUDY FOR THE TEREX ROAD AT HUDSON INDUSTRIAL PARKWAY AND EAST BARLOW ROAD INTERSECTIONS.**
Brief Description: The purpose of this feasibility study is to further survey, review and analyze long-term solutions to improve safety at the intersections of Terex Road and Hudson Industrial Parkway and at Terex Road and East Barlow Road intersection.
Attachments: [Staff Report - Workshop 1-26-2021](#)
Draft Resolution

This Resolution was forwarded for further consideration at the February 2, 2021, Council meeting.

- B. [TMP-5280](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR BIDS AND ENTER INTO A CONTRACT FOR NEW OUTDOOR FURNITURE TO BE LOCATED WITHIN THE CITY OF HUDSON'S DOWNTOWN DESIGNATED OUTDOOR REFRESHMENT AREA; AND DECLARING AN EMERGENCY.**
Brief Description: At the beginning of the City of Hudson's DORA (and to assist downtown businesses), picnic tables were moved from various Hudson Parks to the downtown area to provide additional outdoor seating. Staff wishes to upgrade these seating areas and return the existing picnic tables to the Hudson Parks for usage there.
Attachments: [Staff Report - Workshop 1-26-2021](#)
Draft Resolution

This Resolution was forwarded for further consideration at the February 2, 2021, Council meeting.

5. Proposed Legislation for February 2, 2021, Council Meeting

- A. [20-145](#) **AN ORDINANCE PLACING A MORATORIUM ON THE OPERATION OF ANY SHORT TERM RESIDENTIAL REAL ESTATE RENTALS IN THE CITY OF HUDSON; AND DECLARING AN EMERGENCY.**
Brief Description: This Ordinance establishes a 180-day temporary moratorium prohibiting the operation of short term (less than 30 days) residential real estate rentals (“STRs”) within the City of Hudson. The period of the moratorium will permit the City to conduct community outreach, study, formulate, and draft regulations with respect to STRs.
Attachments: [Staff Report - Workshop 1-26-2021](#)
[Ordinance No. 20-145](#)

This Ordinance was forwarded for further consideration at the February 2, 2021, Council meeting.

- B. [20-160](#) **AN ORDINANCE ENACTING A NEW CHAPTER 876, “SHORT-TERM RENTAL OPERATIONS,” OF THE BUSINESS REGULATION CODE; AND DECLARING AN EMERGENCY. (As Revised 1-19-2021)**
Brief Description: A permit program has been drafted for the regulation of short-term rentals within the City of Hudson.
Attachments: [Staff Report - Workshop 1-26-2021](#)
[Council memo 1.7.21 Short term rentals](#)
[Ordinance No. 20-160 \(as introduced 12-1-2020\)](#)
[Council memo 1.19.21 Short Term Rentals](#)
[Ordinance No. 20-160 \(as revised 1-19-2021\)](#)

This Ordinance was forwarded for further consideration at the February 2, 2021, Council meeting.

- C. [21-4](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH EVERSTREAM SOLUTIONS LLC FOR THE PROVISION OF AN INTERNET CIRCUIT FOR THE CITY’S VELOCITY BROADBAND SERVICES.**
Brief Description: This request will enable Velocity Broadband to replace an existing Cogent and Windstream internet circuit that is set to end in late 2021.
Attachments: [Staff Report - Workshop 1-26-2021](#)
[Resolution No. 21-4](#)

This Resolution was forwarded for further consideration at the February 2, 2021, Council meeting.

6. Items to be Added to Future Agendas

Mrs. Bigham asked if Council members are able to be reimbursed for educational courses that are Council related. There was consensus to create a budget for continuing education for Council members.

Mr. Foster asked for discussion on what to do with the surplus of funds within the General fund.

Mrs. Kowalski asked that the recreation center survey discussion be added to the Downtown Phase II Survey item scheduled for the February 9, 2021, Council workshop.

7. Adjournment

There being no further discussion, Mr. Wooldredge adjourned the Council workshop meeting at 10:20 p.m.

William D. Wooldredge, President of Council

Jane Howington, City Manager, Clerk of Council Pro Tempore

Workshop Minutes prepared by Melissa Raber, Business Operations Manager - Professional Services.

Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.031 (a), Rules for Workshop Meetings.