



# City of Hudson, Ohio

## Meeting Minutes - Draft City Council Workshop

*Jeffrey L. Anzevino, Mayor*  
*Christopher W. Foster, President of Council (Ward 2)*  
*Christopher A. Banweg, Council Member (At-Large)*  
*Michael W. Bird, Council Member (Ward 4)*  
*Patricia L. Goetz, Council Member (Ward 1)*  
*Karen E. Heater, Council Member (At-Large)*  
*Nicole V. Kowalski, Council Member (At-Large)*  
*Skylar J. Sutton, Council Member (Ward 3)*

*Thomas J. Sheridan, City Manager*  
*Marshal Pitchford, Acting City Solicitor & Special Counsel*  
*Aparna Wheeler, Clerk of Council*

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Tuesday, February 27, 2024

7:30 PM

Town Hall  
27 East Main Street

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### 1. Call to Order

**In the absence of Mayor Anzevino, President of Council Foster called to order the workshop of Hudson City Council at 7:30 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.**

**Present:** 7 - Mr. Banweg, Dr. Bird, Mr. Foster, Dr. Goetz, Mrs. Heater, Mrs. Kowalski and Mr. Sutton

*Others & Staff in Attendance: Mr. Sheridan, City Manager; Mr. Hannan, Community Development Director; Mr. Knoblauch, Assistant City Manager - Financial/Special Projects; Mr. Kosco, City Engineer; Mr. Leedham, Innovation & Technology Director; and Mr. Leiter, HCTV Production Assistant.*

### 2. Correspondence and Council Comments

*Dr. Goetz provided information regarding the replacement of the entrance door at the Synagogue within the Hudson Historic District that is currently before the Architectural and Historic Board of Review, and asked that a variance be granted. Mrs. Kowalski stated that she would be interested in Council exploring a secondary review by Council if AHBR does not grant the variance.*

*Dr. Bird stated that the Summit County Board of Elections sent out notifications to those affected by the change of voting location for those previously assigned to the Hudson High School.*

*In regards to the variance for the Synagogue, Mr. Banweg asked for information on what other exceptions have been provided under similar circumstances. He further stated that he has received great feedback from residents on the communication and outreach the City has been doing regarding the sidewalk projects.*

*Mr. Sutton provided an update on the Steering Committee meeting that was held on February 21, 2024.*

### 3. Discussion Items

- A. [24-0019](#) **Economic Growth Board 2024 Goals**  
**Brief Description:** Economic Growth Board will present 2024 goals for discussion with city Council  
**Attachments:** [Staff Memo - Economic Growth Board Goals 2024 1.26.24](#)

*Ms. Fink Henry and Mr. Wenclewicz, Economic Growth Board, presented their goals for 2024 which included a summer job fair, business breakfast and Business Outreach Program. Brief Council discussion followed.*

**This matter was discussed.**

- B. [24-0020](#) **Board of Zoning and Building Appeals 2024 Goals**  
**Brief Description:** Discussion with the Board of Zoning and Building Appeals regarding proposed goals for 2024  
**Attachments:** [BZBA Goals memo 2024](#)

*Mr. Wagner, Board of Zoning and Building Appeals, presented the 2024 goals which included a database of previous appeals and the outcome.*

**This matter was discussed.**

- C. [24-0015](#) **Review of LDC regulations for non-conforming single family residential uses**  
**Brief Description:** City staff has studied methods within the LDC to strengthen the ability of residential property owners to maintain, expand, and resell their properties.  
**Attachments:** [City Council memo non-conforming residential uses 1.25.24](#)

*Mr. Foster provided background information on regulations within District 8. Mr. Hannan presented various amendment options. Council discussion followed. Mr. Foster stated that he will work with Mr. Hannan to change the buffer area and will bring it back to a future workshop.*

**This matter was discussed.**

### 4. Proposed Consent Agenda for March 5, 2024, Council Meeting

- A. [TMP-7115](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES CONTRACT WITH AMERICAN STRUCTUREPOINT, INC. FOR THE DOWNTOWN PEDESTRIAN SAFETY IMPROVEMENTS, PHASE 2 (PID 120285).**  
**Brief Description:** This legislation would retain American Structurepoint, Inc., to perform the design of the Downtown Pedestrian Safety Improvements, Phase 2, within the downtown area which includes sections of SR 303, SR 91, First & Main Development and Aurora Street.

**Attachments:**    [Downtown Ped Summary Table](#)  
[Downtown Ped Imp Prelim Layout Samples](#)  
[Downtown Ped Improvements Overall Map](#)  
[Draft Resolution](#)

**This Resolution was forwarded for further consideration at the March 5, 2024, Council meeting.**

- B.        [TMP-7111](#)    A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A COST REIMBURSEMENT AGREEMENT WITH WESTERN RESERVE ACADEMY FOR INSTALLATION OF PARALLEL PARKING ALONG E. PROSPECT STREET.**

**Brief Description:** Western Reserve Academy (WRA) reached out to the City and requested the installation of three (3) parallel parking spaces along E. Prospect Street between SR 91 and College Street. WRA has agreed to reimburse the City for this work, which would be installed as part of the 2024 Asphalt Resurfacing Program at a cost of \$18,928.25, which includes a 10% contingency.

**Attachments:**    [Exhibit - Parking](#)  
[Draft Resolution \(Revised for 3-5-24\)](#)

*In response to a question, Mr. Sheridan stated that these would be public parking spots. Mr. Sutton requested that the agreement be updated to state that these are public parking spaces and not designated for Western Reserve Academy. Mr. Sheridan stated that he will have the agreement revised.*

**This Resolution was forwarded for further consideration at the March 5, 2024, Council meeting.**

- C.        [TMP-7116](#)    A RESOLUTION AUTHORIZING THE CITY MANAGER TO BID AND AWARD FOR THE MARKETING SERVICES OF VELOCITY BROADBAND.**

**Brief Description:** This request is to enable Velocity Broadband to bid and award a multi-year marketing services contract for the development of marketing materials for Velocity Broadband.

**Attachments:**    [Draft Resolution](#)

*Responding to a question, Mr. Leedham stated that last year, the City received one bid for these services.*

**This Resolution was forwarded for further consideration at the March 5, 2024, Council meeting.**

**5. Proposed Legislation for March 5, 2024, Council Meeting**

- A. [24-25](#) **AN ORDINANCE AMENDING CHAPTER 220, “COUNCIL”, OF THE CODIFIED ORDINANCES TO ADD A NEW SECTION 220.09 ENTITLED “PRESIDENT PRO TEMPORE”.**

**Brief Description:** An ordinance to establish a definition for Council President Pro Tempore and guidelines for appointment of Council President Pro Tempore in the event of members having same number of consecutive years of service.

**Attachments:** [Ordinance No. 24-25](#)

Ordinance No. 24-25 was forwarded for further consideration at the March 5, 2024, Council meeting.

- B. [TMP-7122](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A JOB CREATION GRANT AGREEMENT; AND DECLARING AN EMERGENCY.**

**Brief Description:** A proposed business is requesting a 50% income tax credit for 10 years. The company will relocate to Hudson to an existing facility within the District 6 Western Hudson Gateway.

**Attachments:** [Draft resolution](#)

This Resolution was forwarded for further consideration at the March 5, 2024, Council meeting.

**6. Items to be Added to Future Agendas**

*Mr. Foster stated that 2 proclamations will appear on the March 5, 2024 meeting agenda which include Sunshine Week and National Developmental Disabilities Awareness Month.*

**7. Adjournment**

There being no further discussion, Mr. Foster adjourned the Council workshop meeting at 8:36 p.m.

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**Christopher W. Foster, President of Council**

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**Thomas J. Sheridan, City Manager, Clerk of Council Pro Tempore**

*Workshop Minutes prepared by Melissa Raber, Business Operations Manager - Professional Services .*

*Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.031 (a), Rules for Workshop Meetings.*

