

A RESOLUTION AUTHORIZING AND DIRECTING THE CITY MANAGER, DURING THE YEAR 2013, TO ADVERTISE FOR BIDS OR TO UTILIZE THE VARIOUS STATE OF OHIO GOVERNMENTAL COMPETITIVE PURCHASING PROGRAMS FOR CONSTRUCTION MATERIALS, SUPPLIES, SERVICES, EQUIPMENT, AND VEHICLES FOR THE SELECTION OF THE LOWEST AND BEST BIDDER TO BE DETERMINED BY COUNCIL; AND DECLARING AN EMERGENCY.

WHEREAS, in the operations of the various departments of the City of Hudson, it is necessary to acquire or lease certain specific pieces of equipment or contract for certain services in order to provide high quality service; and

WHEREAS, in the performance of the public works activities associated with the routine maintenance of public properties and cemeteries, the street system, the electrical distribution system, the water plant and water distribution system, the sanitary lift stations and sewer collection system, and the storm sewer system, it is necessary to purchase operational and construction materials for the preservation and maintenance of the City of Hudson infrastructure and often to do so quickly for public health, safety, and general welfare reasons; and

WHEREAS, it is necessary to contract for outside services for either routine maintenance or for construction of capital improvements associated with the operations of the electrical distribution system, water tanks or lift stations, street trees or easement trees, water distribution, sanitary or storm sewer collection systems and public properties and cemeteries and often to do so quickly for public health, safety, and general welfare reasons.

NOW, THEREFORE, BE IT RESOLVED by the Council of Hudson, Summit County, State of Ohio, that:

Section 1. During the year 2013 the City Manager is authorized and directed to advertise for a period of at least once a week for two (2) weeks in a newspaper of general circulation within the municipality requesting the submission of bids or to utilize the services of the Ohio Department of Transportation, Ohio Department of Administrative Services or the Communities, Universities and Educational competitive bidding programs for the purpose of acquiring the lowest and best bidder for Council's consideration in accordance with the specifications as supplied by the City Manager's office for the purchases of services or lease of various pieces of equipment or materials to include all the items as listed on Exhibit A, attached hereto and incorporated by reference herein.

Section 2. During the year 2013 the City Manager is authorized and directed to advertise for a period of at least once a week for two (2) weeks in a newspaper of general circulation within the municipality, requesting the submission of bids for the purpose of seeking the lowest and best bidder for Council's consideration to purchase various materials and supplies for

construction maintenance or operating maintenance as included in Exhibit A hereto, and in accordance with the specifications supplied by the City Manager's office.

Section 3. During the year 2013 the City Manager is authorized and directed to advertise for a period of at least once a week for two (2) weeks in a newspaper of general circulation within the municipality requesting the submission of bids for purpose of selecting the lowest and best bidder for Council's consideration for the services and necessary equipment for improvements to public works utilities facilities, to provide routine maintenance and improvements to the traffic control system equipment, to provide routine maintenance, snow and ice removal and landscaping services for municipally-owned properties, public facilities and downtown public areas, to provide for equipment rentals, street sweeping and tree maintenance for public trees on easements and right-of-ways, and projects or services listed in the attached Exhibit A and in accordance with the specifications supplied by the City Manager's office.

Section 4. The City Manager is further authorized and directed to return all certified checks and bid bonds submitted by the unsuccessful bidders.

Section 5. This Resolution is declared to be an emergency measure necessary for the immediate preservation of the public health, safety and general welfare and for the further reason that purchases of the materials, supplies, and services which are the subject of this Resolution may need to be bid and/or purchased immediately in order to supply necessary services to the inhabitants, businesses and visitors of the City for their health and safety; wherefore, this Resolution shall be in effect immediately upon its passage provided it receives the affirmative vote of five members of Council, except that six affirmative votes shall be required if all members are present; otherwise, it shall be in full force and effect from and after the earliest period allowed by law.

PASSED: \_\_\_\_\_

\_\_\_\_\_  
William A. Currin, Mayor

ATTEST:

\_\_\_\_\_  
Elizabeth Slagle, Clerk of Council

I certify that the foregoing Resolution was duly passed by the Council of said Municipality on \_\_\_\_\_, 2012.

\_\_\_\_\_  
Elizabeth Slagle, Clerk of Council

## EXHIBIT “A” 2013 - Contracts for Competitive Bidding

Detail of products/services/contracts  
Exceeding \$25,000 annually  
City of Hudson Public Works Department

### Equipment/Services / Materials

<u>Contract Type</u>	<u>Budget Areas</u>
Landscaping: Greens Maintenance exp. Dec., 2013	Public Properties
General Cleaning Services exp. Dec., 2013	Public Properties
Refuse / Recycling: Downtown Cans exp. February, 2014	Public Properties
Asphalt Repairs exp. Dec., 2013	Service
Road Salt & Conveying exp. Sept., 2012	Service
Cold Patch / Emulsion	Service
Tree Planting exp. July, 2013	Street Trees
Tree Trimming exp. Dec., 2013	Street Trees, HPP
Substation Preventative Maintenance exp. Dec. 2012	HPP
Rock Salt exp. Dec., 2013	Water Resources

### Special Projects

<u>Project Type</u>	<u>Budget Areas</u>
Full Depth Road Repairs	Cemetery
Salt Dome Roof Replacement	Service
Parking Terrace Stairwell Repairs	Public Properties
Manhole Replacements	Sanitary Sewer Collection
Catch Basin Replacements	Storm Water

Ash Tree Removal	Street Trees
Well Rehabilitation #3	Water Treatment

**Fleet Replacement Schedule**

<u>Vehicle Type</u>	<u>Budget Areas</u>
Police Cruiser (x3)	Fleet
Plow Truck (x2)	Fleet

**Miscellaneous**

<u>Type</u>	<u>Budget Areas</u>
Equipment Rentals	PW
Concrete / limestone / gravel	Service/Dist/San/Storm

**Utilities Materials/ Water Distribution**

<u>Product/Service</u>	<u>Budget Area</u>
Remote Meters Program (AMR)	Distribution

**Remote Water Meter Program Note:** The valves and meters purchased for the distribution operations remain the same product type from year to year. Maintaining the same type of valve or meter throughout our system promotes consistency and reliability, reduces our cost of maintenance and minimizing human error. We will continue upgrading our water meters to be compatible with the radio reading equipment used by our electric metering system.

**Utilities Materials/Hudson Public Power**

<u>Material Type</u>	<u>Budget Area</u>
Poles, transformers, wiring, switch cabinets, meters, conduit etc...	HPP
WR Hospital / Summa on Season's Rd.	HPP
Season's Commerce Center	HPP
Owen Brown Parking lot replacement	HPP
Painting of Transformer boxes at Substations	HPP
Streetlight replacement (Chadbourne Dr.)	HPP
Rt. 91 (Georgetown to Terex) LED lighting	HPP

**HPP Materials Note:** The price of the materials used in the manufacturing of wiring, transformers, poles and fiberglass, which also includes the materials needed for the above projects, is greatly affected by the volatility of market prices on petroleum and precious metals (copper and aluminum). Consequently, vendors will only hold their prices firm for 7 days, at the most. When items are needed, the HPP management compares prices from a number of vendors and orders materials from the lowest priced vendor prior, to entering into purchase arrangements. These items are purchased on an “as-needed basis” for various scheduled replacement projects. Due to the nature of the space at our storage facilities, large amounts of inventory are not kept on site. Over a year’s time, the amount sent to any given vendor may exceed \$25,000. Finance request we inform Council of this situation and receive permission to purchase.