



# City of Hudson, Ohio

## Meeting Minutes - Draft

### City Council

*David A. Basil, Mayor*

*William D. Wooldredge, President of Council (At-Large)*

*Beth A. Bigham, Council Member (Ward 4)*

*Hamilton DeSaussure, Jr., Council Member (At-Large)*

*Dennis N. Hanink, Council Member (Ward 1)*

*Alex D. Kelemen, Council Member (Ward 3)*

*Lisa Radigan, Council Member (Ward 2)*

*J. Daniel Williams, Council Member (At-Large)*

*Jane Howington, City Manager*

*Matthew J. Vazzana, City Solicitor*

*R. Todd Hunt, Special Counsel*

*Elizabeth A. Slagle, Clerk of Council*

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Tuesday, May 21, 2019

6:30 PM

Town Hall

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#### 1. Call to Order

**In the absence of Mayor Basil, President of Council Wooldredge called to order the meeting of Hudson City Council at 6:43 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.**

**Present:** 4 - Mrs. Bigham, Mr. Hanink, Ms. Radigan and Mr. Wooldredge

**Excused:** 2 - Mr. Kelemen and Dr. Williams

**Absent:** 1 - Mr. DeSaussure

*(See also attendance recorded on page 2).*

*Staff in Attendance: Mrs. Slagle, Clerk of Council.*

#### 2. Executive Session

**A motion was made and seconded to enter into executive session to consider a personnel matter concerning the appointment of public officials and to interview applicants for vacant board positions. Mr. Wooldredge recessed the meeting at 6:43 p.m. after the motion carried unanimously.**

*Mayor Basil entered the meeting at 7:10 p.m., Dr. Williams at 7:20 p.m., and Mr. Kelemen at 7:27 p.m.*

*Mayor Basil reconvened the regular Council meeting at 7:37 p.m.*

### 3. Pledge of Allegiance to the Flag

### 4. Roll Call

**Present:** 6 - Mrs. Bigham, Mr. Hanink, Mr. Kelemen, Ms. Radigan, Dr. Williams and Mr. Wooldredge

**Absent:** 1 - Mr. DeSaussure

*Staff in Attendance: Ms. Howington, City Manager; Mr. Vazzana, City Solicitor; Mrs. Slagle, Clerk of Council; Mr. Comeriato, Assistant City Manager - Operations; Mr. Hannan, Community Development Director; Mr. Knoblauch, Assistant City Manager - Financial/Special Projects; Mr. Kosco, City Engineer; Mr. Leiter, Production Assistant; and Ms. Roberts, Communications Manager.*

### 5. Approval of the Minutes

#### A. [19-0048](#) Minutes of Previous Council Meetings

**Brief Description:** Draft minutes of previous meetings are provided for City Council's review and approval.

**Attachments:** [May 7, 2019 Council Meeting Minutes - DRAFT](#)

[May 14, 2019 Council Workshop Minutes - DRAFT](#)

There being no changes, the above minutes were approved as submitted.

### 6. Honorary Resolutions

#### A. [19-71](#) A RESOLUTION RECOGNIZING MRS. MICHELLE CIANCIO FOR HER SUGGESTION TO INSTALL AUTOMATIC EXTERNAL DEFIBRILLATOR UNITS AT HUDSON PARKS LOCATIONS.

**Brief Description:** This Resolution recognizes Michelle Ciancio, whose compassionate caring and suggestion to install automatic external defibrillator (AED) units at Hudson Parks locations led to a successful funding campaign. The City appreciates the generous donations received to date to fund more than seven AED units and is seeking additional funding for AED units at five more Hudson Parks locations.

**Attachments:** [Hyperlink - Video: Hudson Parks Seeks Sponsors for AED Units](#)

[Resolution No. 19-71](#)

*Mayor Basil read Resolution No. 19-71 in its entirety, recognizing Mrs. Ciancio. A brief informational video was played. Mayor Basil identified and thanked community sponsors to date, including Marci Matthews, Grace Initiative Foundation Tree, The Starr Family Foundation, Hudson Rotary, EMS Outreach, Leadership Hudson Class of 2018, Hudson Kiwanis, Hudson Community First, and Hudson League for Service. Council members also thanked Mrs. Ciancio for her research and suggestion. It was noted that additional sponsors are needed. Mrs. Ciancio spoke of the importance of AED units in the parks, and she thanked her family, sponsors, and government officials for supporting this cause.*

**A motion was made by Mr. Kelemen, seconded by Dr. Williams, to pass Resolution No.**

**19-71. The motion carried by the following vote:**

**Aye:** 6 - Mrs. Bigham, Mr. Hanink, Mr. Kelemen, Ms. Radigan, Dr. Williams and Mr. Wooldredge

- B.**      [19-72](#)      **A RESOLUTION HONORING WILLIAM DOMBROWSKI FOR TWENTY YEARS OF SERVICE WITH THE CITY OF HUDSON.**  
**Brief Description:** This Resolution recognizes Bill Dombrowski, Electric Technician with Hudson Public Power, for twenty years of service with the City.  
**Attachments:**      [Resolution No. 19-72](#)

*Mayor Basil read Resolution No. 19-72 in its entirety, thanking Mr. Dombrowski for his service. He asked staff to present the Resolution and clock to Mr. Dombrowski, as he was not in attendance.*

**A motion was made by Mr. Wooldredge, seconded by Mr. Hanink, to pass Resolution No. 19-72. The motion carried by the following vote:**

**Aye:** 6 - Mr. Hanink, Mr. Kelemen, Ms. Radigan, Dr. Williams, Mr. Wooldredge and Mrs. Bigham

**7. Public Comments**

*None.*

**8. Correspondence and Council Comments**

*Mayor Basil congratulated and recognized the graduating Class of 2019. He also reported on the Senior Citizen Advisory Committee, stating that the Committee has met five times, and their current work involves compiling information regarding services and activities that are already offered in the community and surrounding area and identifying ways that the Committee can best communicate the existing resources to senior citizens. He said that members have also visited area senior citizen facilities in Twinsburg and Mayfield Heights, researching program offerings. He said the next Committee meeting is on May 23, 2019.*

*Dr. Williams noted that he presented awards at Hudson High School's Annual Honor Ceremony. He said that Mr. Hannan's daughter received a number of awards, and he congratulated him on raising a fantastic daughter.*

*As Council Liaison to the Park Board, Mr. Hanink reported on the May 20th meeting, which featured third grade students presenting bird houses for placement in Hudson Parks. He explained that the grade-school students had collaborated with high school students, who built the bird houses.*

*Mr. Hanink said that Council members are often confronted with controversial issues, and open conversations tend to lead to better decisions. He apologized to Mrs. Bigham for some disagreeable comments he had made at the May 14th Council workshop.*

*Mr. Wooldredge reported that he, Dr. Williams, and Mr. Hanink met earlier in the day with Mrs. Leiter, Mrs. Obert, and Mr. Stein to discuss the Downtown Phase II situation. He welcomed the exchange of ideas and found the meeting helpful. He announced that City Council will conduct a work session regarding Downtown Phase II on May 28, 2019, during the regular workshop.*

**9. Report of Manager**

*Ms. Howington reported that Engineering Department staff provided an informational road tour last Saturday to help elected officials better understand the road problems that face our City. She said that Council is*

searching for a better funding solution for the road program, and she thanked staff and elected officials for their time.

She thanked Chief Varnes and EMS staff for conducting a successful Open House on May 18th, and she recognized Ms. Radigan for her successful Open Forum at Veterans Way Playground, held later that same day.

She said that resident input is important and makes a difference in the safety of our community. She encouraged people that if they see something, say something. She reminded everyone that many thefts are crimes of opportunity and not leave things in an unlocked car.

Ms. Howington thanked the Public Works Department for Memorial Day Parade preparations, as well as landscaping and plantings that will beautify the downtown. She encouraged public feedback.

She recognized the excellent service provided by Hudson Public Power staff, and she noted that the Prospect Substation Project came in under budget and on time.

She stated that the Oviatt School property is in City's ownership, and bids will be accepted for the reconstruction and landscaping project.

She asked for direction on proceeding with the demolition of the old bus garage, and there was consensus among Council members to proceed.

## 10. Discussion Item

### A. [19-0050](#) Downtown Phase II Ballot Issue: Staff Report on Gantt Chart & Process for Public Community Engagement

Attachments: [Community Projects Preliminary Schedule](#)  
[Downtown Phase II Preliminary Schedule](#)

Mr. Wooldredge suggested that Council conduct work sessions concerning Downtown Phase II during the May 28th workshop and the June 4th regular meetings. There was consensus among Council members to proceed, and he encouraged interested citizens to attend and participate. Discussion followed regarding timing of the work sessions, a suggestion to hire a program manager for development and construction, and the review process for the Planning Commission and City Council.

Mr. Hannan provided information concerning the Gantt charts: 1.) Downtown Phase II Preliminary Schedule, and 2.) Community Infrastructure Projects Schedule. He discussed a framework of the events envisioned, showing related timelines. Discussion followed concerning reviews of the Downtown Phase II Project by the Planning Commission and Architectural & Historic Board of Review, working with Summit County Building Department, the City's current agreement with Testa, a critical path for Council's direction during the process, proceeding with infrastructure projects, and the process for public engagement.

**This matter was discussed.**

## 11. Appointments

**A motion was made by Mr. Wooldredge, seconded by Mr. Hanink, to appoint Mr. Craig Shubert and Mr. Richard Warfield to serve as members of the Board of Tax Review for full terms expiring on May 22, 2021. The motion carried by the following vote:**

**Aye:** 6 - Mr. Kelemen, Ms. Radigan, Dr. Williams, Mr. Wooldredge, Mrs. Bigham and Mr. Hanink

**12. Motion**

- A. [19-0049](#) **A motion to extend the 90-day timeframe required for action by City Council on Ordinance No. 18-93 pursuant to Section 1203.02(e)(3) and to postpone said Council action on said ordinance to August 6, 2019.**

**Brief Description:** In order to allow sufficient time for notice of the public hearing and deliberations by City Council, staff requests that City Council pass a motion to adjust the schedule for adoption of Ordinance No. 18-93 - the administrative amendments to the Land Development Code (LDC).

**A motion was made by Mr. Wooldredge, seconded by Mrs. Bigham, to extend the 90-day timeframe required for action by City Council on Ordinance No. 18-93 pursuant to Section 1203.02(e)(3) and to postpone said Council action on said ordinance to August 6, 2019. The motion carried by the following vote:**

**Aye:** 6 - Mrs. Bigham, Mr. Hanink, Mr. Kelemen, Ms. Radigan, Dr. Williams and Mr. Wooldredge

**13. Suspension of the Rules for the Consent Agenda**

**A motion was made by Mr. Wooldredge, seconded by Ms. Radigan, to suspend the rule requiring three readings to allow for passage of legislative items on the Consent Agenda. The motion carried by the following vote:**

**Aye:** 6 - Dr. Williams, Mr. Wooldredge, Mrs. Bigham, Mr. Hanink, Mr. Kelemen and Ms. Radigan

**Approval of the Consent Agenda**

**A motion was made by Mr. Wooldredge, seconded by Mr. Hanink, to approve items 13A through 13H on the Consent Agenda. The motion carried by the following vote:**

**Aye:** 6 - Mrs. Bigham, Mr. Hanink, Mr. Kelemen, Ms. Radigan, Dr. Williams and Mr. Wooldredge

- A. [19-0043](#) **A Motion to Acknowledge the Timely Receipt of the April 2019 Monthly Financial Report**

**Brief Description:** Financial summaries are provided each month for Council's review.

**Attachments:** [April 2019 Financial Report](#)

**Motion No. 19-0043 was approved on the Consent Agenda.**

- B. [19-73](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH GRANICUS, INC. FOR PROFESSIONAL SERVICES PERTAINING TO AGENDA MANAGEMENT AND STREAMING MEDIA SOFTWARE SOLUTIONS FOR PUBLIC MEETINGS AND RELATED EQUIPMENT AND SUPPORT; AND DECLARING AN EMERGENCY.**

**Brief Description:** This Resolution authorizes a new ongoing professional services

agreement with Granicus, Inc., the City's current provider of agenda management and streaming media services. Additionally, it will authorize replacement of encoder equipment at Town Hall, which has failed and is necessary for streaming video services.

Attachments: [Resolution No. 19-73](#)

**Resolution No. 19-73 was passed on the Consent Agenda.**

- C. [19-74](#)      **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR BIDS AND ENTER INTO A CONTRACT FOR THE VETERANS TRAIL PHASE 4 - BARLOW ROAD SIDEWALK PROJECT.**  
***Brief Description:*** The project will include the installation of a trail and sidewalk along the north side of Barlow Road from Terex Road to S.R. 91.  
Attachments: [Project Location Map](#)  
[Resolution No. 19-74](#)

**Resolution No. 19-74 was passed on the Consent Agenda.**

- D. [19-75](#)      **A RESOLUTION AFFIRMING THE APPLICATION SUBMITTED BY THE CITY MANAGER'S DESIGNEE TO THE UNITED STATES DEPARTMENT OF JUSTICE FOR A COMMUNITY ORIENTED POLICING SERVICES (COPS) PROGRAM GRANT ON BEHALF OF THE HUDSON POLICE DEPARTMENT.**  
***Brief Description:*** The COPS Office Stop School Violence: School Violence Prevention Program (SVPP) provides funding to improve security, including the acquisition and installation of technology for expedited notification of local law enforcement during an emergency. SVPP funding covers up to 75 percent or \$500,000.00 of approved awards. Estimated grant request is \$400,000.00. A 25% match is required.  
Attachments: [Resolution No. 19-75](#)

**Resolution No. 19-75 was passed on the Consent Agenda.**

- E. [19-76](#)      **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO CONTRACTS FOR THE ACQUISITION OF AN EASEMENT AND A PIPELINE OCCUPANCY AGREEMENT FOR THE HUDSON DRIVE WATERLINE PROJECT; AND DECLARING AN EMERGENCY.**  
***Brief Description:*** A permanent easement is needed for the construction and maintenance of a new 12-inch waterline on Ohio Edison property and a pipeline occupancy agreement is needed in order to connect the new 12-inch waterline with the existing 12-inch waterline at the Metro Regional Transit Authority (RTA) tracks.  
Attachments: [Ohio Edison Easement Exhibit](#)  
[Metro RTA Location Map](#)  
[Resolution No. 19-76](#)

**Resolution No. 19-76 was passed on the Consent Agenda.**

- F. [19-77](#)      **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT FOR THE ACQUISITION OF A TEMPORARY EASEMENT WITH WAYNE M. VANAMAN AND E. DILLENE VANAMAN (PARCEL 7-T) FOR THE STATE ROUTE 91 NORTH TURN LANE IMPROVEMENTS PROJECT (93822) FOR RIGHT-OF-WAY PURPOSES.**

***Brief Description:*** Due to the widening of the roadway and other improvements, temporary and permanent right-of-way acquisitions are required for the project. There will be approximately 47 parcels requiring temporary and/or permanent right-of-way acquisitions.

***Attachments:***      [Exhibit A](#)  
                                 [Resolution No. 19-77](#)

**Resolution No. 19-77 was passed on the Consent Agenda.**

- G. [19-78](#)      **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO CONTRACTS FOR THE SALE AND PURCHASE OF REAL PROPERTY AND THE ACQUISITION OF TEMPORARY EASEMENTS FOR THE STATE ROUTE 91 NORTH TURN LANE IMPROVEMENTS PROJECT (93822) FOR RIGHT-OF-WAY PURPOSES.**

***Brief Description:*** Due to the widening of the roadway and other improvements, temporary and permanent right-of-way acquisitions are required for the project. There will be approximately 47 parcels requiring temporary and/or permanent right-of-way acquisitions.

***Attachments:***      [Permanent and Temporary Table](#)  
                                 [Exhibit A](#)  
                                 [Resolution No. 19-78](#)

**Resolution No. 19-78 was passed on the Consent Agenda.**

- H. [19-79](#)      **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A COST SHARE AGREEMENT WITH THE NORTHEAST OHIO REGIONAL SEWER DISTRICT FOR TWO STORM SEWER PROJECTS.**

***Brief Description:*** This agreement is for the design and construction of the Barlow Community Center Dam Improvement Project and the design and construction of the Owen Brown Bridge Street Bridge Project over Brandywine Creek. Both projects will be 100% reimbursed from the Northeast Ohio Regional Sewer District (“NEORSD”).

***Attachments:***      [Exhibit A - Agreement \(Barlow Community Center Dam Improvement Project\)](#)  
                                 [Exhibit B - Agreement \(Owen Brown Street Bridge Project\)](#)  
                                 [Resolution No. 19-79](#)

*Mr. Hanink commented that Resolution No. 19-79 is very beneficial to the City, as NEORSD will fund two important storm water projects.*

**Resolution No. 19-79 was passed on the Consent Agenda.**

## Items Removed from the Consent Agenda

- I. [19-80](#)      **A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A CHANGE ORDER TO THE CONTRACT WITH PERRIN ASPHALT COMPANY UNDER THE 2019 ASPHALT RESURFACING PROGRAM; AND DECLARING AN EMERGENCY.**  
***Brief Description:*** Pursuant to Council's request, Staff is requesting \$450,000 for the completion of the resurfacing of alternate asphalt roads under the Perrin contract.  
***Attachments:***      [Additional Asphalt Funding Memo 5-15-19](#)  
   [Resolution No. 19-80](#)

*Mr. Kelemen asked that Resolution No. 19-80 be removed from the Consent Agenda.*

**A motion was made by Mr. Kelemen, seconded by Mr. Wooldredge, to suspend the rule requiring three readings to allow for passage of Resolution No. 19-80. The motion carried by the following vote:**

**Aye:** 6 - Mrs. Bigham, Mr. Hanink, Mr. Kelemen, Ms. Radigan, Dr. Williams and Mr. Wooldredge

*Mr. Kelemen thanked staff for the recent road tour, commenting that the City has extra revenue and an opportunity to spend additional funds on road resurfacing for portions of Haymarket Way, Granby Drive, Marblehead Drive, Terex Road, and Bridgewater Boulevard. Mayor Basil explained that the additional streets will be added as alternates under the current contract. Responding to Dr. Williams' inquiry, Mr. Kosco explained that the source of funding is from unanticipated revenue, as well as the increased gasoline tax. Mrs. Bigham questioned the status of Middleton Road west of State Route 91, which was not included, and Mr. Kosco explained that this road remains on the alternate list and is unfunded at this time. In addition, he explained the Middleton Road east of State Route 91 will be repaved after completion of the Akron Water Line Project. Mr. Hanink also spoke in support of Resolution No. 19-80. Ms. Radigan thanked staff for the road tour and said it helped her understand the methodical process and objective criteria used in assessing the City's road conditions.*

**A motion was made by Mr. Kelemen, seconded by Mr. Wooldredge, to pass Resolution No. 19-80. The motion carried by the following vote:**

**Aye:** 6 - Mr. Hanink, Mr. Kelemen, Ms. Radigan, Dr. Williams, Mr. Wooldredge and Mrs. Bigham

## 14. Legislation

- A. [19-81](#)      **AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF \$3,850,000 OF NOTES, IN ANTICIPATION OF THE ISSUANCE OF BONDS, FOR THE PURPOSE OF PAYING COSTS OF ACQUIRING AND INSTALLING EQUIPMENT AS PART OF THE CITY'S MUNICIPAL BROADBAND SERVICES SYSTEM PROJECT.**  
***Brief Description:*** This Ordinance authorizes internal borrowing for the installation of the broadband services system (Velocity Broadband). These roll the total amount of the notes issued in 2018 of \$3.4 million plus an additional \$450,000 as described in the Velocity Broadband Business Plan and approved by Council as part of the establishment of the Broadband Service Fund.



Attachments: [VBB Business Plan-02-26-2019](#)  
[Fiscal Officer's Certificate - Broadband \(Treasury Notes\)](#)  
[Ordinance No. 19-81](#)

Mayor Basil read the title of Ordinance No. 19-81, which constituted its first reading.

## 15. Adjournment

There being no further business, Mayor Basil adjourned the Council meeting at 9:09 p.m.

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**David A. Basil, Mayor**

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**Elizabeth Slagle, Clerk of Council**

*Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.03(d), Rules.*