



# City of Hudson, Ohio

## Meeting Minutes - Final City Council Workshop

*David A. Basil, Mayor*

*Hamilton DeSaussure, Jr., President of Council (At-Large)*

*Dennis N. Hanink, Council Member (Ward 1)*

*Alex D. Kelemen, Council Member (Ward 3)*

*Keith W. Smith, Council Member (Ward 4)*

*Casey M. Weinstein, Council Member (Ward 2)*

*J. Daniel Williams, Council Member (At-Large)*

*William D. Wooldredge, Council Member (At-Large)*

*Jane Howington, City Manager*

*R. Todd Hunt, City Solicitor*

*Elizabeth A. Slagle, Clerk of Council*

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Tuesday, January 26, 2016

7:30 PM

Town Hall

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### 1. Call to Order

President of Council DeSaussure called to order the workshop meeting of Hudson City Council at 7:30 p.m.

**Present** 6 - Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Mr. Smith, Dr. Williams and Mr. Wooldredge

**Absent** 1 - Mr. Weinstein

*Staff in Attendance: Ms. Howington, City Manager; Mr. Comeriato, Assistant City Manager for Operations; Mr. Leiter, Production Assistant; Ms. Roberts, Communications Manager.*

### 2. Correspondence and Council Comments

*Mr. Wooldredge reported that at the recent Economic Growth Board meeting, members discussed how other cities utilize their Community Improvement Corporations, including funding, mission, and work product. The Board will provide a recommendation to Council regarding Hudson's CIC, which is currently inactive.*

*Mr. Kelemen stated that he would like staff to look into creating a policy/regulation in regards to the A-Frame signs that some merchants place within the right-of-way.*

### 3. Proposed Consent Agenda Items

*None.*

#### 4. Legislation and Other Discussion Items

A. [16-0008](#) **Presentation: Orientation Training Session**

**Executive Summary:** City Solicitor Todd Hunt will provide a review of Ohio's Public Records and Open Meetings Laws, which together comprise the "Sunshine Laws"; ethical considerations for public officials; and Council's administrative/quasi-judicial duties.

This item was postponed and will be discussed in an information session for elected officials prior to the February 2, 2016 Council Meeting.

B. [16-0007](#) **Discussion: Municipal Income Tax Appeals Process**

**Executive Summary:** In 2015, a new Chapter 891 of the Codified Ordinances regarding Municipal Income Tax was adopted in order to comply with ORC Chapter 718. The new Ordinance includes changes to the Income Tax appeals process, such that appeals will be considered by a Board of Tax Review for tax years beginning with 2016, while appeals for tax years pre-2016 will still be considered by the Income Tax Board of Review, pursuant to Codified Ordinances Section 890.46.

**Attachments:** [Codified Section 891.21](#)

*Mr. DeSaussure explained when and how the new board should be appointed. Mr. DeSaussure asked Council how they wanted to handle the appointments. Council consensus was to circulate names and choose two members in lieu of having interviews.*

**This matter was discussed.**

C. [16-0003](#) **Staff Report: Special Event Cost Summary and Recommendation**

**Executive Summary:** During 2015, City Council directed staff to cap the City's out-of-pocket costs for special events at 2014 levels. Services that the City provided to any new events, or significantly expanded events, would be charged back to the event sponsor. At the end of this year, Council asked that staff provide a cost summary and a recommendation that would help hold costs steady without increases.

**Attachments:** [2015 Special Event Cost Summary for Council](#)

*Ms. Roberts gave an overview of the 2015 Special Event Cost Summary.*

*There was consensus to bring legislation back to Council with the recommendations made by staff.*

**This matter was discussed.**

#### 5. Items to be Added to Future Agendas

*General discussion followed regarding preparation for the Council workshop of February 9, 2016, at which the following golf and parks topics will be addressed: improvements completed since the implementation of the 2015 organizational changes, potential further efficiencies that could be realized if staff continues the transition, top trail priorities, consider Mr. Kelemen's draft mission statement, and focus the Council visions on three items: 1.) relationship between Ellsworth Meadows Golf Course and the Parks, 2.) recreation center, and 3.) connectivity issues. Council would also like staff to continue moving forward with what staff would envision as a consolidated Park Department and Ellsworth Meadows Golf Course. Council requested that Ms. Kadish, Park Board Chair, be present at the meeting.*

## 6. Executive Session

A motion was made by Mr. DeSaussure, seconded by Mr. Hanink, to enter into executive session pursuant to Ohio Revised Code Section 121.22(G) to consider the sale or purchase of property for public purposes and to discuss pending litigation. Mr. DeSaussure recessed the meeting at 9:09 p.m. after the motion carried by the following vote:

Aye: 6 - Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Mr. Smith, Dr. Williams and Mr. Wooldredge

*Mr. DeSaussure reconvened the Council workshop at 9:46 p.m.*

## 7. Adjournment

There being no further discussion, Mr. DeSaussure adjourned the Council workshop meeting at 9:47 p.m.

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**Hamilton DeSaussure, Jr., President of Council**

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**Jane Howington, City Manager, Clerk of Council Pro Tempore**

*Workshop Minutes prepared by Melissa Raber, Office Manager.*

*Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording in accordance with Codified Ordinances, Section 220.031 (a), Rules for Workshop Meetings.*