



# City of Hudson, Ohio

## Meeting Minutes - Draft

### City Council

*Jeffrey L. Anzevino, Mayor*

*Christopher W. Foster, President of Council (Ward 2)*

*Christopher A. Banweg, Council Member (At-Large)*

*Beth A. Bigham, Council Member (Ward 4)*

*Karen E. Heater, Council Member (At-Large)*

*Nicole V. Kowalski, Council Member (At-Large)*

*Katherine R. Schlademan, Council Member (Ward 1)*

*Skylar J. Sutton, Council Member (Ward 3)*

*Thomas Sheridan, Interim City Manager*

*Marshal Pitchford, City Solicitor*

*R. Todd Hunt, Special Counsel*

*Aparna Wheeler, Clerk of Council*

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Tuesday, September 6, 2022

7:30 PM

Town Hall  
27 East Main Street

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#### 1. Call to Order

Mayor Anzevino called to order the meeting of Hudson City Council at 7:30 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.

#### 2. Pledge of Allegiance to the Flag

#### 3. Roll Call

**Present:** 6 - Mr. Banweg, Mr. Foster, Mrs. Heater, Mrs. Kowalski, Ms. Schlademan and Mr. Sutton

**Absent:** 1 - Mrs. Bigham

*Staff in Attendance: Mr. Sheridan, Interim City Manager; Mr. Hunt, Special Counsel; Mr. Pitchford, City Solicitor; Ms. Wheeler, Clerk of Council; Mr. Comeriato, Assistant City Manager - Operations; Mr. Hannan, Community Development Director; Mr. Knoblauch, Assistant City Manager - Financial/Special Projects; and Mr. Leiter, HCTV Production Assistant.*

#### 4. Approval of the Minutes

##### A. [22-0078](#)

##### **Minutes of Previous Council Meetings**

**Brief Description:** Draft minutes of previous meetings are provided for City Council's review and approval.

Attachments:     [August 16, 2022 Meeting Minutes - Draft](#)  
[August 20, 2022 Special Workshop Minutes - Draft](#)  
[August 23, 2022 Workshop Minutes - Draft](#)  
[August 27, 2022 Special Workshop - Draft](#)  
[September 1, 2022 Special Workshop - Draft](#)

There being no changes, the minutes were approved as submitted.

## 5. Proclamations

- A.     [22-0079](#)     **Special Recognition of the Vincent William Baran Day of Service**  
**Brief Description:** This Proclamation recognizes the family's on-going community service in the memory of Vincent William Baran. Ben and Lindsay Baran will accept the Proclamation.

Attachments:     [Proclamation](#)

Mayor Anzevino read the Proclamation in its entirety.

## 6. Public Comments

None.

## 7. Correspondence and Council Comments

*Mr. Banweg thanked everyone who interviewed for the Comprehensive Plan Steering Committee, as well as attendees of the second interviews for City Manager.*

*Ms. Schlademan stated that residents on Oviatt St. have concerns about safety and speeding. There are issues with the stop sign at Oviatt St & Elm St. She also said that the splashpads will close on September 19, instead of Labor Day weekend as in the past.*

*Mrs. Kowalski will have an open forum on Wednesday, September 7 at the Hudson Library at 6:30 p.m.*

*Mr. Foster said there was a traffic signal malfunction at Atterbury & SR 303. He also called attention to the lack of audio for residents who are streaming the Council meeting. It was noted that the problem was on the software side. Mr. Foster also acknowledged the Baran family and the day of service in memory of Vincent. Mayor Anzevino added that there are several events scheduled for the Vincent William Baran Day of Service.*

## 8. Report of Manager

*Mr. Sheridan stated that the City Hall Open House will take place on Saturday, September 10 from 9:00 a.m. to 12:00 p.m. He also noted that staff is requesting that Council table indefinitely Resolution No. 22-92, as well as table Resolutions Nos. 22-104 through 22-107 to October 18, 2022.*

## 9. Appointments

None.

**10. Suspension of the Rules for the Consent Agenda**

A motion was made by Mr. Banweg, seconded by Mr. Foster, to suspend the rule requiring three readings. The motion carried by the following vote:

Aye: 6 - Mr. Foster, Mrs. Heater, Mrs. Kowalski, Ms. Schlademan, Mr. Sutton and Mr. Banweg

**Approval of the Consent Agenda**

A motion was made by Mrs. Heater, seconded by Mr. Foster, to approve the Consent Agenda. The motion carried by the following vote:

Aye: 6 - Mr. Foster, Mrs. Heater, Mrs. Kowalski, Ms. Schlademan, Mr. Sutton and Mr. Banweg

- A. [22-110](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ACCEPT FUNDING FROM THE TINKERS CREEK WATERSHED PARTNERS FOR AN OHIO ENVIRONMENTAL PROTECTION AGENCY 319 GRANT FOR THE DARROW ROAD PARK STREAM RESTORATION PROJECT AND TO AUTHORIZE THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE TINKERS CREEK WATERSHED PARTNERS FOR THE PROJECT ADMINISTRATION THERFOR.**

**Brief Description:** Tinkers Creek Watershed Partners (TCWP) has secured a grant through the Ohio Environmental Protection Agency (EPA) 319 grant programs to fund the “Darrow Road Park Stream Restoration Project”. The total project cost is estimated at \$250,000 and is being paid for by the EPA grant and managed by Tinkers Creek Watershed Partners.

**Attachments:** [Darrow Park 319 Grant Concept Plan](#)  
[Resolution No. 22-110](#)

**Resolution No. 22-110 passed on the Consent Agenda.**

- B. [22-111](#) **A RESOLUTION TO APPROVE A THEN AND NOW CERTIFICATE FOR A PURCHASE MADE; AND DECLARING AN EMERGENCY.**

**Brief Description:** Council authorization is required for payment of the invoice shown on this Resolution in excess of \$3,000, for which a commitment was made before a Purchase Order was generated.

**Attachments:** [Resolution No. 22-111](#)

**Resolution No. 22-111 passed on the Consent Agenda.**

**11. Legislation**

- A. [22-91](#) **AN ORDINANCE CREATING CHAPTER 296 OF THE CODIFIED**

**ORDINANCES TO PROHIBIT INDIVIDUAL CITY EMPLOYEES FROM SERVING ON CITY BOARDS, COMMISSIONS AND/OR COMMITTEES.**

**Brief Description:** The Council seeks to prevent any conflicts of interest, whether they be potential, perceived, or actual, in the appointment and service of members of the City's various boards, commissions and committees.

**Attachments:**      [Hudson Board Membership Information](#)  
                                 [Ordinance No. 22-91](#)  
                                 [Ordinance No. 22-91 \(as amended on 9-6-22\)](#)

**A motion was made by Mr. Foster, seconded by Mr. Banweg, to pass Ordinance No. 22-91 as introduced.**

*Mrs. Kowalski raised concerns about the 24 month waiting period after leaving City employment.*

*Mr. Foster responded that nothing changed in the legislation from the time it was introduced at workshop. He offered that he would support lowering the waiting period to 18 months.*

*Mr. Sutton said that the Ohio Ethics Commission has guidance on post-employment, which is what Council is discussing.*

**A motion was made by Mrs. Heater, seconded by Mr. Banweg, to lower the waiting period from 24 months to 18 months. The amendment carried by the following vote:**

**Aye:** 6 - Mrs. Kowalski, Ms. Schlademan, Mr. Sutton, Mr. Banweg, Mr. Foster and Mrs. Heater

**A motion was made by Mr. Foster, seconded by Mr. Banweg, to approve Ordinance No. 22-91 as amended. The motion carried by the following vote:**

**Aye:** 5 - Mrs. Heater, Ms. Schlademan, Mr. Sutton, Mr. Banweg and Mr. Foster

**Nay:** 1 - Mrs. Kowalski

**B.      [22-92](#)**

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO LEASE AGREEMENTS AND ESTABLISH RULES FOR THE USE OF SPACE AT CITY HALL AND AT OR UPON OTHER CITY PROPERTY.**

**Brief Description:** A discussion authorizing the Interim City Manager to enter into lease agreements with several third-party individuals & organizations for space in Hudson City Hall and city-owned property.

**Attachments:**      [Rules for Use-BCC & City Hall-2023](#)  
                                 [Resolution No. 22-92](#)

**A motion was made by Mr. Banweg, seconded by Mr. Foster, to table indefinitely Resolution No. 22-92. The motion carried by the following vote:**

**Aye:** 6 - Ms. Schlademan, Mr. Sutton, Mr. Banweg, Mr. Foster, Mrs. Heater and Mrs. Kowalski

- C.        [22-104](#)        **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A LEASE AGREEMENT WITH WESTERN RESERVE COMMUNITY BAND FOR SPACE AT CITY HALL**  
**Brief Description:** A resolution authorizing the Interim City Manager to enter into a lease agreement with Western Reserve Community Band for space in Hudson City Hall.  
**Attachments:**        [Exhibit A - Western Reserve Band Lease Agreement](#)  
                                 [Resolution No. 22-104](#)

A motion was made by Mr. Banweg, seconded by Mr. Foster, to table Resolution No. 22-104 to the October 18, 2022, Council meeting. The motion carried by the following vote:

Aye: 5 - Mr. Sutton, Mr. Banweg, Mr. Foster, Mrs. Heater and Mrs. Kowalski  
Nay: 1 - Ms. Schlademan

- D.        [22-105](#)        **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A LEASE AGREEMENT WITH HUDSON SENIOR NETWORK FOUNDATION FOR SPACE AT CITY HALL.**  
**Brief Description:** A resolution authorizing the Interim City Manager to enter into a lease agreement with Hudson Senior Network Foundation for space in Hudson City Hall.  
**Attachments:**        [Exhibit A - Hudson Senior Network Lease Agreement](#)  
                                 [Resolution No. 22-105](#)

A motion was made by Mr. Banweg, seconded by Mr. Foster, to table Resolution No. 22-105 to the October 18, 2022, Council meeting. The motion carried by the following vote:

Aye: 5 - Mr. Sutton, Mr. Banweg, Mr. Foster, Mrs. Heater and Mrs. Kowalski  
Nay: 1 - Ms. Schlademan

- E.        [22-106](#)        **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A LEASE AGREEMENT WITH UNITED STATES DEPARTMENT OF VETERANS AFFAIRS AND/OR MARK A. RESTIFO FOR SPACE AT CITY HALL**  
**Brief Description:** A resolution authorizing the Interim City Manager to enter into a lease agreement with United States Department of Veterans Affairs and/or Mark A. Restifo for space in Hudson City Hall and city-owned property.  
**Attachments:**        [Exhibit A - Lease Agreement with US Dept of Veterans Affairs/Mark Restifo](#)  
                                 [Resolution No. 22-106](#)

A motion was made by Mr. Banweg, seconded by Mr. Foster, to table Resolution No. 22-106 to the October 18, 2022, Council meeting. The motion carried by the following vote:

Aye: 5 - Mr. Sutton, Mr. Banweg, Mr. Foster, Mrs. Heater and Mrs. Kowalski  
Nay: 1 - Ms. Schlademan

F.        [22-107](#)        **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A LEASE AGREEMENT WITH HUDSON MINISTERIAL ASSOCIATION FOR SPACE AT CITY HALL.**

**Brief Description:** A resolution authorizing the Interim City Manager to enter into a lease agreement with Hudson Ministerial Association for space in Hudson City Hall.

**Attachments:**        [Exhibit A - Rental Agreement w Hudson Ministerial Association -updated Resolution No. 22-107](#)

A motion was made by Mr. Banweg, seconded by Mr. Foster, to table Resolution No. 22-107 to the October 18, 2022, Council meeting. The motion carried by the following vote:

**Aye:** 5 - Mr. Sutton, Mr. Banweg, Mr. Foster, Mrs. Heater and Mrs. Kowalski

**Nay:** 1 - Ms. Schlademan

G.        [22-108](#)        **A RESOLUTION ADOPTING OFFICIAL CITY POLICY GOVERNING THE EXHIBITION OF FLAGS AT CITY GOVERNMENT FACILITIES AND CITY-OWNED PROPERTIES.**

**Brief Description:** At the direction of City Council, staff has developed a formal flag flying policy for all City owned government/public owned buildings and facilities. Staff wishes to review the policy with Council and pass a Resolution establishing the official policy.

**Attachments:**        [Exhibit A \(updated for 8.16.22\) Resolution No. 22-108](#)

Mayor Anzevino read the title of Resolution No. 22-108, which constituted its second reading.

H.        [22-109](#)        **A RESOLUTION AUTHORIZING THE INTERIM CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES CONTRACT WITH OHM ADVISORS TO RESEARCH, HELP FACILITATE AND PREPARE THE CITY'S 2023 COMPREHENSIVE PLAN.**

**Brief Description:** Selection of consultant firm OHM Advisors to complete the consultant scope of services for the preparation of the 2023 Comprehensive Plan.

**Attachments:**        [Resolution No. 22-109](#)

Mayor Anzevino read the title of Resolution No. 22-109, which constituted its second reading.

12.        **Executive Session**

*Mr. Foster invited Councilmembers, Mayor Anzevino, Mr. Sheridan, Mr. Comeriato, Mr. Knoblauch, Mr. Hannan, and Mr. Pitchford to discuss the purchase and sale of public property.*

*Mr. Foster invited Councilmembers and the Mayor to consider applicants for the Comprehensive Plan Steering Committee.*

A motion was made by Mr. Foster, seconded by Mr. Banweg, to enter into executive

session to discuss the purchase and sale of public property, as well as to consider applicants for the Comprehensive Plan Steering Committee. Mayor Anzevino recessed the meeting at 8:07 p.m. after the motion carried by the following vote:

**Aye:** 6 - Mr. Banweg, Mr. Foster, Mrs. Heater, Mrs. Kowalski, Ms. Schlademan and Mr. Sutton

### **13. Adjournment**

*Council reconvened the regular meeting at 8:59 p.m.*

**There being no further business, Mayor Anzevino adjourned the meeting at 8:59 p.m.**

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**Jeffrey L. Anzevino, Mayor**

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**Aparna Wheeler, Clerk of Council**

*Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.03(d), Rules.*