



City of Hudson, Ohio

Meeting Minutes - Draft City Council Workshop

Craig A. Shubert, Mayor

William D. Wooldredge, President of Council (At-Large)

Beth A. Bigham, Council Member (Ward 4)

Hamilton DeSaussure, Jr., Council Member (At-Large)

Christopher W. Foster, Council Member (Ward 2)

Katherine R. Schlademan, Council Member (Ward 1)

Skylar J. Sutton, Council Member (Ward 3)

Vacant, Council Member (At-Large)

Jane Howington, City Manager

Matthew J. Vazzana, City Solicitor

R. Todd Hunt, Special Counsel

Elizabeth A. Slagle, Clerk of Council

Tuesday, June 9, 2020

6:30 PM

Via Video-Conference & Live-Stream

1. Call to Order

President of Council Wooldredge called to order the workshop of Hudson City Council at 6:32 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.

Present: 6 - Mrs. Bigham, Mr. DeSaussure, Mr. Foster, Ms. Schlademan, Mr. Sutton and Mr. Wooldredge

2. Executive Session

A motion was made by Mr. Foster, seconded by Ms. Schlademan, to enter into executive session to interview applicants for the Park Board and Tree Commission. Mr. Wooldredge recessed the meeting at 6:33 p.m. after the motion carried unanimously by voice vote.

Mr. Wooldredge reconvened the Council workshop at 7:35 p.m.

Others & Staff in Attendance: Mayor Shubert; Ms. Howington, City Manager; Mr. Vazzana, City Solicitor; Mr. Comeriato, Assistant City Manager - Operations; Mr. Fertig, Help Desk Technician, Mr. Gerbracht, HCTV Operations Manager; Mr. Griffith, Management/Budget Director; Mr. Hannan, Community Development Director; Mr. Knoblauch, Assistant City Manager - Financial/Special Projects; Mr. Kosco, City Engineer; Mr. Leiter, Production Assistant; Mr. Sheridan, Assistant City Manager - Professional Services; Mr. Tabak, Police Chief; and Mr. Wash, Assistant Public Works Director.

3. Correspondence and Council Comments

Mr. Sutton asked when the 5 minute videos that Council applicants made would be available to the public. After brief discussion, there was consensus to reach out to the applicants and ask them if they would like them placed on the website.

Mrs. Bigham said that the next Ward 4 connectivity discussion will be held at 7:00 p.m. on July 22, 2020 via

Zoom Meeting, and she invited interested citizens to attend.

Ms. Schlademan introduced a Resolution condemning racism and hate and said she would like to add this to the next Council meeting on June 16, 2020. She further stated that the next Ward 1 meeting will be held at 7:00 p.m. on July 1, 2020. She also asked when the Splash Pad would be reopening and has heard from several concerned citizens regarding the closure of the restrooms at Barlow Farm Baseball fields. Ms. Howington provided reopening dates, costs to clean the restrooms, and CARES Act reimbursement information.

Mr. Foster said that the next Ward 2 connectivity discussion will be held at 7:00 p.m. on June 29, 2020. He stated that he is also planning a Ward 2 Open Forum, date and time will be announced at a later date. He further stated that he has heard concerns from several residents regarding the closure of both the railroad crossing at Hines Hill and Twinsburg Road starting on July 15, 2020 for several days.

Mr. DeSassure said that an At-Large connectivity meeting will be held on July 9, 2020, and invited interested citizens to attend. The time of the meeting will be posted once it is determined.

Mr. Wooldredge read a letter from resident, Lisa Friel, 64 Oviatt Street, regarding the reviewing of Police policy within Hudson (see letter attached to file copy of minutes).

4. Discussion Items

A. Public Safety Report

Chief Tabak provided an update regarding Public Safety and the policies and training practices of the Hudson Police Department. Brief discussion followed.

This matter was discussed.

5. Proposed Consent Agenda for June 16, 2020, Council Meeting

- A. [20-0079](#) **A Motion to Acknowledge the Timely Receipt of the May 2020 Monthly Financial Report**
Brief Description: Financial summaries are provided each month for Council's review.
Attachments: [May 2020 Financial Report](#)

This Motion was forwarded for further consideration at the June 16, 2020, Council meeting.

- B. [TMP-4881](#) **AN ORDINANCE AMENDING ORDINANCE NO. 19-153, MAKING APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF HUDSON DURING THE FISCAL YEAR ENDING DECEMBER 31, 2020 BY MAKING ADDITIONAL AND/OR AMENDED APPROPRIATIONS RELATED TO THE SECOND QUARTER OF 2020.**
Brief Description: This Ordinance will amend the 2020 budget for additional and/or amended appropriations as listed in the attached Exhibit A.
Attachments: [Exhibit A - Q2 Approp 2020](#)

This Ordinance was forwarded for further consideration at the June 16, 2020, Council meeting.

- C. [TMP-4878](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN ADDENDUM TO A PROFESSIONAL SERVICES CONTRACT WITH GPD GROUP FOR ADDITIONAL CONSULTING SERVICES FOR THE VETERANS TRAIL PHASE 4 PROJECT.**

Brief Description: This Resolution would authorize an increase to redesign the Veterans Trail Phase 4 project including environmental design and permitting, easement acquisition, trail design, and drainage design work.

Attachments: [Veterans Trail Phase 4 Alternate Trail Exhibit - Updated 5-26-20](#)

This Resolution was forwarded for further consideration at the June 16, 2020, Council meeting.

- D. **Authorizing Release of Easements for Merino Property**

Ms. Howington and Mr. Vazzana provided background information on the project and an explanation on what the easements were for.

This Resolution was forwarded for further consideration at the June 16, 2020, Council meeting.

- E. [TMP-4864](#) **A RESOLUTION AFFIRMING THE SUBMISSION OF AN APPLICATION BY THE CITY MANAGER'S DESIGNEE TO THE DEPARTMENT OF HOMELAND SECURITY FEDERAL EMERGENCY MANAGEMENT AGENCY FOR A FIRE PREVENTION AND SAFETY GRANT ON BEHALF OF THE HUDSON FIRE DEPARTMENT.**

Brief Description: The purpose of the Fire Prevention & Safety Grant Program is to enhance the safety of the public and firefighters with respect to the fire and fire-related hazards by assisting prevention programs. Approximately \$47,000 is being requested to continue the Fire Safe Seniors program. A 5% match of approximately \$2,300 is required.

This Resolution was forwarded for further consideration at the June 16, 2020, Council meeting.

- F. [TMP-4891](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO PURCHASE MARCO DIAMOND CLAY SOIL AMENDING CONDITIONER FROM WALKER SUPPLY FOR THE INSTALLATION OF INFIELD MATERIAL AT THE BARLOW FARM PARK BASEBALL COMPLEX; AND DECLARING AN EMERGENCY.**

Brief Description: In review, the four (4) baseball fields at Barlow Farm Park required safety related repairs/renovations due to years of excessive wear and failing infrastructure. The immediate Phase I safety improvements were completed in late spring of 2020. Phase II construction work was publicly bid and awarded to S&S Processing (Athletic Field Pros). In an effort to keep costs down on the project the parks department will be purchasing and providing the infield soil material required from sole source vendor Walker Supply Co. Staff is prepared to execute the purchase at this time. The phase II work is scheduled to be completed over five days in late June and has been coordinated with the affected baseball organizations.

Attachments: [Marco Clay quote](#)

This Resolution was forwarded for further consideration at the June 16, 2020, Council meeting.

6. Proposed Legislation for June 16, 2020, Council Meeting

- A. [20-64](#) **AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF \$3,850,000 OF NOTES, IN ANTICIPATION OF THE ISSUANCE OF BONDS, FOR THE PURPOSE OF PAYING COSTS OF ACQUIRING AND INSTALLING EQUIPMENT AS PART OF THE CITY'S MUNICIPAL BROADBAND SERVICES SYSTEM PROJECT.**

Brief Description: This Ordinance authorizes internal borrowing for the installation of the broadband services system (Velocity Broadband). These roll forward the notes issued in 2019 of \$3,850,000 for five months so they mature at the same time as other currently outstanding notes. For cost savings purposes, we plan to roll these notes into one large bond issue in December 2020.

Attachments: [Fiscal Officer's Certificate](#)
[Ordinance No. 20-64](#)

Ordinance No. 20-64 was forwarded for further consideration at the June 16, 2020, Council meeting.

- B. [20-65](#) **AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE HUDSON COMMUNITY IMPROVEMENT CORPORATION FOR A COVID-19 SMALL BUSINESS RELIEF LOAN PROGRAM AND APPROPRIATING FUNDS THEREFOR.**

Brief Description: This Ordinance will authorize the COVID-19 Small Business Relief Loan Program through the Hudson Community Improvement Corporation (HCIC).

Attachments: [HCIC Articles of Incorporation](#)
[HCIC Code of Regulations](#)
[HCIC Members \(5-27-2020\)](#)
[Proposed Agreement with HCIC for COVID-19 Small Business Relief Loan Program](#)
[Exhibit A to HCIC Agreement - Loan Eligibility and Terms](#)
[Ordinance No. 20-65](#)

There was consensus to postpone this item to August 2020.

Ordinance No. 20-65 was forwarded for further consideration at the June 16, 2020, Council meeting.

- C. [20-67](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AMENDMENT TO THE CONTRACT WITH CROWN CASTLE FIBER, LLC FOR INCREASING BANDWIDTH CAPABILITY.**

Brief Description: Velocity broadband's current internet provider contract with Crown Castle Fiber, LLC (formerly Lightower Fiber Networks) established initial bandwidth service pricing to upgrade service bandwidth as customer demands would

require. Due to current usage trends, staff now seeks to execute an upgrade to provide adequate bandwidth to existing and future customers.

Attachments: [Resolution No. 19-102, passed 7-30-2019](#)
 [VBB Bandwidth Increase - Q&A and supplemental info.](#)
 [Resolution No. 20-67](#)

Mr. Foster requested that Mr. Ersing and Mr. Leedham provide a presentation at the June 23, 2020 workshop regarding the need for additional bandwidth and the finances of Velocity Broadband.

Resolution No. 20-67 was forwarded for further consideration at the June 16, 2020, Council meeting.

- D. [20-69](#) **A RESOLUTION APPROVING THE CREATION OF A DESIGNATED OUTDOOR REFRESHMENT AREA FOR THE CONSUMPTION OF ALCOHOL IN SPECIFIED PUBLIC AREAS OF DOWNTOWN HUDSON, ENACTING REGULATIONS THEREFOR; AND DECLARING AN EMERGENCY.**
- Brief Description:** Authorization to establish a Designated Outdoor Refreshment Area (DORA) within Downtown Hudson.
- Attachments:** [Application for establishment of Downtown Hudson DORA](#)
 [Notice of Public Hearing on 6-16-2020](#)
 [Resolution No. 20-69](#)

Mr. Hannan provided an update on the area that will be included in the DORA.

Resolution No. 20-69 was forwarded for further consideration at the June 16, 2020, Council meeting.

7. **Items to be Added to Future Agendas**

Mr. Sutton requested discussion regarding changes to the Land Development Code for regulations on hobby farming. There was consensus to add this to a future workshop.

Mr. Foster requested that staff provide regular status updates on approved projects. Mr. Wooldredge asked Ms. Howington to provide a monthly report to Council on major projects.

8. **Adjournment**

There being no further discussion, Mr. Wooldredge adjourned the Council workshop meeting at 9:00 p.m.

William D. Wooldredge, President of Council

Jane Howington, City Manager, Clerk of Council Pro Tempore

Workshop Minutes prepared by Melissa Raber, Business Operations Manager - Professional Services.

Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.031 (a), Rules for Workshop Meetings.