



# City of Hudson, Ohio

## Meeting Minutes - Final City Council Workshop

*Craig A. Shubert, Mayor*

*William D. Wooldredge, President of Council (At-Large)*

*Beth A. Bigham, Council Member (Ward 4)*

*Hamilton DeSaussure, Jr., Council Member (At-Large)*

*Christopher W. Foster, Council Member (Ward 2)*

*Katherine R. Schlademan, Council Member (Ward 1)*

*Skylar J. Sutton, Council Member (Ward 3)*

*J. Daniel Williams, Council Member (At-Large)*

*Jane Howington, City Manager*

*Matthew J. Vazzana, City Solicitor*

*R. Todd Hunt, Special Counsel*

*Elizabeth A. Slagle, Clerk of Council*

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Tuesday, January 28, 2020

7:30 PM

Town Hall  
27 East Main Street

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### 1. Call to Order

**President of Council Wooldredge called to order the workshop of Hudson City Council at 7:30 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.**

**Present:** 6 - Mrs. Bigham, Mr. Foster, Ms. Schlademan, Mr. Sutton, Dr. Williams and Mr. Wooldredge

**Absent:** 1 - Mr. DeSaussure

*Others & Staff in Attendance: Mayor Shubert; Ms. Howington, City Manager; Mr. Comeriato, Assistant City Manager - Operations; Mr. Hannan, Community Development Director; Mr. Hutchinson, Assistant Public Works Director; Mr. Knoblauch, Assistant City Manager - Financial/Special Projects; Mr. Kosco, City Engineer; Mr. Leiter, Production Assistant; Mr. Sheridan, Assistant City Manager - Professional Services; and Mr. Tabak, Police Chief.*

### 2. Correspondence and Council Comments

*Mr. Sutton stated that a resident had contacted him in regards to increased truck traffic on Huntington Road between Middleton Road and Hudson-Aurora and asked if this area could be monitored.*

*Mayor Shubert stated that he has heard from residents that are concerned with the increase in coyote sightings, and he asked staff to contact the Ohio Department of Natural Resources to see if a study could be done.*

### 3. Discussion Items

- A. [20-0008](#) **Veterans Trail Phase 3 Project (ODOT PID 97856)**  
**Brief Description:** The City Staff would like to discuss potential changes or modifications to the Veterans Trail Phase 3 Project with City Council and the Mayor. Staff will have information on the Veterans Trail Phase 3 Project, as a follow-up to the Council meeting on January 21, 2020.

**Attachments:** [ODOT Update Memo 1-23-2020](#)  
[Revised Veterans Trail Phase 3 Plan 1-23-2020](#)  
[Woods of Williamsburg Resident Plan 1-28-2020](#)

*Mr. Sheridan provided a brief update on what staff has been working on since the January 21, 2020, Council meeting.*

*Residents Jim Love, 5850 Nicholson Drive; Shannon Navy, 5811 Nicholson Drive; and Tim Drake, 5845 Nicholson Drive; spoke regarding their concerns on the project and their suggested alternatives to the current plan. Discussion followed. There was consensus to not move forward with the current contract, and legislation will appear on the February 4, 2020, Council meeting.*

**This matter was discussed.**

### 4. Proposed Consent Agenda for February 4, 2020, Council Meeting

- A. [20-9](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH ENVIRONMENTAL DESIGN GROUP FOR PROFESSIONAL SERVICES FOR THE DESIGN OF THE BARLOW COMMUNITY CENTER DAM IMPROVEMENTS.**  
**Brief Description** City staff requested ten (10) consultants submit a proposal for the design of the Barlow Community Center Dam Improvements Project. A total of eight (8) consultants submitted proposals, and Environmental Design Group (EDG) was selected as the consultant with the best design proposal and fee.

**Attachments:** [BCC Improvements Exhibits](#)  
[Resolution No. 20-9](#)

*Mr. Kosco provided background information on the project. Discussion followed that included funding, retention capacity, and project timeline.*

**This Resolution was forwarded for further consideration at the February 4, 2020, Council meeting.**

- B.**        [20-10](#)            **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR BIDS AND TO ENTER INTO A CONTRACT FOR THE 2020 STORM SEWER LINING IMPROVEMENTS WITH THE LOWEST AND BEST BIDDER.**  
***Brief Description:*** This project involves the lining of storm sewers in various areas in Hudson.  
***Attachments:***        [Project Map](#)  
   [Resolution No. 20-10](#)

**This Resolution was forwarded for further consideration at the February 4, 2020, Council meeting.**

- C.**        [20-11](#)            **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR BIDS AND TO ENTER INTO A CONTRACT FOR THE INSTALLATION OF PEDESTRIAN SIGNALS FOR THE COLLEGE STREET AND HUDSON STREET CROSSWALK ENHANCEMENT PROJECT.**  
***Brief Description:*** The project will include the installation of pedestrian signal improvements at three locations on College Street and Hudson Street near Western Reserve Academy. This project was included in the 2020 Capital Budget, Fund 430.  
***Attachments:***        [Preliminary Layout](#)  
   [Resolution No. 20-11](#)

*Mr. Sheridan provided the cost and timeline of the project.*

**This Resolution was forwarded for further consideration at the February 4, 2020, Council meeting.**

- D.**        [20-12](#)            **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR COMPETITIVE BIDS AND TO ENTER INTO CONTRACTS FOR THE STATE ROUTE 91 NORTH TURN LANE IMPROVEMENTS PROJECT (PID NO. 93822).**  
***Brief Description:*** The project will include the addition of left turn lanes at Valley View Road, Herrick Park Drive & Hines Hill Road, resurfacing of SR 91 from Brandywine Drive to Middleton Road, the installation of a sidewalk on the east side of the road, and bike lanes on both sides of the road from Brandywine Drive to Middleton Road.  
***Attachments:***        [Cost Summary](#)  
   [SR 91 Exhibit 1-28-20](#)  
   [Hyperlink - Final Project Plans](#)  
   [Resolution No. 20-12](#)

*Mr. Kosco provided information on the project.*

**This Resolution was forwarded for further consideration at the February 4, 2020, Council meeting.**

- E. [20-13](#)      **A RESOLUTION AFFIRMING THE APPLICATION SUBMITTED BY THE CITY MANAGER’S DESIGNEE TO THE OHIO DEPARTMENT OF COMMERCE DIVISION OF STATE FIRE MARSHAL FOR A 2019 FIRE DEPARTMENT TRAINING REIMBURSEMENT GRANT ON BEHALF OF THE HUDSON FIRE DEPARTMENT.**  
***Brief Description:*** The Hudson Fire Department is seeking a training reimbursement grant in the amount of \$1,800.00 to assist with the cost of training four new volunteers to the level of Volunteer Firefighter.  
***Attachments:***      [Resolution No. 20-13](#)

**This Resolution was forwarded for further consideration at the February 4, 2020, Council meeting.**

- F. [20-14](#)      **A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A CHANGE ORDER TO THE CONTRACT WITH M.A.T. CLEANING SERVICES UNDER THE 2018 - 2019 HOUSEKEEPING/CLEANING SERVICES CONTRACT; AND DECLARING AN EMERGENCY.**  
***Brief Description:*** In 2017, City Council passed Resolution 17-141 which authorized the City Manager to enter into a two-year contract for cleaning services. The contract was for \$75,772.72 and the contract term was for the years 2018-2019. The resolution included a 15% contingency for a total not to exceed contract amount of \$87,138.63 annually. This amount was exceeded in 2019.  
***Attachments:***      [Resolution No. 17-141, passed 9-19-2017](#)  
                                 [Resolution No. 20-14](#)

*Mr. Hutchinson stated that the cost increase was from the addition of City Hall, that was not part of the original contract.*

**This Resolution was forwarded for further consideration at the February 4, 2020, Council meeting.**

## 5. Proposed Legislation for February 4, 2020, Council Meeting

- A. [20-7](#)      **AN ORDINANCE AMENDING ORDINANCE NO. 19-153, MAKING APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF HUDSON DURING THE FISCAL YEAR ENDING DECEMBER 31, 2020, BY MAKING ADDITIONAL AND/OR AMENDED APPROPRIATIONS.**  
***Brief Description:*** This Ordinance amends the budget for 2020 by adding \$1,150,000 in appropriations for the City’s concrete overlay program. The source of the funding is better than projected General Fund 2019 carryover balance.  
***Attachments:***      [Ordinance No. 20-7](#)

**Ordinance No. 20-7 was forwarded for further consideration at the February 4, 2020, Council meeting.**

## 6. Items to be Added to Future Agendas

*None.*

**7. Adjournment**

**There being no further discussion, Mr. Wooldredge adjourned the Council workshop meeting at 8:35 p.m.**

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**William D. Wooldredge, President of Council**

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**Jane Howington, City Manager, Clerk of Council Pro Tempore**

*Workshop Minutes prepared by Melissa Raber, Business Operations Manager - Professional Services.*

*Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.031 (a), Rules for Workshop Meetings.*