



# City of Hudson, Ohio

## Meeting Agenda - Final-revised City Council

*David A. Basil, Mayor*

*Hamilton DeSaussure, Jr., President of Council (At-Large)*

*Beth A. Bigham, Council Member (Ward 4)*

*Dennis N. Hanink, Council Member (Ward 1)*

*Alex D. Kelemen, Council Member (Ward 3)*

*Casey M. Weinstein, Council Member (Ward 2)*

*J. Daniel Williams, Council Member (At-Large)*

*William D. Wooldredge, Council Member (At-Large)*

*Jane Howington, City Manager*

*R. Todd Hunt, City Solicitor*

*Elizabeth A. Slagle, Clerk of Council*

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Tuesday, December 20, 2016

7:30 PM

Town Hall

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1. **Call to Order**

2. **Pledge of Allegiance to the Flag**

3. **Roll Call**

4. **Approval of the Minutes**

A. [16-0129](#)

**MINUTES OF PREVIOUS COUNCIL MEETINGS.**

**Executive Summary:** Draft minutes of previous meetings are provided for City Council's review and approval.

**Attachments:** [December 6, 2016 Council Meeting Minutes - DRAFT](#)

[December 13, 2016 Minutes - DRAFT](#)

5. **Honorary Resolution**

A. [16-194](#)

**A RESOLUTION THANKING MRS. JOYCE LEE FOR HER SERVICE TO THE COMMUNITY.**

**Executive Summary:** This Resolution provides recognition and thanks to Joyce Lee for her dedicated service to the community.

**Attachments:** [Resolution No. 16-194](#)

**6. Proclamation**

- A. [16-0130](#) **Special Recognition of Dr. Keith Colwell, D.V.M.**  
***Executive Summary:*** Mayor Basil will proclaim Friday, December 23, 2016, as “Dr. Keith Colwell Day” in Hudson, in recognition of Dr. Colwell’s birthday and his service to the community.  
***Attachments:*** [Proclamation](#)

**7. Public Comments****8. Correspondence and Council Comments****9. Report of Manager****10. Appointments****11. Consent Agenda**

- A. [16-0131](#) **A motion to acknowledge the timely receipt of the November 2016 Monthly Financial Report.**  
***Executive Summary:*** Financial summaries are provided each month for Council’s review.  
***Attachments:*** [November 2016 Financial Report](#)
- B. [16-0132](#) **A motion directing the Clerk to send notice to the Ohio Division of Liquor Control indicating no request for a hearing regarding an Application for Change of LLC Membership Interests concerning the Liquor Permit for E & M Partners, LLC, DBA Peachtree Southern Kitchen, 200 North Main Street & Patio, Hudson.**  
***Executive Summary:*** The Clerk is in receipt of a Notice to Legislative Authority dated December 5, 2016, from the Ohio Division of Liquor Control concerning the opportunity to request a hearing regarding this existing Liquor Permit.  
***Attachments:*** [Liquor Permit Notice for Peachtree Southern Kitchen](#)
- C. [16-0133](#) **A motion directing the Clerk to send notice to the Ohio Division of Liquor Control indicating no request for a hearing regarding a new permit to sell alcoholic beverages for 3 Foodies LLC, 80 North Main Street, Hudson.**  
***Executive Summary:*** The Clerk is in receipt of a Notice to Legislative Authority dated December 7, 2016, from the Ohio Division of Liquor Control concerning the opportunity to request a hearing.  
***Attachments:*** [Liquor Permit Notice for 3 Foodies](#)

- D. [16-195](#)      **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH BURGESS & NIPLE CONSULTANTS FOR DESIGN AND ASSOCIATED PROJECT MANAGEMENT SERVICES FOR THE CONSTRUCTION OF A BRINE WELL SYSTEM; AND DECLARING AN EMERGENCY.**

***Executive Summary:*** Hudson City Council approved the brine well project in the 2015 budget. Per discussions at the August 15, 2016 Council Workshop, request for qualifications for this project have been received and reviewed. Staff now seeks City Council approval to award design and project management services. The brine well will be located at the City's water resources plant where brine solution will be used for both potable water treatment and as a supplement to snow and ice control materials.

***Attachments:***      [Resolution No. 16-195](#)

- E. [16-196](#)      **A RESOLUTION AUTHORIZING THE CITY MANAGER TO PURCHASE EQUIPMENT, MATERIALS, SUPPLIES AND SERVICES FOR THE CITY'S PUBLIC UTILITY AND VELOCITY BROADBAND SERVICES OPERATIONS ON AN AS-NEEDED BASIS DURING THE YEAR 2017; AND DECLARING AN EMERGENCY.**

***Executive Summary:*** This resolution requests permission allowing the Public Works Department to make purchases of equipment, materials, supplies and services in the operational area of the municipal utilities and Velocity Broadband service operation that will exceed \$25,000 based on the 2017 approved budget.

***Attachments:***      [2017 Permission Contracts Projects Utilities Final](#)

[Resolution No. 16-196](#)

- F. [16-197](#)      **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A COMMUNITY REINVESTMENT ACT AGREEMENT WITH FORTEC MEDICAL, INC. AND 10125 WELLMAN REAL ESTATE, LLC, FOR PARCEL #2 AT HUDSON CROSSING PARKWAY; AND DECLARING AN EMERGENCY.**

***Executive Summary:*** ForTec Medical is currently located in Streetsboro and is desirous of relocating to Hudson and building an approximate 60,000 square-foot commercial/industrial building on Lot #3 of Hudson Crossing Parkway in Hudson Crossing Business Park, provided the appropriate development incentives are available to support the economic viability of their project.

***Attachments:***      [ForTec CRA Tax Incentive Application](#)

[Resolution No. 16-197](#)

- G. [16-198](#) A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH WEATHERPROOFING TECHNOLOGIES INCORPORATED FOR THE BARLOW COMMUNITY CENTER ROOF REPLACEMENT PROJECT; AND DECLARING AN EMERGENCY.**  
***Executive Summary:*** The Public Works Department is requesting to enter into a contract for the replacement of multiple flat roof areas at the Barlow Community Center.  
***Attachments:*** [Weatherproofing Technologies Quote](#)  
[Total Roofing Services Quote](#)  
[Resolution No. 16-198](#)
- H. [16-199](#) AN ORDINANCE AMENDING ORDINANCE NO. 15-189, MAKING APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF HUDSON DURING THE FISCAL YEAR ENDING DECEMBER 31, 2016 BY MAKING ADDITIONAL AND/OR AMENDED APPROPRIATIONS RELATED TO THE FOURTH QUARTER OF 2016.**  
***Executive Summary:*** This Ordinance will amend the 2016 budget for additional and/or amended appropriations as listed in the attached Exhibit A.  
***Attachments:*** [Exhibit A - 4th Quarter Appropriations 2016](#)  
[Ordinance No. 16-199](#)
- I. [16-200](#) A RESOLUTION AUTHORIZING ADVANCES OF LOCAL TAXES; AND DECLARING AN EMERGENCY.**  
***Executive Summary:*** Ohio Revised Code Section 321.34, requires all local authorities entitled to advancement of funds must submit a resolution authorizing advances of local taxes each year. This resolution entitles the City to receive tax advances from Summit County for 2017.  
***Attachments:*** [ORC 321.34 Advance Payment to Local Authorities](#)  
[Resolution No. 16-200](#)
- J. [16-201](#) A RESOLUTION EXPRESSING THE INTENT OF THE CITY OF HUDSON IN 2017 TO SELL BY INTERNET AUCTION PERSONAL PROPERTY, INCLUDING MOTOR VEHICLES AND OTHER PROPERTY REFERENCED IN REVISED CODE §721.15 WHICH ARE NO LONGER NEEDED FOR PUBLIC USE OR ARE OBSOLETE OR UNFIT FOR THE USE FOR WHICH THEY WERE ACQUIRED; AND DECLARING AN EMERGENCY.**  
***Executive Summary:*** Staff is requesting permission to use govdeals.com to dispose of unneeded, obsolete or unfit equipment. This is a required annual renewal of agreement for Govdeals online auction services.  
***Attachments:*** [Resolution No. 16-201](#)

- K. [16-202](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO APPROVE THE ASSIGNMENT OF A COMMUNITY REINVESTMENT ACT AGREEMENT FROM PREMIER COMMERCIAL REALTY, LLC TO HUDSON 125, LLC.**  
***Executive Summary:*** This Resolution will authorize the assignment of a CRA from Premier Commercial Realty, LLC, to Hudson 125, LLC, a newly named entity with the same partners. The assignment will allow Hudson 125, LLC, to receive the benefits prescribed in the original agreement.  
***Attachments:*** [Resolution No. 16-202](#)

## 12. Legislation

- A. [16-57](#) **AN ORDINANCE AMENDING CHAPTERS 1202, “ADMINISTRATIVE AND REVIEW ROLES,” 1203 “DEVELOPMENT REVIEW AND ADMINISTRATIVE PROCEDURES,” 1205, “ZONING DISTRICTS,” 1207, “ZONING DEVELOPMENT AND SITE PLAN STANDARDS,” AND 1213, “DEFINITIONS,” OF THE LAND DEVELOPMENT CODE TO IMPLEMENT THE AMENDMENTS TO THE CHARTER OF THE CITY OF HUDSON ADOPTED IN 2015.**  
***Executive Summary:*** Pursuant to Charter amendments approved by voters in November 2015, the proposed Land Development Code amendments would allow staff approval of minor nonresidential projects in addition to residential approvals as presently authorized. The amendments also generally streamline the project approval process.  
***Attachments:*** [Adopted Charter Amendments](#)  
[Original Proposed Ordinance No. 16-57 \(as introduced 4-5-2016\)](#)  
[Ordinance No. 16-57 \(as amended 12-20-2016\)](#)

*Third Reading; amended pursuant to Council request.*

***Legislative History***

4/5/16	City Council	first reading & referral to the Planning Commission
12/6/16	City Council	second reading
12/6/16	City Council	public hearing held
12/13/16	City Council Workshop	item forwarded to the City Council

- B. [16-148](#) AN ORDINANCE AMENDING CHAPTERS 1203, “DEVELOPMENT REVIEW AND ADMINISTRATIVE PROCEDURES,” 1204, “GENERAL REVIEW STANDARDS,” 1205, “ZONING DISTRICTS”, 1206, “USE REGULATIONS,” AND 1207, “ZONING DEVELOPMENT AND SITE PLAN STANDARDS,” OF THE LAND DEVELOPMENT CODE.**

***Executive Summary:*** The amendments would simplify the approval process and standards for Planned Developments and revise District 5 zoning regulations to be more in keeping with development in the village core.

***Attachments:*** [PC Recommendation Case No. 2016-27 \(11-14-2016\)](#)

[PC Staff Report and Ord. No. 16-148 with Recommended Revisions and Revised Definitions \(11-29-2016\)](#)

[Original Proposed Ordinance No. 16-148, as introduced 9-20-2016](#)

*Third Reading*

***Legislative History***

9/20/16	City Council	first reading & referral to the Planning Commission
12/6/16	City Council	second reading
12/6/16	City Council	public hearing held
12/13/16	City Council Workshop	item forwarded to the City Council

- C. [16-149](#) AN ORDINANCE AMENDING PART TWELVE OF THE ORDINANCES OF HUDSON TO AMEND THE OFFICIAL ZONING DISTRICT MAP TO REZONE SUMMIT COUNTY TAX PARCEL 3203716 WHICH IS WEST OF MORSE ROAD AND SOUTH OF CUTLER LANE FROM DISTRICT 4, HISTORIC RESIDENTIAL NEIGHBORHOOD, TO DISTRICT 5, VILLAGE CORE DISTRICT.**

***Executive Summary:*** The ordinance would rezone this City-owned parcel, part of the Downtown Phase II site, to match the zoning of the rest of the Downtown Phase II site.

***Attachments:*** [Zoning Map \(9-13-2016\)](#)

[PC Staff Report \(10-5-2016\)](#)

[PC Recommendation Case No. 2016-26 \(10-10-2016\)](#)

[Ordinance No. 16-149](#)

*Third Reading*

***Legislative History***

9/20/16	City Council	first reading & referral to the Planning Commission
12/6/16	City Council	second reading
12/6/16	City Council	public hearing held
12/13/16	City Council Workshop	item forwarded to the City Council

- D. [16-179](#) AN ORDINANCE AMENDING THE CITY'S PAY RANGE STRUCTURE ADOPTED BY ORDINANCE NO. 15-183, AMENDING THE CITY'S PAY RANGE ASSIGNMENTS SCHEDULE ADOPTED BY ORDINANCE NO. 16-121 AND CREATING AN INCENTIVE COMPENSATION PLAN FOR ALL REGULAR FULL-TIME AND PART-TIME EMPLOYEES.**

**Executive Summary:** This Ordinance updates the current classification plan established in 2000 by flattening the Pay Range Assignments. The goal of this update is to move the City away from an entitlement program and into a pay for performance environment. This Ordinance also creates an Incentive Compensation Plan as a method to reward employees who make a significant contribution to the City through a work initiative above and beyond their current job duties. The objective is to recognize employees for excellence through continuous improvement and productivity efforts.

**Attachments:** [2017 Pay Ranges - Non Union - Final](#)  
[2017 Pay Range Assignment - Final](#)  
[Incentive Compensation Plan - Final](#)  
[Ordinance No. 16-179 \(as introduced 11-15-2016\)](#)  
[Ordinance No. 16-179 \(as amended 12-20-2016\)](#)

*Third Reading, amended to include an emergency clause.*

**Legislative History**

11/15/16	City Council	first reading
12/6/16	City Council	second reading

- E. [16-180](#) A RESOLUTION ADOPTING IN CONCEPT THE CITY OF HUDSON FIVE-YEAR PLAN 2017-2021.**

**Executive Summary:** This resolution adopts in concept the City's Five-Year Plan.

**Attachments:** [2017-2021 Five-Year Update Summary](#)  
[Resolution No. 16-180](#)

*Third Reading*

**Legislative History**

11/15/16	City Council	first reading
12/6/16	City Council	second reading

- F. [16-181](#) AN ORDINANCE TO MAKE APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF HUDSON, COUNTY OF SUMMIT, STATE OF OHIO, DURING THE FISCAL YEAR BEGINNING JANUARY 1, 2017 AND ENDING DECEMBER 31, 2017.**

**Executive Summary:** This Ordinance establishes the City's budget for 2017.

**Attachments:** [Ordinance No. 16-181 \(as introduced 11-15-2016\)](#)  
[Ordinance No. 16-181 \(proposed revisions 12-20-2016\)](#)

*Third Reading; staff requests that Council amend Ordinance No. 16-181 to accept the proposed revisions for December 20, 2016.*

**Legislative History**

11/15/16	City Council	first reading
12/6/16	City Council	second reading

- G.**      [16-203](#)      **AN ORDINANCE AMENDING CHAPTER 1211 “GROWTH MANAGEMENT RESIDENTIAL DEVELOPMENT ALLOCATION” OF THE LAND DEVELOPMENT CODE IN ITS ENTIRETY.**

***Executive Summary:*** The ordinance would implement the Growth Management system only when certain growth factors are exceeded.

***Attachments:***      [Ordinance No. 16-203](#)

*First Reading & referral to Planning Commission*

- H.**      [16-204](#)      **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ACCEPT GRANT FUNDING FROM THE HUDSON KIWANIS ON BEHALF OF HUDSON PARKS.**

***Executive Summary:*** The Hudson Kiwanis has offered a \$75,000 grant to the Hudson Parks towards the installation of a splash pad.

***Attachments:***      [Resolution No. 16-204](#)

*First Reading*

### **13.      Adjournment**

*The mission of the Hudson City Government is to serve, promote and support, in a fiscally responsible manner, an outstanding community that values quality of life, a well-balanced tax base, historic preservation, with a vision to the future, and professionalism in volunteer and public service.*