



# City of Hudson, Ohio

## Meeting Minutes - Draft City Council

*Jeffrey L. Anzevino, Mayor*  
*Christopher W. Foster, President of Council (Ward 2)*  
*Christopher A. Banweg, Council Member (At-Large)*  
*Karen E. Heater, Council Member (At-Large)*  
*Nicole V. Kowalski, Council Member (At-Large)*  
*Scott Ruffer, Council Member (Ward 4)*  
*Katherine R. Schlademan, Council Member (Ward 1)*  
*Skylar J. Sutton, Council Member (Ward 3)*

*Thomas J. Sheridan, City Manager*  
*John Kolesar, City Solicitor*  
*Aparna Wheeler, Clerk of Council*

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Tuesday, May 2, 2023

6:45 PM

Town Hall  
27 East Main Street

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**Executive Session to begin at 6:45 p.m.; Regular Council meeting to follow at 7:30 p.m.**

### 1. Call to Order

**Mayor Anzevino called to order the meeting of Hudson City Council at 6:45 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.**

**Present:** 5 - Mr. Foster, Mrs. Heater, Mrs. Kowalski, Mr. Ruffer and Mr. Sutton

**Absent:** 2 - Mr. Banweg and Ms. Schlademan

*Others & Staff in Attendance: Ms. Wheeler, Clerk of Council*

### 2. Executive Session

**A motion was made by Mr. Foster, seconded by Mrs. Heater, to invite the Mayor, all members of Council, the City Manager, and each candidate to be considered into executive session, for the purpose of interviewing applicants for the Personnel Advisory & Appeals Board. The motion carried by the following vote:**

**Aye:** 5 - Mr. Foster, Mrs. Heater, Mrs. Kowalski, Mr. Ruffer and Mr. Sutton

### 3. Pledge of Allegiance to the Flag

### 4. Roll Call

**Present:** 5 - Mr. Foster, Mrs. Heater, Mrs. Kowalski, Mr. Ruffer and Mr. Sutton

**Absent:** 2 - Mr. Banweg and Ms. Schlademan

*Staff in Attendance: Mr. Sheridan, City Manager; Mr. Kolesar, City Solicitor; Ms. Wheeler, Clerk of Council; Mr. Comeriato, Assistant City Manager - Operations; Mr. Hannan, Community Development Director; Mr. Hutchinson, Assistant Public Works Director; Mr. Knoblauch, Assistant City Manager - Financial/Special Projects; Mr. Kosco, City Engineer; and Mr. Leiter, HCTV Production Assistant.*

## 5. Approval of the Minutes

- A. [23-0036](#) **Minutes of Previous Council Meetings**  
**Brief Description:** Draft minutes of previous meetings are provided for City Council's review and approval.  
**Attachments:** [April 18, 2023 Council Meeting Minutes - Draft](#)  
[April 25, 2023 Council Workshop Minutes - Draft](#)

**A motion was made by Mr. Sutton, seconded by Mr. Foster, to approve the minutes as submitted. The motion carried by the following vote:**

**Aye:** 5 - Mr. Foster, Mrs. Heater, Mrs. Kowalski, Mr. Ruffer and Mr. Sutton

## 6. Proclamations

- A. [23-0037](#) **Special Recognition of Lemonade Day**  
**Brief Description:** Mayor Anzevino will proclaim May 2, 2023, as "Lemonade Day" in Hudson, recognizing Seton Catholic School's participation in the program.  
**Attachments:** [Lemonade Day 2023](#)

*Students from Seton Catholic School made comments and accepted the proclamation.*

**Mayor Anzevino read the proclamation in its entirety.**

- B. [23-0038](#) **Special Recognition of Public Service Recognition Week**  
**Brief Description:** Mayor Anzevino will proclaim the week of May 7-13, 2023, as "Public Service Recognition Week" in Hudson.  
**Attachments:** [Public Service Recognition 2023](#)

*Mr. Hutchinson accepted the proclamation.*

**Mayor Anzevino read the proclamation in its entirety.**

## 7. Public Comments

*None.*

## 8. Correspondence and Council Comments

*Mr. Sutton reminded residents that he and Mr. Banweg would host an open forum on May 11 at the Hudson Library, a River Birch tree was planted at Hudson Springs in honor of Arbor Day, the Comprehensive Plan Steering Committee wrapped up its survey questions and format, and that Norfolk Southern could potentially sell an unused portion of railroad from Barlow Road to SR 303. He requested that a formal discussion item be added to next week's Workshop agenda.*

*Mr. Ruffer stated that the Hudson Open would occur on June 5, which serves as a fundraiser for Hudson Public Schools Endowment Fund. He also congratulated Hudson Public Power on its APPA Excellence in Reliability Award in 2022.*

*Mr. Foster had the opportunity to walk the YDC property with Summit County Metro Parks representatives and they discussed how that park will fit into the connectivity plan. He also stated that landscaping at the parking lot near Nottingham Gate is maintained by the County and hopefully that will get done soon. Additionally, a carbon study requested by the League of Women Voters will need to be evaluated by Council, FOGG Development Corp. will expand by Sullivan and Seasons Rd., and that there are number of board and commission vacancies that will be available for Board of Tax Review, Economic Growth Board, Architectural & Historic Board of Review, and Tree Commission.*

*Mrs. Kowalski thanked everyone involved with EAC's Earth Day celebrations at City Hall. She also stated that EAC has been working on a green certification program after taking Council's comments into consideration and is ready to be presented at a future workshop. Mrs. Kowalski also stated that she had not been appointed to any ad hoc committees and would like to formally request that Mr. Foster review the membership of ad hocs to reaffirm Council's commitment to diverse opinions.*

*Mayor Anzevino attended the monthly MAPS meeting, visited Seton Catholic School, made his second monthly visit to each school building, mentioned the annual road tour, the Hudson Heritage Association event on May 11, noted that Hudson High School's prom is on May 13th, and that he would be absent from the May 9 Workshop.*

## 9. Report of Manager

*Mr. Sheridan thanked Council for the Public Service Recognition proclamation, stated that the Hines Hill Road message boards at Walters Road and Valley View Road are both operating and functioning. Mr. Sheridan also mentioned that the road tour would be approximately three hours long, highlighting building, community development, engineering, and public service projects. He noted that the road tour is strictly informational and no City business is discussed.*

## 10. Appointments

**A motion was made by Mr. Foster, seconded by Mr. Sutton, to appoint Mr. Robert Gerhardstein to the Personnel Advisory & Appeals board for a partial term expiring March 20, 2024. The motion carried by the following vote:**

**Aye:** 5 - Mrs. Heater, Mrs. Kowalski, Mr. Ruffer, Mr. Sutton and Mr. Foster

## 11. Suspension of the Rules for the Consent Agenda

**A motion was made by Mrs. Heater, seconded by Mr. Sutton, to suspend the rule requiring three readings. The motion carried by the following vote:**

**Aye:** 5 - Mrs. Kowalski, Mr. Ruffer, Mr. Sutton, Mr. Foster and Mrs. Heater

## Approval of the Consent Agenda

A motion was made by Mr. Sutton, seconded by Mr. Foster, to approve the Consent Agenda. The motion carried by the following vote:

Aye: 5 - Mr. Ruffer, Mr. Sutton, Mr. Foster, Mrs. Heater and Mrs. Kowalski

A. [23-60](#)

**A RESOLUTION AUTHORIZING THE CITY MANAGER’S DESIGNEE TO SUBMIT AN APPLICATION TO THE OHIO DEPARTMENT OF NATURAL RESOURCES FOR A NATUREWORKS GRANT.**

***Brief Description:*** The Ohio Department of Natural Resources awards the state funded NatureWorks grant funding for the purpose of acquisition, development and rehabilitation of recreational areas. The City could receive up to 75 percent of the project cost in grant funding for the installation of an ADA kayak launch.

***Attachments:*** [Resolution No. 23-60](#)

Resolution No. 23-60 was passed on the consent agenda.

B. [23-61](#)

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AMENDMENT TO THE COST-SHARE AGREEMENT WITH THE NORTHEAST OHIO REGIONAL SEWER DISTRICT FOR THE OWEN BROWN STREET BRIDGE REPLACEMENT PROJECT.**

***Brief Description:*** The 2019 agreement authorized the replacement of the bridge on Owen Brown Street. During the preliminary design, a hydraulic study identified that replacing the bridge was not warranted (per NEORS D policy), but that a smaller “overflow” pipe could remain funded by NEORS D.

***Attachments:*** [2019 NEORS D Agreement](#)  
[NEORS D Amended Agreement](#)  
[Exhibit](#)  
[Resolution No. 23-61](#)

Resolution No. 23-61 was passed on the consent agenda.

C. [23-62](#)

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR COMPETITIVE BIDS AND TO ENTER INTO A CONTRACT FOR THE OWEN BROWN STREET (N. MAIN ST (SR 91) TO MORSE ROAD) PARTIAL RECONSTRUCTION, WATER REPLACEMENT, SIDEWALK REPAIR, STORM SEWER AND ROAD IMPROVEMENT PROJECT.**

***Brief Description:*** This project consists of the reconstruction of Owen Brown Street from Morse Road to N. Main Street. Work includes the replacement of the existing watermain and services to the right-of-way, new 42” concrete

storm “overflow” culvert, new residential storm water services, traffic calming features, road improvements including curb and sidewalk repairs, and resurfacing of the roadway. All City work will also need coordinated with upcoming, Summit County sanitary sewer improvements along the roadway.

Attachments: [Owen Brown Exhibit 3-8-23](#)  
[Resolution No. 23-62](#)

Resolution No. 23-62 was passed on the consent agenda.

- D. [23-63](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE COUNTY OF SUMMIT FOR THE VALLEY VIEW TRAIL PROJECT (SR 91 TO HUNTING HOLLOW).**

**Brief Description:** This agreement between Summit County and the City permits the City to construct the proposed Valley View Trail project over a Summit County owned bridge over a tributary to Brandywine Creek. This agreement is for only the portion of the trail that goes over the Summit County owned bridge. The agreement outlines the terms of the future construction, inspection and maintenance of the County owned bridge and City owned trail.

Attachments: [Valley View Rd Trail Exhibit](#)  
[Cooperative Agreement with Summit County](#)  
[Resolution No. 23-63](#)

Resolution No. 23-63 was passed on the consent agenda.

- E. [23-64](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH TK ELEVATOR CORPORATION FOR THE CITY HALL ELEVATOR IMPROVEMENT PROJECT.**

**Brief Description:** The project will include the replacement of the operating components of the existing elevator at City Hall. These components include the car controller, car switches and panels, door interlocks, emergency systems, and the communication system as well as required electrical and HVAC upgrades.

Attachments: [City Hall Project Financial Exhibit A](#)  
[City Hall Projects Summary 4-26-23](#)  
[Resolution No. 23-64](#)

Resolution No. 23-64 was passed on the consent agenda.

- F. [23-65](#) **AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO CONTRACTS FOR THE PURCHASE OF TWO VEHICLES FOR THE PUBLIC WORKS DEPARTMENT INCLUDING ONE PLOW TRUCK FOR THE SERVICE DIVISION AND ONE BUCKET TRUCK FOR HUDSON PUBLIC POWER; AND DECLARING AN EMERGENCY.**

**Brief Description:** The Public Works Department has budgeted funds for the

replacement of two large trucks. The first is a cab and chassis truck with a snow/ice package. The second vehicle is a cab and chassis truck outfitted with a service bucket.

Attachments: [Ordinance No. 23-65](#)

Ordinance No. 23-65 was passed on the consent agenda.

## 12. Legislation

### A. [23-43](#)

#### **A RESOLUTION AMENDING THE CITY OF HUDSON'S VOLUNTEER FIRE AND EMS DEPARTMENT LENGTH OF SERVICE AWARD PROGRAM (LOSAP)**

**Brief Description:** The Resolution amends the Length of Service Award Program (LOSAP) by increasing the amount of contributions for the volunteer EMS personnel. This request is being requested at this time in order to make the EMS personnel equal with the volunteer Fire Firefighters, and the change requires a formal adoption of the amendment by City Council.

Attachments: [Resolution No. 23-43](#)

**A motion was made by Mr. Foster, seconded by Mr. Sutton, that Resolution No. 23-43 be adopted on third reading. The motion carried by the following vote:**

**Aye:** 5 - Mr. Sutton, Mr. Foster, Mrs. Heater, Mrs. Kowalski and Mr. Ruffer

### B. [23-44](#)

#### **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES CONTRACT WITH TRC ENVIRONMENTAL CORPORATION FOR THE DEMOLITION AND HAZARDOUS MATERIAL MITIGATION OF 94 OWEN BROWN STREET.**

**Brief Description:** This project authorizes a professional services contract with TRC Environmental, Inc. to perform technical support to the City including review of existing information, preparation of demolition specifications and drawings for bidding as well as bidding and bid evaluation assistance.

Attachments: [94 Owen Brown Phase I ESA\\_DRAFT\\_FINAL](#)  
[City of Hudson Owen brown demo 02222023](#)  
[Standard Consultant Agreement - Final 8.10.22](#)  
[Resolution No. 23-44](#)

**A motion was made by Mr. Foster, seconded by Mrs. Heater, that Resolution 23-44 be adopted on third reading. The motion carried by the following vote:**

**Aye:** 5 - Mr. Sutton, Mr. Foster, Mrs. Heater, Mrs. Kowalski and Mr. Ruffer

### C. [23-58](#)

#### **A RESOLUTION ACCEPTING THE RECOMMENDATIONS OF THE TAX INCENTIVE REVIEW COUNCIL TO CONTINUE COMMUNITY REINVESTMENT AREA AGREEMENTS AND A JOB**

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**CREATION GRANT PROGRAM AGREEMENT WITH THE CITY OF HUDSON, COUNTY OF SUMMIT.**

**Brief Description:** The City has established a Tax Incentive Review Council (TIRC) to periodically review each existing Community Reinvestment Area (CRA) and Job Creation Grant Agreement for compliance and to make recommendations to continue, modify or terminate each of the agreements. The duly appointed TIRC met on March 7, 2023, reviewed each CRA and Job Creation Grant Agreement and made certain recommendations to City Council.

**Attachments:** [TIRC Minutes 3.7.2023](#)  
[Resolution No. 23-58](#)

Mayor Anzevino read the title of Resolution No. 23-58, which constituted its second reading.

D. [23-59](#) **A RESOLUTION RETROACTIVELY AMENDING RESOLUTION NO. 22-27 TO INCORPORATE RECITALS AND FINDINGS; AND DECLARING AN EMERGENCY.**

**Brief Description:** A resolution to retroactively amend the purchase and sale agreement for Hudson Community Living.

**Attachments:** [Resolution No. 23-59](#)

Mayor Anzevino read the title of Resolution No. 23-59, which constituted its second reading.

13. **Adjournment**

There being no further business, Mayor Anzevino adjourned the regular meeting at 8:02 p.m.

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Jeffrey L. Anzevino, Mayor

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Aparna Wheeler, Clerk of Council

*Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.03(d), Rules.*