



City of Hudson, Ohio

Meeting Minutes - Draft

City Council

David A. Basil, Mayor

William D. Wooldredge, President of Council (At-Large)

Beth A. Bigham, Council Member (Ward 4)

Hamilton DeSaussure, Jr., Council Member (At-Large)

Dennis N. Hanink, Council Member (Ward 1)

Alex D. Kelemen, Council Member (Ward 3)

Casey M. Weinstein, Council Member (Ward 2)

J. Daniel Williams, Council Member (At-Large)

Jane Howington, City Manager

Matthew J. Vazzana, City Solicitor

R. Todd Hunt, Special Counsel

Elizabeth A. Slagle, Clerk of Council

Tuesday, December 4, 2018

7:30 PM

Town Hall

1. Call to Order

Mayor Basil called to order the meeting of Hudson City Council at 7:30 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.

2. Pledge of Allegiance to the Flag

Mayor Basil welcomed everyone and invited all to join in the Pledge of Allegiance. After the Pledge, he asked everyone to join him in observing a moment of silence in honor of the nation's 41st President, George H. W. Bush, who recently passed away.

3. Roll Call

Present: 6 - Mrs. Bigham, Mr. DeSaussure, Mr. Kelemen, Mr. Weinstein, Dr. Williams and Mr. Wooldredge

Absent: 1 - Mr. Hanink

Staff in Attendance: Ms. Howington, City Manager; Mr. Vazzana, City Solicitor; Mrs. Slagle, Clerk of Council; Mr. Comeriato, Assistant City Manager - Operations; Mr. Ersing, Network Systems Administrator; Mr. Griffith, Management/Budget Director; Mr. Hutchinson, Assistant Public Works Director; Mr. Knoblauch, Assistant City Manager - Financial/Special Projects; Mr. Kosco, City Engineer; Mr. Leedham, Information Systems Director; Mr. Leiter, Production Assistant; Mr. Powell, Assistant Public Works Director; Mr. Sheridan, Assistant City Manager - Professional Services; and Mr. Stifler, Economic Development Director.

4. Approval of the Minutes

A. [18-0114](#) Minutes of Previous Council Meetings

Executive Summary: Draft minutes of previous meetings are provided for City Council's review and approval.

Attachments: [November 27, 2018 Council Workshop & Special Meeting Minutes - DRAFT](#)

There being no changes, the above minutes were approved as submitted.

5. Honorary Resolution

A. [18-181](#) A RESOLUTION HONORING AND THANKING MR. CASEY WEINSTEIN FOR HIS SERVICE TO THE HUDSON COMMUNITY.

Executive Summary: This Resolution provides recognition and thanks to Casey Weinstein for his dedicated service as a member of Hudson City Council, representing Ward 2.

Attachments: [Resolution No. 18-181](#)

Mayor Basil read Resolution No. 18-181 in its entirety, thanking Ward 2 Council Member Casey Weinstein for his service to the community. Council members also thanked Mr. Weinstein and congratulated him on his new position as State Representative for the 37th District. Mr. Weinstein expressed appreciation for the recognition. He thanked his family for their support, he thanked fellow Council members for their leadership, he thanked staff for their support, and he thanked voters of Ward 2 for their trust and confidence and for giving him the opportunity to serve.

A motion was made by Mr. Wooldredge, seconded by Mr. DeSaussure, to pass Resolution No. 18-181. The motion carried by the following vote:

Aye: 6 - Mrs. Bigham, Mr. DeSaussure, Mr. Kelemen, Mr. Weinstein, Dr. Williams and Mr. Wooldredge

6. Public Comments

Before opening the floor to the public, Mr. Wooldredge stated his intention to move to pass Resolution Nos. 18-65 & 18-66, both related to broadband, and then to vote against each of these pieces of legislation, and he hoped that fellow Council members would also vote against them.

Mrs. Pat Simons, 8 Oxford Road, asked elected officials to support Nicole Kowalski for appointment to replace Casey Weinstein for the remainder of the current Ward 2 Council term, expiring in December, 2019. She submitted a letter of support and a list of endorsements (attached to record copy of these minutes).

Mr. Nivash Gerum, 2460 Old Farm Lane, was in attendance with fellow service learning classmates and spoke regarding a desire to involve younger citizens in the Hudson community, to develop ways to appeal to them, and to positively influence them.

Mr. Alan Goodloe, 6165 Paderborne Lane, spoke of a need to have more local gathering spaces for teens and youth. He suggested a recreation center/area, offering activities that are open to all ages but targeted to youth. He referred to such an area in downtown Louisville, a place for people to come together that positively

influences and helps students stay out of trouble.

Ms. Olivia Bernardo, 5968 Bradford Way, thanked officials for the opportunity to speak. She shared that she loves the safety and security of Hudson, but she said that the community lacks spaces for teenagers and youth. She provided a summary of survey results from classmates and teachers regarding what they would like to see in Hudson and in Downtown Phase II.

Mr. Doug Stern, 2338 Olde Farm Lane, said that he has a strong technology background and he spoke against the proposed tax levy for broadband. Rather, he suggested a market-based approach that would maximize high-speed Internet benefits to the community and minimize the cost, while giving the public a choice to opt-in to the program. He encouraged City officials to contact him should they desire his assistance as a resource.

7. Correspondence and Council Comments

Mr. DeSaussure noted that the first City Council after merger included three women as members.

Mr. DeSaussure sensed that Resolution Nos. 18-65 & 18-66 for a tax levy do not have the support of City Council. He said that current Internet service offerings in Hudson are inadequate, and he expressed an interest in finding a solution to provide broadband to the community (see motion that follows concerning the Ad Hoc Committee for Community-Wide Fiber).

Mrs. Bigham spoke against a tax levy for fiber to the homes, and she suggested that Council reject Resolution Nos. 18-65 & 18-66 and concentrate on other priorities.

Mr. Wooldredge shared that the City has received many applications for the Ward 2 position, and he requested that all remaining Council members be present for interviews.

Mayor Basil reminded everyone that citizens interested in serving on a Senior Citizen Advisory Committee should e-mail expressions of interest to him by December 21, 2018.

Motion Concerning the Ad Hoc Committee for Community-Wide Fiber

Council members discussed Mr. DeSaussure's proposal for continued work by the Ad Hoc Committee. Mr. Wooldredge, Dr. Williams and Mr. Weinstein spoke in support of the proposal. Mayor Basil viewed the proposal as a logical next step. However, Mr. Kelemen and Mrs. Bigham opposed the proposal, and Mr. Kelemen asked that Council discuss the City's fiber goals and objectives during an upcoming workshop.

A motion was made by Mr. DeSaussure, seconded by Mr. Weinstein, to direct the Ad Hoc Committee for Community-Wide Fiber to work with staff and develop a proposed business plan for City-wide fiber to the home for Council consideration which will be submitted by March 30, 2019. The motion carried by the following vote:

Aye: 4 - Mr. DeSaussure, Mr. Weinstein, Dr. Williams and Mr. Wooldredge

Nay: 2 - Mr. Kelemen and Mrs. Bigham

8. Report of Manager

Ms. Howington said that she appreciated the student input earlier this evening, finding it timely as she is in the process of forming a Youth Advisory Committee to bring ideas to City Council. She welcomed input and encouraged anyone interested in participating to contact her.

Ms. Howington spoke regarding HCTV, noting that Hudson provides high-definition programming and is available live-streamed from computers and devices, as well as via cable.

Ms. Howington announced that through the annual “No Shave November” program, the Police Department has donated more than \$1,200 to local causes.

Ms. Howington recognized Mr. Hutchinson and City crews that have worked diligently to clean up the leaves this fall. She noted that it is difficult to collect leaves in inclement weather, because the same trucks are utilized for salting and plowing. She said that the City is hoping to collect the rest of the leaves as soon as possible, depending on weather.

9. Discussion Items

None.

10. Appointments

Mr. Wooldredge announced that the deadline for Ward 2 Council applications is December 7, 2018.

Mr. Weinstein announced that he will be sworn-in as State Representative on January 5, 2019 at 10:30 a.m. He invited citizens to attend the ceremony, which will be held at the Town Hall.

11. Suspension of the Rules for the Consent Agenda

A motion was made by Mr. Wooldredge, seconded by Mr. DeSaussure, to suspend the rule requiring three readings to allow for passage of legislation on the Consent Agenda. The motion carried by the following vote:

Aye: 6 - Mr. Kelemen, Mr. Weinstein, Dr. Williams, Mr. Wooldredge, Mrs. Bigham and Mr. DeSaussure

Approval of the Consent Agenda

A motion was made by Mr. Wooldredge, seconded by Mr. Kelemen, to approve the Consent Agenda. The motion carried by the following vote:

Aye: 6 - Mr. Weinstein, Dr. Williams, Mr. Wooldredge, Mrs. Bigham, Mr. DeSaussure and Mr. Kelemen

A. [18-182](#)

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PURCHASE AGREEMENT WITH UNIVAR FOR ROCK SALT FOR THE CITY’S WATER TREATMENT PLANT.

Executive Summary: The Water Resources Division uses bulk coarse rock salt to regenerate softening equipment as part of the water treatment process at the Water Plant. The Water Resources Division currently budgets \$110,000 annually for rock salt and water treatment chemicals. The current rock salt contract is held by the Univar Company. The contract term ends on December 31, 2018.

Attachments: [Resolution No. 17-158, authorizing 2018 Purchase Agmt.](#)
[Resolution No. 18-182](#)

Resolution No. 18-182 was passed on the Consent Agenda.

- B. [18-183](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT FOR THE PURCHASE OF A FLEET VEHICLE FOR HUDSON COMMUNITY DEVELOPMENT OPERATIONS; AND DECLARING AN EMERGENCY.**
- Executive Summary:** Using remaining funds in the 2018 Fleet Capital Fund, the Public Works Department wishes to proceed with the purchase of a replacement vehicle for use in Community Development operations. Staff has obtained CUE government program pricing for the purchase of one (1) replacement Ford Explorer utility vehicle.

Attachments: [Resolution No. 18-183](#)

Resolution No. 18-183 was passed on the Consent Agenda.

- C. [18-184](#) **AN ORDINANCE AMENDING ORDINANCE NO. 17-184, MAKING APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF HUDSON DURING THE FISCAL YEAR ENDING DECEMBER 31, 2018, BY MAKING ADDITIONAL AND/OR AMENDED APPROPRIATIONS RELATED TO THE FOURTH QUARTER OF 2018.**

Executive Summary: This Ordinance will amend the 2018 budget for additional and/or amended appropriations as listed in the attached Exhibit A.

Attachments: [Exhibit A - 4th Qtr Appropriations \(revised 12-4-18\)](#)
 [Ordinance No. 18-184](#)

Ordinance No. 18-184 was passed on the Consent Agenda.

- D. [18-185](#) **A RESOLUTION AFFIRMING APPLICATION SUBMISSION BY THE CITY MANAGER TO THE OHIO DEPARTMENT OF COMMERCE, DIVISION OF STATE FIRE MARSHAL, FOR A MULTI-AGENCY RADIO COMMUNICATION SYSTEM GRANT.**
- Executive Summary:** Staff has requested \$49,944.00 in grant funding for the purchase of 30 Multi-Agency Radio Communication System (MARCS) compatible portable radios for the Hudson Fire Department. No City matching funds are required.

Attachments: [Resolution No. 18-185](#)

Resolution No. 18-185 was passed on the Consent Agenda.

- E. [18-186](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A LEAD PUBLIC AGENCY (“LPA”) FEDERAL LOCAL-LET PROJECT AGREEMENT WITH THE OHIO DEPARTMENT OF TRANSPORTATION FOR THE SOUTH MAIN STREET IMPROVEMENT PROJECT (SUM-SR 91 13.45, PID# 106445); AND DECLARING AN EMERGENCY.**

Executive Summary: This project is for the construction of a two-way left turn lane and addition of a bicycle lane and sidewalk improvements along SR 91 from Stoney Hill, south to Barlow Road.

Attachments: [Exhibit A - LPA Agreement](#)
 [Resolution No. 18-186](#)

Resolution No. 18-186 was passed on the Consent Agenda.

12. **Legislation**

- A. [18-65](#) **A RESOLUTION DECLARING THE NECESSITY OF SUBMITTING TO THE ELECTORS OF THE CITY THE QUESTION OF THE ISSUANCE OF CITY IMPROVEMENT BONDS FOR THE PURPOSE OF CONSTRUCTING A COMMUNITY-WIDE FIBER NETWORK IN THE AGGREGATE PRINCIPAL AMOUNT OF \$21,000,000 AND A PROPERTY TAX LEVY TO SUPPORT THE BONDS. (As Revised 5/15/2018)**

Executive Summary: This Resolution is a State Code-required precursor to legislation placing a voted bond issue/property tax levy on the ballot. If passed, a copy of this Resolution will be sent to the Summit County Fiscal Officer to certify the estimated annual property taxes from the levy.

Attachments: [Hudson City Schools - Resolution of Necessity \(example\)](#)
 [Resolution No. 18-65 \(As Introduced 5/1/2018\)](#)
 [Resolution No. 18-65 \(As Revised 5/15/2018\)](#)

A motion was made by Mr. Wooldredge, seconded by Mrs. Bigham, to pass Resolution No. 18-65. The motion failed by the following vote:

Nay: 6 - Dr. Williams, Mr. Wooldredge, Mrs. Bigham, Mr. DeSaussure, Mr. Kelemen and Mr. Weinstein

- B. [18-66](#) **A RESOLUTION TO SUBMIT TO THE ELECTORS OF THE CITY THE QUESTION OF THE ISSUANCE OF IMPROVEMENT BONDS IN THE AGGREGATE PRINCIPAL AMOUNT OF \$21,000,000 FOR THE CONSTRUCTION OF A COMMUNITY-WIDE FIBER NETWORK AND A PROPERTY TAX LEVY TO SUPPORT THE BONDS. (As Revised 5/15/2018)**

Executive Summary: This Resolution is to allow Hudson voters to determine whether or not they support funding the capital buildout of a community-wide fiber network through a property tax levy.

Attachments: [Resolution No. 18-66 \(As Introduced 5/1/2018\)](#)
 [Resolution No. 18-66 \(As Revised 5/15/2018\)](#)

Dr. Williams spoke against this Resolution, and he commented that a local company had hired a call-center to contact residents, spreading misinformation concerning the City's broadband efforts. He encouraged residents to investigate such misinformation and to feel free to contact him. Mr. DeSaussure said that Council does not have the power to raise taxes without a vote of the people, pursuant to the Charter, and the purpose of this Resolution was to put the matter before voters. Mr. Kelemen questioned whether the matter is truly finished. Mayor Basil considered Resolution Nos. 18-65 and 18-66 as dead, no longer to be considered.

A motion was made by Mr. Wooldredge, seconded by Mrs. Bigham, to pass Resolution No. 18-66. The motion failed by the following vote:

Nay: 6 - Mr. Wooldredge, Mrs. Bigham, Mr. DeSaussure, Mr. Kelemen, Mr. Weinstein and Dr. Williams

C. [18-157](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH TYLER TECHNOLOGIES, INC. FOR AN ENTERPRISE RESOURCE PLANNING SOLUTION AND PROFESSIONAL SERVICES PERTAINING TO THE INTEGRATION OF FINANCIAL, PAYROLL, HUMAN RESOURCES, FIXED ASSETS, UTILITY BILLING AND PUBLIC WORKS WORK ORDER PROCESSING.**

Executive Summary: City staff is requesting approval to purchase an ERP Solution which will combine work currently done in five separate software programs into one as well provide improved transparency with utility billing. The new software will also include a human resources module that provides employees with a self-service portal which will reduce the current paper dependent process and a budgeting function to assist with preparation of the Five-Year Plan and Annual Budget.

Attachments: [ROI Calculations for Munis Software](#)
 [Hyperlink - Finance Dept. Review, 3-14-2017 Workshop \(item 3B @ 1:31:05 on video\)](#)
 [Hyperlink - Five-Year Plan Review, 9-26-2017 Workshop \(item 3A @ 2:09:46 on video\)](#)
 [Resolution No. 18-157](#)

Mayor Basil read the title of Resolution No. 18-157, which constituted its third reading.

Ms. Howington said that staff has been made aware of some upgrades to the City's current Software Solution, Inc. (SSI) software that are comparable to some of the modules offered by Munis software at much less cost. She said that staff working to further review and still needs to analyze software for human resource functions. She noted that staff will prepare a separate Resolution for Council consideration to authorize the purchase of SSI software, intended for three readings, while staff completes its due diligence measures.

A motion was made by Mr. Wooldredge, seconded by Dr. Williams, to postpone Resolution No. 18-157 to the Council meeting on January 22, 2019. The motion carried by the following vote:

Aye: 5 - Mr. DeSaussure, Mr. Kelemen, Mr. Weinstein, Dr. Williams and Mr. Wooldredge

Nay: 1 - Mrs. Bigham

- D. [18-158](#) **A RESOLUTION ADOPTING IN CONCEPT THE UPDATED CONNECTIVITY PLAN.**
Executive Summary: The 2018 Connectivity Plan Update reflects changes to the network since 2013 as numerous trail segments have been funded and incorporates minor adjustments to the scoring methodology.
Attachments: [Council Memorandum 10.30.18](#)
 [Connectivity Update 2018](#)
 [Resolution No. 18-158](#)

Mayor Basil read the title of Resolution No. 18-158, which constituted its third reading.

A motion was made by Mr. Wooldredge, seconded by Mr. Weinstein, to pass Resolution No. 18-158. The motion carried by the following vote:

Aye: 6 - Mr. DeSaussure, Mr. Kelemen, Mr. Weinstein, Dr. Williams, Mr. Wooldredge and Mrs. Bigham

- E. [18-159](#) **A RESOLUTION ADOPTING IN CONCEPT THE CITY OF HUDSON FIVE-YEAR PLAN 2019-2023.**
Executive Summary: This resolution adopts in concept the City's Five-Year Plan.
Attachments: [Updates to Five-Year Plan](#)
 [2019-2023 Five-Year Plan Draft 10-29-18](#)
 [Resolution No. 18-159](#)

Mayor Basil read the title of Resolution No. 18-159, which constituted its third reading.

A motion was made by Mr. Wooldredge, seconded by Mr. DeSaussure, to pass Resolution No. 18-159. The motion carried by the following vote:

Aye: 6 - Mr. Kelemen, Mr. Weinstein, Dr. Williams, Mr. Wooldredge, Mrs. Bigham and Mr. DeSaussure

- F. [18-160](#) **AN ORDINANCE TO MAKE APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF HUDSON, COUNTY OF SUMMIT, STATE OF OHIO, DURING THE FISCAL YEAR BEGINNING JANUARY 1, 2019 AND ENDING DECEMBER 31, 2019.**
Executive Summary: This Ordinance establishes the City's budget for 2019.
Attachments: [Ordinance No. 18-160](#)

Mayor Basil read the title of Ordinance No. 18-160, which constituted its third reading.

A motion was made by Mr. Wooldredge, seconded by Dr. Williams, to pass Ordinance No. 18-160. The motion carried by the following vote:

Aye: 6 - Mr. Weinstein, Dr. Williams, Mr. Wooldredge, Mrs. Bigham, Mr. DeSaussure and Mr. Kelemen

- G. [18-174](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO PURCHASE AGREEMENTS WITH CENTRACOMM FOR THE PROCUREMENT OF A ROUTER SYSTEM AND WITH ZCORUM FOR THE PROCUREMENT OF A CARRIER GRADE NAT SYSTEM; ~~AND DECLARING AN EMERGENCY.~~** (as amended 12/4/2018)
Executive Summary: Staff is requesting the appropriation of existing funds in the Velocity Broadband capital fund to use towards the purchase of new equipment and materials.
Attachments: [Resolution No. 18-174 \(as revised\)](#)

Mayor Basil read the title of Resolution No. 18-174, which constituted its third reading.

A motion was made by Mr. Wooldredge, seconded by Mr. DeSaussure, to pass Resolution No. 18-174. The motion failed for lack of five affirmative votes necessary for emergency legislation. However, pursuant to Charter Section 3.09, Mayor Basil declared Resolution No. 18-174 passed as a regular measure by the following vote, thereby amending it to remove the emergency language:

Aye: 4 - Dr. Williams, Mr. Wooldredge, Mr. DeSaussure and Mr. Weinstein

Nay: 2 - Mrs. Bigham and Mr. Kelemen

- H. [18-175](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH PIVOT MARKETING AND SALES FOR PROFESSIONAL SERVICES RELATING TO MARKETING EFFORTS OF THE VELOCITY BROADBAND BUSINESS SERVICE; ~~AND DECLARING AN EMERGENCY.~~** (as amended 12/4/2018)
Executive Summary: This contract is for the professional services to provide marketing expertise, materials, and planning for the Velocity business internet and voice services.
Attachments: [Resolution No. 18-175 \(as revised 12-4-18\)](#)

Mayor Basil read the title of Resolution No. 18-175, which constituted its third reading.

A motion was made by Mr. Wooldredge, seconded by Mr. DeSaussure, to pass Resolution No. 18-175. The motion failed for lack of five affirmative votes necessary for emergency legislation. However, pursuant to Charter Section 3.09, Mayor Basil declared Resolution No. 18-175 passed as a regular measure by the following vote, thereby amending it to remove the emergency language:

Aye: 4 - Mr. Wooldredge, Mr. DeSaussure, Mr. Weinstein and Dr. Williams

Nay: 2 - Mrs. Bigham and Mr. Kelemen

I. [18-178](#) A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE ADDENDA TO LEASES FOR SPACE AT 1769 AND 1566 GEORGETOWN ROAD FOR USE BY THE PUBLIC WORKS DEPARTMENT THROUGH JANUARY 1, 2023; AND DECLARING AN EMERGENCY.

Executive Summary: The Department of Public Works currently leases space at 1769 and 1566 Georgetown Road, Hudson, OH for use as administrative office and operational space. The annual cost of these two leased spaces is \$269,654.64. It is necessary to continue to lease these spaces to ensure the minimal office and operational space required to carry out the responsibilities and services of the Public Works Department.

Attachments: [Resolution No. 18-178 \(as revised 12-18-2018\)](#)

Mayor Basil read the title of Resolution No. 18-178, which constituted its second reading.

Ms. Howington said that staff has provided the information previously requested by Council, and she urged passage of Resolution No. 18-178.

A motion was made by Mr. Weinstein, seconded by Mr. Wooldredge, to suspend the rule requiring three readings to allow for passage of Resolution No. 18-178. The motion failed by the following vote:

Aye: 4 - Mr. DeSaussure, Mr. Weinstein, Dr. Williams and Mr. Wooldredge

Nay: 2 - Mrs. Bigham and Mr. Kelemen

13. Executive Session

A motion was made by Mr. Wooldredge, seconded by Mr. Weinstein, to enter into executive session to consider the purchase of property for public purposes. Mayor Basil recessed the meeting at 8:54 p.m. after the motion carried by the following vote:

Aye: 6 - Mr. DeSaussure, Mr. Kelemen, Mr. Weinstein, Dr. Williams, Mr. Wooldredge and Mrs. Bigham

Mayor Basil reconvened the regular meeting at 9:40 p.m.

14. Adjournment

There being no further business, Mayor Basil adjourned the Council meeting at 9:40 p.m.

David A. Basil, Mayor

Elizabeth Slagle, Clerk of Council

Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.03(d), Rules.