



City of Hudson, Ohio

Meeting Minutes - Draft City Council Workshop

Jeffrey L. Anzevino, Mayor

Christopher W. Foster, President of Council (Ward 2)

Christopher A. Banweg, Council Member (At-Large)

Beth A. Bigham, Council Member (Ward 4)

Karen E. Heater, Council Member (At-Large)

Nicole V. Kowalski, Council Member (At-Large)

Katherine R. Schlademan, Council Member (Ward 1)

Skylar J. Sutton, Council Member (Ward 3)

Thomas Sheridan, Interim City Manager

Marshal Pitchford, City Solicitor

R. Todd Hunt, Special Counsel

Aparna Wheeler, Clerk of Council

Tuesday, July 12, 2022

7:30 PM

Town Hall
27 East Main Street

1. Call to Order

President of Council Foster called to order the workshop of Hudson City Council at 7:39 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.

Present: 4 - Mr. Foster, Mrs. Heater, Mrs. Kowalski and Mr. Sutton

Absent: 3 - Mr. Banweg, Mrs. Bigham and Ms. Schlademan

Others & Staff in Attendance: Mr. Anzevino, Mayor; Mr. Comeriato, Assistant City Manager - Operations; Mr. Hannan, Community Development Director; Mr. Knoblauch, Assistant City Manager - Financial/Special Projects; Ms. Kadish, Community Relations Manager; Mr. Kosco, City Engineer; Mr. Leiter, HCTV Production Assistant; Ms. Roberts, Communications Manager; and Mr. Tabak, Police Chief.

2. Correspondence and Council Comments

3. Discussion Items

A. [22-0062](#)

Local Media Strategy

Brief Description: Staff will present communication recommendations to address how we would reach citizens who don't get their local news from social media or the City website.

Attachments: [Local Media Outlets Analysis Report](#)

[Local Media Strategy](#)

Ms. Roberts provided information on the various ways the City is providing communication to the public, as well as ways to increase communications. Council discussion followed, with consensus to increase the number

of times a year the mailer is sent out.

This matter was discussed.

B. [22-0063](#) Police Department Update

Brief Description: As requested by City Council, Chief Tabak will discuss plans and procedures for school bus violations and associated traffic.

Attachments: [School Bus Violations Memo 2022](#)
[School Bus Violations Timeline](#)

Mr. Tabak provided information on how the Police Department is monitoring school bus violations and how they work with Hudson City Schools. General discussion followed.

This matter was discussed.

C. [22-0064](#) Comprehensive Plan Update - Steering Committee and Consultant Selection Process

Brief Description: Discussion regarding the selection process for consultant firms and for the resident steering committee to update the Comprehensive Plan.

Mr. Hannan asked for Council direction on the interview process for both the consultant selection and the Steering Committee members. Mr. Hannan further stated that they received 4 consultant proposals and 41 applications from residents for the Steering Committee. There was Council consensus to interview all 4 consultants on July 27, 2022 with a 5:30 p.m. start time. Mr. Foster suggested that he would like to have further discussion regarding the Steering Committee interview process at next Tuesdays meeting, when more members of Council are present.

This matter was discussed.

D. [22-0065](#) Hudson Noise Regulations - Lawn Care and Maintenance Equipment

Brief Description: Staff has completed a review of current regulations applicable to lawn care and maintenance equipment, reviewed regulations of surrounding peer communities, and researched national trends related to regulating noise from applicable equipment.

Attachments: [City Council Memo 6.28.22 Noise Regulations - Lawn Care](#)

Mr. Hannan provided information on the City's current noise ordinance related to lawn equipment, as well as regulations from surrounding communities. There was Council consensus to leave the current ordinance as is, and not implement any changes.

This matter was discussed.

E. Birdsong Art Installation - See Item #4E

Ms. Adriana Caso, Door 2 Art Studio, presented information on the BirdSong Public Art Project. Discussion followed that included cost to the City, liability to the City, number of birds, placement of birds within the trees, and placement of large bird display.

This matter was discussed.

4. Proposed Consent Agenda for July 19, 2022, Council Meeting

- A. [TMP-6150](#) **A Motion to Acknowledge the Timely Receipt of the June 2022 Monthly Financial Report**
Brief Description: Financial summaries are provided each month for Council's review.
Attachments: [June 2022 Financial Report](#)

This Motion was forwarded for further consideration at the July 19, 2022, Council meeting.

- B. [TMP-6144](#) **AN ORDINANCE AMENDING ORDINANCE NO. 21-125, MAKING APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF HUDSON DURING THE FISCAL YEAR ENDING DECEMBER 31, 2022 BY MAKING ADDITIONAL AND/OR AMENDED APPROPRIATIONS RELATED TO THE SECOND QUARTER OF 2022.**
Brief Description: This Ordinance will amend the 2022 budget for additional and/or amended appropriations as listed in the attached Exhibit A.
Attachments: [2nd Quarter Exhibit A](#)
 [Draft Ordinance](#)

This Ordinance was forwarded for further consideration at the July 19, 2022, Council meeting.

- C. [TMP-6131](#) **A RESOLUTION TO APPROVE THEN AND NOW CERTIFICATES FOR PURCHASES MADE; AND DECLARING AN EMERGENCY.**
Brief Description: Council authorization is required for payment of the invoices shown on this Resolution in excess of \$3,000, for which a commitment was made before a Purchase Order was generated.
Attachments: [Draft Resolution](#)

This Resolution was forwarded for further consideration at the July 19, 2022, Council meeting.

- D. [TMP-6124](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PURCHASE AGREEMENT FOR A PREFABRICATED PUBLIC RESTROOM STRUCTURE FOR THE BARLOW FARM PARK TENNIS AND PICKLEBALL COURTS IMPROVEMENT PROJECT; AND DECLARING AN EMERGENCY.**
Brief Description: Staff is seeking permission to amend the purchase agreement for a prefabricated concrete public restroom structure from CXT Concrete Buildings as part of the Barlow Farm Park Tennis and Pickleball Courts Improvement Project in the amount of \$9,050.00. Staff is able to purchase the unit

utilizing the Sourcewell Cooperative Purchasing Program at a lessor cost than having the contractor provide it.

Attachments: [Hudson_CXT_PriceList_TiogaSpecial-SW2022](#)
 [Draft Resolution](#)

This Resolution was forwarded for further consideration at the July 19, 2022, Council meeting.

- E. [TMP-6129](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO HAVE A PRIVATE ART STUDIO INSTALL ON THE CITY GREENS A BIRDSONG ART INSTALLATION IN 2023; AND DECLARING AN EMERGENCY.**
Brief Description: A discussion about a 1-year long art installation that features approximately 100 artist created plastic 12"x 6" birds that would be hung in trees on the downtown Greens for a year-long art walk to help generate foot traffic to the downtown.
Attachments: [Birdsong Prototype 1](#)
 [Birdsong Prototype 2](#)
 [Birdsong Proposal for the City of Hudson](#)

This Resolution was forwarded for further consideration at the July 19, 2022, Council meeting.

5. **Proposed Legislation for July 19, 2022, Council Meeting**

- A. [22-79](#) **AN ORDINANCE AMENDING SECTIONS 220.03, 220.031, AND 220.06 OF THE CODIFIED ORDINANCES TO ADD PROVISIONS GOVERNING THE INTRODUCTION OF ORDINANCES AND RESOLUTIONS ON REGULAR AND SPECIAL CITY COUNCIL AGENDAS.**
Brief Description: The ordinance intends to clarify the process of the introduction of ordinances and resolutions that are placed on a regular or special City Council meeting agenda.
Attachments: [Ordinance No. 22-79](#)

Ordinance No. 22-79 was forwarded for further consideration at the July 19, 2022, Council meeting.

- B. [22-80](#) **A RESOLUTION AMENDING THE STORM WATER WORK POLICY IN ITS ENTIRETY; AND DECLARING AN EMERGENCY.**
Brief Description: An Ad Hoc Storm Water Committee which included both City Council members and City staff were appointed to review and update the current Storm Water Policy.

Attachments: [Storm Water Policy - DRAFT](#)
[Storm Water Scoring Sheet - DRAFT](#)
[Private Property Storm Water Issues Analyzed](#)
[Resolution No. 22-80](#)

Resolution No. 22-80 was forwarded for further consideration at the July 19, 2022, Council meeting.

- C. [22-81](#) **AN ORDINANCE AMENDING SECTION 660.22, “OBSTRUCTING SEWERS AND WATERCOURSES”, OF THE GENERAL OFFENSES CODE AND DECLARING AN EMERGENCY.**
Brief Description: This ordinance amendment would update the City’s General Offenses Code at Section 660.22, “Obstructing Sewers and Watercourses” to better protect private property owners and public infrastructure from flooding and diversion of storm water caused by adjacent property owners.
Attachments: [Current C.O. 660 \(compared with Revised C.O. 660.22, Obstructing Ditches, etc\)](#)
[Ordinance No. 22-81](#)

Ordinance No. 22-81 was forwarded for further consideration at the July 19, 2022, Council meeting.

- D. [22-82](#) **A RESOLUTION REPEALING RESOLUTION NO. 21-149 AND WITHDRAWING THE AUTHORIZATION GRANTED TO THE CITY MANAGER TO ENTER INTO A PURCHASE AND SALE AGREEMENT WITH FAIRMOUNT PROPERTIES, LLC FOR THE SALE OF THE REAL PROPERTY LOCATED IN THE DOWNTOWN AREA ADJACENT TO THE FIRST & MAIN DEVELOPMENT IN THE CITY OF HUDSON; AND DECLARING AN EMERGENCY.**
Brief Description: City Council and the City administration have considered and discussed the sale of the Property, the terms thereof, and certain development proposals for the Property submitted by Fairmount and determined that it is not appropriate to move forward with the consummation of the sale of the Property to Fairmount and the development thereof as currently proposed by Fairmount.
Attachments: [Resolution No. 22-82](#)

Resolution No. 22-82 was forwarded for further consideration at the July 19, 2022, Council meeting.

6. **Items to be Added to Future Agendas**

Mr. Foster stated that Mr. Pitchford is working on corrections to clear up discrepancies between the Charter and Ordinances related to appointments to Boards and Commissions, and requested that this be added to a future workshop. He further stated that staff has requested the creation of a subcommittee related to the Request for Proposal for the Fiber to the Home Project, and requested discussion at the July 19, 2022, Council meeting.

7. Adjournment

There being no further discussion, Mr. Foster adjourned the Council workshop meeting at 9:03 p.m.

Christopher W. Foster, President of Council

Jeff Knoblauch, Assistant City Manager-Finance Director, Clerk of Council Pro Tempore

Workshop Minutes prepared by Melissa Raber, Business Operations Manager - Professional Services.

Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.031 (a), Rules for Workshop Meetings.