



City of Hudson, Ohio

Meeting Minutes - Draft City Council Workshop

Jeffrey L. Anzevino, Mayor

Christopher W. Foster, President of Council (Ward 2)

Christopher A. Banweg, Council Member (At-Large)

Beth A. Bigham, Council Member (Ward 4)

Karen E. Heater, Council Member (At-Large)

Nicole V. Kowalski, Council Member (At-Large)

Katherine R. Schlademan, Council Member (Ward 1)

Skylar J. Sutton, Council Member (Ward 3)

Thomas Sheridan, Interim City Manager

Marshal Pitchford, City Solicitor

R. Todd Hunt, Special Counsel

Aparna Wheeler, Clerk of Council

Tuesday, September 13, 2022

7:30 PM

Town Hall
27 East Main Street

1. Call to Order

President of Council Foster called to order the workshop of Hudson City Council at 7:30 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.

Present: 5 - Mr. Banweg, Mr. Foster, Mrs. Heater, Ms. Schlademan and Mr. Sutton

Absent: 2 - Mrs. Bigham and Mrs. Kowalski

Others & Staff in Attendance: Mayor Anzevino; Mr. Sheridan, Interim City Manager; Mr. Comeriato, Assistant City Manager - Operations; Ms. Fernandez, Data Management Analyst; Mr. Hannan, Community Development Director; Mr. Knoblauch, Assistant City Manager - Financial/Special Projects; Mr. Kosco, City Engineer; Mr. Leiter, HCTV Production Assistant; Ms. Roberts, Communications Manager; and Mr. Tabak, Police Chief.

2. Correspondence and Council Comments

Mr. Foster provided an update on the Planning Commission meeting that was held on September 12, 2022. He further stated that appointments to the Comprehensive Plan Steering Committee will be made next week.

3. Discussion Items

A. [22-0080](#)

Sister City Guidelines

Brief Description: Staff will present Sister City Guideline recommendations for Council to begin a discussion on establishing a policy for Sister City relationships.

Attachments: [Sister City Guidelines](#)

Ms. Roberts provided information on the proposed guidelines which included, city must have a similar connection to Hudson, establish citizen committee, provide cultural educational and economic initiatives, and

have financial capability to fully fund operations of City relationship. She further provided the process on which a City and/or Country would apply to Hudson to become a Sister City. Mr. Sheridan suggested presenting this proposal to the Landsberg Sister City Board members, to obtain their opinion, and then bring it back to Council.

This matter was discussed.

B. [22-0064](#) Comprehensive Plan Update - Steering Committee

Brief Description: Discussion regarding the selection process for the resident steering committee to update the Comprehensive Plan.

Mr. Foster stated that appointments will be made at the September 20, 2022, Council meeting.

This matter was discussed.

C. [22-0081](#) Community Composting Program

Brief Description: Discussion of community engagement regarding possible Composting program.

Attachments: [Memo - Community Input on Composting](#)
[Survey Questions](#)

Ms. Farkas, Chair of the Environmental Awareness Committee, provided information regarding the proposed composting program. There was general Council discussion with agreement to move forward with the survey.

This matter was discussed.

D. Police Services Agreement with Hudson School District

Chief Tabak provided information on the School Resource Officer Program. Discussion followed with Council agreement to move forward with legislation on the consent agenda for September 20, 2022.

This matter was discussed.

E. Guidance Rules for the Use of Space at City Hall and at or Upon Other City Property

Mr. Sheridan went over the guidance rules. Discussion followed regarding space available, lease terms, and historical buildings.

This matter was discussed.

F. Regulating the Maintenance of Sidewalks, Curbs, and Gutters

Mr. Comeriato provided an explanation on the proposed changes.

This matter was discussed.

G. Proposed Amendment to Chapter 1480 - High Grass

Mr. Hannan provided the purpose of the proposed changes. Discussion followed that included reason for revisions, examples of areas of concern, and need for 20' area. Staff stated that they will look into changing the 20' area and will supply Council with some examples of where mowing is necessary.

This matter was discussed.

4. Proposed Consent Agenda for September 20, 2022, Council Meeting

- A. [TMP-6255](#) **A Motion to Acknowledge the Timely Receipt of the August 2022 Monthly Financial Report**
Brief Description: Financial summaries are provided each month for Council's review.
Attachments: [August 2022 Financial Report](#)

This Motion was forwarded for further consideration at the September 20, 2022, Council meeting.

- B. [TMP-6233](#) **A RESOLUTION PURSUANT TO OHIO REVISED CODE 5521.01 CONSENTING TO ENTER INTO A CONTRACT WITH THE OHIO DEPARTMENT OF TRANSPORTATION TO COMPLETE THE SR 91 BRIDGE REPLACEMENT PROJECT (PID NO. 106136) WITHIN THE CITY OF HUDSON, AUTHORIZING THE CITY OF HUDSON TO SERVE AS THE LOCAL PUBLIC AGENCY, AND AUTHORIZING FUNDS THEREFOR.**
Brief Description: The project is being sponsored and managed by the Ohio Department of Transportation (ODOT). ODOT is required to request and receive legislation from the City of Hudson prior to making any repairs to State Highways within the corporate limits of the municipality. This project will include the removal and replacement of the existing bridge under SR 91 just south of Ravenna Street. As part of the project, the City has requested widening of the sidewalk along the west side of SR 91 to better accommodate a future multi-purpose path along this section of roadway.
Attachments: [SR 91 Sidewalk Exhibit](#)
[ODOT Participatory Legislation](#)

There was discussion regarding the detour route and how traffic will be handled during the closure.

This Resolution was forwarded for further consideration at the September 20, 2022, Council meeting.

- C. [TMP-6256](#) **A RESOLUTION TO APPROVE THEN AND NOW CERTIFICATES FOR PURCHASES MADE; AND DECLARING AN EMERGENCY.**
Brief Description: Council authorization is required for payment of the invoices shown on this Resolution, each in excess of \$3,000, for which commitments were made before Purchase Orders were generated.
Attachments: [Draft Resolution](#)

Mr. Sheridan stated that these are payments for mutual aid that was provided for the storm damage that occurred in June.

This Resolution was forwarded for further consideration at the September 20, 2022, Council meeting.

- D. [TMP-6252](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A POLICE SERVICES AGREEMENT WITH THE HUDSON SCHOOL DISTRICT FOR POLICE PRESENCE IN ITS SCHOOLS FOR THE SAFETY OF STAFF, STUDENTS AND VISITORS.**
- Brief Description:** Chief Tabak will discuss HPD's School Resource Officer (SRO) program.
- Attachments:** [School Resource Officer \(SRO\) Memo 2022](#)

This Resolution was forwarded for further consideration at the September 20, 2022, Council meeting.

5. **Proposed Legislation for September 20, 2022, Council Meeting**

- A. [22-108](#) **A RESOLUTION ADOPTING OFFICIAL CITY POLICY GOVERNING THE EXHIBITION OF FLAGS AT CITY GOVERNMENT FACILITIES AND CITY-OWNED PROPERTIES.**
- Brief Description:** At the direction of City Council, staff has developed a formal flag flying policy for all City owned government/public owned buildings and facilities. Staff wishes to review the policy with Council and pass a Resolution establishing the official policy.
- Attachments:** [Exhibit A \(updated for 8.16.22\)](#)
 [Resolution No. 22-108](#)

Resolution No. 22-108 was forwarded for further consideration at the September 20, 2022, Council meeting.

- B. [22-109](#) **A RESOLUTION AUTHORIZING THE INTERIM CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES CONTRACT WITH OHM ADVISORS TO RESEARCH, HELP FACILITATE AND PREPARE THE CITY'S 2023 COMPREHENSIVE PLAN.**
- Brief Description:** Selection of consultant firm OHM Advisors to complete the consultant scope of services for the preparation of the 2023 Comprehensive Plan.
- Attachments:** [Resolution No. 22-109](#)

Resolution No. 22-109 was forwarded for further consideration at the September 20, 2022, Council meeting.

- C. [TMP-6249](#) **AN ORDINANCE ADOPTING GUIDELINES FOR THE USE AND/OR RENTAL OF SPACE AT CITY HALL AND AT OR UPON OTHER CITY PROPERTY.**
- Brief Description:** A discussion authorizing the City Manager to establish guidance rules for the use of space at City Hall and at or upon other City property.
- Attachments:** [Exhibit A - Proposed Rules for Renting Space in City Buildings](#)

This Ordinance was forwarded for further consideration at the September 20, 2022, Council meeting.

- D. [TMP-6229](#) **AN ORDINANCE AMENDING CODIFIED ORDINANCE SECTIONS 402.38 AND 660.05 REGULATING THE MAINTENANCE OF SIDEWALKS, CURBS AND GUTTERS AND ESTABLISHING A DEFINITION FOR THE TERM “SIDEWALK.”**
Brief Description: As requested by the City Council, staff is proposing amendments to codified ordinance sections 402.38 and 660.05 to clarify the definition of a sidewalk and the responsibility of sidewalk maintenance, including snow and ice control respectively when a sidewalk exists at the rear or back of a privately owned parcel.

This Ordinance was forwarded for further consideration at the September 20, 2022, Council meeting.

- E. [TMP-6246](#) **AN ORDINANCE AMENDING CHAPTER 1480, “INTERNATIONAL PROPERTY MAINTENANCE CODE” OF THE CODIFIED ORDINANCES OF THE CITY OF HUDSON REGARDING ABATEMENT OF WEEDS OR TALL GRASSES.**
Brief Description: Proposed amendment to the high grass ordinance to regulate developed parcels, land within subdivisions, and land with twenty feet of a Public Right of Way.
Attachments: [High grass peer cities comparison](#)

This Ordinance was forwarded for further consideration at the September 20, 2022, Council meeting.

- F. [TMP-6237](#) **AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF BONDS IN THE MAXIMUM PRINCIPAL AMOUNT OF \$2,340,000 FOR THE PURPOSE OF PAYING COSTS OF INSTALLING AND IMPROVING SIDEWALKS ALONG MIDDLETON ROAD, INCLUDING CONSTRUCTING RELATED DRAINAGE FACILITIES, TOGETHER WITH NECESSARY RELATED IMPROVEMENTS AND APPURTENANCES THERETO.**
Brief Description: This ordinance authorizes the sale of bonds to finance the Middleton Road sidewalk project.
Attachments: [Fiscal Officer's Cert - \\$2,340,000 Middleton Rd](#)

This Ordinance was forwarded for further consideration at the September 20, 2022, Council meeting.

- G. [TMP-6238](#) **AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF BONDS IN THE MAXIMUM PRINCIPAL AMOUNT OF \$1,820,000 FOR THE PURPOSE OF PAYING COSTS OF IMPROVING THE CITY’S RECREATIONAL FACILITIES BY**

CONSTRUCTING TENNIS AND PICKLEBALL COURTS AT BARLOW FARM PARK, INCLUDING RELATED PARKING FACILITIES, UTILITY AND DRAINAGE FACILITIES, AND IMPROVING THE SITE THEREOF, TOGETHER WITH NECESSARY RELATED IMPROVEMENTS AND APPURTENANCES THERETO.

Brief Description: This ordinance authorizes the sale of bonds to finance the tennis and pickleball courts at Barlow Farm Park.

Attachments: [Fiscal Officer's Cert - \\$1,820,000 Tennis-Pickleball](#)

This Ordinance was forwarded for further consideration at the September 20, 2022, Council meeting.

- H. [TMP-6240](#) **AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF BONDS IN THE MAXIMUM PRINCIPAL AMOUNT OF \$1,685,000 FOR THE PURPOSE OF PAYING COSTS OF IMPROVING THE CITY'S WATER SYSTEM BY CONSTRUCTING WATER MAINS IN SEASONS ROAD, TOGETHER WITH ALL NECESSARY AND RELATED APPURTENANCES THERETO.**
- Brief Description:** This ordinance authorizes the sale of bonds to finance construction of the water line on Season's Road that will extend the existing water line from 695 Seasons Road to the westerly corporation line with Boston Township. This extension will service the health care facilities that are being constructed at the Season's Road and SR 8 interchange.
- Attachments:** [Fiscal Officer's Cert - \\$1,685,000 Seasons Water Line](#)

This Ordinance was forwarded for further consideration at the September 20, 2022, Council meeting.

- I. [TMP-6239](#) **AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF BONDS IN THE MAXIMUM PRINCIPAL AMOUNT OF \$1,140,000 FOR THE PURPOSE OF PAYING COSTS OF IMPROVING THE CITY'S RECREATIONAL FACILITIES BY INSTALLING AND IMPROVING A GRAVEL TRAIL FROM BARLOW ROAD TO VETERAN'S WAY, INCLUDING CONSTRUCTING A PEDESTRIAN BRIDGE AND RELATED DRAINAGE FACILITIES, TOGETHER WITH NECESSARY RELATED IMPROVEMENTS AND APPURTENANCES THERETO.**
- Brief Description:** This ordinance authorizes the sale of bonds to finance the Veteran's Trail Phase 3 that runs from Veteran's Way Park to Cascade Park, along Ellsworth Meadows Golf Course and down to Barlow Road to connect with the existing sidewalk.
- Attachments:** [Fiscal Officer's Cert - \\$1,140,000 Vet's Trail](#)

This Ordinance was forwarded for further consideration at the September 20, 2022, Council

meeting.

- J. [TMP-6241](#) **AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF BONDS IN THE MAXIMUM PRINCIPAL AMOUNT OF \$1,000,000 FOR THE PURPOSE OF PAYING COSTS OF IMPROVING THE CITY'S ELECTRIC SYSTEM BY ACQUIRING AND INSTALLING A NEW DISTRIBUTION TRANSFORMER, TOGETHER WITH THE NECESSARY REGULATORS, CONTROL EQUIPMENT AND APPURTENANCES THERETO.**
- Brief Description:** This ordinance allows for the permanent financing of Hudson Public Power's replacement of a distribution transformer at its' Eastside substation (located on Stow Road, across the street from Hudson City School District's baseball complex).
- Attachments:** [Fiscal Officer's Cert - \\$1,000,000 Electric Transformer](#)

This Ordinance was forwarded for further consideration at the September 20, 2022, Council meeting.

- K. [TMP-6242](#) **AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF BONDS IN THE MAXIMUM PRINCIPAL AMOUNT OF \$850,000 FOR THE PURPOSE OF PAYING COSTS OF INSTALLING AND IMPROVING A MULTIPURPOSE TRAIL AND SIDEWALKS IN VARYING WIDTHS ALONG BARLOW ROAD, TOGETHER WITH ALL NECESSARY DRAINAGE AND RELATED IMPROVEMENTS AND APPURTENANCES THERETO.**
- Brief Description:** This ordinance allows for the financing of the sidewalk/trail installation on West Barlow Road from State Route 91 to Nicholson Drive.
- Attachments:** [Fiscal Officer's Cert - \\$850,000 Barlow Rd Sidewalk](#)

This Ordinance was forwarded for further consideration at the September 20, 2022, Council meeting.

- L. [TMP-6245](#) **AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF \$7,720,000 OF NOTES, IN ANTICIPATION OF THE ISSUANCE OF BONDS, FOR THE PURPOSE OF PAYING COSTS OF IMPROVING CITY-OWNED PROPERTY LOCATED AT 5810 HUDSON DRIVE BY CONSTRUCTING, FURNISHING, EQUIPPING AND OTHERWISE IMPROVING (i) A NEW SALT STORAGE FACILITY AND (ii) A NEW BUS MAINTENANCE AND STORAGE FACILITY AND CLEARING, IMPROVING AND EQUIPPING THE SITE.**
- Brief Description:** This ordinance allows for the refinancing of existing financial obligations of the City. It allows for the sale of notes to finance the cost of the new bus garage and salt storage facility.

This Ordinance was forwarded for further consideration at the September 20, 2022, Council meeting.

- M. [TMP-6244](#) AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF \$925,000 OF TAXABLE ECONOMIC DEVELOPMENT NONTAX REVENUE BOND ANTICIPATION NOTES, IN ANTICIPATION OF THE ISSUANCE OF BONDS, FOR THE PURPOSE OF PAYING COSTS OF ACQUIRING APPROXIMATELY 1.0 ACRE OF REAL PROPERTY LOCATED AT 94 OWEN BROWN STREET FOR SALE OR LEASE FOR PRIVATE REDEVELOPMENT, APPROPRIATING THE PROCEEDS OF THE NOTES AND AUTHORIZING THE EXPENDITURE OF THOSE PROCEEDS FOR THAT PURPOSE.

Brief Description: This ordinance allows for the financing of the former Windstream property at 94 Owen Brown Street, purchased as part of the Downtown Phase II Project.

This Ordinance was forwarded for further consideration at the September 20, 2022, Council meeting.

- N. [TMP-6243](#) AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF \$740,000 OF TAXABLE ECONOMIC DEVELOPMENT NONTAX REVENUE BOND ANTICIPATION NOTES, IN ANTICIPATION OF THE ISSUANCE OF BONDS, FOR THE PURPOSE OF PAYING COSTS OF ACQUIRING APPROXIMATELY 4.0 ACRES OF REAL PROPERTY LOCATED NEAR THE SOUTHWEST CORNER OF OWEN BROWN STREET AND MORSE ROAD.

Brief Description: This ordinance allows for the refinancing of existing financial obligations of the City. It allows for the rollover of note proceeds used to pay for the former Windstream property at 100 Owen Brown Street, purchased as part of the Downtown Phase II Project.

This Ordinance was forwarded for further consideration at the September 20, 2022, Council meeting.

6. Items to be Added to Future Agendas

Mr. Foster stated that an agreement to appoint a City Manager and the appointment of Comprehensive Plan Steering Committee members will appear on the September 20, 2022, Council meeting.

Mr. Sutton requested a discussion regarding the Request for Proposal for Fiber to the Home at the October 11, 2022, workshop.

A. Proclamation: Constitution Week - Sept 17-23, 2022

This Proclamation was forwarded for further consideration at the September 20, 2022, Council meeting.

7. Executive Session

A motion was made by Mr. Foster, seconded by Mr. Banweg, to enter into executive session to discuss a personnel matter concerning the employment of a public employee. Mr. Foster recessed the meeting at 8:55 p.m. after the motion carried unanimously by voice vote.

Mr. Foster reconvened the Council workshop at 9:26 p.m.

8. Adjournment

There being no further discussion, Mr. Foster adjourned the Council workshop meeting at 9:26 p.m.

Christopher W. Foster, President of Council

Thomas J. Sheridan, Interim City Manager, Clerk of Council Pro Tempore

Workshop Minutes prepared by Melissa Raber, Business Operations Manager - Professional Services.

Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.031 (a), Rules for Workshop Meetings.