



City of Hudson, Ohio

Meeting Minutes - Draft City Council Workshop

Jeffrey L. Anzevino, Mayor
Christopher W. Foster, President of Council (Ward 2)
Christopher A. Banweg, Council Member (At-Large)
Michael W. Bird, Council Member (Ward 4)
Patricia L. Goetz, Council Member (Ward 1)
Karen E. Heater, Council Member (At-Large)
Nicole V. Kowalski, Council Member (At-Large)
Skylar J. Sutton, Council Member (Ward 3)

Thomas J. Sheridan, City Manager
Marshal Pitchford, Acting City Solicitor & Special Counsel
Aparna Wheeler, Clerk of Council

Tuesday, February 13, 2024

7:30 PM

Town Hall
27 East Main Street

1. Call to Order

Present: 5 - Mr. Banweg, Dr. Goetz, Mrs. Heater, Mrs. Kowalski and Mr. Sutton

Absent: 2 - Dr. Bird and Mr. Foster

Others & Staff in Attendance: Mr. Sheridan, City Manager; Mr. Comeriato, Assistant City Manager - Operations; Ms. Fernandez, Community Project Planner; Mr. Hannan, Community Development Director; Mr. Knoblauch, Assistant City Manager - Financial/Special Projects; Mr. Kosco, City Engineer; Mr. Leiter, HCTV Production Assistant; and Mr. Tabak, Police Chief.

2. Correspondence and Council Comments

Mrs. Kowalski invited interested residents to attend an Open Forum with Dr. Goetz and herself on March 20, 2024 from 5:30 p.m. to 7:30 p.m. in the North Flood Room of the Hudson Library.

Mrs. Heater stated that Council received an email from a resident that is concerned with Ordinance No. 23-154, related to regulation of Vape Shops, Pawn Shops, Tattoo Parlors, and Marijuana Facilities.

Mayor Anzevino stated that Random Acts of Kindness Week goes through Saturday, February 17th, and directed residents to the Hudson League for Service for more information.

Mr. Sutton provided an update on the Area 4 Water Expansion meeting that was held on February 7, 2024, and thanked staff for their involvement. He further provided an update on the Economic Development Incentive Committee meeting that was held on February 13, 2024, and announced that the City is accepting applications for the Hudson Community Television Advisory Committee until March 1, 2024.

3. Discussion Items

A. [23-0128](#)

Winston Manor Retention Pond Maintenance

Brief Description: At the December 12, 2023, Council Workshop, Council

discussed the Winston Manor/Hudson Hill Subdivision's storm water retention pond and sediment accumulation in the pond. At the request of Council, staff proceeded with preparing a Request for Proposal (RFP) and obtained a fee from qualified engineering consultants for a Feasibility Study to evaluate and identify the method and costs associated with removal of sediment from the pond and pond reconstruction to alleviate future sediment build-up.

Attachments: [Winston Manor Sediment Pond Exhibit](#)

Mr. Kosco provided background information on the Winston Manor Retention Pond. He further stated that the City issued an RFP and received prices from 3 consultants on a Feasibility Study to evaluate long-term solutions to mitigate ongoing sediment issues. Council discussion followed on whether the issue was aesthetic or causing damage, grant assistance availability, going back to the HOA on financial ability, adding to 5-year plan as unfunded, and possibility of separating the tributary from the pond. There was consensus to reach out to the HOA on their financial ability to pay for some or all of the Feasibility Study and to look into grant funding.

This matter was discussed.

B. [24-0013](#) Downtown Master Plan

Brief Description: Discussion regarding the proposed scope of services and request for proposals for the Downtown Master Plan (Placemaking).

Attachments: [Staff Memo - DT Master Plan RFP](#)
[Downtown Master Plan RFP Final Draft](#)

Ms. Fernandez provided information on the purpose of the Downtown Master Plan and outlined the services that would be included. She further provided the time frame for RFP submission, contract authorization, public engagement and final plan to Council. Mr. Hannan provided information on some inquiries that the City has received on enhancements and needs for the Downtown area. Council discussion followed that included adding research on wayfinding for establishments in the downtown core and other businesses nearby, and necessity of spending money on an area of town that is already functioning appropriately. There was Council consensus to bring this item back to a future workshop when the whole of Council is in attendance.

This matter was discussed.

C. [24-0014](#) 2026-2030 Sidewalk and Trail (Connectivity) Plan

Brief Description: Discussion on the 2024 public engagement plan and the proposed branding effort.

Attachments: [Staff Memo - Connectivity Plan February 2024 Council meeting](#)
[Staff Memo - Connectivity Plan December 2023 Council meeting](#)

Ms. Fernandez asked Council for feedback on the proposed public engagement activities which included 4 virtual meetings, direct mailers, updated preliminary ranking chart, GIS analysis, and simplified branding. Council feedback included receiving alignment feedback prior to design, clarification on the walk and talk Open House, and concerns on group size for virtual meetings.

This matter was discussed.

D. [24-0015](#) Review of LDC regulations for non-conforming single family residential uses

Brief Description: City staff has studied methods within the LDC to strengthen the ability of residential property owners to maintain, expand, and

resell their properties.

Attachments: [City Council memo non-conforming residential uses 1.25.24](#)

Mr. Sheridan stated that Mr. Foster requested that this item be postponed to the February 27, 2024, Council workshop, so he can be in attendance.

This matter was postponed to the February 27, 2024, City Council Workshop.

- E. [TMP-7085](#) **A RESOLUTION AMENDING RESOLUTION NO. 22-88, EXTENDING THE INSTALLATION OF “MELODY” FOR AN ADDITIONAL TWELVE MONTHS.**
Brief Description: Staff wishes to extend Melody’s (Large bird) stay on the Park Lane/Merino Green by 12 months and create a small 365-Day Kindness Rock Garden to surround her. The purpose of the rock garden will be to compliment Melody, create an increased sense of community and promote acts of kindness

Attachments: [Melody & 365 Day Kindness Rock Garden Memo](#)
 [Draft Resolution](#)

Mayor Anzevino stated that this Resolution would allow "Melody" to remain within the downtown area for another 12-months, with the individual birds being removed as planned, and would include the addition of a Kindness Garden with painted rocks surrounding "Melody". Brief Council discussion followed.

This matter was discussed.

- F. [24-0016](#) **A discussion of the City’s 225th Anniversary event planning**
Brief Description: Mayor Anzevino and City Staff have discussed ideas to celebrate the City’s upcoming 225th Anniversary this summer. As part of the planning process, Mayor Anzevino and staff wish to discuss this topic with the City Council.

Mayor Anzevino provided information on planning ideas for the City's 225th Anniversary. Brief discussion followed.

This matter was discussed.

- G. [TMP-7070](#) **AN ORDINANCE AMENDING CHAPTER 220, “COUNCIL”, OF THE CODIFIED ORDINANCES TO ADD A NEW SECTION 220.09 ENTITLED “PRESIDENT PRO TEMPORE”.**
Brief Description: An ordinance to establish a definition for Council President Pro Tempore and guidelines for appointment of Council President Pro Tempore in the event of members having same number of consecutive years of service.

Attachments: [Draft Ordinance](#)

Mr. Sutton provided the reason for this proposed Ordinance. There was Council consensus to move forward with this Ordinance.

This matter was discussed.

- H. [TMP-7093](#) **AN ORDINANCE ESTABLISHING SECTION 230.06 OF THE CODIFIED ORDINANCES OF THE CITY OF HUDSON; AND DECLARING AN EMERGENCY.**
Brief Description: An ordinance to authorize the City Manager to make purchases or enter into contracts during the first twenty-four (24) hours of a catastrophic event in an amount not to exceed \$100,000.
Attachments: [Draft Ordinance](#)

Mrs. Kowalski provided the reason for this proposed Ordinance, and further reviewed the main points of the Ordinance. Discussion followed that included the addition of prioritization of which Council members could approve the expenditure, reason for a separate fund, concerns on wording of a catastrophic event, and various issues between the proposed language and current Charter language. There was Council consensus to pull this item from the agenda, revise the language based on feedback received, and bring it back to a future workshop.

This matter was discussed.

4. Proposed Consent Agenda for February 20, 2024, Council Meeting

- A. [TMP-7109](#) **A Motion to Acknowledge the Timely Receipt of the January 2024 Monthly Financial Report**
Brief Description: Financial summaries are provided each month for Council's review.
Attachments: [January 2024 Financial Report](#)

This Motion was forwarded for further consideration at the February 20, 2024, Council meeting.

- B. [TMP-7078](#) **A RESOLUTION TO APPROVE A THEN AND NOW CERTIFICATE FOR A PURCHASE MADE; AND DECLARING AN EMERGENCY.**
Brief Description: Council authorization is required for payment of the invoice shown on this Resolution in excess of \$3,000, for which a commitment was made before a Purchase Order was generated.
Attachments: [Draft Resolution](#)

This Resolution was forwarded for further consideration at the February 20, 2024, Council meeting.

- C. [TMP-7086](#) **A RESOLUTION AFFIRMING THE CITY'S ACTION TO ENTER INTO AN AGREEMENT WITH AXON ENTERPRISE, INC. FOR THE PROVISION OF TASER DEVICES FOR USE BY THE HUDSON POLICE DEPARTMENT.**
Brief Description: This Resolution authorizes the City Manager to enter into an agreement with Axon Enterprise, Inc. for the provision of TASER devices for use by the Police Department, at a cost of \$29,954.52 per year for 5-years with a total overall cost of \$149,772.60.

Attachments: [Hudson PD - T7 Quote](#)
[Draft Resolution](#)

This Resolution was forwarded for further consideration at the February 20, 2024, Council meeting.

- D. [TMP-7088](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR BIDS AND TO ENTER INTO A CONTRACT FOR THE 2024 STORM SEWER AND CULVERT LINING IMPROVEMENTS PROJECT WITH THE LOWEST AND BEST BIDDER.**

Brief Description: This project involves the lining of storm sewers and culverts in various areas in Hudson.

Attachments: [Draft Resolution](#)

This Resolution was forwarded for further consideration at the February 20, 2024, Council meeting.

- E. [TMP-7092](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR BIDS AND TO ENTER INTO A CONTRACT FOR THE W. HIGHGATE AT SR 91 STORM IMPROVEMENT PROJECT WITH THE LOWEST AND BEST BIDDER.**

Brief Description: Residents on W. Highgate Drive near SR 91 notified the City that during heavy rains, water in the drainage ditch system adjacent to their property can exceed its banks and cause overland flooding near their homes. The W. Highgate at SR 91 Storm Improvement Project involves increasing the size of the ditch's outlet pipe to reduce ditch flooding, with an estimated project cost of \$30,000 including a 10% contingency. The 2022 Policy for Work on Private Property has been reviewed and was found to apply to this project.

Attachments: [Exhibit](#)
[Draft Resolution](#)

This Resolution was forwarded for further consideration at the February 20, 2024, Council meeting.

- F. [TMP-7087](#) **A RESOLUTION AMENDING RESOLUTION NO. 23-37 AMENDING RESOLUTION NO. 22-112 TO INCREASE THE PROJECT COST TO COMPLETE THE SR 91 BRIDGE REPLACEMENT PROJECT (PID NO. 106136) WITHIN THE CITY OF HUDSON, AUTHORIZING THE CITY OF HUDSON TO SERVE AS THE LOCAL PUBLIC AGENCY, AND AUTHORIZING FUNDS THEREFOR.**

Brief Description: Due to the uncertainty of actual bids, Staff is requesting an additional approval of contingency funds in the amount of \$20,000. This would allow ODOT to award the project if bids come in slightly above the revised estimate of \$204,840.00. The project will include the removal and replacement of the existing bridge over SR 91 just south of Ravenna Street

which is being funded by ODOT. As part of the project, the City has requested widening of the sidewalk along the west side of SR 91 to better accommodate a future multi-purpose path along this section of roadway.

Attachments: [SR 91 Sidewalk Exhibit](#)

[Draft Resolution](#)

This Resolution was forwarded for further consideration at the February 20, 2024, Council meeting.

G. [TMP-7091](#) **A RESOLUTION AMENDING RESOLUTION NO. 21-44 TO INCREASE THE CONTRACT COST FOR ANIMAL REMOVAL SERVICES WITHIN THE PUBLIC RIGHT OF WAY.**

Brief Description: The City of Hudson entered into a three-year agreement with A&S Animal Control Services at a cost not to exceed \$75,000. With a recent increase in the number of animal/motor vehicle accidents, additional funds are needed to complete the three-year contract period.

Attachments: [Animal Removal Costs](#)

[Draft Resolution](#)

Responding to a question, Mr. Comeriato stated that he can not explain why the numbers have increased this year, other than that it is an anomaly.

This Resolution was forwarded for further consideration at the February 20, 2024, Council meeting.

H. [TMP-7085](#) **A RESOLUTION AMENDING RESOLUTION NO. 22-88, EXTENDING THE INSTALLATION OF “MELODY” FOR AN ADDITIONAL TWELVE MONTHS.**

Brief Description: Staff wishes to extend Melody’s (Large bird) stay on the Park Lane/Merino Green by 12 months and create a small 365-Day Kindness Rock Garden to surround her. The purpose of the rock garden will be to compliment Melody, create an increased sense of community and promote acts of kindness

Attachments: [Melody & 365 Day Kindness Rock Garden Memo](#)

[Draft Resolution](#)

This Resolution was forwarded for further consideration at the February 20, 2024, Council meeting.

I. [TMP-7089](#) **A ORDINANCE TO REPEAL CHAPTER 294 OF THE CODIFIED ORDINANCES REGARDING THE ECONOMIC DEVELOPMENT INCENTIVE COMMITTEE**

Brief Description: Proposed legislation to repeal the Economic Development Incentive Committee and allow incentive application to proceed directly to the City Council.

Attachments: [Council Memo - Repeal of Chapter 294 EDIC](#)

[Draft Ordinance](#)

This Ordinance was forwarded for further consideration at the February 20, 2024, Council meeting.

- J. [TMP-7079](#) **AN ORDINANCE TO APPROVE THE EDITING AND INCLUSION OF CERTAIN ORDINANCES AND RESOLUTIONS AS PARTS OF THE VARIOUS COMPONENT CODES OF THE CODIFIED ORDINANCES; TO PROVIDE FOR THE ADOPTION OF NEW MATTER IN THE UPDATED AND REVISED CODIFIED ORDINANCES; TO REPEAL ORDINANCES AND RESOLUTIONS IN CONFLICT THEREWITH; AND DECLARING AN EMERGENCY.**

Brief Description: This Ordinance authorizes revisions to Hudson's Codified Ordinances to incorporate various ordinances and resolutions of a general and permanent nature that have been passed by Council.

Attachments: [Draft Ordinance](#)

This Ordinance was forwarded for further consideration at the February 20, 2024, Council meeting.

5. **Proposed Legislation for February 20, 2024, Council Meeting**

- A. [23-154](#) **AN ORDINANCE AMENDING CHAPTERS 1205 "ZONING DISTRICTS-CITY OF HUDSON MAP" AND 1206 "USE REGULATIONS" OF THE LAND DEVELOPMENT CODE RELATIVE TO THE REGULATION OF VAPE SHOPS, PAWN SHOPS, TATTOO PARLORS, AND MARIJUANA FACILITIES.**

Brief Description: Proposed Land Development Code text amendment relative to the regulation of Vape Shops, Pawn Shops, Tattoo Parlors, and Marijuana Facilities.

Attachments: [City Council Memo - LDC Update Vape, Pawn, and Tatoo Shops \(discussed at 9-26-23 workshop\)](#)
[TMP-6920 Ord Amending LDC Text re Vape Shops \(Draft on 11/14/23 Workshop\)](#)
[Public Hearing Notice: Ordinance No. 23-154](#)
[PC Signed Decision 23-1087 Vape Pawn etc](#)
[Ordinance No. 23-154 \(updated for 11/21/23\)](#)
[Ordinance No. 23-154 LDC Text Amendment \(updated 2.8.24 for third reading and action\)](#)

There was discussion regarding an email that Council received from a concerned resident on these proposed changes. There was consensus to move this item to the March 12, 2024, Council workshop for further discussion on proposed changes.

Ordinance No. 23-154 was forwarded for further consideration at the March 12, 2024, Council workshop.

- B. [23-155](#) **AN ORDINANCE AMENDING CHAPTER 1206 “USE REGULATIONS” OF THE LAND DEVELOPMENT CODE RELATIVE TO THE REGULATION OF TEMPORARY USES - CONTRACTORS OFFICE/TEMPORARY CONSTRUCTION USES.**

Brief Description: Proposed Land Development Code text amendment relative to the regulation of temporary contractor offices and temporary construction sites.

Attachments: [City Council memo temp use regulations 10.13.23](#)

[Ordinance No. 23-155](#)

[Public Hearing Notice: Ordinance No. 23-155](#)

[Signed PC Decision](#)

[Ordinance No. 23-155 \(as recommended by Planning Commission for 2-6-24\)](#)

Ordinance No. 23-155 was forwarded for further consideration at the February 20, 2024, Council meeting.

- C. [23-177](#) **A RESOLUTION AUTHORIZING AN AMENDMENT TO THE CITY MANAGER’S EMPLOYMENT AGREEMENT; AND DECLARING AN EMERGENCY.**

Brief Description: City Council will take action pertaining to City Manager Thomas Sheridan’s Employment Agreement.

Attachments: [Resolution No. 23-177](#)

[Resolution No. 23-177 \(proposed amendment for 2-6-24\)](#)

Resolution No. 23-177 was forwarded for further consideration at the February 20, 2024, Council meeting.

- D. [24-9](#) **AN ORDINANCE AMENDING CHAPTER 848 ENTITLED “REFUSE HAULERS” OF THE CODIFIED ORDINANCES TO INCLUDE ADDITIONAL QUARTERLY REPORTS REQUIREMENTS**

Brief Description: This amendment would add an additional requirement to quarterly reports submitted to the Public Works Department by licensed residential trash haulers operating within the city.

Attachments: [Ordinance No. 24-9](#)

Ordinance No. 24-9 was forwarded for further consideration at the February 20, 2024, Council meeting.

- E. [24-10](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR COMPETITIVE BIDS AND TO ENTER INTO A CONTRACT FOR THE ELLSWORTH MEADOWS GOLF COURSE CLUBHOUSE PROJECT**

Brief Description: The Ellsworth Meadows Golf Course Clubhouse Project will involve the construction of a new clubhouse replacing the aging existing clubhouse.

Attachments: [Golf Clubhouse Est. 1-4-24](#)
[Resolution No. 24-10](#)

Resolution No. 24-10 was forwarded for further consideration at the February 20, 2024, Council meeting.

- F. [TMP-7070](#) **AN ORDINANCE AMENDING CHAPTER 220, “COUNCIL”, OF THE CODIFIED ORDINANCES TO ADD A NEW SECTION 220.09 ENTITLED “PRESIDENT PRO TEMPORE”.**

Brief Description: An ordinance to establish a definition for Council President Pro Tempore and guidelines for appointment of Council President Pro Tempore in the event of members having same number of consecutive years of service.

Attachments: [Draft Ordinance](#)

This Ordinance was forwarded for further consideration at the February 20, 2024, Council meeting.

- G. [TMP-7093](#) **AN ORDINANCE ESTABLISHING SECTION 230.06 OF THE CODIFIED ORDINANCES OF THE CITY OF HUDSON; AND DECLARING AN EMERGENCY.**

Brief Description: An ordinance to authorize the City Manager to make purchases or enter into contracts during the first twenty-four (24) hours of a catastrophic event in an amount not to exceed \$100,000.

Attachments: [Draft Ordinance](#)

This Ordinance was postponed to a future workshop.

- H. [TMP-7096](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A JOB CREATION GRANT AGREEMENT; AND DECLARING AN EMERGENCY.**

Brief Description: A proposed business is requesting a 50% income tax credit for 10 years. The company will relocate to Hudson to an existing facility within the District 6 Western Hudson Gateway.

Attachments: [Draft Resolution](#)

This Resolution was forwarded for further consideration at the February 20, 2024, Council meeting.

6. **Items to be Added to Future Agendas**

Mr. Sutton stated that at the request of Dr. Bird, there will be a future discussion on clearing of snow from sidewalks.

7. Adjournment

There being no further discussion, Mr. Sutton adjourned the Council workshop meeting at 9:35 p.m.

Skylar Sutton, President of Council Pro Tempore

Thomas J. Sheridan, City Manager, Clerk of Council Pro Tempore

Workshop Minutes prepared by Melissa Raber, Business Operations Manager - Professional Services .

Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.031 (a), Rules for Workshop Meetings.