



City of Hudson, Ohio

Meeting Agenda - Final City Council Workshop

Craig A. Shubert, Mayor
William D. Wooldredge, President of Council (At-Large)
Beth A. Bigham, Council Member (Ward 4)
Hamilton DeSaussure, Jr., Council Member (At-Large)
Christopher W. Foster, Council Member (Ward 2)
Nicole V. Kowalski, Council Member (At-Large)
Katherine R. Schlademan, Council Member (Ward 1)
Skylar J. Sutton, Council Member (Ward 3)

Jane Howington, City Manager
Matthew J. Vazzana, City Solicitor
R. Todd Hunt, Special Counsel
Elizabeth A. Slagle, Clerk of Council

Tuesday, February 23, 2021

6:15 PM

Via Video-Conference & Live-Stream

Early start for interviews; regular order of business will begin at approximately 7:30 p.m.

1. **Call to Order**

2. **Executive Session**

To interview applicants for the Board of Zoning & Building Appeals.

3. **Correspondence and Council Comments**

4. **Discussion Items**

A. [21-0014](#)

Digital Marketing for Hudson Merchants

Brief Description: Council requested that the Hudson Chamber of Commerce submit a proposal for a digital marketing campaign for their continued discussion.

Attachments: [Digital Marketing Letter - Chamber of Commerce 2-5-2021](#)

[City of Hudson Spring Campaign Proposal 2-17-21](#)

- B. [21-0010](#) **Downtown Development Community Survey Proposals**
Brief Description: The purpose of this discussion is to review the City’s Request for Proposal format, and the submitted proposals the City received for the community survey.

Attachments: [City of Hudson - Community Survey Request for Proposals \(RFP\) 11-25-2020](#)
[RAC - email/memo with Proposal \(12-9-2020\)](#)
[RAC - Survey Proposal \(12-9-2020\)](#)
[RAC - Addendum to Proposal \(1-14-21\)](#)
[BNIM - Response to RFP \(12-11-2020\)](#)
[BNIM - Fee Proposal \(12-11-2020\)](#)
[BNIM - Interview Presentation \(1-11-2021\)](#)

Legislative History

2/9/21 City Council Workshop discussed

5. **Proposed Consent Agenda for March 2, 2021, Council Meeting**

- A. [TMP-5331](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR COMPETITIVE BIDS AND ENTER INTO A CONTRACT FOR THE RAVENNA STREET CULVERT REPAIR PROJECT.**
Brief Description: The project will include the repair of the 5-foot by 7-foot metal culvert under Ravenna Street along the Brandywine Creek Tributary.

Attachments: [Location Map](#)

This Resolution is scheduled for passage on the Consent Agenda on March 2, 2021.

- B. [TMP-5330](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR COMPETITIVE BIDS AND TO ENTER INTO A CONTRACT FOR THE NORTH OVIATT STREET WATERLINE REPLACEMENT PROJECT.**
Brief Description: This project will involve the replacement of the existing water main and water service connections within the right-of-way on N. Oviatt Street from E. Streetsboro Street, north to Aurora Street.

This Resolution is scheduled for passage on the Consent Agenda on March 2, 2021.

- C. [TMP-5333](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR COMPETITIVE BIDS AND ENTER INTO A CONTRACT FOR THE WEST BARLOW ROAD SIDEWALK PROJECT.**
Brief Description: The project will include the installation of a sidewalk along the north side of West Barlow Road from Nicholson Drive east to State Route 91 (Darrow Road).

Attachments: [Barlow Road Sidewalk Width Exhibit 10-30-20](#)

This Resolution is scheduled for passage on the Consent Agenda on March 2, 2021.

D. [TMP-5329](#) **A RESOLUTION AFFIRMING THE APPLICATION SUBMITTED BY THE CITY MANAGER’S DESIGNEE TO THE STATE OF OHIO PRESERVATION OFFICE FOR A CERTIFIED LOCAL GOVERNMENT GRANT.**

Brief Description: The State of Ohio Preservation Office awards Certified Local Government grant funding for the purpose of advancing historic preservation efforts of local governments. The City has applied for \$20,000 in grant funding to cover consultant work required to complete the filing of the Hudson Historic District Extension along Elm Street and Roslyn Avenue. No local match is required.

Attachments: [Ohio Certified Local Government Grant Fact Sheet](#)
[Memo to City Council - 9.2.20](#)

This Resolution is scheduled for passage on the Consent Agenda on March 2, 2021.

E. [TMP-5291](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO LICENSE AGREEMENT FOR A SOLID WASTE STORAGE AREA BEHIND THE MAIN STREET STORES IN THE DOWNTOWN AREA.**

Brief Description: This resolution would authorize the City Manager to enter into a license agreement with Kep’s Tavern LLC to permit the use a City-owned dumpster enclosure on City property to properly store their trash, solid waste, and recyclables.

Attachments: [Kep's Tavern LLC License Agreement](#)
[First & Main Dumpsters - Plat-Layout](#)
[Kepner's Dumpster Location Map](#)

This Resolution is scheduled for passage on the Consent Agenda on March 2, 2021.

F. [TMP-5340](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR COMPETITIVE BIDS AND TO ENTER INTO A CONTRACT FOR THE CONSTRUCTION OF A TENNIS AND PICKLE BALL COMPLEX AT BARLOW FARM PARK.**

Brief Description: This Resolution allows the Public Works Department to advertise for bids, obtain competitive pricing, and to award a contract for the construction of a tennis and pickle ball complex at Barlow Farm Park.

Attachments: [Tennis Pickleball Eng. Est. 2-19-21](#)

This Resolution is scheduled for passage on the Consent Agenda on March 2, 2021.

6. Proposed Legislation for March 2, 2021, Council Meeting

- A. [21-5](#) **A RESOLUTION APPROVING THE APPLICATION FOR PLACEMENT OF LAND IN A NEW AGRICULTURAL USE DISTRICT FOR PURPOSES OF O.R.C. 929.02 FOR LEONORE E. COSMA, 2242 RAVENNA STREET, HUDSON, OHIO.**

Brief Description: Ms. Cosma has submitted the attached Application for Placement of Farmland in an Agricultural District for property located at 2242 Ravenna Street (Permanent Parcel No. 30-00514) in Hudson. Council has previously approved similar applications since 1999 at five-year intervals, but the renewal deadline for 2020 was missed, and therefore this application is considered a new request.

Attachments: [Application for Placement of Farmland in an Agricultural District](#)
[Notice of Public Hearing \(2/16/2021\)](#)
[Map - 2242 Ravenna St](#)
[Memo - 2242 Ravenna St CD Inspector 2.2.21](#)
[Resolution No. 21-5](#)

Resolution No. 21-5 is scheduled for a second reading on March 2, 2021.

Legislative History

2/9/21	City Council Workshop	item forwarded to the City Council
2/16/21	City Council	public hearing held
2/16/21	City Council	first reading

- B. [TMP-5334](#) **AN ORDINANCE AMENDING SECTION 230.05 OF THE CODIFIED ORDINANCES TO AUTHORIZE THE CITY MANAGER TO ENTER INTO LICENSE AGREEMENTS FOR EXPANDED USES OF CITY-OWNED UTILITY EASEMENTS.**

Brief Description: The proposed amendment would authorize the City Manager to enter into license agreements with property owners for the construction of driveways and patios that are within a City-owned utility easement.

Attachments: [Draft Ordinance](#)

This Ordinance is scheduled for a first reading on March 2, 2021.

- C. [TMP-5341](#) **A RESOLUTION ADOPTING IN CONCEPT THE CITY PARKS MASTER PLAN DATED DECEMBER 2020.**

Brief Description: This resolution adopts in concept the City Parks Master Plan dated December 2020, as presented and discussed with the Park Board at the City Council Workshop on January 26, 2021.

Attachments: [Hudson Parks Master Plan 12-16-20](#)
[Park Bd. Letter - Joint Mtg. with Council on 1-26-21](#)

This Resolution is scheduled for a first reading on March 2, 2021.

7. Items to be Added to Future Agendas

8. Adjournment

To view staff reports for agenda items, click on the corresponding file numbers (blue underlined links) next to the titles.

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The mission of the Hudson City Government is to serve, promote and support, in a fiscally responsible manner, an outstanding community that values quality of life, a well-balanced tax base, historic preservation, with a vision to the future, and professionalism in volunteer and public service.