



City of Hudson, Ohio

Meeting Minutes - Draft City Council Workshop

David A. Basil, Mayor

William D. Wooldredge, President of Council (At-Large)

Beth A. Bigham, Council Member (Ward 4)

Hamilton DeSaussure, Jr., Council Member (At-Large)

Dennis N. Hanink, Council Member (Ward 1)

Alex D. Kelemen, Council Member (Ward 3)

Lisa Radigan, Council Member (Ward 2)

J. Daniel Williams, Council Member (At-Large)

Jane Howington, City Manager

Matthew J. Vazzana, City Solicitor

R. Todd Hunt, Special Counsel

Elizabeth A. Slagle, Clerk of Council

Tuesday, June 11, 2019

7:30 PM

Town Hall

1. Call to Order

President of Council Wooldredge called to order the workshop of Hudson City Council at 7:30 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.

Present: 7 - Mrs. Bigham, Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Ms. Radigan, Dr. Williams and Mr. Wooldredge

Others & Staff in Attendance: Mayor Basil; Mr. Comeriato, Assistant City Manager - Operations; Mr. Knoblauch, Assistant City Manager - Financial/Special Projects; Mr. Kosco, City Engineer; Mr. Leiter, Production Assistant; Mrs. McMasters, City Planner; Ms. Roberts, Communications Manager; Mr. Sheridan, Assistant City Manager - Professional Services; and Mr. Wash, Assistant Public Works Director.

2. Correspondence and Council Comments

Mr. Hanink responded to a letter that was recently published in the Hudson Hub-Times in regards to the lack of maintenance at the Parks in Hudson. He noted the many upgrades that have been made at the various Parks.

Mayor Basil thanked those that attended the Open Dialogue on Monday, June 10, 2019.

3. Discussion Items

A. [19-0056](#)

Discussion on Adaptive Signals Technology

Brief Description: Staff would like to discuss with Council the Adaptive Signal Technology (*aka SMART Signals*) and to recommend implementing this advanced technology for the Hudson signalized intersections.

Attachments: [Adaptive Signal Summary Report](#)
[Hyperlink - Adaptive Signal Video](#)

Mr. Sheridan introduced those in attendance from PathMaster and TMS Engineers. PathMaster presented and discussed Adaptive Signals Technology. Discussion followed including subjective opinions from other cities, privacy concerns, need for increased personnel, performance criteria, and changes to the system. Mr. Sheridan stated that the first step would be to retune the City's signal system to help improve efficiencies and design and to install an upgraded detection system in the downtown area for an estimated cost of \$103,000. There was Council consensus to bring forward legislation at a later date to begin the first step of this process.

This matter was discussed.

- B.** [19-0057](#) **Discussion on Downtown Phase II: Follow-up**
Brief Description: The attached summary of public comments concerning Downtown Phase II is a composite of input received during Council work sessions held on May 28, June 1 & 4, 2019, as well as e-mail, phone, and written communications.

Attachments: [Downtown Phase II Work Session Comments Slides](#)
[Fact Sheet - Downtown Phase II Work Sessions](#)

Discussion included suggested changes and questions based on the feedback that was received from the three Downtown Phase II work sessions that were held. Joel Testa will be present at the June 18, 2019, Council Meeting as well as the July 9, 2019, Council Workshop.

This matter was discussed.

- C.** [19-0058](#) **Discussion on Construction Owner's Representative**
Brief Description: Staff would like to discuss with Council the services of a Construction Owner's Representative for the Downtown Phase II project.

Attachments: [City Team Chart - Downtown Phase 2](#)
[Sample RFQ - Warrensville-Streetscape](#)
[Sample RFQ - City of Vienna](#)
[Sample RFQ - Lucas County](#)
[Sample RFQ - Downtown Performance Arts Center](#)
[Sample RFQ - Seagate](#)

Mr. Sheridan provided an explanation of what an Owner's Representative would be responsible for, as well as what City staff would be overseeing. Discussion followed. There was consensus to have staff put together a Request for Qualifications, and submit to Council for their review, prior to sending out to consultants.

This matter was discussed.

4. Proposed Consent Agenda Items for June 18, 2019, Council Meeting

- A.** [19-0059](#) **A Motion to Acknowledge the Timely Receipt of the May 2019 Monthly Financial Report**
Brief Description: Financial summaries are provided each month for Council's review.

Attachments: [May 2019 Financial Report](#)

This Motion was forwarded for further consideration at the June 18, 2019, Council meeting.

- B. [TMP-4222](#) AN ORDINANCE AMENDING ORDINANCE NO. 18-160, MAKING APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF HUDSON DURING THE FISCAL YEAR ENDING DECEMBER 31, 2019 BY MAKING ADDITIONAL AND/OR AMENDED APPROPRIATIONS RELATED TO THE SECOND QUARTER OF 2019.
- Executive Summary:** This Ordinance will amend the 2019 budget for additional and/or amended appropriations as listed in the attached Exhibit A.
- Attachments:** [Exhibit A - 2nd Quarter 2019 Appropriations](#)

This Ordinance was forwarded for further consideration at the June 18, 2019, Council meeting.

- C. [TMP-4054](#) A RESOLUTION AUTHORIZING THE APPROPRIATION OF ADDITIONAL FUNDING FOR THE RENOVATION OF THE SKATEPARK AT VETERANS WAY PARK.
- Brief Description:** The original construction estimate for the Skatepark Renovation Project was \$250,000. After considerable input by local and regional skaters, the recommendation of the designer is to enlarge the park's footprint by 2,500 square feet for safety and improved functionality. The cost to enlarge the project's footprint is \$125,000.00. The Public Works Department has also received a grant for this improvement from the Vans Shoe Company in the amount of \$50,000. As such, the additional cost to the parks to meet the requests of the skatepark users and the design team is \$75,000. Staff wishes to include the additional square footage as recommended by the project design team.
- Attachments:** [18-188 Res Auth misc purchases contracts and svcs by competitive bidding or purch programs](#)
[18-191 Res Auth Prof Design Svcs for Skate Board Area at Veterans Way Park](#)

There was brief discussion regarding the renovation and the cost associated. Council requested this item be placed under Legislation for three readings. Within that time frame the Park Board will provide input to Council regarding the renovations.

This Resolution was forwarded for further consideration at the June 18, 2019, Council meeting.

- D. [TMP-4244](#) A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR BIDS AND ENTER INTO A CONTRACT FOR THE PROPOSED SECURITY SYSTEM PROJECT AT CITY HALL; AND DECLARING AN EMERGENCY.
- Brief Description:** The project will include the installation of a security system, hardware and wiring for the New City Hall Building located at 1140 Terex Road.
- Attachments:** [City Hall - Cost Summary \(Revised 6-10-19\)](#)

Mr. Sheridan provided an explanation of the various costs shown on the cost summary sheet. He further explained that the cost shown for the Audio Visual Equipment would be needed if Boards and Commissions meetings are moved over to the new City Hall, and in addition to that cost, funds would also be needed to

upgrade the current equipment at Town Hall.

This Resolution was forwarded for further consideration at the June 18, 2019, Council meeting.

- E. TMP-4251 A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH X-PRESS UNDERGROUND FOR THE HUDSON DRIVE WATERLINE IMPROVEMENT PROJECT; AND DECLARING AN EMERGENCY.**
- Brief Description:** This project involves the installation of a new 12-inch watermain along Hudson Drive, Hudson Gate Drive, and connection to the existing 12-inch watermain at the Metro RTA railroad tracks.
- Attachments:** Bid Tabulation
 Project Map
 Draft Resolution

Mr. Sheridan asked Council to review the alternate that staff is recommending, and to let staff know if there are any questions.

This Resolution was forwarded for further consideration at the June 18, 2019, Council meeting.

5. Legislation for June 18, 2019, Council Meeting

- A. [19-81](#) AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF \$3,850,000 OF NOTES, IN ANTICIPATION OF THE ISSUANCE OF BONDS, FOR THE PURPOSE OF PAYING COSTS OF ACQUIRING AND INSTALLING EQUIPMENT AS PART OF THE CITY'S MUNICIPAL BROADBAND SERVICES SYSTEM PROJECT.**
- Brief Description:** This Ordinance authorizes internal borrowing for the installation of the broadband services system (Velocity Broadband). These roll the total amount of the notes issued in 2018 of \$3.4 million plus an additional \$450,000 as described in the Velocity Broadband Business Plan and approved by Council as part of the establishment of the Broadband Service Fund.
- Attachments:** [Ordinance No. 19-7 \(passed 3-5-2019\)](#)
 [VBB Business Plan-02-26-2019](#)
 [Fiscal Officer's Certificate - Broadband \(Treasury Notes\)](#)
 [Ordinance No. 19-81](#)

There was discussion regarding an obligation for Velocity Broadband to repay the General Fund. Mr. Knoblauch stated that bonds would be issued to permanently finance Velocity Broadband and the proceeds from those bonds would be used to pay back the General Fund.

This Ordinance was forwarded for further consideration at the June 18, 2019, Council meeting.

- B. [19-82](#) A RESOLUTION TO ADOPT THE SUMMIT COUNTY HAZARD MITIGATION PLAN; AND DECLARING AN EMERGENCY.**
- Brief Description:** A local government must have a hazard mitigation plan approved pursuant to 44 CFR part 201.6 to receive Hazard Mitigation Grant Program project

grants. To comply with 44 CFR part 201.6, Hudson may create their own plan or participate in a multi-jurisdictional plan. As such, Hudson participates in a multi-jurisdictional plan with Summit County. Participating in the multi-jurisdictional plan requires Hudson City Council to pass a Resolution adopting the Summit County Hazard Mitigation Plan.

Attachments: [2018 Summit County Hazard Mitigation Plan](#)
[Summit County Resolution No. 2019-119 Adopting Plan \(passed 4-1-2019\)](#)
[FEMA Letter to Summit County 4-12-19](#)
[Request from Summit County Emergency Mgt. Agv. 5-7-2019](#)
[Resolution No. 19-82](#)

This Resolution was forwarded for further consideration at the June 18, 2019, Council meeting.

6. Items to be Added to Future Agendas

None.

7. Adjournment

There being no further discussion, Mr. Wooldredge adjourned the Council workshop meeting at 10:24 p.m.

William D. Wooldredge, President of Council

Thomas J. Sheridan, Assistant City Manager - Professional Services, Clerk of Council Pro Tempore

Workshop Minutes prepared by Melissa Raber, Business Operations Manager - Professional Services.

Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording in accordance with Codified Ordinances, Section 220.031 (a), Rules for Workshop Meetings.