



City of Hudson, Ohio

Meeting Minutes - Draft City Council Workshop

Craig A. Shubert, Mayor

William D. Wooldredge, President of Council (At-Large)

Beth A. Bigham, Council Member (Ward 4)

Hamilton DeSaussure, Jr., Council Member (At-Large)

Christopher W. Foster, Council Member (Ward 2)

Nicole V. Kowalski, Council Member (At-Large)

Katherine R. Schlademan, Council Member (Ward 1)

Skylar J. Sutton, Council Member (Ward 3)

Jane Howington, City Manager

Matthew J. Vazzana, City Solicitor

R. Todd Hunt, Special Counsel

Elizabeth A. Slagle, Clerk of Council

Tuesday, April 27, 2021

7:30 PM

Town Hall
27 East Main Street

1. Call to Order

President of Council Wooldredge called to order the workshop of Hudson City Council at 7:30 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.

Present: 6 - Mrs. Bigham, Mr. Foster, Mrs. Kowalski, Ms. Schlademan, Mr. Sutton and Mr. Wooldredge

Absent: 1 - Mr. DeSaussure

Others & Staff in Attendance: Mayor Shubert; Ms. Howington, City Manager; Mr. Vazzana, City Solicitor; Mr. Comeriato, Assistant City Manager - Operations; Mr. Hannan, Community Development Director; Mr. Hutchinson, Assistant Public Works Director; Mr. Knoblauch, Assistant City Manager - Financial/Special Projects; Mr. Kosco, City Engineer; Mr. Leedham, Innovation & Technology Director; Mr. Leiter, Production Assistant; Mr. Sheridan, Assistant City Manager - Professional Services; and Mr. Sugar, City Planner.

2. Correspondence and Council Comments

Mr. Sutton provided an update on the Tree Commission meeting that was held on April 22, 2021. He further thanked Mr. Forst's Cub Scout Pack 3321 for its donation of 100 tree saplings that will be planted along the tree lawn at a Hudson Park. Council requested that a thank you note be sent on their behalf to Mr. Forst and his Cub Scout Pack for their donation.

Mr. Foster stated that he has heard from numerous residents within The Reserve at River Oaks regarding the recent lowering of the storm water ponds within their development, and requested that Mr. Kosco attend a meeting April 28, 2021 with him and the residents.

Ms. Schlademan stated that she recently learned about an accident that involved a boy at SR 303 and Library Street. She requested that staff look into installing "No Turn on Red" signs at various intersections for the safety of pedestrians and bicycles. The intersections included; Library Street and SR 303, SR 91 and Prospect

Street, Atterbury Blvd and SR 303, and SR 303 and N. Hayden. Mr. Sheridan stated that he will report back to Council at the meeting on May 4, 2021.

Mrs. Kowalski stated that she has heard from residents regarding concern over the Prairie State Energy Campus, and they have questioned if the City has a plan of action if something were to happen. Ms. Howington stated that staff will be bringing forward the rate study in June, and this topic can be discussed at that time.

Mr. Bigham thanked Mr. Fran Lecklikner for his efforts in sustainability. She stated that Mr. Lecklikner has refurbished and donated over 100 mechanical items to various organizations and the community over the years.

Mr. Wooldredge reminded citizens that current vacancies exist on the Tree Commission and Park Board, with applications due on May 20, 2021. He encouraged interested citizens to apply.

3. Discussion Items

- A. [21-0032](#) **2021 Land Development Code Update**
Brief Description: City Staff has updated and expanded the preliminary amendment list from March of 2020 to continue some commercial focus items but also to incorporate some proposed amendments focused on efficiency and addressing noted requests from Council and residents.

Attachments: [LDC Update 2021 - Council memo 4.15.21](#)

Mr. Hannan reviewed and there was discussion on the proposed Land Development Code updates that included the following sections: sign code related to shopping centers, drive-thru restaurants, streamlining of permit review process, accessory dwelling units, narrow and deep residential lots, swing sets and playhouses, window placement on accessory structures, skirting requirements for decks, fence material, glass block windows, siding installation, garage placement, minor administrative items, and Zoning District/Map Amendments. Mr. Hannan stated that staff will compile a memo consisting of a summary of the items that had general consensus. Those items will come before Council for a first reading and referral to Planning Commission on June 1, 2021. He further stated that staff will compile a second list that will include topics for future and further study.

This matter was discussed.

4. Proposed Consent Agenda for May 4, 2021, Council Meeting

- A. [21-49](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR COMPETITIVE BIDS AND TO ENTER INTO A CONTRACT FOR THE WINDSOR ROAD CULVERT REPLACEMENT PROJECT.**
Brief Description: The Windsor Road Culvert Repair Project will involve the removal and replacement of an existing corrugated metal culvert that is failing under the roadway and causing settlement of the pavement. The culvert is located within the right-of-way south of homes #6859 and #6878 Windsor Road in the East Hudson Hills Subdivision.

Attachments: [Windsor Rd Culvert Location Map](#)

[Resolution No. 21-49](#)

This Resolution was forwarded for further consideration at the May 4, 2021, Council meeting.

- B. [21-50](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR COMPETITIVE BIDS AND TO ENTER INTO A CONTRACT FOR THE 2021 GUARDRAIL REPLACEMENT PROGRAM PROJECT.**
Brief Description: This project consists of the replacement of guardrail in various locations throughout the City in 2021.
Attachments: [Resolution No. 21-50](#)

This Resolution was forwarded for further consideration at the May 4, 2021, Council meeting.

- C. [21-51](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR COMPETITIVE BIDS AND TO ENTER INTO A CONTRACT FOR THE COLONY PARK TRUNK STORM SEWER REPLACEMENT PROJECT.**
Brief Description: The Colony Park Trunk Storm Sewer Replacement Project will involve the removal and replacement of an existing, 36” and 42” diameter corrugated metal storm sewer that is failing under the asphalt parking lot at the park.
Attachments: [Location Map](#)
 [Resolution No. 21-51](#)

This Resolution was forwarded for further consideration at the May 4, 2021, Council meeting.

- D. [21-52](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO PURCHASE ONE LEAF VACUUM TRAILER FROM BEST EQUIPMENT CO., INC. AND TO ENTER INTO A RELATED LEASE-PURCHASE AGREEMENT WITH TCF EQUIPMENT FINANCE TO FINANCE THE PURCHASE OF THE SAME FOR USE BY THE DEPARTMENT OF PUBLIC WORKS.**
Brief Description: This resolution provides for the purchase and financing of one replacement leaf vacuum trailer for use in the Public Works Department.
Attachments: [Resolution No. 20-162 Authorizing 2021 Advertisement for Bids \(12-15-2020\)](#)
 [Resolution No. 21-52](#)

This Resolution was forwarded for further consideration at the May 4, 2021, Council meeting.

- E. [21-53](#) **A RESOLUTION TO APPROVE THEN AND NOW CERTIFICATES FOR PURCHASES MADE; AND DECLARING AN EMERGENCY.**
Brief Description: Council authorization is required for payment of the invoices

shown on this Resolution, each in excess of \$3,000, for which commitments were made before Purchase Orders were generated.

Attachments: [Resolution No. 21-53](#)

This Resolution was forwarded for further consideration at the May 4, 2021, Council meeting.

5. Proposed Legislation for May 4, 2021, Council Meeting

- A. [21-23](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO SOLICIT REQUESTS FOR PROPOSALS FOR THE DESIGN OF A TENNIS AND PICKLE BALL COMPLEX AT BARLOW FARM PARK.**

Brief Description: This Resolution allows the Public Works Department to advertise for RFPs for the design of a tennis and pickle ball complex at Barlow Farm Park.

Attachments: [Tennis Pickleball Eng. Est. 2-19-21](#)
[Tennis and Pickelball Courts - RFP](#)
[Preliminary Drawing - Tennis and Pickleball Complex 3-1-2021](#)
[Park Board Tennis & Pickleball Summary 2021 \(4-13-2021\)](#)
[Resolution No. 21-23](#)

Resolution No. 21-23 was forwarded for further consideration at the May 4, 2021, Council meeting.

- B. [21-36](#) **A RESOLUTION ADOPTING IN CONCEPT THE CITY PARKS MASTER PLAN DATED DECEMBER 2020.**

Brief Description: This resolution adopts in concept the City Parks Master Plan dated December 2020, as presented and discussed with the Park Board at the City Council Workshop on January 26, 2021.

Attachments: [Hudson Parks Master Plan 12-16-20](#)
[Park Bd. Letter - Joint Mtg. with Council on 1-26-21](#)
[Resolution No. 21-36](#)

Resolution No. 21-36 was forwarded for further consideration at the May 4, 2021, Council meeting.

- C. [21-47](#) **AN ORDINANCE AMENDING CODIFIED ORDINANCE SECTIONS 220.03, 220.08, 222.03, 276.01, 284.01, 284.02, 286.02, AND 288.02 TO IMPLEMENT CERTAIN AMENDMENTS TO THE CHARTER OF THE CITY OF HUDSON.**

Brief Description: This Ordinance includes proposed amendments to the Codified Ordinances reflecting Charter amendments approved by voters. It does not include proposed amendments pursuant to Charter language related to the City's Planning and Zoning Code (Land Development Code), as these are

addressed in a separate Ordinance.

Attachments: [Current Charter Sections with Suggested Code Amendments](#)
[Ordinance No. 21-47](#)

Ordinance No. 21-47 was forwarded for further consideration at the May 4, 2021, Council meeting.

- D. [21-54](#) **AN ORDINANCE AMENDING PART TWELVE OF THE CODIFIED ORDINANCES OF HUDSON TO AMEND SECTIONS 1205.10(a), 1205.10(d), 1205.10(e), AND 1206.01 TO PERMIT SINGLE FAMILY ATTACHED DWELLINGS, TOWNHOMES, AND PLANNED DEVELOPMENTS AS ALLOWED USES WITHIN THE DISTRICT 7 OFFICE OVERLAY ZONE.**
- Brief Description:** Consideration of proposed Land Development Code Text Amendment to amend the City's Land Development Code, Section 1205.10, District 7: Outer Village Commercial Corridor and Office Overlay Zone, and Section 1206.01, Table of Permitted and Conditional Uses by Zone District, to permit single family attached dwellings, townhomes, and planned developments as allowed uses within the District 7 Office Overlay.

Attachments: [Draft Text Amendment](#)
[PC Recommendation D7 overlay LDC Text Amendment \(4-12-2021\)](#)
[PC Staff Report - April 12th Meeting](#)
[PC Staff Report - March 8th Meeting](#)
[Public hearing letters from residents \(Planning Commission 4-12-2021\)](#)
[Notice of Public Hearing \(Council 6-1-2021\)](#)
[Ordinance No. 21-54](#)

This Ordinance was forwarded for further consideration at the May 4, 2021, Council meeting.

6. **Items to be Added to Future Agendas**

Ms. Howington proposed having a Founders Day Parade on Labor Day. She estimated the City's cost to hold the parade would be around \$25,000, and she asked Council if they would like to proceed. Discussion followed. There was consensus for Council and staff to pursue finding an outside organization to sponsor and coordinate the event before Council makes a decision. This topic will be considered further at the end of May.

7. Adjournment

There being no further discussion, Mr. Wooldredge adjourned the Council workshop meeting at 9:20 p.m.

William D. Wooldredge, President of Council

Jane Howington, City Manager, Clerk of Council Pro Tempore

Workshop Minutes prepared by Melissa Raber, Business Operations Manager - Professional Services.

Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.031 (a), Rules for Workshop Meetings.