

A RESOLUTION AUTHORIZING THE CITY MANAGER, DURING THE YEAR 2021, TO ADVERTISE FOR BIDS OR TO UTILIZE THE VARIOUS CHARTER-AUTHORIZED GOVERNMENTAL COMPETITIVE PURCHASING PROGRAMS AND ENTER INTO CONTRACTS FOR CONSTRUCTION MATERIALS, SUPPLIES, SERVICES, EQUIPMENT, AND VEHICLES.

WHEREAS, in the operations of the various departments of the City of Hudson, it is necessary to acquire or lease certain specific pieces of equipment or contract for certain services in order to provide high quality service; and

WHEREAS, in the performance of the public works activities associated with the routine maintenance of public properties and cemeteries, the street system, the electrical distribution system, the water plant and water distribution system, and the storm sewer system, it is necessary to purchase operational and construction materials and supplies for the preservation and maintenance of the City of Hudson infrastructure and often to do so quickly for public health, safety, and general welfare reasons; and

WHEREAS, it is necessary to contract for outside services for either routine maintenance or for construction of capital improvements associated with the operations of the electrical distribution system, water tanks, trees in public areas, water distribution, storm sewer collection systems and public properties and cemeteries and often to do so quickly for public health, safety, and general welfare reasons.

NOW, THEREFORE, BE IT RESOLVED by the Council of Hudson, Summit County, State of Ohio, that:

Section 1: During the year 2021, the City Manager is authorized to advertise both for a period of at least once a week for two (2) weeks in a newspaper of general circulation within the municipality and for three (3) weeks on the City of Hudson website requesting the submission of bids or to utilize the services of the Ohio Department of Transportation, Ohio Department of Administrative Services, the Communities, Universities and Educational competitive bidding programs, through another political subdivision's contract for purchases or a joint or cooperative purchasing program, as such methods of purchasing and contracting are authorized by state law, for the purpose of acquiring the lowest and best bidder in accordance with the specifications as supplied by the City Manager's office for the purchases of services, equipment, supplies and vehicles or lease of various pieces of equipment or materials to include all the items as approved in the 2021 City budget and as listed on "Exhibit A" attached hereto and incorporated by reference herein.

Section 2: During the year 2021, the City Manager is authorized to advertise both for a period of at least once a week for two (2) weeks in a newspaper of general circulation within the municipality and for three (3) weeks on the City of Hudson website, requesting the submission of bids for the purpose of seeking the lowest and best bidder for the purchase of various materials and supplies for construction maintenance or operating maintenance as included in “Exhibit A” hereto, and in accordance with the specifications supplied by the City Manager’s office.

Section 3: During the year 2021, the City Manager is authorized to advertise both for a period of at least once a week for two (2) weeks in a newspaper of general circulation within the municipality and for three (3) weeks on the City of Hudson website requesting the submission of bids for the purpose of seeking the lowest and best bidder for the services and necessary equipment for improvements to public works utilities facilities, to provide routine maintenance and improvements to the traffic control system equipment, to provide routine maintenance, snow and ice removal and landscaping services for municipally-owned properties, public facilities and downtown public areas, to provide for equipment rentals, street sweeping and tree maintenance for public trees on easements and right-of-ways, and projects or services listed in the attached “Exhibit A” and in accordance with the specifications supplied by the City Manager’s office.

Section 4: The City Manager is authorized to enter into contracts on behalf of the City for the purposes outlined in Sections 1-3 above in amounts to be appropriated by Council in the 2021 City of Hudson budget (and any subsequent amendments thereto) with the lowest and best bidder (or, in the absence of competitive bidding, pursuant to any other Charter-approved form of purchasing) and in a form satisfactory to the City Solicitor and subject to the affixing to the contract by the Finance Director of a certificate of availability of funds therefor.

Section 5: The City Manager is authorized to add a ten percent (10%) contingency amount to any contracts.

Section 6: The City Manager is further authorized to return all certified checks and bid bonds submitted by the unsuccessful bidders.

Section 7: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 8: This Resolution shall be in full force and effect from and after the earliest period allowed by law.

PASSED:

Craig A. Shubert, Mayor

ATTEST:

Elizabeth Slagle, Clerk of Council

I certify that the foregoing Resolution No. 20-162 was duly passed by the Council of said Municipality on _____, 2020.

Elizabeth Slagle, Clerk of Council

“Exhibit A” – Resolution No. 20-162

**2021 - Contracts for Competitive Bidding or
Charter-Authorized Cooperative Purchasing**

Detail of products/services/contracts
Exceeding \$25,000 annually

Equipment/Services or Materials

<u>Contract Type</u>	<u>2021 Budget Amount</u>	<u>Budget Areas</u>
Greens & ROW Mowing & Trash Removal Service	\$80,000	Public Properties
Street Sweeping Program	\$35,000	Service
Beer & Wine Purchase	\$30,300	Golf
Golf Pro Inventory Purchase	\$65,000	Golf
Course Turf Main. Chemicals	\$74,000	Golf
Food / Beverage Purchase	\$60,600	Golf
Road Salt & Conveying	\$320,000	Service
Annual Water Well Maintenance	\$35,000	Water Resources
General Landscaping Services	\$154,000	Arborist, SW, Service, PP
Substation Preventative Maintenance/Testing	\$45,000	HPP
Housekeeping & Cleaning Contract	\$123,793	Public Properties
Downtown Refuse and Recycling Service	\$29,640	Public Properties
Tree Maintenance & Line Clearance	\$610,000	HPP, Arborist
Tree Planting Program	\$34,000	Arborist

Special Projects

<u>Project Type</u>	<u>2021 Budget Amount</u>	<u>Budget Areas</u>
Parking Terrace Maintenance/Repairs	\$200,000	Public Properties
Gazebo and Pergola Maintenance	\$30,000	Public Properties
Irrigation Valve Replacement	\$25,000	Golf
Catch Basin Repair/Replacement Program	\$125,000	Storm Water
Golf Cart Lease Agreement	\$65,000	Golf
Softener System Maintenance & Repairs	\$25,000	Water Resources
Playground Updates	\$30,000	Parks
Lake Refill Well Pump Rehab	\$30,000	Parks

Equipment Replacement

<u>Equipment Type</u>	<u>2021 Budget Amount</u>	<u>Budget Areas</u>
Leaf Vac leases	\$100,489	Service
Case Loader lease	\$41,325	Service
Backhoe lease	\$26,050	Service
New Holland Tractor Replacement	\$100,000	Service
Sewer Jet Truck Tank Replacement	\$100,000	Service
Tow Motor	\$40,000	Fleet
Eastside Substation Transformer Replacement	\$900,000	HPP

Fleet Replacement Schedule

<u>Vehicle Type</u>	<u>2021 Budget Amount</u>	<u>Budget Areas</u>
Ford Explorer	\$38,000	PW Administration
Chevy Silverado	\$42,632	Service
Freightliner Snow & Ice	\$218,445	Service
Freightliner Snow & Ice	\$218,445	Service
Ford F250	\$46,343	Hudson Public Power
5 Police vehicles	\$188,106	Police

Miscellaneous

<u>Type</u>	<u>2021 Budget Amount</u>	<u>Budget Areas</u>
Equipment Rental	\$25,000	PW
Concrete / limestone / gravel	\$39,000	Service/Dist./ Storm
Liquid Deicer	\$30,000	Service