



City of Hudson, Ohio

Meeting Minutes - Draft City Council Workshop

Craig A. Shubert, Mayor
William D. Wooldredge, President of Council (At-Large)
Beth A. Bigham, Council Member (Ward 4)
Hamilton DeSaussure, Jr., Council Member (At-Large)
Christopher W. Foster, Council Member (Ward 2)
Katherine R. Schlademan, Council Member (Ward 1)
Skylar J. Sutton, Council Member (Ward 3)
Vacant, Council Member (At-Large)

Jane Howington, City Manager
Matthew J. Vazzana, City Solicitor
R. Todd Hunt, Special Counsel
Elizabeth A. Slagle, Clerk of Council

Tuesday, April 28, 2020

6:30 PM

Via Video-Conference & Live-Stream

1. Call to Order

President of Council Wooldredge called to order the workshop of Hudson City Council at 6:30 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.

Present: 6 - Mrs. Bigham, Mr. DeSaussure, Mr. Foster, Ms. Schlademan, Mr. Sutton and Mr. Wooldredge

Others & Staff in Attendance: Mayor Shubert; Ms. Howington, City Manager; Mr. Vazzana, City Solicitor; Mr. Comeriato, Assistant City Manager - Operations; Mr. Gerbracht, HCTV Operations Manager; Mr. Griffith, Management/Budget Director; Mr. Knoblauch, Assistant City Manager - Financial/Special Projects; Mr. Leedham, Innovation & Technology Director; and Mr. Sheridan, Assistant City Manager - Professional Services

2. Executive Session

A motion was made by Mr. DeSaussure, seconded by Mr. Foster, to enter into executive session to consider a personnel matter concerning the appointment of a public official. Mr. Wooldredge recessed the workshop at 6:33 p.m., after the motion carried unanimously.

Mr. Wooldredge reconvened the meeting at 7:00 p.m.

3. Correspondence and Council Comments

Mr. Wooldredge reminded citizens that applications are currently being accepted until May 22, 2020 for the Park Board, Architectural and Historic Board of Review and Tree Commission. He encouraged interested citizens to apply.

Mr. Sutton stated that he heard from a couple residents that are concerned with the increase in speed on Ravenna Street, now that the roadway has been resurfaced. He further asked if a stop sign could be installed at the entrance to the Colony Park Trail that is across from S. Hayden Parkway. Ms. Howington stated that in order to determine if there is a speed issue, traffic counters have been placed at several of the thru roads that are scheduled for resurfacing this year to track speed prior to and after resurfacing.

Mr. Foster stated that the sign at the Hines Hill Road Railroad crossing to warn that a train is blocking the tracks is currently not working. Mr. Comeriato stated that this has been fixed.

4. Discussion Items

A. Public Safety Update on COVID-19

Ms. Howington provided an update in regards to Special Events, City staffing, opening of City Hall, renting of community spaces, and the continuation of virtual meetings for Boards and Commission meetings and Council meetings. She further stated that the City has received 42 applications towards the Utility Relief Program.

Mr. Comeriato provided an update on the restructuring of the Public Works Department.

This matter was discussed.

B. [20-0052](#) 2020 Budget Adjustments

Brief Description: Due to the uncertainty caused by the Coronavirus outbreak, staff has put together recommended budget adjustments for 2020 and is looking for Council direction on how to proceed.

Attachments: [COVID Financials Packet 4.24.20](#)

Discussion included the COVID-19 municipal income tax impact, budget reductions, and review of possible additional budget changes. Discussion followed.

This matter was discussed.

C. [20-0053](#) Discussion on Solid Waste Disposal and Preferred Hauler

Brief Description: Council has requested discussion regarding the City's preferred hauler program.

Attachments: [Preferred Hauler Contract with Republic Services](#)

Mr. Sutton stated that he has heard from residents that they do not see a benefit in the Preferred Hauler Program, and asked Council for their input. Mr. Wells, Environmental Awareness Committee, stated that the committee was looking at recommending a single hauler which would offer a better price, increased safety, reduction of trucks on roads, and ease on administration. Discussion followed. Mr. Wooldredge stated that there will be further discussion at a future workshop, where the Environmental Awareness Committee can bring forward their recommendations.

This matter was discussed.

D. [20-0054](#) Small Business Deferred Loan Proposal

Attachments: [Small Business Program Council Packet 4.24.20](#)

Mr. Foster provided an explanation on the Small Business Deferred Loan Proposal and asked for Council's input. Discussion followed.

This matter was discussed.

5. Proposed Consent Agenda for May 5, 2020, Council Meeting

- A. [TMP-4747](#) **A RESOLUTION AFFIRMING THE ACCEPTANCE BY THE CITY MANAGER'S DESIGNEE OF A SUSTAINABILITY GRANT DISBURSEMENT THROUGH THE ECOSMART CHOICE PROGRAM FROM AMERICAN MUNICIPAL POWER.**
Brief Description: As a participant in the EcoSmart Choice program, the City of Hudson has received \$568.00 in grant funding. The funding is the result of money remaining after the purchase of renewable energy credits have been made and the cost to fulfill program needs have been incurred. Eligible grant-funded projects must promote balancing environmental, economic, and community interests.

This Resolution was forwarded for further consideration at the May 5, 2020, Council meeting.

6. Proposed Legislation for May 5, 2020, Council Meeting

- A. [20-44](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH IVIDEO FOR THE PURCHASE OF AUDIO EQUIPMENT FOR THE TOWN HALL COUNCIL CHAMBERS.**
Brief Description: This Resolution will authorize the City Manager to enter into a contract with iVideo for the needed audio equipment for the Council Chambers room at Town Hall, 27 E. Main Street. This audio equipment will benefit all public meetings in the Council Chambers room.
Attachments: [Resolution No. 20-44](#)

Resolution No. 20-44 was forwarded for further consideration at the May 5, 2020, Council meeting.

- B. [20-52](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PURCHASE AGREEMENT WITH SOUTHEASTERN EQUIPMENT COMPANY, INC. FOR A CASE WHEEL LOADER AND TO ENTER INTO A LEASE-PURCHASE AGREEMENT WITH KS STATEBANK TO FINANCE SAID PURCHASE.**
Brief Description: This resolution provides for the replacement of an existing wheel loader for use in the Public Works Department.
Attachments: [Permission to Bid 2020](#)
[Case Wheel Loader](#)
[Resolution No. 20-52](#)

Mr. Sutton asked what will happen to the old vehicle and Mayor Shubert asked if the City planned to keep the old Case wheel loader and repair it, so the City has one for each Salt Dome. Mr. Comeriato stated that the equipment is severely rusted, at the end of life, and requires approximately \$20,000 worth of work. He further stated that if Council wishes to defer this purchase to a later date, that staff will continue to use the current equipment until it is no longer useable. Council asked staff to find out the lead time on receipt of the new equipment.

Resolution No. 20-52 was forwarded for further consideration at the May 5, 2020, Council meeting.

7. Items to be Added to Future Agendas

Mr. Wooldredge asked for discussion on relaxing the Code Enforcement on allowing outside dining. Ms. Howington stated that she will add this to a future meeting.

8. Adjournment

There being no further discussion, Mr. Wooldredge adjourned the Council workshop meeting at 8:30 p.m.

William D. Wooldredge, President of Council

Jane Howington, City Manager, Clerk of Council Pro Tempore

Workshop Minutes prepared by Melissa Raber, Business Operations Manager - Professional Services.

Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.031 (a), Rules for Workshop Meetings.