



# City of Hudson, Ohio

## Meeting Agenda - Final City Council Workshop

*Jeffrey L. Anzevino, Mayor*  
*Christopher W. Foster, President of Council (Ward 2)*  
*Christopher A. Banweg, Council Member (At-Large)*  
*Michael W. Bird, Council Member (Ward 4)*  
*Patricia L. Goetz, Council Member (Ward 1)*  
*Karen E. Heater, Council Member (At-Large)*  
*Nicole V. Kowalski, Council Member (At-Large)*  
*Skylar J. Sutton, Council Member (Ward 3)*

*Thomas J. Sheridan, City Manager*  
*Marshal Pitchford, Acting City Solicitor & Special Counsel*  
*Aparna Wheeler, Clerk of Council*

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Tuesday, February 13, 2024

7:30 PM

Town Hall  
27 East Main Street

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1. Call to Order
2. Correspondence and Council Comments
3. Discussion Items

A. [23-0128](#) **Winston Manor Retention Pond Maintenance**

**Brief Description:** At the December 12, 2023, Council Workshop, Council discussed the Winston Manor/Hudson Hill Subdivision's storm water retention pond and sediment accumulation in the pond. At the request of Council, staff proceeded with preparing a Request for Proposal (RFP) and obtained a fee from qualified engineering consultants for a Feasibility Study to evaluate and identify the method and costs associated with removal of sediment from the pond and pond reconstruction to alleviate future sediment build-up.

**Attachments:** [Winston Manor Sediment Pond Exhibit](#)

**Legislative History**

12/12/23      City Council      discussed

B. [24-0013](#) **Downtown Master Plan**

**Brief Description:** Discussion regarding the proposed scope of services and request for proposals for the Downtown Master Plan (Placemaking).

**Attachments:** [Staff Memo - DT Master Plan RFP](#)

[Downtown Master Plan RFP Final Draft](#)

- C. [24-0014](#) **2026-2030 Sidewalk and Trail (Connectivity) Plan**  
**Brief Description:** Discussion on the 2024 public engagement plan and the proposed branding effort.  
**Attachments:** [Staff Memo - Connectivity Plan February 2024 Council meeting](#)  
[Staff Memo - Connectivity Plan December 2023 Council meeting](#)
- D. [24-0015](#) **Review of LDC regulations for non-conforming single family residential uses**  
**Brief Description:** City staff has studied methods within the LDC to strengthen the ability of residential property owners to maintain, expand, and resell their properties.  
**Attachments:** [City Council memo non-conforming residential uses 1.25.24](#)
- E. [TMP-7085](#) **A RESOLUTION AMENDING RESOLUTION NO. 22-88, EXTENDING THE INSTALLATION OF “MELODY” FOR AN ADDITIONAL TWELVE MONTHS.**  
**Brief Description:** Staff wishes to extend Melody’s (Large bird) stay on the Park Lane/Merino Green by 12 months and create a small 365-Day Kindness Rock Garden to surround her. The purpose of the rock garden will be to compliment Melody, create an increased sense of community and promote acts of kindness  
**Attachments:** [Melody & 365 Day Kindness Rock Garden Memo](#)  
[Draft Resolution](#)
- F. [24-0016](#) **A discussion of the City’s 225th Anniversary event planning**  
**Brief Description:** Mayor Anzevino and City Staff have discussed ideas to celebrate the City’s upcoming 225th Anniversary this summer. As part of the planning process, Mayor Anzevino and staff wish to discuss this topic with the City Council.
- G. [TMP-7070](#) **AN ORDINANCE AMENDING CHAPTER 220, “COUNCIL”, OF THE CODIFIED ORDINANCES TO ADD A NEW SECTION 220.09 ENTITLED “PRESIDENT PRO TEMPORE”.**  
**Brief Description:** An ordinance to establish a definition for Council President Pro Tempore and guidelines for appointment of Council President Pro Tempore in the event of members having same number of consecutive years of service.  
**Attachments:** [Draft Ordinance](#)
- H. [TMP-7093](#) **AN ORDINANCE ESTABLISHING SECTION 230.06 OF THE CODIFIED ORDINANCES OF THE CITY OF HUDSON; AND DECLARING AN EMERGENCY.**  
**Brief Description:** An ordinance to authorize the City Manager to make purchases or enter into contracts during the first twenty-four (24) hours of a catastrophic event in an amount not to exceed \$100,000.  
**Attachments:** [Draft Ordinance](#)

**4. Proposed Consent Agenda for February 20, 2024, Council Meeting**

- A. [TMP-7109](#) **A Motion to Acknowledge the Timely Receipt of the January 2024 Monthly Financial Report**  
**Brief Description:** Financial summaries are provided each month for Council's review.  
**Attachments:** [January 2024 Financial Report](#)
- B. [TMP-7078](#) **A RESOLUTION TO APPROVE A THEN AND NOW CERTIFICATE FOR A PURCHASE MADE; AND DECLARING AN EMERGENCY.**  
**Brief Description:** Council authorization is required for payment of the invoice shown on this Resolution in excess of \$3,000, for which a commitment was made before a Purchase Order was generated.  
**Attachments:** [Draft Resolution](#)
- C. [TMP-7086](#) **A RESOLUTION AFFIRMING THE CITY'S ACTION TO ENTER INTO AN AGREEMENT WITH AXON ENTERPRISE, INC. FOR THE PROVISION OF TASER DEVICES FOR USE BY THE HUDSON POLICE DEPARTMENT.**  
**Brief Description:** This Resolution authorizes the City Manager to enter into an agreement with Axon Enterprise, Inc. for the provision of TASER devices for use by the Police Department, at a cost of \$29,954.52 per year for 5-years with a total overall cost of \$149,772.60.  
**Attachments:** [Hudson PD - T7 Quote](#)  
[Draft Resolution](#)
- D. [TMP-7088](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR BIDS AND TO ENTER INTO A CONTRACT FOR THE 2024 STORM SEWER AND CULVERT LINING IMPROVEMENTS PROJECT WITH THE LOWEST AND BEST BIDDER.**  
**Brief Description:** This project involves the lining of storm sewers and culverts in various areas in Hudson.  
**Attachments:** [Draft Resolution](#)

- E. [TMP-7092](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR BIDS AND TO ENTER INTO A CONTRACT FOR THE W. HIGHGATE AT SR 91 STORM IMPROVEMENT PROJECT WITH THE LOWEST AND BEST BIDDER.**

**Brief Description:** Residents on W. Highgate Drive near SR 91 notified the City that during heavy rains, water in the drainage ditch system adjacent to their property can exceed its banks and cause overland flooding near their homes. The W. Highgate at SR 91 Storm Improvement Project involves increasing the size of the ditch's outlet pipe to reduce ditch flooding, with an estimated project cost of \$30,000 including a 10% contingency. The 2022 Policy for Work on Private Property has been reviewed and was found to apply to this project.

**Attachments:** [Exhibit](#)

[Draft Resolution](#)

- F. [TMP-7087](#) **A RESOLUTION AMENDING RESOLUTION NO. 23-37 AMENDING RESOLUTION NO. 22-112 TO INCREASE THE PROJECT COST TO COMPLETE THE SR 91 BRIDGE REPLACEMENT PROJECT (PID NO. 106136) WITHIN THE CITY OF HUDSON, AUTHORIZING THE CITY OF HUDSON TO SERVE AS THE LOCAL PUBLIC AGENCY, AND AUTHORIZING FUNDS THEREFOR.**

**Brief Description:** Due to the uncertainty of actual bids, Staff is requesting an additional approval of contingency funds in the amount of \$20,000. This would allow ODOT to award the project if bids come in slightly above the revised estimate of \$204,840.00. The project will include the removal and replacement of the existing bridge over SR 91 just south of Ravenna Street which is being funded by ODOT. As part of the project, the City has requested widening of the sidewalk along the west side of SR 91 to better accommodate a future multi-purpose path along this section of roadway.

**Attachments:** [SR 91 Sidewalk Exhibit](#)

[Draft Resolution](#)

- G. [TMP-7091](#) **A RESOLUTION AMENDING RESOLUTION NO. 21-44 TO INCREASE THE CONTRACT COST FOR ANIMAL REMOVAL SERVICES WITHIN THE PUBLIC RIGHT OF WAY.**

**Brief Description:** The City of Hudson entered into a three-year agreement with A&S Animal Control Services at a cost not to exceed \$75,000. With a recent increase in the number of animal/motor vehicle accidents, additional funds are needed to complete the three-year contract period.

**Attachments:** [Animal Removal Costs](#)

[Draft Resolution](#)

- H. [TMP-7085](#) **A RESOLUTION AMENDING RESOLUTION NO. 22-88, EXTENDING THE INSTALLATION OF “MELODY” FOR AN ADDITIONAL TWELVE MONTHS.**  
**Brief Description:** Staff wishes to extend Melody’s (Large bird) stay on the Park Lane/Merino Green by 12 months and create a small 365-Day Kindness Rock Garden to surround her. The purpose of the rock garden will be to compliment Melody, create an increased sense of community and promote acts of kindness  
**Attachments:** [Melody & 365 Day Kindness Rock Garden Memo](#)  
[Draft Resolution](#)
- I. [TMP-7089](#) **A ORDINANCE TO REPEAL CHAPTER 294 OF THE CODIFIED ORDINANCES REGARDING THE ECONOMIC DEVELOPMENT INCENTIVE COMMITTEE**  
**Brief Description:** Proposed legislation to repeal the Economic Development Incentive Committee and allow incentive application to proceed directly to the City Council.  
**Attachments:** [Council Memo - Repeal of Chapter 294 EDIC](#)  
[Draft Ordinance](#)
- J. [TMP-7079](#) **AN ORDINANCE TO APPROVE THE EDITING AND INCLUSION OF CERTAIN ORDINANCES AND RESOLUTIONS AS PARTS OF THE VARIOUS COMPONENT CODES OF THE CODIFIED ORDINANCES; TO PROVIDE FOR THE ADOPTION OF NEW MATTER IN THE UPDATED AND REVISED CODIFIED ORDINANCES; TO REPEAL ORDINANCES AND RESOLUTIONS IN CONFLICT THEREWITH; AND DECLARING AN EMERGENCY.**  
**Brief Description:** This Ordinance authorizes revisions to Hudson’s Codified Ordinances to incorporate various ordinances and resolutions of a general and permanent nature that have been passed by Council.  
**Attachments:** [Draft Ordinance](#)

## 5. Proposed Legislation for February 20, 2024, Council Meeting

- A. [23-154](#) **AN ORDINANCE AMENDING CHAPTERS 1205 “ZONING DISTRICTS-CITY OF HUDSON MAP” AND 1206 “USE REGULATIONS” OF THE LAND DEVELOPMENT CODE RELATIVE TO THE REGULATION OF VAPE SHOPS, PAWN SHOPS, TATTOO PARLORS, AND MARIJUANA FACILITIES.**

**Brief Description:** Proposed Land Development Code text amendment relative to the regulation of Vape Shops, Pawn Shops, Tattoo Parlors, and Marijuana Facilities.

**Attachments:** [City Council Memo - LDC Update Vape, Pawn, and Tatoo Shops \(discussed at 9-26-23 workshop\)](#)  
[TMP-6920 Ord Amending LDC Text re Vape Shops \(Draft on 11/14/23 Workshop\)](#)  
[Public Hearing Notice: Ordinance No. 23-154](#)  
[PC Signed Decision 23-1087 Vape Pawn etc](#)  
[Ordinance No. 23-154 \(updated for 11/21/23\)](#)  
[Ordinance No. 23-154 LDC Text Amendment \(updated 2.8.24 for third reading and action\)](#)

*Ordinance No. 23-154 is scheduled for a third reading on February 20, 2024.*

**Legislative History**

11/14/23	City Council	discussed
11/14/23	City Council	item forwarded to the City Council
11/21/23	City Council	first reading & referral to the Planning Commission
1/23/24	City Council Workshop	item forwarded to the City Council
2/6/24	City Council	public hearing held
2/6/24	City Council	second reading

- B. [23-155](#) **AN ORDINANCE AMENDING CHAPTER 1206 “USE REGULATIONS” OF THE LAND DEVELOPMENT CODE RELATIVE TO THE REGULATION OF TEMPORARY USES - CONTRACTORS OFFICE/TEMPORARY CONSTRUCTION USES.**

**Brief Description:** Proposed Land Development Code text amendment relative to the regulation of temporary contractor offices and temporary construction sites.

**Attachments:** [City Council memo temp use regulations 10.13.23](#)  
[Ordinance No. 23-155](#)  
[Public Hearing Notice: Ordinance No. 23-155](#)  
[Signed PC Decision](#)  
[Ordinance No. 23-155 \(as recommended by Planning Commission for 2-6-24\)](#)

*Ordinance No. 23-155 is scheduled for a third reading on February 20, 2024.*

**Legislative History**

11/14/23	City Council	item forwarded to the City Council
11/21/23	City Council	first reading & referral to the Planning Commission

1/23/24	City Council Workshop	item forwarded to the City Council
2/6/24	City Council	public hearing held
2/6/24	City Council	second reading

**C. [23-177](#)****A RESOLUTION AUTHORIZING AN AMENDMENT TO THE CITY MANAGER'S EMPLOYMENT AGREEMENT; AND DECLARING AN EMERGENCY.**

**Brief Description:** City Council will take action pertaining to City Manager Thomas Sheridan's Employment Agreement.

**Attachments:** [Resolution No. 23-177](#)  
[Resolution No. 23-177 \(proposed amendment for 2-6-24\)](#)

*Resolution No. 23-177 is scheduled for a third reading on February 20, 2024.*

**Legislative History**

12/12/23	City Council	item forwarded to the City Council
12/19/23	City Council	first reading
12/19/23	City Council	to suspend the rule requiring three readings
12/19/23	City Council	postponed to a date certain to the City Council
2/6/24	City Council	second reading

**D. [24-9](#)****AN ORDINANCE AMENDING CHAPTER 848 ENTITLED "REFUSE HAULERS" OF THE CODIFIED ORDINANCES TO INCLUDE ADDITIONAL QUARTERLY REPORTS REQUIREMENTS**

**Brief Description:** This amendment would add an additional requirement to quarterly reports submitted to the Public Works Department by licensed residential trash haulers operating within the city.

**Attachments:** [Ordinance No. 24-9](#)

*Ordinance No. 24-9 is scheduled for a third reading on February 20, 2024.*

**Legislative History**

1/9/24	City Council	item forwarded to the City Council
1/16/24	City Council	first reading
1/23/24	City Council Workshop	item forwarded to the City Council
2/6/24	City Council	second reading

**E. [24-10](#)****A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR COMPETITIVE BIDS AND TO ENTER INTO A CONTRACT FOR THE ELLSWORTH MEADOWS GOLF COURSE CLUBHOUSE PROJECT**

**Brief Description:** The Ellsworth Meadows Golf Course Clubhouse Project will involve the construction of a new clubhouse replacing the aging existing clubhouse.

**Attachments:** [Golf Clubhouse Est. 1-4-24](#)  
[Resolution No. 24-10](#)

*Resolution No. 24-10 is scheduled for a third reading on February 20, 2024.*

**Legislative History**

1/9/24	City Council	item forwarded to the City Council
1/16/24	City Council	first reading

1/23/24 City Council Workshop item forwarded to the City Council  
2/6/24 City Council second reading

- F. [TMP-7070](#) **AN ORDINANCE AMENDING CHAPTER 220, “COUNCIL”, OF THE CODIFIED ORDINANCES TO ADD A NEW SECTION 220.09 ENTITLED “PRESIDENT PRO TEMPORE”.**

**Brief Description:** An ordinance to establish a definition for Council President Pro Tempore and guidelines for appointment of Council President Pro Tempore in the event of members having same number of consecutive years of service.

**Attachments:** [Draft Ordinance](#)

*This Ordinance is scheduled for a first reading on February 20, 2024.*

- G. [TMP-7093](#) **AN ORDINANCE ESTABLISHING SECTION 230.06 OF THE CODIFIED ORDINANCES OF THE CITY OF HUDSON; AND DECLARING AN EMERGENCY.**

**Brief Description:** An ordinance to authorize the City Manager to make purchases or enter into contracts during the first twenty-four (24) hours of a catastrophic event in an amount not to exceed \$100,000.

**Attachments:** [Draft Ordinance](#)

*This Ordinance is scheduled for a first reading on February 20, 2024.*

- H. [TMP-7096](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A JOB CREATION GRANT AGREEMENT; AND DECLARING AN EMERGENCY.**

**Brief Description:** A proposed business is requesting a 50% income tax credit for 10 years. The company will relocate to Hudson to an existing facility within the District 6 Western Hudson Gateway.

**Attachments:** [Draft Resolution](#)

*This Resolution is scheduled for a first reading on February 20, 2024.*

## 6. Items to be Added to Future Agendas

## 7. Adjournment

**To view staff reports for agenda items, click on the corresponding file numbers (blue underlined links) next to the titles.**

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*The mission of the Hudson City Government is to serve, promote and support, in a fiscally responsible manner, an outstanding community that values quality of life, a well-balanced tax base, historic preservation, with a vision to the future, and professionalism in volunteer and public service.*