



City of Hudson, Ohio

Meeting Minutes - Draft City Council Workshop

Jeffrey L. Anzevino, Mayor
Christopher W. Foster, President of Council (Ward 2)
Christopher A. Banweg, Council Member (At-Large)
Michael W. Bird, Council Member (Ward 4)
Patricia L. Goetz, Council Member (Ward 1)
Karen E. Heater, Council Member (At-Large)
Nicole V. Kowalski, Council Member (At-Large)
Skylar J. Sutton, Council Member (Ward 3)

Thomas J. Sheridan, City Manager
Marshal Pitchford, Acting City Solicitor & Special Counsel
Aparna Wheeler, Clerk of Council

Tuesday, March 12, 2024

7:30 PM

Town Hall
27 East Main Street

1. Call to Order

Mayor Anzevino called to order the workshop of Hudson City Council at 7:30 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22, and he handed the workshop over to President of Council Foster, in accordance with Council Rules.

Present: 7 - Mr. Banweg, Dr. Bird, Mr. Foster, Dr. Goetz, Mrs. Heater, Mrs. Kowalski and Mr. Sutton

Others & Staff in Attendance: Mr. Sheridan, City Manager; Mr. Hannan, Community Development Director; Mr. Knoblauch, Assistant City Manager - Financial/Special Projects; Mr. Kosco, City Engineer; Mr. Leiter, HCTV Production Assistant; and Mr. Sugar, City Planner.

2. Correspondence and Council Comments

Mr. Banweg provided an update on the Military and Veterans' Commission and stated that the American Legion Auxiliary will be in the Acme parking lot on May 17th and May 18th for Poppy Days.

Mrs. Kowalski stated that herself and Dr. Goetz will hold an Open Forum on March 20, 2024 at 5:30 p.m. at the Hudson Library, North Flood Room, and invited interested citizens to attend.

Mayor Anzevino thanked the 3rd grade class for inviting him to speak to their class, congratulated Matthew Banko for his rank of Eagle Scout, and noted that he and Mr. Sheridan will be co-presenting to students from the Hudson Montessori School on Friday, March 15, 2024 at Town Hall.

Mr. Foster provided an update on the Planning Commission meeting that was held on March 11, 2024.

3. Discussion Items

A. [24-0024](#) **Planning Commission 2024 Update to City council**

Brief Description: Representatives of the Planning Commission will be present to discuss to 2024 Update.

Attachments: [Planning Commission 2024 Council Update](#)

Mrs. Norman, Vice Chair of the Planning Commission, provided an overview from 2023, as well as the goals for 2024. The goals for 2024 included review and recommendations to the Comprehensive Plan, full rewrite of Land Development Code, and training sessions to provide information on the updating of the Land Development Code. Discussion followed that included a joint meeting with Planning Commission and Council regarding the updates to the Comprehensive Plan, the need for the consultant to attend the meeting, possible small edits to the Land Development Code, and meaning of re-write of the Land Development Code.

This matter was discussed.

B. [24-0025](#) **Adoption Process for Comprehensive Plan and discussion of LDC Update**

Brief Description: Discussion to review the upcoming adoption process for the 2024 Comprehensive Plan and the Upcoming Land Development Code Update

Attachments: [City Council Memo 2.28.24 Comp Plan and LDC update](#)

Mr. Sugar stated that they are looking at revisions to the Comprehensive Plan to be finalized in May by the Steering Committee. Mr. Hannan stated that staff was looking to hold a joint meeting with Council and the Planning Commission in June. It was Council's desire to hold a Special Meeting for the joint discussion to include Council, Planning Commission and the Comprehensive Plan Steering Committee, and to hold it in the Board Room at City Hall.

This matter was discussed.

C. [24-0003](#) **Hines Hill Road and Valley View Road Sidewalk Project**

Brief Description: Based upon Council input from the January 9, 2024, Council Workshop, staff has proceeded with further evaluating the Hines Hill Road and Valley View Road sidewalk project alignments and budget. Staff will present updates on the design and next steps towards construction of new sidewalks on Hines Hill Road (between Valley View Road and Glastonbury Drive) and Valley View Road (between Hines Hill Road and Hunting Hollow Drive) and potential extension of additional sidewalk along Valley View Road from Hines Hill Road to Wethersfield Drive.

Attachments: [Exhibit A: Preliminary Plans](#)
[Exhibit B: Typical Sections](#)
[Exhibit C: Sidewalk Ranking Matrix](#)
[Exhibit D: Public Comment \(Let's Talk Hudson Comments\)](#)
[Exhibit D: Public Comment \(Input Summary Emails and Forms 2024.01.05\)](#)
[Exhibit E: Revised Cost Summary Breakdown](#)
[Exhibit F: Revised Sidewalk Exhibit \(Hines Hill Valley View Middleton Rd\)](#)

Mr. Kosco provided an overview on the previous discussion that was held in January on the alignment of the sidewalk along Hines Hill and Valley View Road. He stated that staff evaluated moving the sidewalk along Hines Hill Road to the north side of the road, which would put this segment over budget by \$800,000 and extending the sidewalk along Valley View Road up to Wethersfield Drive at a cost of \$700,000. Mr. Kosco proposed to Council that the sidewalk along Valley View Road be installed from Hunting Hollow Road up to Middleton Road instead of installing the sidewalk along Hines Hill Road. Council discussion followed in regards to public input and connection of Granby Drive and Glastonbury Drive. There was consensus to obtain public input and a cost for the extension of sidewalk up to Middleton Road along Valley View Road and connecting Granby Drive and Glastonbury Drive along Hines Hill Road. Staff will return to Council in June with an updated cost and plan.

This matter was discussed.

D. [24-0026](#)

W. Streetsboro Road (SR 303) Sidewalk (W. Case to Hudson Crossing/Terex Road) Sidewalk Project

Brief Description: Staff would like to discuss the proposed alignment of the new sidewalk along W. Streetsboro Road (SR 303) between Hudson Crossing Parkway/Terex Road and W. Case Drive.

Attachments:

[Exhibit A - Preliminary Alignments](#)

[Exhibit B - Typical Sections](#)

[Exhibit C - Sidewalk Ranking Matrix](#)

[Exhibit D - Public Comment \(Input Summary Emails and Forms 2024.03.07\)](#)

[Exhibit D - Public Comment \(Let's Talk Hudson Comments\)](#)

[Exhibit E - TMS Peer Review of 303 Sidewalk](#)

Mr. Kosco stated that currently there are 2 sections of sidewalk budgeted along SR 303, those include Terex Road to Nicholson Drive and Nicholson Drive to W. Case Drive. The sidewalk from Terex Road to Nicholson is currently being designed along the south side of the roadway. Staff is recommending that the section from Westhaven to W. Case be installed on the north side of the road to complete the gaps that currently exist, as well as recommending a sidewalk on the south side. There was Council consensus to design the sidewalk from Westhaven to W. Case along the south side of the road and look at the sidewalk along the north side at a later date.

This matter was discussed.

E. [24-0027](#)

Public Sidewalk Maintenance Standards and Responsibility

Brief Description: City Council recently requested some additional information on sidewalk maintenance standards. This request was in relation to the ongoing sidewalk construction projects which establishes new sidewalk segments and possible maintenance requirements to abutting property owners.

Attachments:

[City Council Memo 2.27.24 Sidewalk Maintenance Standards](#)

[Codified Ordinance sidewalk maintenance and repair](#)

Mr. Hannan provided information on requirements within the code for snow and ice removal from sidewalks, how the City communicates this information to the public, and when it is enforced. Discussion followed that included sidewalks that the City clears, maintenance of sidewalks, inclusion of sidewalk clearing as part of the senior snow plowing program, and blending of new sidewalk with the old.

This matter was discussed.

- F. [23-154](#) **AN ORDINANCE AMENDING CHAPTERS 1205 “ZONING DISTRICTS-CITY OF HUDSON MAP” AND 1206 “USE REGULATIONS” OF THE LAND DEVELOPMENT CODE RELATIVE TO THE REGULATION OF VAPE SHOPS, PAWN SHOPS, TATTOO PARLORS, AND MARIJUANA FACILITIES.**
Brief Description: Proposed Land Development Code text amendment relative to the regulation of Vape Shops, Pawn Shops, Tattoo Parlors, and Marijuana Facilities.
Attachments: [City Council Memo - LDC Update Vape, Pawn, and Tatoo Shops \(discussed at 9-26-23 workshop\)](#)
[TMP-6920 Ord Amending LDC Text re Vape Shops \(Draft on 11/14/23 Workshop\)](#)
[Public Hearing Notice: Ordinance No. 23-154](#)
[PC Signed Decision 23-1087 Vape Pawn etc](#)
[City Council Memo LDC Amendment Tattoo, Vape, Marijuana Facility 3.5.24](#)
[Ordinance No. 23-154 \(updated for 11/21/23\)](#)
[Ordinance No. 23-154 LDC Text Amendment \(updated 2.8.24 for third reading and action\)](#)

Mr. Hannan provided information relative to District 8 and stated that if Council was in agreement that it could be sent back to Planning Commission for consideration. There was Council consensus to move forward with Planning Commissions original recommendation of District 9.

This matter was discussed.

4. **Proposed Consent Agenda for March 19, 2024, Council Meeting**

- A. [TMP-7140](#) **A Motion to Acknowledge the Timely Receipt of the February 2024 Monthly Financial Report**
Brief Description: Financial summaries are provided each month for Council’s review.
Attachments: [February 2024 Financial Report](#)

This Motion was forwarded for further consideration at the March 19, 2024, Council meeting.

- B. [TMP-7133](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES CONTRACT WITH CIUNI & PANICHI, INC. FOR THE PREPARATION OF THE CITY’S 2023 ANNUAL FINANCIAL STATEMENTS.**
Brief Description: This is a contract with an accounting firm to assist staff in the preparation of the 2023 annual financial statements.
Attachments: [Engagement Letter \(City of Hudson GAAP 2023\) - CP SIGNED](#)
[Draft Resolution](#)

This Resolution was forwarded for further consideration at the March 19, 2024, Council meeting.

- C. [TMP-7132](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO APPLY FOR HIGHWAY SAFETY IMPROVEMENT PROGRAM FUNDS PROVIDED BY THE OHIO DEPARTMENT OF TRANSPORTATION FOR IMPROVEMENTS TO THE RAVENNA STREET AND STOW ROAD INTERSECTION; AND DECLARING AN EMERGENCY.**
Brief Description: The City Administration recommends to the City Council that the City apply to the Ohio Department of Transportation (ODOT) Highway Safety Improvement Program (HSIP) for traffic safety improvements, including a new traffic signal and turn lanes for the intersection of Ravenna Street and Stow Road.

Attachments: [Draft Resolution](#)

Responding to a question, Mr. Kosco confirmed that the design would include mast arms, left turn lanes on both sides of Ravenna Street, and realignment of the intersection.

This Resolution was forwarded for further consideration at the March 19, 2024, Council meeting.

- D. [TMP-7135](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER'S DESIGNEE TO SUBMIT AN APPLICATION TO APPLY FOR A REWORKS COMMUNITY ASSISTANCE RECYCLING GRANT (CRAG); AND DECLARING AN EMERGENCY.**
Brief Description: Summit County Reworks awards annual Community Recycling Assistance Grant (CRAG) funding for the purpose of supporting residential infrastructure for recycling or organics diversion within Summit County communities. The City could receive an estimate of \$22,000 in grant funding for partial reimbursement costs for personnel conducting annual leaf pick up.

Attachments: [Staff Report - Reworks](#)
[Draft Resolution](#)

This Resolution was forwarded for further consideration at the March 19, 2024, Council meeting.

- E. [TMP-7136](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER'S DESIGNEE TO SUBMIT AN APPLICATION TO STATE CAPITAL BUDGET GRANT FOR AN ADA COMPLIANT KAYAK/BOAT LAUNCH; AND DECLARING AN EMERGENCY.**
Brief Description: The State of Ohio awards biennial capital budget funding to support regional and local projects that demonstrate a state benefit in higher education, mental health, parks and recreation, conservation, and cultural and sports facilities. By pursuing the State Capital Budget Grant funds for an ADA accessible kayak launch dock, the City could receive up to two thirds of the total project cost (\$63,270) through reimbursement with a one-third (\$31,635) local match requirement. Total cost estimate updated in February 2024 by the Engineering Department is \$95,000. If the City were to be awarded the funds, this would impact the FY 25-26 budget.

Attachments: [Staff Report - State Capital Budget - ADA Kayak Ramp](#)
[Draft Resolution](#)

This Resolution was forwarded for further consideration at the March 19, 2024, Council meeting.

- F. [TMP-7137](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER’S DESIGNEE TO SUBMIT AN APPLICATION TO STATE CAPITAL BUDGET GRANT FOR THE BOSTON MILLS RD TRAIL BRIDGE; AND DECLARING AN EMERGENCY.**

Brief Description: The State of Ohio awards biennial capital budget funding to support regional and local projects that demonstrate a state benefit in higher education, mental health, parks and recreation, conservation, and cultural and sports facilities. Staff proposes applying for grant funds for the Lake Forest Bridge of the Boston Mills Rd Trail: \$500,000 request toward the total project cost estimate of \$2,121,250 for the bridge, boardwalk, and add connections to existing trails. With State Capital Budget funding, the local match would be \$1,621,250.

Attachments: [Staff Report - State Capital Budget - Boston Mills Rd. Trail Bridge](#)
[Draft Resolution](#)

This Resolution was forwarded for further consideration at the March 19, 2024, Council meeting.

5. **Proposed Legislation for March 19, 2024, Council Meeting**

- A. [23-154](#) **AN ORDINANCE AMENDING CHAPTERS 1205 “ZONING DISTRICTS-CITY OF HUDSON MAP” AND 1206 “USE REGULATIONS” OF THE LAND DEVELOPMENT CODE RELATIVE TO THE REGULATION OF VAPE SHOPS, PAWN SHOPS, TATTOO PARLORS, AND MARIJUANA FACILITIES.**

Brief Description: Proposed Land Development Code text amendment relative to the regulation of Vape Shops, Pawn Shops, Tattoo Parlors, and Marijuana Facilities.

Attachments: [City Council Memo - LDC Update Vape, Pawn, and Tatoo Shops \(discussed at 9-26-23 workshop\)](#)
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[Ordinance No. 23-154 \(updated for 11/21/23\)](#)
[Ordinance No. 23-154 LDC Text Amendment \(updated 2.8.24 for third reading and action\)](#)

Ordinance No. 23-154 was forwarded for further consideration at the March 19, 2024, Council meeting.

- B. [24-25](#) **AN ORDINANCE AMENDING CHAPTER 220, “COUNCIL”, OF THE CODIFIED ORDINANCES TO ADD A NEW SECTION 220.09 ENTITLED “PRESIDENT PRO TEMPORE”.**

Brief Description: An ordinance to establish a definition for Council President Pro Tempore and guidelines for appointment of Council President Pro Tempore in the event of members having same number of consecutive years of service.

Attachments: [Ordinance No. 24-25](#)

Ordinance No. 24-25 was forwarded for further consideration at the March 19, 2024, Council meeting.

- C. [24-29](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A JOB CREATION GRANT AGREEMENT WITH PARTSSOURCE, INC; AND DECLARING AN EMERGENCY.**

Brief Description: PartsSource Inc. is requesting a 50% income tax credit for 10 years. The company, currently located in Aurora, Ohio, will relocate their headquarters operations to two floors within the facility at 50 Executive Parkway. The company operates an E-commerce platform for medical parts and services. PartsSource anticipates investing \$2.1 million and will employ 300+ staff at the facility.

Attachments: [Resolution No. 24-29](#)

Mr. Foster stated that staff has requested that this item be passed on second reading.

Resolution No. 24-29 was forwarded for further consideration at the March 19, 2024, Council meeting.

- D. [TMP-7131](#) **A RESOLUTION APPROVING THE RENEWAL APPLICATION FOR PLACEMENT OF LAND IN A CURRENT AGRICULTURAL USE DISTRICT FOR PURPOSES OF O.R.C. 929.02 FOR JOSEPH STRIBRNY, 5578 SHAWNEE TRAIL AND 896 TEREX ROAD, HUDSON, OHIO; AND DECLARING AN EMERGENCY.**

Brief Description: Mr. Joseph Stribrny has submitted a renewal Application for Placement of Farmland in an Agricultural District for property located at 5578 Shawnee Trail and 896 Terex Road in Hudson.

Attachments: [Application](#)
 [CD Inspection 2.28.24](#)
 [Notice of Public Hearing Stribrny 3-19-24](#)
 [Draft Resolution](#)

This Resolution was forwarded for further consideration at the March 19, 2024, Council meeting.

6. Items to be Added to Future Agendas

Mr. Sheridan stated that he will be requesting an Executive Session for the March 19, 2024, Council meeting, regarding the purchase of property, and stated that Mr. Pitchford will send information to Council regarding this.

7. Adjournment

There being no further discussion, Mr. Foster adjourned the Council workshop meeting at 9:04 p.m.

Christopher W. Foster, President of Council

Thomas J. Sheridan, City Manager, Clerk of Council Pro Tempore

Workshop Minutes prepared by Melissa Raber, Business Operations Manager - Professional Services .

Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.031 (a), Rules for Workshop Meetings.