



City of Hudson, Ohio

Meeting Minutes - Draft

City Council Workshop

William A. Currin, Mayor

David A. Basil, City Council President (Ward 2)

Hamilton DeSaussure, Jr., City Council Member (At-Large)

Dennis N. Hanink, City Council Member (Ward 1)

Alex D. Kelemen City Council Member (Ward 3)

Keith W. Smith, City Council Member (Ward 4)

J. Daniel Williams, City Council Member (At-Large)

William D. Wooldredge, City Council Member (At-Large)

Anthony J. Bales, City Manager

R. Todd Hunt, City Solicitor

Elizabeth Slagle, Clerk of Council

Tuesday, October 22, 2013

7:30 PM

Town Hall

1. Call to Order

In Mayor Currin's absence, President of Council Basil called to order the workshop meeting of Hudson City Council at 7:30 p.m.

Present 7 - Mr. Basil, Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Mr. Smith, Dr. Williams, and Mr. Wooldredge

Staff in Attendance: Mr. Bales, City Manager; Mr. Schroyer, Assistant City Manager; Mr. Comeriato, Public Works Director; Mr. Knoblauch, Finance Director; Mr. Powell, Public Works Superintendent; Ms. Roberts, Communications Manager; Mr. Sheridan, City Engineer; Mrs. Slagle, Clerk of Council, Mr. Varnes, Fire Chief.

2. Correspondence and Council Comments

Mr. Smith provided a progress report on the Ad Hoc Connectivity Committee's work, noting the excellent support and preparation that has been provided by staff. He said that the Committee's recommendations will be presented to City Council and discussed at the November 12, 2013, workshop.

Mr. Basil said the next Ward 2 Open Forum is scheduled at 7:30 p.m. on October 29, 2013, at the Barlow Community Center. He encouraged all citizens to attend.

Mr. Basil said that the City's Leaf Collection Program will begin soon, and he reminded residents to deposit leaves near the street in areas where they will not clog drainage ways.

Mayor shared that the City's efforts in advancing digital technology have been recognized nationally, as Hudson has been named as one of the top ten cities with populations below 75,000. Mr. Bales noted that this information has not been officially announced yet.

3. Proposed Consent Agenda Items

- A. 13-137 A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE CITY OF STOW FOR COOPERATION AND COST SHARING FOR THE NORTON ROAD / STATE ROUTE 91 IMPROVEMENT PROJECT (PID 93452); AND DECLARING AN EMERGENCY.

Executive Summary: This project is located at the border between the Cities of Hudson and Stow, Ohio. The two cities are partnering on the project, with the City of Hudson taking the lead during the project. Both Cities applied for and were awarded federal transportation funds (\$1,680,000) through the local Metropolitan Planning Organization - Akron Metropolitan Area Transportation Study (AMATS).

Attachments: [Cost Share Agreement](#)
[Resolution No 13-137](#)

Mr. Bales verified that of the \$2.3 million total project costs, the cities of Hudson and Stow will share equally in the remaining costs after federal transportation funds of \$1.68 million are received.

Council members supported staff's recommendation, and legislation will appear on the November 6, 2013, meeting agenda.

- B. 13-138 A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH URS CORPORATION FOR ENGINEERING DESIGN SERVICES FOR THE NORTON ROAD / DARROW ROAD (S.R. 91) INTERSECTION IMPROVEMENT PROJECT (PID 93452); AND DECLARING AN EMERGENCY.

Executive Summary: This project includes: the milling and resurfacing of Darrow Road (SR 91) and /Norton Road, approximately one thousand (1,000) feet in each direction (including full and partial depth repairs); evaluating and replacing curbs as needed; evaluating the water and storm system and replacing or upgrading as needed; creating walk on the west side of Darrow Road (SR 91) in the project area, evaluating and replacing walk as needed in other quadrants; evaluation and the design of retaining walls as needed to minimize grading and R/W Acquisition, creation of a bike lane/path to connect to the trail head on Norton Road (approximately 1,000 feet west of SR 91 and along Norton Road to SR 91); signal replacement to accommodate additional lanes and update ADA functionality; evaluating and the replacement of traffic control.

Attachments: [Engineering Design Services - Elements and Fees](#)
[Resolution No 13-138](#)

Dr. Williams expressed appreciation for plans to include in this project a bike lane along Norton Road to connect to the MetroParks bike trail.

Council members supported staff's recommendation, and legislation will appear on the November 6, 2013, meeting agenda.

- C. 13-139 A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH HOWELL RESCUE SYSTEMS FOR HYDRAULIC RESCUE TOOLS AND EQUIPMENT FOR THE FIRE DEPARTMENT; AND DECLARING AN EMERGENCY.

Executive Summary: This is a request to purchase hydraulic rescue tools and equipment to replace existing tools used by Hudson Fire Department. The tools are

used for extricating victims trapped by vehicle crashes, as well as many other types of rescue situations. These tools will provide significant improvement in the operational capabilities of the Hudson Fire Department. The brand of tools are Genesis and would be purchased through Howell Rescue Systems, the sole source provider for Genesis Tools in Ohio.

Attachments: [Hydraulic Tool Purchase - Exhibit A](#)
[Resolution No 13-139](#)

Dr. Williams commented that a demonstration during a recent Fire Department open house illustrated the need for these new tools and equipment. Council members expressed support for this purchase in order to improve response times, as well as the safety of the City's rescue team.

Council members supported staff's recommendation, and legislation will appear on the November 6, 2013, meeting agenda.

D. 13-140 AN ORDINANCE AMENDING ORDINANCE 12-169 MAKING APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF HUDSON DURING THE FISCAL YEAR ENDING DECEMBER 31, 2013 BY MAKING ADDITIONAL AND / OR AMENDED APPROPRIATIONS RELATED TO THE THIRD QUARTER OF 2013.

Executive Summary: This Ordinance is to amend the 2013 Budget. A summary of requests is included as Exhibit A.

Attachments: [Exhibit A - 3rd Q Approp 2013](#)
[Ordinance No 13-140](#)

Dr. Williams asked for a status update regarding the Request For Interest for the use of Town Hall's first floor, and Mr. Wooldredge asked for details regarding the second floor renovation plans. Mr. Bales responded that the RFI will be released soon; and staff will proceed with renovations, not to exceed \$25,000, which will include carpeting and painting of the office and work spaces for elected officials, as well as the purchase of new furniture for an upstairs conference room and new chairs for the meeting room.

Council members supported staff's recommendation, and legislation will appear on the November 6, 2013, meeting agenda.

4. Legislation and Other Discussion Items

A. 13-0139 PRESENTATION: PUBLIC WORKS DEPARTMENT PRESENTATION OF THE HUDSON PUBLIC POWER OPERATION.

Executive Summary: As part of the scheduled presentations by City departments, the Director of Public Works will explain and discuss the Hudson Public Power area of operation.

Attachments: [Department Presentation to Council: Hudson Public Power](#)
[Hudson Public Power - Department Background](#)
[Hudson Public Power Outage Stats](#)
[Hudson Public Power Outages & Causes](#)
[Power Interruptions Indices](#)
[LED Street Light Improvements](#)

Mr. Comeriato presented an overview of Hudson Public Power operations and discussed related strategic planning efforts and budgeting information.

Discussion items included power requirements relating to community build-out and electric system capacity needs, system upgrades and implementation of smart grid technologies, AMP power supply projects, competitive rates, LED street lighting upgrades, facilities, investment portfolio, staffing, service, and reliability.

This topic was presented and discussed.

B. 13-0142

PRELIMINARY REVIEW OF THE 2014-2018 FIVE YEAR PLAN AND DISCUSSION OF INTER-DEPARTMENTAL CHARGES.

Executive Summary: Staff requested a discussion with City Council to obtain general consensus on some key assumptions that will be made in the preparation of the Five Year Plan. As part of the discussion, staff would like to discuss the concept of expanding our inter-department chargebacks.

Mr. Knoblauch reviewed key assumptions for the 2014-2018 Five-Year Plan. Council members discussed the assumptions and concurred on the following: income tax revenues should be estimated at 3% in year 1, 2.5% in year 2, and 2% in years 3,4 and 5; estate tax revenues will be eliminated; employee cost of living increase of 1.5% in 2014; the City's share of employee health insurance costs will increase no greater than 10% in 2014; wastewater rate increases of 5% in 2014-2017; and storm water fees may be incurred if the recent Northeast Ohio Regional Sewer District ruling is successfully appealed.

Mr. Knoblauch also explained current operating procedures regarding inter-departmental charges, including charges for information services, fleet maintenance, and administrative charges for utilities. He recommended that the City not expand inter-departmental charges, as it may become burdensome; however, he suggested that a limited expansion may be feasible, based on Engineering Department services provided to other departments if staff time dedicated per major capital projects that are not funded by the General Fund should exceed 80 hours. There was consensus among Council members to proceed with a limited expansion, as described above.

Further discussion of the Five-Year Plan 2014-2018 was forwarded to the Special City Council Workshops on November 7 and 19, 2013.

5. Other Items Added to Agenda

None.

6. Adjournment

There being no further discussion, Mr. Basil adjourned the Council workshop meeting at 9:20 p.m.

David A. Basil, President of Council

Elizabeth Slagle, Clerk of Council