



City of Hudson, Ohio

Meeting Minutes - Draft

City Council

William A. Currin, Mayor

Hamilton DeSaussure, Jr., City Council President (At-Large)

David A. Basil, City Council Member (Ward 2)

Dennis N. Hanink, City Council Member (Ward 1)

Alex D. Kelemen, City Council Member (Ward 3)

Keith W. Smith, City Council Member (Ward 4)

J. Daniel Williams, City Council Member (At-Large)

William D. Wooldredge, City Council Member (At-Large)

Scott N. Schroyer, Interim City Manager

R. Todd Hunt, City Solicitor

Elizabeth A. Slagle, Clerk of Council

Wednesday, December 18, 2013

7:30 PM

Town Hall

1. Call to Order

Mayor Currin called to order the meeting of Hudson City Council at 7:30 p.m.

2. Pledge of Allegiance to the Flag

3. Roll Call

Present: 7 - Mr. Basil, Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Mr. Smith, Dr. Williams and Mr. Wooldredge

Staff in Attendance: Mr. Schroyer, Interim City Manager; Mr. Hunt, City Solicitor; Mr. Comeriato, Public Works Director; Mr. Knoblauch, Finance Director; Mr. Richardson, Community Development Director; Ms. Roberts, Communications Manager; Mr. Sheridan, City Engineer; Mrs. Slagle, Clerk of Council; Mr. Wiedie, Economic Development Director.

4. Oath of Office for Council Member Williams

Dr. Williams recited the Oath of Office of Member of Council, administered by Mayor Currin.

5. Approval of the Minutes

A. 13-0159 MINUTES OF PREVIOUS COUNCIL MEETINGS.

Attachments: [Council Meeting Minutes 12-4-13 DRAFT](#)
[Special Workshop Minutes 12-5-13 DRAFT](#)
[Special Workshop Minutes 12-9-13 DRAFT](#)

There being no changes, the above minutes were approved as submitted.

6. Public Comments

Mr. Jim Fulton, 1994 West Highgate Court, commented regarding changes on the property of American Fireworks which impact neighboring residential areas, including the addition of storage facilities and chain link fencing. He said that the company did not seek prior approval from the City for these changes, and the matter is currently before the Board of Zoning and Building Appeals. He said that he wanted to be certain that Council was aware of this matter. (See written comments attached to record copy of these minutes).

Although no one else spoke, when queried by Mayor Currin, five other residents acknowledged that they were in attendance due to similar concerns regarding the above matter.

7. Correspondence and Council Comments

None.

8. Report of Manager

Mr. Schroyer reviewed key City projects and programs, including leaf collection and snow plowing. He provided information about snow parking bans and said that notifications are posted on the City's website. He said that the Merry Mulch Program, for recycling Christmas trees, will begin on January 6, 2014, and the pick-up schedule can be found on the website. He encouraged local shopping to support Hudson's merchants during the holidays, and he said that Council will be on recess until the workshop meeting of January 7, 2014. He noted that City offices will be closed during recognized holidays.

9. Other Matters

A. 13-0160 **The Community Development Department's presentation by the Director to discuss the department's plans for the future**

Executive Summary: As part of the on-going presentations by City departments, Mark Richardson, Community Development Department Director, will discuss the future of the department and how it relates to City Council's Strategic Plan.

Attachments: [Background Materials](#)
 [SWOT Analysis](#)
 [Presentation to Council](#)

Mayor Currin turned the meeting over to Mr. DeSaussure for the following discussion.

Mr. Richardson presented an overview of Community Development Department operations and discussed related strategic planning efforts, major goals, and budgeting information. Other discussion items included the Heritage Home Program, Comprehensive Plan review, proposed amendments to the Land Development Code, a rezoning request by Prestige Homes for the Reserve at River Oaks, Zoning Code enforcement, and Downtown Redevelopment – Phase II.

This topic was presented and discussed.

10. Suspension of the Rules for the Consent Agenda

A motion was made by Mr. Wooldredge, seconded by Mr. DeSaussure, to suspend the rules as provided in Section 220.03 of the Codified Ordinances to allow for passage of items on the Consent Agenda. The motion carried by the following vote:

Aye: 7 - Mr. Basil, Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Mr. Smith, Dr. Williams and Mr. Wooldredge

Approval of the Consent Agenda

A motion was made by Mr. DeSaussure, seconded by Mr. Wooldredge, to pass items on the Consent Agenda. The motion carried by the following vote:

Aye: 7 - Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Mr. Smith, Dr. Williams, Mr. Wooldredge and Mr. Basil

A. 13-0161

MOTION TO ACKNOWLEDGE THE TIMELY RECEIPT OF THE NOVEMBER 2013 MONTHLY FINANCIAL REPORT.

Executive Summary: Financial summaries are provided each month for Council's review.

Attachments: [November 2013 Financial Report](#)

This Motion was approved.

B. 13-156

AN ORDINANCE AMENDING THE CITY'S PAY RANGE STRUCTURE ADOPTED BY ORDINANCE NO. 13-03, PASSED JANUARY 16, 2013; AND DECLARING AN EMERGENCY.

Executive Summary: This Ordinance authorizes an annual salary adjustment for the City's non-bargaining unit employees. The pay steps provided in the pay range structure chart attached to the Ordinance have each been adjusted by a factor of 1.015 over the 2013 pay range structure figures.

Attachments: [2014 Pay Range Structure](#)
[2014 Summary of Values General Fund and Non General Fund Update](#)
[Ordinance No 13-156](#)

This Ordinance was adopted by suspending the rules.

C. 13-157

A RESOLUTION AUTHORIZING AND DIRECTING THE CITY MANAGER, DURING THE YEAR 2014, TO ADVERTISE FOR BIDS OR TO UTILIZE THE VARIOUS STATE OF OHIO GOVERNMENTAL COMPETITIVE PURCHASING PROGRAMS FOR CONSTRUCTION MATERIALS, SUPPLIES, SERVICES, EQUIPMENT, AND VEHICLES FOR THE SELECTION OF THE LOWEST AND BEST BIDDER TO BE DETERMINED BY COUNCIL; AND DECLARING AN EMERGENCY.

Executive Summary: This annual Resolution allows the Public Works Department to advertise for bids, obtain competitive pricing, and recommend contract awards for those items, contracts and projects that will exceed \$25,000 based on the 2014 approved budget.

Attachments: [2014 Permission Contracts Projects Materials and Equipment Final Resolution No 13-157](#)

This Resolution was adopted by suspending the rules.

D. 13-158

A RESOLUTION AUTHORIZING ADVANCES OF LOCAL TAXES; AND DECLARING AN EMERGENCY.

Executive Summary: Ohio Revised Code Section 321.34, requires all local authorities entitled to advancement of funds must submit a resolution authorizing advances of local taxes each year. This resolution entitles the City to receive tax advances from Summit County for 2014.

Attachments: [Resolution No 13-158](#)

This Resolution was adopted by suspending the rules.

E. 13-159

AN ORDINANCE AMENDING ORDINANCE NO. 12-169 MAKING APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF HUDSON DURING THE FISCAL YEAR ENDING DECEMBER 31, 2013 BY MAKING ADDITIONAL AND/OR AMENDED APPROPRIATIONS RELATED TO THE FOURTH QUARTER OF 2013.

Executive Summary: This legislation is requesting approval of appropriations for 2013 as listed in Exhibit A.

Attachments: [Exhibit A - 4th Q Approp 2013](#)
[Ordinance No 13-159](#)

This Ordinance was adopted by suspending the rules.

F. 13-160

A RESOLUTION AUTHORIZING THE CITY MANAGER TO MAKE A JOINT APPLICATION WITH THE CITY OF STOW FOR FEDERAL SURFACE TRANSPORTATION PROGRAM (STP) FUNDS PROGRAMMED BY THE AKRON METROPOLITAN AREA TRANSPORTATION STUDY (AMATS) TO INSTALL TRAFFIC SIGNALS AT THE SEASONS ROAD / STATE ROUTE 8 INTERCHANGE; AND DECLARING AN EMERGENCY.

Executive Summary: This legislation is necessary to apply to AMATS for federal funds. These funds are for 2017-2018. The City of Stow is the sponsor for this improvement.

Attachments: [Resolution No 13-160](#)

This Resolution was adopted by suspending the rules.

G. 13-161

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH THE GPD GROUP FOR ENGINEERING DESIGN SERVICES FOR THE DARROW ROAD (STATE RT. 91) DOWNTOWN IMPROVEMENTS PROJECT; AND DECLARING AN EMERGENCY.

Executive Summary: This project is located in Hudson's Historic District. The project limits are from just North of SR 303 to Owen Brown Street along SR 91 (N. Main Street). The project will include some construction along Park Lane, Church Street, Aurora Street and Clinton Street intersections. (Note: AMATS funding is from

SR 303 to Clinton Street.)

Attachments: [Resolution No 13-161](#)

This Resolution was adopted by suspending the rules.

H. 13-162

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE SUMMIT COUNTY PUBLIC DEFENDER'S COMMISSION FOR DEFENSE OF INDIGENT DEFENDANTS IN THE STOW MUNICIPAL COURT; AND DECLARING AN EMERGENCY.

Executive Summary: The City enters into an Agreement with the Summit County Public Defender's Commission annually for the defense of indigent defendants.

Attachments: [2014 Agreement](#)
[Resolution No 13-162](#)

This Resolution was adopted by suspending the rules.

Items Removed from the Consent Agenda

I. 13-163

A RESOLUTION ADOPTING IN CONCEPT THE CITY OF HUDSON FIVE YEAR PLAN 2014-2018

Executive Summary: This resolution adopts the City's Five Year Plan for 2014-2018.

Attachments: [2014-2018 Five Year Plan - Final](#)
[Resolution No 13-163](#)

Mr. Hanink asked that this item be removed from the Consent Agenda for discussion and separate consideration. He expressed concerns regarding the process for developing the Five-Year Plan, and he urged Council members to make improvements in the future. Discussion followed regarding the Five-Year Plan and its use as a conceptual guide for departments, projections for capital expenditures, the need to address the significant loss of revenues due to the estate tax elimination and Local Government Fund reductions, and the need for a more fundamental understanding of department operations and implementation of meaningful changes to the Five-Year Plan process.

A motion was made by Mr. DeSaussure, seconded by Mr. Basil, to suspend the rules as provided in Section 220.03 of the Codified Ordinances to allow for passage of this Resolution. The motion carried by the following vote:

Aye: 7 - Mr. Hanink, Mr. Kelemen, Mr. Smith, Dr. Williams, Mr. Wooldredge, Mr. Basil and Mr. DeSaussure

A motion was made by Mr. Basil, seconded by Mr. DeSaussure, that this Resolution be adopted. The motion carried by the following vote:

Aye: 7 - Mr. Kelemen, Mr. Smith, Dr. Williams, Mr. Wooldredge, Mr. Basil, Mr. DeSaussure and Mr. Hanink

J. 13-164

AN ORDINANCE TO MAKE APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF HUDSON, COUNTY OF SUMMIT, STATE OF OHIO, DURING THE FISCAL YEAR BEGINNING JANUARY 1, 2014 AND ENDING DECEMBER 31, 2014

Executive Summary: This Ordinance establishes the City's budget for 2014.

Attachments: [Ordinance No 13-164](#)

Mr. Wooldredge asked that this item be removed from the Consent Agenda for discussion and separate consideration. He said that it was his intention to vote against passage of the Budget, and he expressed concerns regarding the budgeting process, the need for regular updates to Council from the City Manager, and the need to address structural imbalances by either cutting expenses or increasing revenues. Discussion followed regarding debt expenses incurred in 2013 for the former Youth Development Center Demolition Project and road improvements, the need to improve infrastructure with capital projects that enhance the lives of citizens, use of funding to better serve citizens, an appropriate carryover balance, employee wages, and future Budget process changes.

A motion was made by Mr. DeSaussure, seconded by Dr. Williams, to suspend the rules as provided in Section 220.03 of the Codified Ordinances to allow for passage of this Ordinance. The motion carried by the following vote:

Aye: 7 - Mr. Smith, Dr. Williams, Mr. Wooldredge, Mr. Basil, Mr. DeSaussure, Mr. Hanink and Mr. Kelemen

A motion was made by Mr. Basil, seconded by Dr. Williams, that this Ordinance be adopted. The motion carried by the following vote:

Aye: 6 - Dr. Williams, Mr. Basil, Mr. DeSaussure, Mr. Hanink, Mr. Kelemen and Mr. Smith

Nay: 1 - Mr. Wooldredge

11. Legislation

A. 13-165

A RESOLUTION TO ADOPT THE SOLID WASTE MANAGEMENT PLAN FOR THE SUMMIT AKRON SOLID WASTE MANAGEMENT AUTHORITY.

Executive Summary: The Summit Akron Solid Waste Management Authority, DBA ReWorks, is the governing authority of Waste and Recycling Programs for Summit County. City Council will review and consider ratification of an amended Solid Waste Management Plan for Summit County.

Attachments: [ReWorks Presentation](#)
[ReWorks Letter 11-14-2013](#)
[Amended Solid Waste Management Plan: Executive Summary](#)
[Resolution No 13-165](#)

Mayor Currin read the title of this Resolution, which constituted its first reading.

12. Executive Session

A motion was made by Mr. DeSaussure, seconded by Mr. Wooldredge, that Council enter into executive session to consider the appointment of a public official and to discuss matters that are required to be kept confidential concerning trade secrets in accordance with Ohio Revised Code Section 121.22. Mayor Currin recessed the meeting at 9:03 p.m. after the motion carried by the following vote:

Aye: 7 - Mr. Wooldredge, Mr. Basil, Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Mr. Smith and Dr. Williams

A motion was made by Mr. DeSaussure, seconded by Mr. Wooldredge, to go out of executive session and into the regular meeting. Mayor Currin reconvened the regular meeting at 10:30 p.m. after the motion carried by the following vote:

Aye: 7 - Mr. Basil, Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Mr. Smith, Dr. Williams and Mr. Wooldredge

13. Adjournment

There being no further business, Mayor Currin adjourned the Council meeting at 10:31 p.m.

William A. Currin, Mayor

Elizabeth Slagle, Clerk of Council