



# City of Hudson, Ohio

## Meeting Agenda - Final-revised City Council Workshop

*Jeffrey L. Anzevino, Mayor*  
*Christopher W. Foster, President of Council (Ward 2)*  
*Christopher A. Banweg, Council Member (At-Large)*  
*Michael W. Bird, Council Member (Ward 4)*  
*Patricia L. Goetz, Council Member (Ward 1)*  
*Karen E. Heater, Council Member (At-Large)*  
*Nicole V. Kowalski, Council Member (At-Large)*  
*Skylar J. Sutton, Council Member (Ward 3)*

*Thomas J. Sheridan, City Manager*  
*Marshal Pitchford, City Solicitor & Special Counsel*  
*Aparna Wheeler, Clerk of Council*

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Tuesday, November 26, 2024

7:30 PM

Town Hall  
27 East Main Street

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1. **Call to Order**

2. **Correspondence and Council Comments**

3. **Discussion Items**

A. [24-0115](#) **A Discussion regarding the effort to expand Fiber to the Residents.**  
**Brief Description:** The Fiber to the Residents Ad Hoc Committee and Staff are prepared to discuss the feasibility and next steps to expand Velocity Broadband fiber services to residents in Hudson who do not have fiber service today.

B. [24-0090](#) **Follow-up: High-Intensity Activated Crosswalk (HAWK) Signal**  
**Brief Description:** This is a follow-up discussion from September 12, 2024, Council Workshop. Council requested staff review the possible installation of a Pedestrian Hybrid Beacon (aka High-Intensity Activated Crosswalk signal, or “HAWK” Signal), on Aurora Street at E. Main Street or the mid-block crossing on N. Main Street. In addition, staff will review conceptual, road widening options along Aurora Street to improve congestion at the intersection of Aurora Street and N. Main Street.

**Attachments:** [Pedestrian Hybrid Beacon Justification Study 11-14-24](#)  
[Concept Sidewalk Along South Side of Aurora](#)  
[Aurora at E Main - Existing Conditions](#)  
[Aurora at E Main - Alt 1 - Radius Improvements](#)  
[Aurora at E Main - Alt 2 - Radius & Road Improvements](#)

**Legislative History**

9/24/24 City Council Workshop discussed

- C. [24-0116](#) **W. Streetsboro Road (SR 303) Safety Improvements**  
***Brief Description:*** City staff will present the improvements planned for construction along W. Streetsboro Street (SR 303) from Boston Mills Road to Atterbury Boulevard.  
***Attachments:*** [Existing Exhibit](#)  
[ODOT Study Recommendations](#)  
[ODOT Safety Improvements Study 2022](#)  
[Final Design](#)
- D. [24-0117](#) **Discussion of the City’s Memorial Tree Program**  
***Brief Description:*** With addition of the many memorial trees in the downtown district, staff would like to consider placing memorial trees in other city owned areas of the City.
- E. [TMP-7602](#) **AN ORDINANCE ADOPTING THE CITY OF HUDSON’S GENERAL FUND BUDGET OVERAGE COMMITMENT FOR HUDSON INFRASTRUCTURE.**  
***Brief Description:*** This is an Ordinance directing the Finance Department to prepare draft appropriations for certain uses, at least in part, in an amount equal to any excess General Fund carryover balance.  
***Attachments:*** [Draft Ordinance](#)
4. **Proposed Consent Agenda for December 3, 2024, Council Meeting**
- A. [TMP-7609](#) **A Motion to Approve the Proposed 2025 City Council Meeting Schedule.**  
***Brief Description:*** A proposed meeting schedule for the new year has been prepared for Council’s review and approval.  
***Attachments:*** [Meetings Schedule 2025 - Draft](#)  
[2025 Council Calendar Overview - Draft](#)
- B. [TMP-7624](#) **A Motion Directing the Clerk to Send Notice to the Ohio Division of Liquor Control Indicating No Request for a Hearing Regarding a New Permit to Sell Alcoholic Beverages for Regal Cinemas Inc, 5339 Darrow Rd, Hudson, OH, 44236.**  
***Brief Description:*** The Clerk is in receipt of the attached Notice to Legislative Authority dated November 15, 2024, from the Ohio Division of Liquor Control concerning the opportunity to request a hearing regarding this permit. The City’s response must be postmarked no later than December 9, 2024.  
***Attachments:*** [Notice to Legislative Authority - Regal Cinemas Inc](#)

- C. [TMP-7625](#) **A Motion Directing the Clerk to Send Notice to the Ohio Division of Liquor Control Indicating No Request for a Hearing Regarding a New Permit to Sell Alcoholic Beverages for NC Soccer Club Inc, DBA NC Soccer Club, 5661 Stow Rd., Hudson.**  
***Brief Description:*** The Clerk is in receipt of the attached Notice to Legislative Authority dated November 18, 2024, from the Ohio Division of Liquor Control concerning the opportunity to request a hearing regarding this permit. The City's response must be postmarked no later than December 14, 2024.  
***Attachments:*** [Notice to Legislative Authority - NC Soccer Club Inc](#)
- D. [TMP-7626](#) **A Motion Directing the Clerk to Send Notice to the Ohio Division of Liquor Control Indicating No Request for a Hearing Regarding the Transfer of a Permit to Sell Alcoholic Beverages for Hudson Gas LLC, 5915 Darrow Rd, Hudson from A&Y Silmi Corp, 5915 Darrow Rd., Hudson.**  
***Brief Description:*** The Clerk is in receipt of the attached Notice to Legislative Authority dated November 18, 2024, from the Ohio Division of Liquor Control concerning the opportunity to request a hearing regarding this permit. The City's response must be postmarked no later than December 16, 2024.  
***Attachments:*** [Notice to Legislative Authority - Hudson Gas LLC](#)
- E. [TMP-7633](#) **A Motion of City Council to Approve the City Manager's Recommendation to Appoint Mr. Brian Griffith as Assistant City Manager.**  
***Brief Description:*** Pursuant to Charter Section 5.04(a), a majority of City Council members must approve the City Manager's recommendation to appoint an Assistant City Manager.
- F. [TMP-7611](#) **AN ORDINANCE AMENDING ORDINANCE NO. 23-134, MAKING APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF HUDSON DURING THE FISCAL YEAR ENDING DECEMBER 31, 2024 BY MAKING ADDITIONAL AND/OR AMENDED APPROPRIATIONS.**  
***Brief Description:*** This Ordinance will amend the 2024 budget for additional and/or amended appropriations as listed in the attached Exhibit A.  
***Attachments:*** [2024 General Fund Carryover](#)  
[Exhibit A](#)  
[Draft Ordinance](#)

- G. [TMP-7637](#) A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH TRUERX FOR CERTAIN HEALTH BENEFIT PLAN SERVICES; AND DECLARING AN EMERGENCY.**  
***Brief Description:*** The City of Hudson provides certain health benefits (medical and prescription drug coverage) to regular full-time city employees. The attached legislation seeks Council’s authorization for the City Manager to enter into a contract with TrueRX to provide prescription drug administration for the period of January 1, 2025, through December 31, 2025.  
***Attachments:*** [Draft Resolution](#)
- H. [TMP-7638](#) A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH MUTUAL HEALTH SERVICES (MHS) FOR CERTAIN HEALTH BENEFIT PLAN SERVICES; AND DECLARING AN EMERGENCY.**  
***Brief Description:*** The City of Hudson provides certain health benefits (medical and prescription drug coverage) to regular full-time city employees. The attached legislation seeks Council’s authorization for the City Manager to enter into a contract with Mutual Health Services (MHS) to provide claims administration for the period of January 1, 2025, through December 31, 2025.  
***Attachments:*** [Draft Resolution](#)
- I. [TMP-7639](#) A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH BRM SPECIALTY FOR CERTAIN HEALTH BENEFIT PLAN SERVICES; AND DECLARING AN EMERGENCY.**  
***Brief Description:*** The City of Hudson provides certain health benefits (medical and prescription drug coverage) to regular full-time city employees. The attached legislation seeks Council’s authorization for the City Manager to enter into a contract with BRM Specialty to provide stop loss insurance for the period of January 1, 2025, through December 31, 2025.  
***Attachments:*** [Draft Resolution](#)
- J. [TMP-7618](#) A RESOLUTION EXPRESSING THE INTENT OF THE CITY OF HUDSON IN 2025 TO SELL BY INTERNET AUCTION PERSONAL PROPERTY, INCLUDING MOTOR VEHICLES AND OTHER PROPERTY REFERENCED IN REVISED CODE §721.15 WHICH ARE NO LONGER NEEDED FOR PUBLIC USE OR ARE OBSOLETE OR UNFIT FOR THE USE FOR WHICH THEY WERE ACQUIRED.**  
***Brief Description:*** Staff is requesting permission to use govdeals.com and other similar services to dispose of unneeded, obsolete, or unfit equipment. This is a required annual renewal of agreement for Govdeals online auction services.  
***Attachments:*** [Draft Resolution](#)

- K. [TMP-7586](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO PURCHASE EQUIPMENT, MATERIALS, SUPPLIES AND SERVICES FOR THE CITY’S PUBLIC UTILITY AND VELOCITY BROADBAND SERVICES OPERATIONS ON AN AS-NEEDED BASIS DURING THE YEAR 2025.**

**Brief Description:** This annual resolution requests permission allowing the Public Works Department to make purchases of equipment, materials, supplies and services in the operational area of the municipal utilities and Velocity Broadband service operation that will exceed \$25,000 based on the 2025 approved budget.

**Attachments:** [Exhibit A: HPP-Velocity Permission to Purchase \(Nov. 2024\)](#)  
[Draft Resolution](#)

- L. [TMP-7587](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER, DURING THE YEAR 2025, TO ADVERTISE FOR BIDS OR TO UTILIZE THE VARIOUS CHARTER-AUTHORIZED GOVERNMENTAL COMPETITIVE PURCHASING PROGRAMS AND ENTER INTO CONTRACTS FOR CONSTRUCTION MATERIALS, SUPPLIES, SERVICES, AND EQUIPMENT.**

**Brief Description:** This Resolution would authorize the advertisement, receipt of bids and award of contracts for capital items, services, equipment, and materials and supplies for Public Works operations as included in the approved 2025 Annual Budget.

**Attachments:** [Exhibit A: Contracts for Competitive Bidding or Cooperative Bidding and Award of Contracts](#)  
[Draft Resolution](#)

- M. [TMP-7610](#) **AN ORDINANCE AMENDING CHAPTER 254 OF THE CODIFIED ORDINANCES ENTITLED “EMPLOYEE HANDBOOK AND PERSONNEL RULES”, AS INITIALLY ADOPTED AND AS SUBSEQUENTLY AMENDED FROM TIME TO TIME BY CITY COUNCIL.**

**Brief Description:** This ordinance authorizes amendments to the Employee Handbook and Personnel Rules, as approved by the Personnel Advisory and Appeals Board (PAAB) on September 30, 2024.

**Attachments:** [Council Summary 2024](#)  
[Exhibit A: 2024 Employee Handbook Redlined Copy - Draft](#)  
[Draft Ordinance](#)

- N. [TMP-7604](#) **A RESOLUTION DECLARING A 3 MONTH MORATORIUM ON ACCEPTING FOR FILING AND CONSIDERATION, REVIEW AND APPROVAL OF ALL NEW APPLICATIONS FOR MARIJUANA RELATED ACTIVITIES IN THE CITY OF HUDSON; AND DECLARING AN EMERGENCY.**

**Brief Description:** A proposed resolution to extend a moratorium regarding marijuana related activities.

**Attachments:** [Draft Resolution \(for 11-26-24 workshop\)](#)

**Legislative History**

11/12/24 City Council item forwarded to the City Council Workshop

**5. Proposed Legislation for December 3, 2024, Council Meeting**

- A. [24-104](#) **AN ORDINANCE AMENDING CHAPTERS 1205.09 AND 1205.11 OF THE LAND DEVELOPMENT CODE RELEVANT TO DISTRICT REGULATION SETBACKS FOR ADJACENT RESIDENTIAL PROPERTIES.**

**Brief Description:** Land Development Code Amendment to require uses within D6 and D8 that are adjacent to residentially used properties to be increased to match the setbacks required when such uses are adjacent to residentially zoned properties.

**Attachments:** [LDC Amendment - 1205 D6 and D8 Setback to adjacent residential property Ordinance No. 24-104](#)

*Ordinance No. 24-104 is scheduled for a third reading on December 3, 2024. Staff requests to move to a date certain of December 17, 2024 for a public hearing.*

**Legislative History**

8/27/24	City Council Workshop	item forwarded to the City Council
9/3/24	City Council	first reading
9/3/24	City Council	to suspend the rule requiring three readings
9/3/24	City Council	referred to Planning Commission
11/12/24	City Council	item forwarded to the City Council
11/19/24	City Council	second reading

- B. [24-105](#) **AN ORDINANCE AMENDING CHAPTER 1206.05 OF THE LAND DEVELOPMENT CODE RELEVANT TO NON-CONFORMING RESIDENTIAL USES.**

**Brief Description:** Land Development Code Amendment to provide greater ability of existing non-conforming residential properties to rebuild or expand an existing dwelling on an existing parcel.

**Attachments:** [LDC Amendment - Section 1206.05\(4\)\(B\) Non-conforming residential use Ordinance No. 24-105](#)

*Ordinance No. 24-105 is scheduled for a third reading on December 3, 2024. Staff requests to move to a date certain of December 17, 2024 for a public hearing.*

**Legislative History**

8/27/24 City Council Workshop item forwarded to the City Council

9/3/24	City Council	first reading
9/3/24	City Council	to suspend the rule requiring three readings
9/3/24	City Council	referred to Planning Commission
11/12/24	City Council	item forwarded to the City Council
11/19/24	City Council	second reading

C. [24-131](#)

**A RESOLUTION ACCEPTING THE CITY MANAGER’S RECOMMENDATION NOT TO IMPLEMENT THE GROWTH MANAGEMENT RESIDENTIAL DEVELOPMENT ALLOCATION SYSTEM DURING CALENDAR YEAR 2025.**

**Brief Description:** The City is not removing the Growth Management Allocation System; however, because of no appreciable population change, the system would not be implemented for 2025.

**Attachments:** [GM Report memo to Council for YR2025](#)  
[Resolution No. 24-131](#)

*Resolution No. 24-131 is scheduled for a third reading on December 3, 2024.*

**Legislative History**

10/22/24	City Council Workshop	item forwarded to the City Council
11/12/24	City Council	first reading
11/12/24	City Council	item forwarded to the City Council
11/19/24	City Council	public hearing held
11/19/24	City Council	second reading

D. [24-132](#)

**A RESOLUTION ADOPTING IN CONCEPT THE 2026-2030 WALK AND BIKE HUDSON PLAN.**

**Brief Description:** The draft Walk and Bike Hudson Plan has been prepared for Council discussion.

**Attachments:** [Walk and Bike Plan 2026-2030 11.21.24 - For Adoption in concept](#)  
[Walk and Bike Plan Appendices A\\_B\\_C\\_D 11.21.24 For Adoption in concept](#)  
[Staff Memo](#)  
[Walk & Bike Plan Update - October 2024](#)  
[Walk and Bike Plan 2026-2030 - Draft](#)  
[Appendices A\\_B\\_C](#)  
[Resolution No. 24-132](#)

*Resolution No. 24-132 is scheduled for a third reading on December 3, 2024.*

**Legislative History**

9/24/24	City Council Workshop	discussed
9/24/24	City Council Workshop	postponed
10/22/24	City Council Workshop	discussed
10/22/24	City Council Workshop	item forwarded to the City Council
11/12/24	City Council	first reading
11/12/24	City Council	item forwarded to the City Council
11/19/24	City Council	second reading

E. [24-133](#) **AN ORDINANCE RELEASING THE RESERVATION STRIP WITHIN THE PINE TRAILS SUBDIVISION.**

**Brief Description:** Request to remove the reservation strip within the Pine Trails Subdivision to provide access to the abutting 18.16 acres which is no longer anticipated for extension of the subdivision.

**Attachments:** [Applicant letter 9.23.24](#)  
[Nye 18 Acre Boundary Survey](#)  
[Pine Trails Phase I](#)  
[Exhibit A: Pine Trails - GIS Overview](#)  
[Ordinance No. 24-133](#)

*Ordinance No. 24-133 is scheduled for a third reading on December 3, 2024.*

**Legislative History**

10/8/24	City Council Workshop	discussed
10/8/24	City Council Workshop	item forwarded to the City Council Workshop
11/12/24	City Council	first reading
11/12/24	City Council	item forwarded to the City Council
11/19/24	City Council	second reading

F. [TMP-7612](#) **AN ORDINANCE AMENDING SECTION 4, “STORM COLLECTION” AND SECTION 5, “STORM WATER MANAGEMENT,” OF CHAPTER 1419, “ENGINEERING STANDARDS FOR INFRASTRUCTURE CONSTRUCTION” OF THE BUILDING AND HOUSING CODE.**

**Brief Description:** The City of Hudson’s Engineering Standards Section 4 - Storm Collection and Section 5 - Storm Water Management were last updated in 2018. Staff would like to update these sections to reflect recommended higher storm water conveyance and flood mitigation standards and various changes due to industry standards that have changed since the last updates.

**Attachments:** [Summary of Changes](#)  
[Exhibit A: Section 4 Redlined Version 11-26-2024](#)  
[Exhibit B: Section 5 Redlined Version 11-26-2024](#)  
[Draft Ordinance](#)

*This Ordinance is scheduled for a first reading on December 3, 2024.*

G. [TMP-7602](#) **AN ORDINANCE ADOPTING THE CITY OF HUDSON’S GENERAL FUND BUDGET OVERAGE COMMITMENT FOR HUDSON INFRASTRUCTURE.**

**Brief Description:** This is an Ordinance directing the Finance Department to prepare draft appropriations for certain uses, at least in part, in an amount equal to any excess General Fund carryover balance.

**Attachments:** [Draft Ordinance](#)

*This Ordinance is scheduled for a first reading on December 3, 2024.*

**6. Items to be Added to Future Agendas**

*The following item will appear on the December 3, 2024, Council meeting agenda:*

- 1.) Proclamation - Red Kettle Day*

**7. Adjournment**

**To view staff reports for agenda items, click on the corresponding file numbers (blue underlined links) next to the titles.**

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*The mission of the Hudson City Government is to serve, promote and support, in a fiscally responsible manner, an outstanding community that values quality of life, a well-balanced tax base, historic preservation, with a vision to the future, and professionalism in volunteer and public service.*