



City of Hudson, Ohio

Meeting Agenda - Final City Council Workshop

Craig A. Shubert, Mayor
William D. Wooldredge, President of Council (At-Large)
Beth A. Bigham, Council Member (Ward 4)
Hamilton DeSaussure, Jr., Council Member (At-Large)
Christopher W. Foster, Council Member (Ward 2)
Katherine R. Schlademan, Council Member (Ward 1)
Skylar J. Sutton, Council Member (Ward 3)
Vacant, Council Member (At-Large)

Jane Howington, City Manager
Matthew J. Vazzana, City Solicitor
R. Todd Hunt, Special Counsel
Elizabeth A. Slagle, Clerk of Council

Tuesday, April 14, 2020

7:30 PM

Via Video-Conference & Live-Stream

1. **Call to Order**

2. **Correspondence and Council Comments**

3. **Discussion Items**

None.

4. **Proposed Consent Agenda for April 21, 2020, Council Meeting**

- A. [20-0047](#) **A Motion to Acknowledge the Timely Receipt of the March 2020 Monthly Financial Report**
Brief Description: Financial summaries are provided each month for Council's review.

Attachments: [March 2020 Financial Report](#)

- B. [TMP-4789](#) **AN ORDINANCE AMENDING ORDINANCE NO. 19-153, MAKING APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF HUDSON DURING THE FISCAL YEAR ENDING DECEMBER 31, 2020 BY MAKING ADDITIONAL AND/OR AMENDED APPROPRIATIONS RELATED TO THE FIRST QUARTER OF 2020.**

Brief Description: This Ordinance will amend the 2020 budget for additional and/or amended appropriations as listed in the attached Exhibit A.

Attachments: [Exhibit A - Q1 Approp 2020](#)

- C. [TMP-4728](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR COMPETITIVE BIDS AND TO ENTER INTO A CONTRACT FOR THE VALLEY VIEW ROAD AT OHIO TURNPIKE STORM POND PROJECT (PID 101636).**
Brief Description: This project includes the construction of a new, dry storm water management pond. The project is located on City-owned property on the north side of the Ohio Turnpike, south of Valley View Road, and west of SR 91, adjacent to Brandywine creek.
Attachments: [Valley View Pond Location Map](#)
- D. [TMP-4754](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR BIDS AND ENTER INTO A CONTRACT FOR THE HOLLAND DRIVE DITCH IMPROVEMENT PROJECT.**
Brief Description: This project will include the replacement of a failed timber retaining wall and other ditch improvements within a City drainage easement.
Attachments: [Location Map](#)
- E. [TMP-4756](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES CONTRACT WITH QCI GROUP FOR CONSTRUCTION ADMINISTRATION SUPPORT SERVICES FOR THE STATE ROUTE 91 NORTH TURN LANE PROJECT (PID 93822); AND DECLARING AN EMERGENCY.**
Brief Description: The project will include roadway improvements along SR 91 from Brandywine Drive to Middleton Road. Staff is requesting permission to hire a professional construction management firm to provide supporting services for the construction management and inspection needs for the project.
Attachments: [Cost Breakdown](#)
- F. [TMP-4757](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES CONTRACT WITH AECOM FOR RIGHT-OF-WAY ACQUISITION SERVICES FOR THE INGLESIDE DRIVE BRIDGE REPLACEMENT PROJECT (PID 107018).**
Brief Description: The Ingleside Drive bridge is in poor condition and rated structurally deficient. The project consists of the replacement of the bridge over Brandywine Creek.
- G. [TMP-4758](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE CITY OF AKRON FOR THE INSTALLATION OF WATERLINES AS PART OF THE STATE ROUTE 91 NORTH TURN LANE IMPROVEMENT PROJECT (PID 93822); AND DECLARING AN EMERGENCY.**
Brief Description: As part of the Agreement the City of Akron agrees to pay 100% of the costs associated with the installation of a new waterline along SR 91 between Herrick Park Drive and Middleton Road.

- H.** [TMP-4776](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PURCHASE AGREEMENT WITH SOUTHEASTERN EQUIPMENT COMPANY, INC. FOR A CASE WHEEL LOADER AND TO ENTER INTO A LEASE-PURCHASE AGREEMENT WITH KS STATEBANK TO FINANCE SAID PURCHASE.**
Brief Description: This resolution provides for the replacement of an existing wheel loader for use in the Public Works Department.
Attachments: [Permission to Bid 2020](#)
 [Case Wheel Loader](#)
- I.** [TMP-4711](#) **A RESOLUTION AFFIRMING THE APPLICATION SUBMITTED BY THE CITY MANAGER’S DESIGNEE TO SUMMIT COUNTY REWORKS FOR A COMMUNITY RECYCLING ASSISTANCE GRANT ON BEHALF OF THE PUBLIC WORKS DEPARTMENT.**
Brief Description: The City of Hudson is eligible for \$22,262.00 in ReWorks Community Recycling Assistance Grant funding. The funding will be used to help offset the cost of the City’s leaf collection program. No match is required.
- J.** [TMP-4722](#) **A RESOLUTION AFFIRMING THE CITY MANAGER’S ACCEPTANCE OF A GRANT FROM THE BURTON D. MORGAN FOUNDATION ON BEHALF OF HUDSON COMMUNITY TELEVISION.**
Brief Description: The Burton D. Morgan Foundation has awarded a \$1,200.00 grant to Hudson Community Television for the production of ‘*Good Day in Hudson*’. No match is required.
- K.** [TMP-4729](#) **A RESOLUTION AFFIRMING THE APPLICATION SUBMITTED BY THE CITY MANAGER’S DESIGNEE TO THE OHIO BUREAU OF WORKERS’ COMPENSATION FOR A TRENCH SAFETY GRANT ON BEHALF OF THE PUBLIC WORKS DEPARTMENT, DIVISIONS OF SERVICE AND WATER DISTRIBUTION.**
Brief Description: The Ohio Bureau of Workers’ Compensation uses the Trench Safety Grant Program to partner with Ohio employers to substantially reduce or eliminate injuries associated with trenching operations. The City of Hudson is eligible for up to \$12,000 in funding. Matching funds for this grant are 80% OBWC with a 20% City share.
- L.** [TMP-4794](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO AMEND THE EXISTING AGREEMENT WITH GRANICUS, INC. TO ADD HIGH DEFINITION VIDEO SERVICES; AND DECLARING AN EMERGENCY.**
Brief Description: This Resolution will authorize an amendment to the Granicus Agreement to upgrade video services from Standard Definition to High Definition at a cost of \$900 per year.
Attachments: [Granicus Memo](#)

5. Proposed Legislation for April 21, 2020, Council Meeting

- A. [20-37](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO CONTRACTS FOR THE PURCHASE OF THREE FLEET VEHICLES FOR HUDSON PUBLIC POWER AND SERVICE/STREETS OPERATIONS AND TO OUTFIT ALL OF SAID VEHICLES WITH REQUIRED EQUIPMENT; AND DECLARING AN EMERGENCY.**

Brief Description: Staff wishes to proceed with the replacement purchase of three existing vehicles as detailed in the 2020 fleet capital replacement plan. The Public Works Department has obtained pricing for the purchase of these three (3) replacement vehicles. They include two (2) Freightliner Cab and Chassis vehicles and one (1) Ford F550.

Attachments: [Permission to Bid 2020](#)
[2020 Fleet Replacement Plan 082319](#)
[Resolution No. 20-37](#)

Resolution No. 20-37 is scheduled for a third reading on April 21, 2020.

Legislative History

3/10/20	City Council Workshop	item forwarded to the City Council
3/24/20	City Council	postponed to a date certain to the City Council
3/31/20	City Council	first reading
4/7/20	City Council	second reading

- B. [20-44](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH IVIDEO FOR THE PURCHASE OF AUDIO EQUIPMENT FOR THE TOWN HALL COUNCIL CHAMBERS.**

Brief Description: This Resolution will authorize the City Manager to enter into a contract with iVideo for the needed audio equipment for the Council Chambers room at Town Hall, 27 E. Main Street. This audio equipment will benefit all public meetings in the Council Chambers room.

Attachments: [Resolution No. 20-44](#)

Resolution No. 20-44 is scheduled for a second reading on April 21, 2020.

Legislative History

4/7/20	City Council	first reading
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- C. [20-45](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO IMPLEMENT A TEMPORARY SMALL BUSINESS UTILITY RELIEF PROGRAM DUE TO THE COVID-19 PANDEMIC; AND DECLARING AN EMERGENCY.**

Brief Description: In order to help alleviate negative impacts of COVID-19 and Ohio's Stay at Home Order for Hudson's small businesses, this Resolution authorizes implementation of a Temporary Small Business Utility Relief Program.

Attachments: [Utility Billing Relief Program 2020-Proposed](#)
[Resolution No. 20-45](#)

Resolution No. 20-45 is scheduled for a second reading on April 21, 2020.

Legislative History

4/7/20	City Council	first reading
4/7/20	City Council	discussed

6. Items to be Added to Future Agendas

7. Adjournment

The mission of the Hudson City Government is to serve, promote and support, in a fiscally responsible manner, an outstanding community that values quality of life, a well-balanced tax base, historic preservation, with a vision to the future, and professionalism in volunteer and public service.