



# City of Hudson, Ohio

## Meeting Minutes - Draft Charter Review Commission

*Robert Kagler, Chair*  
*Gregory Hall, Secretary*  
*Cheri Pagni-Griffith*  
*Jon Hoover*  
*Chelsea McCoy*  
*Sarah Norman*  
*Michael Ryan*  
*Jennifer Spitalieri*  
*Scott Trainor*

*Marshal Pitchford, City Solicitor & Special Counsel*

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Wednesday, March 5, 2025

7:00 PM

City Hall  
1140 Terex Road

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### 1. Call to Order

Mr. Kagler called to order the meeting of the Charter Review Commission at 7:00 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.

### 2. Roll Call

**Present:** 9 - Ms. Pagni-Griffith, Mr. Hall, Mr. Hoover, Mr. Kagler, Ms. McCoy, Ms. Norman, Mr. Ryan, Ms. Spitalieri and Mr. Trainor

*Others in Attendance: Mr. Pitchford, City Solicitor & Special Counsel; Mr. Sheridan, City Manager, Councilmember Chris Banweg; and Mayor Anzevino.*

### 3. Approval of the Minutes

- A. [25-0029](#) **Minutes of Previous Charter Review Commission Meeting**  
**Brief Description:** Draft minutes of previous meetings are provided for the Commission's review and approval.  
**Attachments:** [February 19, 2025 Charter Review Commission Minutes - Draft](#)

A motion was made by Mr. Ryan, seconded by Ms. Pagni-Griffith, that the minutes be approved as submitted. The motion carried by the following vote:

**Aye:** 9 - Ms. Pagni-Griffith, Mr. Hall, Mr. Hoover, Mr. Kagler, Ms. McCoy, Ms. Norman, Mr. Ryan, Ms. Spitalieri and Mr. Trainor

### 4. Correspondence and Commissioner Comments

*Mr. Kagler noted that Articles I, II, and X through XVI have already been reviewed, stated that comments were received on sections that have been discussed by the Commission, highlighted new comments on the submissions chart, and that the Preamble document would be reviewed at a later date.*

**5. Public Comments**

*None.*

**6. Scheduled Presentations**

*None.*

**7. Review of Charter Articles**

*Mr. Kagler reviewed comments received on previously discussed Articles, including maintaining the current form of government and citizen-initiated petitions.*

*In response to a resident submission regarding Section 12.01, Mr. Pitchford stated that Council does not have the discretion to vote down a citizen-initiated petition ordinance. Therefore, the concern is moot. There was further discussion about following Ohio Revised Code in the absence of specific guidelines in the Charter, but the consensus was to not add additional language.*

*Regarding Section 6.03, Mr. Pitchford prepared revisions and in part, the beginning of recommended changes for Section 6.04. Discussion followed as to whether other personnel appointments made by Council should have an acting designee.*

**A. Article VI/Section 6.04**

*Mr. Kagler stated that for Section 6.04, four suggestions were received and discussed. There was consensus to leave the threshold for City Manager expenditure at \$25,000; remove the requirement to advertise bids in a newspaper of general circulation; and a correction to a typo in the first sentence, changing it to "on behalf" from "in behalf".*

*Additionally, Mr. Pitchford presented a scenario to the Commission for sole source procurement, whereby legislation would still require Council approval for expenditures over \$25,000 but would not require bidding due to a sole source provider. A request was made for Mr. Pitchford to re-write the section and present to the Commission at a later date.*

**Article 6 (Section 6.04) was discussed.**

**B. Article VII**

*There were two suggested changes to Section 7.01, recommending election requirements for administrative bodies that receive tax revenues. Discussion followed and a request was made to Mr. Pitchford to research if this is a Charter question, draft, and suggest where it should be added.*

**Article VII was discussed.**

**C. Article V**

There was consensus to discuss Article V at the April 2, 2025, meeting.

**D. Article VIII**

There was consensus to discuss Article VIII at the April 2, 2025, meeting.

**E. Article IX**

There was consensus to discuss Article IX at the April 2, 2025, meeting.

**8. Public Comments**

*None.*

**9. Action Items / Next Meeting**

The Charter Review Commission will discuss Articles V, VIII, and IX on April 2, 2025.

**10. Adjournment**

A motion was made by Mr. Trainor, seconded by Ms. Griffith, to adjourn the meeting at 8:49 p.m. The motion carried by the following vote:

Aye: 9 - Ms. Pagni-Griffith, Mr. Hall, Mr. Hoover, Mr. Kagler, Ms. McCoy, Ms. Norman, Mr. Ryan, Ms. Spitalieri and Mr. Trainor

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**Robert Kagler, Chair**

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**Gregory Hall, Secretary**

*Charter Review Commission Minutes prepared by Aparna Wheeler, Clerk of Council.*

*Upon approval by the Charter Review Commission, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording.*