



# City of Hudson, Ohio

## Meeting Minutes - Draft City Council

*Craig A. Shubert, Mayor*  
*William D. Wooldredge, President of Council (At-Large)*  
*Beth A. Bigham, Council Member (Ward 4)*  
*Hamilton DeSaussure, Jr., Council Member (At-Large)*  
*Christopher W. Foster, Council Member (Ward 2)*  
*Katherine R. Schlademan, Council Member (Ward 1)*  
*Skylar J. Sutton, Council Member (Ward 3)*  
*Vacant, Council Member (At-Large)*

*Jane Howington, City Manager*  
*Matthew J. Vazzana, City Solicitor*  
*R. Todd Hunt, Special Counsel*  
*Elizabeth A. Slagle, Clerk of Council*

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Tuesday, October 6, 2020

7:30 PM

Via Video-Conference & Live-Stream

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### 1. Call to Order

Mayor Shubert called to order the meeting of Hudson City Council at 7:30 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.

### 2. Pledge of Allegiance to the Flag

### 3. Roll Call

**Present:** 5 - Mrs. Bigham, Mr. Foster, Ms. Schlademan, Mr. Sutton and Mr. Wooldredge

**Absent:** 1 - Mr. DeSaussure

*Staff in Attendance: Ms. Howington, City Manager; Mr. Vazzana, City Solicitor; Mrs. Slagle, Clerk of Council; Mr. Griffith, Management/Budget Director; Mr. Knoblauch, Assistant City Manager - Financial/Special Projects; Mr. Kosco, City Engineer; Mr. Leedham, Innovation & Technology Director; Mr. Leiter, Production Assistant; and Mr. Sheridan, Assistant City Manager - Professional Services.*

### 4. Approval of the Minutes

#### A. [20-0131](#) Minutes of Previous Council Meetings

**Brief Description:** Draft minutes of previous meetings are provided for City Council's review and approval.

**Attachments:** [September 15, 2020 Council Meeting Minutes - DRAFT](#)  
[September 16, 2020 Special Council Workshop Minutes - DRAFT](#)  
[September 22, 2020 Council Workshop Minutes - DRAFT](#)

There being no changes, the above minutes were approved as submitted.

## 5. Proclamation

- A. [20-0132](#) **Special Recognition of National Colonial Heritage Month**  
**Brief Description:** At the request of the Ezekial Richardson Chapter of the National Society Colonial Dames XVII Century, Mayor Shubert will proclaim the month of October, 2020, as “National Colonial Heritage Month” in Hudson.  
**Attachments:** [Proclamation](#)

**Mayor Shubert read this Proclamation in its entirety, recognizing October 2020 as Colonial Heritage Month, and he noted that the Clerk will forward the Proclamation to the local chapter of the Colonial Dames.**

## 6. Public Comments

*Mr. Roberto Sorgi, 7041 Darrow Road, American Fireworks Company, expressed his desire to construct company storage facilities on the property and explained that the Board of Zoning & Building Appeals had reviewed a request (Case #BZBA 2020-49) at meetings on February 20 and September 24, 2020, to enlarge a nonconforming use consisting of the expansion of the additional storage area of fireworks, but the BZBA ultimately withdrew his application upon his request. He asked that City Council consider rezoning the property to commercial, as it had been zoned previous to changes adopted in 1999 with the Land Development Code. He noted that Mayor Shubert, Mrs. Bigham, and he have met with area property owners and have agreed on mutually beneficial terms.*

*Mrs. Slagle read correspondence into the record, addressed to elected officials from Mr. Mike Spalding, 2010 Weston Drive, in which he thanked the City for constructing the connector path from the Weston neighborhood to Oak Grove and Wood Hollow Parks, requested extension of the bike path along Barlow Road west of Wood Hollow Park to Barlow Farm Park, and furthermore requested immediate improvements to the shoulder area of Barlow Road near the railroad tracks to improve safety for bicyclists (see statement attached to record copy of these minutes).*

## 7. Correspondence and Council Comments

*Mr. Sutton reported on the recent Community Television Advisory Committee meeting, noting that one member has resigned, and the City is now accepting applications. He said that the October meeting has been cancelled.*

*Mr. Sutton suggested that Council review the American Fireworks item on a future agenda, and Mr. Wooldredge agreed. Ms. Howington suggested that Mr. Sorgi submit a rezoning application with the Planning Commission, which is advisory to City Council, and Mr. Vazanna agreed. Discussion followed, and there was Council consensus in favor of working with Mr. Sorgi. Staff agreed to provide background information to elected officials, to follow-up with Mr. Sorgi, and to schedule further Council review of the matter at a future workshop.*

*Mr. Foster said that he distributed information to area residents concerning a rezoning request for a Hudson Drive property, and some of the residents may attend the public hearing.*

*Ms. Schlademan asked that staff review at the next workshop the expenses to date associated with the Downtown Phase II Project.*

*Mr. Bigham reported that she attended a recent Case Barlow Farm fundraiser, and she encouraged listeners to*

*tour the recently improved barn when there are opportunities, as it is an important piece of Hudson's heritage. She also urged folks to consider the barn as a venue when planning special events.*

## **8. Report of Manager**

*Ms. Howington reported on the following items:*

*- A public hearing is scheduled on October 12, 2020, before the Planning Commission involving a proposed rezoning of properties on Hudson Drive from District 8: Industrial/Business Park to District 8: Hike Bike Senior Housing Overlay.*

*- The Video Upgrade Project at Town Hall will be completed by week's end.*

*- Staff is working to schedule more in-person meetings of government meeting bodies, allowing for public attendance, in compliance with the Open Meetings Law, as well as social distancing, masks, and capacity guidelines.*

*- In-person City Council workshops and meetings will be held at Town Hall, and if maximum capacity is reached, access to Zoom and/or live-stream video will be available. She suggested an additional public comments period later during Council meetings to accommodate anyone not able to join in-person, due to limited seating.*

*- Staff is working with a large company interested in purchasing property on Executive Parkway East for its headquarters. She noted that the company will be moving from another community in Summit County, which will prompt a review of revenue-sharing requirements. She said that a tax abatement application is forthcoming.*

## **9. Discussion Items**

*None.*

## **10. Appointments**

*Mr. Wooldredge announced that the City is accepting applications through October 30th for positions on the Community TV Advisory Committee, Board of Building & Zoning Appeals, Cemetery Board, Environmental Awareness Committee, and Planning Commission, all for terms beginning in January 2021. He urged interested citizens to apply online via the City's website.*

## **11. Suspension of the Rules for the Consent Agenda**

**A motion was made by Mr. Wooldredge, seconded by Mr. Foster, to suspend the rule requiring three readings to allow for passage of legislation on the Consent Agenda. The motion carried by the following vote:**

**Aye:** 5 - Mrs. Bigham, Mr. Foster, Ms. Schlademan, Mr. Sutton and Mr. Wooldredge

## **Approval of the Consent Agenda**

**A motion was made by Mr. Wooldredge, seconded by Mr. Foster, to approve the Consent Agenda. The motion carried by the following vote:**

**Aye:** 5 - Mr. Foster, Ms. Schlademan, Mr. Sutton, Mr. Wooldredge and Mrs. Bigham

- A.        [20-0133](#)        **A motion postponing the regular Council meeting of November 3, 2020, to the following day, November 4, 2020.**  
**Brief Description:** Council's first regular meeting in November falls on Election Day, and it is the desire of Council to instead hold this meeting at 7:30 p.m. on November 4th.

**Motion No. 20-0133 to postpone the November 3, 2020, meeting was passed on the Consent Agenda.**

- B.        [20-113](#)        **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR BIDS AND ENTER INTO CONTRACTS FOR THE 2021 CAPITAL MAINTENANCE PROGRAMS OF THE CITY OF HUDSON.**  
**Brief Description:** This Resolution would authorize the advertisement, receipt of bids and award of contracts for the annual road programs that will comprise the 2021 Annual Capital Maintenance Program. The program includes: Line Striping, Crack Sealing, Concrete Replacement/Catch Basin Repairs, Asphalt Resurfacing, which is comprised of resurfacing, patching and overlays. Award of these projects will be based upon the approved 2021 capital budget.  
**Attachments:**        [Resolution No. 20-113](#)

**Resolution No. 20-113 was passed on the Consent Agenda.**

- C.        [20-114](#)        **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR BIDS AND ENTER INTO A CONTRACT FOR THE INSTALLATION OF PEDESTRIAN SIGNALS FOR THE HUDSON-AURORA ROAD AND HUDSON PARK DRIVE CROSSWALK ENHANCEMENT PROJECT IN THE CITY OF HUDSON.**  
**Brief Description:** The project will include the installation of pedestrian signal improvements at the intersection of Hudson-Aurora Road and Hudson Park Drive. The estimated project cost is \$40,000, which includes a 10% contingency amount.  
**Attachments:**        [Resolution No. 20-114](#)

**Resolution No. 20-114 was passed on the Consent Agenda.**

- D.        [20-115](#)        **A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY FISCAL OFFICER.**  
**Brief Description:** Each year the City is required to pass a resolution accepting the property tax amounts and rates as determined by the County Budget Commission.  
**Attachments:**        [Letter from Summit County requesting Resolution](#)  
                                 [Property Tax Levy Schedule Tax Year 2020, Collection Year 2021](#)  
                                 [Resolution No. 20-115](#)

**Resolution No. 20-115 was passed on the Consent Agenda.**

- E.        [20-116](#)        **A RESOLUTION AUTHORIZING THE ACCEPTANCE OF A FIRE PREVENTION AND SAFETY GRANT FROM THE FEDERAL EMERGENCY MANAGEMENT AGENCY BY THE CITY MANAGER'S DESIGNEE ON BEHALF OF THE HUDSON FIRE DEPARTMENT; AND DECLARING AN EMERGENCY.**
- Brief Description:** The Hudson Fire Department has been awarded \$46,342.86 in Fire Prevention & Safety Grant funding from the Federal Emergency Management Agency for the continuation of the Fire Safe Senior Program. The City's match is \$2,318.14.
- Attachments:**        [Resolution No. 20-116](#)

Resolution No. 20-116 was passed on the Consent Agenda.

- F.        [20-117](#)        **A RESOLUTION TO APPROVE THEN AND NOW CERTIFICATES FOR PURCHASES MADE; AND DECLARING AN EMERGENCY.**
- Brief Description:** Council authorization is required for payment of the invoices shown on this Resolution, each in excess of \$3,000, for which commitments were made before Purchase Orders were generated.
- Attachments:**        [Resolution No. 20-117](#)

Resolution No. 20-117 was passed on the Consent Agenda.

## 12.        **Legislation**

- A.        [20-118](#)        **AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF \$740,000 OF TAXABLE ECONOMIC DEVELOPMENT NONTAX REVENUE BOND ANTICIPATION NOTES, IN ANTICIPATION OF THE ISSUANCE OF BONDS, FOR THE PURPOSE OF PAYING COSTS OF ACQUIRING APPROXIMATELY 4.0 ACRES OF REAL PROPERTY LOCATED NEAR THE SOUTHWEST CORNER OF OWEN BROWN STREET AND MORSE ROAD.**
- Brief Description:** This ordinance allows for the refinancing of existing financial obligations of the City. It allows for the rollover of note proceeds used to pay for the former Windstream property at 100 Owen Brown Street, purchased as part of the Downtown Phase II Project.
- Attachments:**        [Ordinance No. 20-118](#)

Mayor Shubert read the title of Ordinance No. 20-118, which constituted its first reading.

- B.        [20-119](#)        **AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF \$7,725,000 OF NOTES, IN ANTICIPATION OF THE ISSUANCE OF BONDS, FOR THE PURPOSE OF PAYING COSTS OF IMPROVING CITY-OWNED PROPERTY LOCATED AT 5810 HUDSON DRIVE BY CONSTRUCTING, FURNISHING, EQUIPPING AND OTHERWISE IMPROVING (i) A NEW SALT STORAGE FACILITY AND (ii) A NEW BUS MAINTENANCE AND STORAGE FACILITY AND CLEARING, IMPROVING AND EQUIPPING THE SITE.**
- Brief Description:** This ordinance allows for the refinancing of existing financial obligations of the City. It allows for the sale of notes to finance the cost of the new bus garage and salt storage facility.
- Attachments:**        [Fiscal Officer's Certificate](#)  
                                 [Ordinance No. 20-119](#)

Mayor Shubert read the title of Ordinance No. 20-119, which constituted its first reading.

- C.        [20-120](#)        **AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF BONDS IN THE MAXIMUM PRINCIPAL AMOUNT OF \$3,975,000 FOR THE PURPOSE OF PAYING COSTS OF ACQUIRING AND INSTALLING EQUIPMENT AS PART OF THE CITY'S MUNICIPAL BROADBAND SERVICES SYSTEM PROJECT.**
- Brief Description:** This ordinance allows for the permanent financing of the installation of the broadband services system (Velocity Broadband).
- Attachments:**        [Fiscal Officer's Certificate](#)  
                                 [Ordinance No. 20-120](#)

Mayor Shubert read the title of Ordinance No. 20-120, which constituted its first reading.

- D.        [20-121](#)        **AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF BONDS IN THE MAXIMUM PRINCIPAL AMOUNT OF \$1,970,000 FOR THE PURPOSE OF PAYING COSTS OF IMPROVING THE CITY'S WATER SYSTEM AND THE CITY'S WATER TREATMENT PLANT BY CONSTRUCTING A BRINE WELL.**
- Brief Description:** This ordinance authorizes the issuance of bonds to permanently finance the brine well at the water plant.
- Attachments:**        [Fiscal Officer's Certificate](#)  
                                 [Ordinance No. 20-121](#)

Mayor Shubert read the title of Ordinance No. 20-121, which constituted its first reading.

- E. [20-122](#)      **AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF BONDS IN THE MAXIMUM PRINCIPAL AMOUNT OF \$990,000 FOR THE PURPOSE OF PAYING COSTS OF ACQUIRING, REMODELING, RENOVATING, FURNISHING, EQUIPPING AND OTHERWISE IMPROVING A BUILDING, AND ACQUIRING, CLEARING, IMPROVING AND EQUIPPING ITS SITE, FOR USE AS A NEW CITY HALL TO HOUSE MUNICIPAL OFFICES AND FUNCTIONS.**  
**Brief Description:** This ordinance authorizes the issuance of bonds to permanently finance the City Hall Project.  
**Attachments:**      [Fiscal Officer's Certificate](#)  
                                 [Ordinance No. 20-122](#)

Mayor Shubert read the title of Ordinance No. 20-122, which constituted its first reading.

- F. [20-123](#)      **AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF BONDS IN THE MAXIMUM PRINCIPAL AMOUNT OF \$675,000 FOR THE PURPOSE OF PAYING COSTS OF IMPROVING THE CITY'S WATER SYSTEM BY CONSTRUCTING WATER MAINS.**  
**Brief Description:** This ordinance authorizes the issuance of bonds to permanently finance the Hudson Drive Waterline Improvement Project.  
**Attachments:**      [Fiscal Officer's Certificate](#)  
                                 [Ordinance No. 20-123](#)

Mayor Shubert read the title of Ordinance No. 20-123, which constituted its first reading.

### 13. Executive Session

*Mr. Foster was reluctant to conduct an executive session via video-conference, and he suggested postponing these matters to the in-person Council workshop on October 13th. Responding to Ms. Schlademan's question, Ms. Howington said that staff has scheduled union negotiations on October 14th, and postponing Council's discussion to October 13th would leave little time for staff preparations. Furthermore, she said that the City's legal Counsel is available this evening to advise elected officials. Mr. Wooldredge suggested moving forward with the first matter and postponing the second.*

**A motion was made by Mr. Wooldredge, seconded by Ms. Schlademan, to enter into executive session to consider personnel matters concerning the following: 1.) preparing for, conducting, or reviewing negotiations with public employees concerning their compensation or other terms and conditions of their employment; and 2.) the employment of a public employee.**

**A subsidiary motion was made by Mr. Wooldredge, seconded by Ms. Schlademan, to amend the main motion to only include consideration of the first matter: preparing for, conducting, or reviewing negotiations with public employees concerning their compensation or other terms and conditions of their employment. The motion amending the main motion carried by the following vote:**

**Aye:**    5 -    Ms. Schlademan, Mr. Sutton, Mr. Wooldredge, Mrs. Bigham and Mr. Foster

**Mayor Shubert recessed the regular meeting at 8:20 p.m. after the main motion to enter into executive session, as amended, carried by the following vote:**

**Aye:** 5 - Mr. Sutton, Mr. Wooldredge, Mrs. Bigham, Mr. Foster and Ms. Schlademan

*Mayor Shubert reconvened the regular meeting at 9:10 p.m.*

#### **14. Adjournment**

**There being no further business, Mayor Shubert adjourned the Council meeting at 9:10 p.m.**

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**Craig A. Shubert, Mayor**

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**Elizabeth Slagle, Clerk of Council**

*Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.03(d), Rules.*