



# City of Hudson, Ohio

## Meeting Minutes - Draft

### City Council

*David A. Basil, Mayor*

*Hamilton DeSaussure, Jr., President of Council (At-Large)*

*Beth A. Bigham, Council Member (Ward 4)*

*Dennis N. Hanink, Council Member (Ward 1)*

*Alex D. Kelemen, Council Member (Ward 3)*

*Casey M. Weinstein, Council Member (Ward 2)*

*J. Daniel Williams, Council Member (At-Large)*

*William D. Wooldredge, Council Member (At-Large)*

*Jane Howington, City Manager*

*R. Todd Hunt, City Solicitor*

*Elizabeth A. Slagle, Clerk of Council*

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Tuesday, June 6, 2017

6:30 PM

Town Hall

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#### 1. Call to Order

Mayor Basil called to order the meeting of Hudson City Council at 6:30 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.

#### 2. Roll Call

**Present:** 6 - Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Mr. Weinstein, Dr. Williams and Mr. Wooldredge

**Absent:** 1 - Mrs. Bigham

*Mr. Weinstein entered the meeting at 7:30 p.m.*

*Staff in Attendance: Mrs. Slagle, Clerk of Council.*

#### 3. Executive Session

A motion was made by Mr. DeSaussure, seconded by Mr. Wooldredge, to enter into executive session to interview applicants for openings on various boards and commissions. Mayor Basil recessed the meeting at 6:32 p.m. after the motion carried by the following vote:

**Aye:** 6 - Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Mr. Weinstein, Dr. Williams and Mr. Wooldredge

*Mayor Basil reconvened the regular meeting of City Council at 7:34 p.m.*

*Additional Staff in Attendance: Mr. Sheridan, Acting City Manager/Assistant City Manager - City Engineer; Mr. Hunt, City Solicitor; Mr. Griffith, Assistant Public Works Superintendent; Mr. Knoblauch, Finance Director; Mr. Leiter, Production Assistant; Mr. Robbins, Police Chief; Ms. Roberts, Communications Manager; and Mr. Varnes, Fire Chief.*

**4. Pledge of Allegiance to the Flag**

**5. Approval of the Minutes**

- A. [17-0051](#) **MINUTES OF PREVIOUS COUNCIL MEETINGS.**  
**Executive Summary:** Draft minutes of previous meetings are provided for City Council's review and approval.  
**Attachments:** [May 23, 2017 Council Meeting Minutes - DRAFT](#)

**There being no changes, the above minutes were approved as submitted.**

**6. Honorary Resolution**

- A. [17-81](#) **A RESOLUTION HONORING STAFF SERGEANT DANIEL THOMPSON FOR TWENTY YEARS OF SERVICE WITH THE CITY OF HUDSON.**  
**Executive Summary:** This Resolution recognizes Staff Sergeant Daniel Thompson for twenty years of service with the Hudson Police Department.  
**Attachments:** [Resolution No. 17-81](#)

*Mayor Basil read Resolution No. 17-81 in its entirety and thanked Sgt. Thompson for his service. Chief Robbins accepted the Resolution on behalf of Sgt. Thompson, who was not in attendance. On behalf of City Council, Mayor Basil asked Chief Robbins to express their appreciation to Sgt. Thompson, as well as to all Hudson's police officers, for their valuable service to the community.*

**A motion was made by Mr. DeSaussure, seconded by Mr. Hanink, to pass Resolution No. 17-81.  
The motion carried by the following vote:**

**Aye:** 6 - Mr. Hanink, Mr. Kelemen, Mr. Weinstein, Dr. Williams, Mr. Wooldredge and Mr. DeSaussure

## 7. Proclamations

- A. [17-0052](#) **Special Recognition of Hudson Festival Days, June 15th - 16th, 2017**  
**Executive Summary:** This Proclamation recognizes the annual celebration of Hudson's Festival Days and the special events organized by the Hudson Garden Club, Hudson Society of Artists, Hudson League for Service, Leadership Hudson, Destination Hudson, and the Hudson Fire Department Association. Representatives of these organizations will be present.

**Attachments:** [Proclamation](#)

*Representatives from the following organizations, which sponsor activities during Hudson Festival Days, accepted copies of the Proclamation: Hudson Garden Club, Hudson Society of Artists, Hudson League for Service, 2011 Leadership Hudson, Destination Hudson, and Hudson Fire Department Association. Mayor Basil thanked the representatives on behalf of the community. Barbara Bos, of the League for Service, and Carla Maurer, of the Garden Club, spoke regarding the Ice Cream Social and the Home and Garden Tour.*

**Mayor Basil read this Proclamation in its entirety, recognizing June 15-16, 2017, as Hudson Festival Days.**

- B. [17-0053](#) **Special Recognition of Alzheimer's and Brain Awareness Month and "The Longest Day"**  
**Executive Summary:** This Proclamation recognizes the month of June 2017 as Alzheimer's and Brain Awareness Month and June 21st as "The Longest Day" in Hudson. The following representatives from the Alzheimer's Association Greater East Ohio Chapter will be present to accept this Proclamation: Marcy Schulman, Signature Events Coordinator; and Andrew DeFratis, Communications & Public Policy Coordinator.

**Attachments:** [Hyperlink - Alzheimer's Association Greater East Ohio Chapter Proclamation](#)

*Mr. Andrew DeFratis, of the Alzheimer's Association Greater East Ohio Chapter, accepted the Proclamation and thanked elected officials for the recognition and support. He spoke about awareness efforts and noted that special events help support programs and services to assist those affected by the disease, as well as their caregivers. He thanked the many Hudson community businesses for helping to raise funds. Mayor Basil and Mr. Wooldredge spoke regarding personal experiences and noted that many people are affected by Alzheimers.*

**Mayor Basil read this Proclamation in its entirety, recognizing June as Alzheimer's and Brain Awareness Month and June 21, 2017, as "The Longest Day" in Hudson.**

## 8. Public Comments

*Mrs. Sarah Norman, 2212 Edgeview Drive, spoke regarding her son's Eagle Scout project. She described the project he initially proposed, which was rejected because it was not in compliance with the City's Sign Code. While her son found an alternate project, and she acknowledged that zoning laws exist for the general welfare of the community, she expressed frustration concerning Code enforcement violations at a neighbor's property on Edgeview Drive that have been ongoing for years. She encouraged better zoning code enforcement.*

## 9. Correspondence and Council Comments

*None.*

## 10. Report of Manager

*In Ms. Howington's absence, Mayor Basil welcomed Mr. Sheridan, Acting City Manager, who provided updates on the North Main Street Construction Project and the Barlow Road Project. He also encouraged people to support local merchants and restaurants in the downtown.*

### A. [17-0049](#) Fire Department Review

**Executive Summary:** This discussion will be a review of Fire Department operations. Please find associated materials attached.

**Attachments:** [SWOT Analysis - 2017](#)

[Hudson Fire Department Tasks](#)

*Chief Varnes said that the Fire Department is in excellent fiscal shape, and staff is highly motivated and well-trained. He spoke of three major department initiatives: personal safety, personnel (be combat ready), and training (back to basics). He spoke about community services provided by the Fire Department, as well as current major capital projects, including new tornado sirens, painting of fire hydrants on Akron water system, and the upcoming safety center renovation/addition project. Discussion followed concerning the department's strengths, weaknesses, opportunities, and threats. Mayor Basil asked Chief Varnes to thank all members, volunteer and paid, for their invaluable service to the community.*

**This matter was presented and discussed.**

### B. [17-0050](#) Police Department Review

**Executive Summary:** This discussion will be a review of the Police Department operations. Please find associated materials attached.

**Attachments:** [HPD SWOT Analysis](#)

[HPD Overview](#)

[HPD Organization](#)

*Chief Robbins discussed Police Department operations and policing services provided to the community. He emphasized that staffing is top-notch and highly trained. He reviewed the department's strengths, weaknesses, opportunities, and threats. Comments, questions and discussion followed regarding Hudson being recently reported as one of the safest cities, sophisticated crimes and available resources, dispatch center updates, the importance of Dispatch within the Public Safety Division, traffic calming techniques, hybrid police vehicles, and staffing challenges. Mayor thanked Chief Robbins for his leadership and asked him to convey appreciation to police staff for their efforts in serving the community.*

**This matter was presented and discussed.**

### C. [17-0060](#) Update Concerning State Regulations for Medical Marijuana

**Attachments:** Medical Marijuana Presentation

*Mr. Hunt, City Solicitor, provided an update on Ohio's medical marijuana law and regulations. He said the only state regulations adopted thus far have been those concerning cultivation facilities, and that additional regulations concerning processing, dispensing and sales are forthcoming. He noted that the City's current moratorium on medical marijuana uses will expire in August, and Council has an opportunity to extend it. As well, he said that any changes to the City's Land Development Code will require referral to the Planning Commission. Discussion followed, and Mr. DeSaussure noted that legislation options will be discussed at the June 13, 2017, workshop. See presentation attached to file copy of these minutes.*

**This matter was discussed, and related legislation will appear on the June 20, 2017, agenda.**

## 11. Appointments

A motion was made by Mr. DeSaussure, seconded by Mr. Wooldredge, to re-appoint Mr. James Grant and Mr. Arthur Morris to serve on the Architectural & Historic Board of Review for terms commencing on June 21, 2017 and expiring on June 20, 2021. The motion carried by the following vote:

Aye: 6 - Mr. Kelemen, Mr. Weinstein, Dr. Williams, Mr. Wooldredge, Mr. DeSaussure and Mr. Hanink

## 12. Suspension of the Rules for the Consent Agenda

A motion was made by Mr. DeSaussure, seconded by Mr. Wooldredge, to suspend the rules as provided in Section 220.03 of the Codified Ordinances to allow for passage of legislation on the Consent Agenda. The motion carried by the following vote:

Aye: 6 - Mr. Weinstein, Dr. Williams, Mr. Wooldredge, Mr. DeSaussure, Mr. Hanink and Mr. Kelemen

### Approval of the Consent Agenda

A motion was made by Mr. Wooldredge, seconded by Mr. DeSaussure, to approve the Consent Agenda. The motion carried by the following vote:

Aye: 6 - Dr. Williams, Mr. Wooldredge, Mr. DeSaussure, Mr. Hanink, Mr. Kelemen and Mr. Weinstein

A. [17-89](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH GPD GROUP FOR ENGINEERING DESIGN AND CONSTRUCTION OVERSIGHT SERVICES FOR THE PROSPECT SUBSTATION IMPROVEMENTS PROJECT.**

***Executive Summary:*** The selected consultant will develop the plans and specifications for the Prospect Substation Improvement Project which will improve capacity, reliability and safety. The scope of this project will include the necessary design engineering, construction oversight, procurement and bidding services. This project is part of the 10-year plan and is currently budgeted in the 2017 Hudson Public Power budget.

***Attachments:*** [Capital Improvement Summary](#)  
[Resolution No. 17-89](#)

**Resolution No. 17-89 was passed on the Consent Agenda.**

C. [17-91](#) **A RESOLUTION TO APPROVE A THEN AND NOW CERTIFICATE FOR A PURCHASE MADE; AND DECLARING AN EMERGENCY.**

***Executive Summary:*** Council authorization is required for payment of the invoice shown on this Resolution in excess of \$3,000, for which a commitment was made before a Purchase Order was generated.

***Attachments:*** [Resolution No. 17-91](#)

**Resolution No. 17-91 was passed on the Consent Agenda.**

## Items Removed from the Consent Agenda

- B.**     [17-90](#)     **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT TO TRANSFER OWNERSHIP OF THE WATER FACILITIES WITHIN CANTERBURY ON THE LAKES, PHASE 4, TO THE CITY OF AKRON; AND DECLARING AN EMERGENCY.**

**Executive Summary:** The City Manager is requesting legislation for the City of Hudson to enter an agreement with the City of Akron for the transfer of ownership of the water facilities within Canterbury on the Lakes, Phase 4, comprised of a portion of Paderbourne Drive and Wessington Drive; along with Burr Oak Way and Bramfield Way, to the City of Akron, Ohio. (see attached map)

**Attachments:**     [Agreement](#)  
                          [Exhibit A and B](#)  
                          [Dry Waterline Map](#)  
                          [Resolution No. 17-90](#)

*Mr. Kelemen asked that Resolution No. 17-90 be removed from the Consent Agenda.*

**A motion was made by Mr. Kelemen, seconded by Mr. Wooldredge, to suspend the rules as provided in Section 220.03 of the Codified Ordinances to allow for passage of Resolution No. 17-90. The motion carried by the following vote:**

**Aye:** 6 - Mr. Wooldredge, Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Mr. Weinstein and Dr. Williams

*A. Kelemen commented that the developer built and paid for the subject waterline, and the Canterbury-on-the-Lakes (COTL), Phase 4, development is wholly within the Akron Water District. He said that this is a positive action and is not related to ongoing discussions with the City of Akron concerning a Water Agreement. Mayor Basil agreed that homeowners in this area are anxiously awaiting the energizing of this water line. Mr. DeSaussure also agreed but noted that pursuant to public comments made by St. Andrews Commons area residents at the May 23, 2017, Council meeting, the City of Akron was not being responsive to other residents within the City. He asked that the City's overall Water Agreement with Akron include enforcement provisions for maintenance. Dr. Williams noted that COTL homeowners will not be required to tap-in if they have an existing well. Mr. Sheridan confirmed and noted that homeowners who tap-in to Akron Water would be permitted to keep an existing well for irrigation purposes, provided the proper back-flow valve was in place.*

**A motion was made by Mr. Wooldredge, seconded by Dr. Williams, to pass Resolution No. 17-90. The motion carried by the following vote:**

**Aye:** 6 - Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Mr. Weinstein, Dr. Williams and Mr. Wooldredge

### 13. Legislation

- A. [17-87](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE THE 2017-2018 “SUMMIT COUNTY INTERGOVERNMENTAL MEMORANDUM OF UNDERSTANDING FOR JOB CREATION AND RETENTION AND TAX REVENUE SHARING.”**  
***Executive Summary:*** There have been no substantial changes between the last approved agreement and the new one. The changes are reflected in the red-line version of the agreement which is attached. The new proposed agreement is being circulated to signatory communities by the County, and they are asking for adoption by September 29, 2017.  
***Attachments:*** [Comparison Version of Proposed with Current Agreement](#)  
[Resolution No. 17-87](#)

Mayor Basil read the title of Resolution No. 17-87, which constituted its second reading.

- B. [17-92](#) **A RESOLUTION NOTIFYING THE COUNTY OF SUMMIT OF THE CITY OF HUDSON’S TERMINATION OF THE AGREEMENT OF COOPERATION COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM; AND DECLARING AN EMERGENCY.**  
***Executive Summary:*** Mr. Kelemen has offered this Resolution to terminate the City’s participation in Summit County’s CDBG Program.  
***Attachments:*** [Resolution No. 93-35, Authorizing CDBG Agmt. with Summit County \(1993\)](#)  
[Letter from Summit County 5-31-2017 Notification](#)  
[Letter from Summit County 6-9-17 Deadline Extension](#)  
[Overview of CDBG Funding Impacts \(2016-2017\)](#)  
[Building Ages & Incomes and Ages of Residents](#)  
[HUD - Urban County Qualification for Participation in CDBG Program \(2017-2019\)](#)  
[Resolution No. 17-92](#)

Mayor Basil read the title of Resolution No. 17-92, which constituted its first reading.

*Mayor Basil suggested that a special meeting could be scheduled at 7:00 p.m. in conjunction with the June 13, 2017, workshop at which action could be taken or a deadline extension could be procured. He expected written confirmation from the County if an extension was granted. Discussion followed. Mr. Weinstein and Mr. Hanink expressed concerns that terminating the agreement may impact the County and Hudson residents.*

**A motion was made by Mr. Kelemen, seconded by Mr. Wooldredge, to suspend the rules as provided in Section 220.03 of the Codified Ordinances to allow for passage of Resolution No. 17-92. The motion failed by the following vote:**

**Aye:** 4 - Mr. Hanink, Mr. Kelemen, Dr. Williams and Mr. Wooldredge

**Nay:** 2 - Mr. Weinstein and Mr. DeSaussure

*There was Council consensus to hold a special meeting on June 13, 2017, and to have Summit County officials present information and answer questions.*

## Other Matters

*Mayor Basil noted the passing of former EMS Director Bruce Graham, and on behalf the community, he extended condolences and appreciation for his service to his family.*

*Mayor Basil reminded everyone that school is out and to be careful for children. He also asked everyone to patronize local businesses.*

## 14. Executive Session

**A motion was made by Mr. DeSaussure, seconded by Mr. Wooldredge, to enter into executive session to consider the purchase of property for public purposes. Mayor Basil recessed the meeting at 9:52 p.m. after the motion carried by the following vote (see also note below):**

**Aye:** 6 - Mr. Kelemen, Mr. Weinstein, Dr. Williams, Mr. Wooldredge, Mr. DeSaussure and Mr. Hanink

*Before recessing the meeting for executive session and on behalf of Mr. Richard DeSaussure, Mayor Basil made a brief presentation recognizing Council President DeSaussure and his wife, Mary, in gratitude for their recent hospitality. The Mayor read a Proclamation by Mark H. Luttrell, Jr., Mayor of Shelby County, Tennessee, recognizing them as honorary citizens of Shelby County, and he read Certificates from Governor Bill Haslam, recognizing them as honorary Tennesseans. Mr. DeSaussure expressed appreciation to Richard for this thoughtful gesture.*

*Mayor Basil reconvened the regular meeting at 10:20 p.m.*

## 15. Adjournment

**There being no further business, Mayor Basil adjourned the Council meeting at 10:20 p.m.**

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**David A. Basil, Mayor**

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**Elizabeth Slagle, Clerk of Council**

*Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.03(d), Rules.*