



City of Hudson, Ohio

Meeting Agenda - Final-revised City Council

Jeffrey L. Anzevino, Mayor

Christopher W. Foster, President of Council (Ward 2)

Christopher A. Banweg, Council Member (At-Large)

Beth A. Bigham, Council Member (Ward 4)

Karen E. Heater, Council Member (At-Large)

Nicole V. Kowalski, Council Member (At-Large)

Katherine R. Schlademan, Council Member (Ward 1)

Skylar J. Sutton, Council Member (Ward 3)

Thomas Sheridan, Interim City Manager

Marshal Pitchford, City Solicitor

R. Todd Hunt, Special Counsel

Aparna Wheeler, Clerk of Council

Tuesday, May 17, 2022

6:00 PM

Town Hall
27 East Main Street

Early start for interviews in executive session

1. **Call to Order**

2. **Executive Session**

To interview applicants for boards and commissions.

3. **Pledge of Allegiance to the Flag**

4. **Roll Call**

5. **Approval of the Minutes**

A. [22-0046](#)

Minutes of Previous Council Meetings

Brief Description: Draft minutes of previous meetings are provided for City Council's review and approval.

Attachments:

[5-3-2022 Council Meeting Minutes - Draft](#)

[5-10-2022 Council Workshop Minutes - DRAFT](#)

[TMP-6073/22-69 Alternative Draft Ordinance by N. Kowalski](#)

6. Proclamations

- A. [22-0047](#) **Special Recognition of Poppy Days**
Brief Description: Mayor Anzevino will proclaim May 20th and May 21st as Poppy Days in Hudson, recognizing the American Legion Auxiliary. Members of the American Legion Auxiliary will be in attendance to accept this Proclamation.
Attachments: [Poppy Days 2022](#)

7. Public Comments**8. Correspondence and Council Comments****9. Report of Manager****10. Appointments****11. Consent Agenda**

- A. [22-0048](#) **A Motion to Acknowledge the Timely Receipt of the April 2022 Monthly Financial Report**
Brief Description: Financial summaries are provided each month for Council's review.
Attachments: [April 2022 Financial Report](#)
Legislative History
5/10/22 City Council Workshop item forwarded to the City Council
- B. [22-65](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PURCHASE AGREEMENT WITH OTC SERVICES, INC. FOR THE PURCHASE OF AN ELECTRICAL SUBSTATION TRANSFORMER; AND DECLARING AN EMERGENCY.**
Brief Description: This project involves the replacement of an electrical transformer at the City's Eastside substation. In 2020 staff received permission to bid and award this project within the 2021 operational year with passage of Resolution 20-162. The project budget is \$900,000. The development of the design RFP, award of the design and specifications contract, and the actual initial design work for the transformer, pushed the bidding of the transformer into 2022. With the bidding occurring outside of 2021, staff is returning to Council for permission to award the transformer purchase contract.
Attachments: [Res No. 20-162 Auth 2021 Advertisemenet for Bids and Award of PW Contracts](#)
[Bid Tabulation - Eastside Substation Transformer Project-Transformer](#)
[Resolution No. 22-65](#)
Legislative History
5/10/22 City Council Workshop item forwarded to the City Council

C. [22-66](#)**A RESOLUTION AUTHORIZING THE CITY MANAGER TO BID AND AWARD CONTRACTS FOR THE EASTSIDE SUBSTATION TRANSFORMER REPLACEMENT PROJECT.**

Brief Description: This Resolution involves the purchase of substation electrical equipment and the bid and award of a construction contract as part of the electrical transformer replacement project at the City's Eastside substation. In 2020 staff received permission to bid and award all components of the project within the 2021 operational year with passage of Resolution 20-162. The project budget is \$900,000. The development of the project design RFP, award of the design and specifications contract, and the actual initial design work for the transformer replacement project, pushed the bidding schedule of the electrical equipment and associated components for the project into 2022. With requests to bid and award occurring outside of 2021, staff is returning to Council for permission to bid and award three contracts for the purchase of equipment and the construction of the project.

Attachments: [Resolution No. 22-66](#)

Legislative History

5/10/22 City Council Workshop item forwarded to the City Council

D. [22-67](#)**A RESOLUTION TO APPROVE A THEN AND NOW CERTIFICATE FOR A PURCHASE MADE; AND DECLARING AN EMERGENCY.**

Brief Description: Council authorization is required for payment of the invoice shown on this Resolution in excess of \$3,000, for which a commitment was made before a Purchase Order was generated.

Attachments: [Resolution No. 22-67](#)

Legislative History

5/10/22 City Council Workshop item forwarded to the City Council

E. [22-68](#)**A RESOLUTION AUTHORIZING THE ACCEPTANCE OF \$211,612.00 IN BROWNFIELD REMEDIATION GRANT CLEANUP/REMEDATION PROGRAM FUNDING BY THE INTERIM CITY MANAGER FROM THE OHIO DEPARTMENT OF DEVELOPMENT; AND DECLARING AN EMERGENCY.**

Brief Description: The purpose of the program is to provide funding for assessments and cleanup/remediation costs aimed at containing, removing or disposing of hazardous substances at a brownfield. The City sought funding for the removal of hazardous substances at the former Youth Development Center on Hines Hill Road. The total project estimate is \$282,150.00. The City was awarded \$211,612 (75%) from the Ohio Department of Development with a required match of \$70,538 (25%).

Attachments: [Brownfield Grant Agreement](#)

[Resolution No. 22-68](#)

Legislative History

5/10/22 City Council Workshop item forwarded to the City Council

12. Legislation

A. [22-24](#) AN ORDINANCE ENACTED PURSUANT TO SECTION 3.01 OF THE CITY CHARTER AMENDING THE WARD BOUNDARIES OF THE CITY IN RESPONSE TO RECEIPT OF THE UNITED STATES CENSUS DATA IN 2020.

Brief Description: The city administration proposes new ward boundaries to equalize the population among the four (4) ward boundaries as required in Section 3.01 of the City Charter, based on the new 2020 U.S. Census data and the population changes to the City Council Wards.

Attachments: [Ward Map at Merger effective 1-1-94](#)
[Council Wards 2000 Census](#)
[Council Wards 2010 Census](#)
[Council Wards 2020 Census](#)
[Proposed Council Wards 2020 Census \(Exhibit A\)](#)
[Proposed Council Wards 2020 OPTION B 3-8-2022](#)
[Census Blocks 2020](#)
[Public Hearing Notice \(3.1.22\)](#)
[Public Hearing Notice \(5.3.22\)](#)
[Survey Response Report 4-28-22](#)
[Ordinance No. 22-24 \(as introduced\)](#)
[Final Map Option 1](#)
[Final Map Option 2](#)
[Memo Census Blocks Affected based on the Option](#)
[Ordinance 22-24 \(as revised for 5.17.22\)](#)

Ordinance 22-24 has had three readings and is actionable.

Legislative History

2/8/22	City Council	item forwarded to the City Council
2/15/22	City Council	first reading
2/22/22	City Council	item forwarded to the City Council
3/1/22	City Council	public hearing held
3/1/22	City Council	second reading
3/8/22	City Council Workshop	item forwarded to the City Council
3/15/22	City Council	postponed to a date certain to the City Council Workshop
4/26/22	City Council Workshop	item forwarded to the City Council
5/3/22	City Council	public hearing held
5/10/22	City Council Workshop	item forwarded to the City Council

- B. [22-57](#) **AN ORDINANCE AMENDING PART TWELVE OF THE CODIFIED ORDINANCES OF HUDSON TO AMEND SECTION 1205.02 “OFFICIAL ZONING MAP”, TO REZONE CERTAIN LANDS ON SOUTH OVIATT STREET (SUMMIT COUNTY TAX PARCEL 3204067 AND APPROXIMATELY 0.5 ACRES OF TAX PARCEL 3200225) FROM DISTRICT 5 - VILLAGE CORE TO DISTRICT 3 - OUTER VILLAGE RESIDENTIAL NEIGHBORHOOD.**

Brief Description: Land Development Code text amendment request to rezone parcel 3204067 and approximately 0.5 acres of parcel #3200225 from District 5 Village Core to District 3 Outer Village Residential Neighborhood. Application is associated Planning Commission recommendation for the associated private party map amendment request per ORD 22-42.

Attachments: [Subject Property](#)
[Planning Commission Staff Report](#)
[Planning Commission Recommendation - February 15, 2022](#)
[Summary chart of map amendment per parcel](#)
[Public Hearing Notice \(5.3.22\)](#)
[Ordinance No. 22-57](#)

Third Reading

Legislative History

4/12/22	City Council	item forwarded to the City Council
4/19/22	City Council	first reading
4/26/22	City Council Workshop	item forwarded to the City Council
5/3/22	City Council	public hearing held
5/3/22	City Council	second reading
5/10/22	City Council Workshop	item forwarded to the City Council

- C. [22-62](#) **A RESOLUTION ACCEPTING THE RECOMMENDATIONS OF THE TAX INCENTIVE REVIEW COUNCIL TO CONTINUE COMMUNITY REINVESTMENT AREA AGREEMENTS AND A JOB CREATION GRANT PROGRAM AGREEMENT WITH THE CITY OF HUDSON, COUNTY OF SUMMIT.**

Brief Description: The City has established a Tax Incentive Review Council (TIRC) to periodically review each existing Community Reinvestment Area (CRA) and Job Creation Grant Agreement for compliance and to make recommendations to continue, modify or terminate each of the agreements. The duly appointed TIRC met on April 6, 2022, reviewed each CRA and Job Creation Grant Agreement and made certain recommendations to City Council.

Attachments: [TIRC 2022 Minutes Summary](#)
[Resolution No. 22-62](#)

Second Reading

Legislative History

4/26/22	City Council Workshop	item forwarded to the City Council
5/3/22	City Council	first reading
5/10/22	City Council Workshop	item forwarded to the City Council

D. [22-63](#) A RESOLUTION TO CREATE A STEERING COMMITTEE TO UPDATE THE CITY'S COMPREHENSIVE PLAN, AND DECLARING AN EMERGENCY.

Brief Description: The proposed ordinance will establish a resident steering committee to guide the collective work of city staff and the consultant for the 2023 Comprehensive Plan update and provide recommendation to City Council regarding the adoption of the draft plan.

Attachments: [Comprehensive Plan Framework Memo](#)
[Steering Committee Application \(DRAFT\)](#)
[Draft Resolution \(as introduced on 4.26.22\)](#)
[Resolution No. 22-63 \(as revised for 5.3.22\)](#)
[Resolution No. 22-63 \(as revised for 5.17.22\)](#)

Staff requests suspension of the rules and passage on Second Reading.

Legislative History

4/26/22	City Council Workshop	item forwarded to the City Council
5/3/22	City Council	first reading
5/10/22	City Council Workshop	item forwarded to the City Council

E. [22-69](#) AN ORDINANCE AMENDING SECTIONS 220.03, 220.031, 220.06, and 222.02 OF THE CODIFIED ORDINANCES TO ADD PROVISIONS GOVERNING THE INTRODUCTION OF ORDINANCES AND RESOLUTIONS ON REGULAR AND SPECIAL CITY COUNCIL AGENDAS.

Brief Description: The proposed ordinance intends to clarify the process of the introduction of ordinances and resolutions that are placed on a regular or special City Council meeting agenda for action.

Attachments: [Councilmember Kowalski Draft Ordinance](#)
[Council President Foster Draft Ordinance - Version 2](#)
[Councilmember Sutton Draft Ordinance](#)
[Ordinance No. 22-69 \(as introduced at 5/10/22 Workshop\)](#)

First Reading

Legislative History

5/10/22	City Council Workshop	item forwarded to the City Council
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- F. [22-70](#) **AN ORDINANCE AMENDING CODIFIED ORDINANCE SECTIONS 660.08(c)(4)(D) AND 672.12(f)(2) AND REGULATING THE USE OF CONSUMER GRADE FIREWORKS, AND DECLARING AN EMERGENCY.**
Brief Description: The legislation seeks to change the local ordinance regarding fireworks to match the State of Ohio law that will go into effect on July 1, 2022.

Attachments: [Ordinance No. 22-70](#)

First Reading

13. Executive Session

To discuss the purchase and sale of public property.

14. Adjournment

To view staff reports for agenda items, click on the corresponding file numbers (blue underlined links) next to the titles.

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The mission of the Hudson City Government is to serve, promote and support, in a fiscally responsible manner, an outstanding community that values quality of life, a well-balanced tax base, historic preservation, with a vision to the future, and professionalism in volunteer and public service.