



City of Hudson, Ohio

Meeting Minutes - Draft City Council

Jeffrey L. Anzevino, Mayor
Christopher W. Foster, President of Council (Ward 2)
Christopher A. Banweg, Council Member (At-Large)
Beth A. Bigham, Council Member (Ward 4)
Karen E. Heater, Council Member (At-Large)
Nicole V. Kowalski, Council Member (At-Large)
Katherine R. Schlademan, Council Member (Ward 1)
Skylar J. Sutton, Council Member (Ward 3)

Thomas J. Sheridan, City Manager
Aparna Wheeler, Clerk of Council

Tuesday, January 17, 2023

6:15 PM

Town Hall
27 East Main Street

Executive Session at 6:15 p.m.; Regular Meeting to follow at 7:30 p.m.

1. Call to Order

Mayor Anzevino called to order the meeting of Hudson City Council at 6:15 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.

Present: 5 - Mr. Banweg, Mr. Foster, Mrs. Heater, Ms. Schlademan and Mr. Sutton

Absent: 2 - Mrs. Kowalski and Mrs. Bigham

Staff in Attendance: Mayor Anzevino and Ms. Wheeler, Clerk of Council.

2. Executive Session

A motion was made by Mr. Foster, seconded by Mr. Sutton, to enter into executive session to interview applicants for boards and commissions. Mayor Anzevino recessed the meeting at 6:16 p.m. after the motion carried by the following vote:

Aye: 5 - Mr. Banweg, Mr. Foster, Mrs. Heater, Ms. Schlademan and Mr. Sutton

Mrs. Kowalski entered executive session at 6:18 p.m.

Executive session ended at 7:19 p.m. Mayor Anzevino reconvened the meeting at 7:30 p.m.

3. Pledge of Allegiance to the Flag

4. Roll Call

Present: 7 - Mr. Banweg, Mrs. Bigham, Mr. Foster, Mrs. Heater, Mrs. Kowalski, Ms. Schlademan and Mr. Sutton

Staff in Attendance: Mr. Sheridan, City Manager; Mr. Pitchford, City Solicitor; Ms. Wheeler, Clerk of Council; Mr. Comeriato, Assistant City Manager - Operations; Mr. Knoblauch, Assistant City Manager - Financial/Special Projects; and Ms. Andrus, HCTV Production Assistant.

5. Approval of the Minutes

A. [23-0002](#) Minutes of Previous Council Meetings

Brief Description: Draft minutes of previous meetings are provided for City Council's review and approval.

Attachments: [December 28, 2022 Council Meeting Minutes - Draft](#)
[Statements Read into the Record 12-28-22](#)
[January 10, 2023 Council Workshop Minutes - DRAFT](#)

A motion was made by Mrs. Bigham, seconded by Mr. Foster, to approve the minutes as submitted. The motion carried by the following vote:

Aye: 7 - Mr. Foster, Mrs. Heater, Mrs. Kowalski, Ms. Schlademan, Mr. Sutton, Mr. Banweg and Mrs. Bigham

6. Proclamations

A. [23-0003](#) Special Recognition of Dr. James Boex

Brief Description: This Proclamation recognizes Dr. James Boex for his contributions to the healthcare industry and service to the City of Hudson. Dr. Boex will accept the Proclamation.

Attachments: [Proclamation](#)

Mayor Anzevino read the proclamation in its entirety.

B. [23-0004](#) Special Recognition of Catholic Schools Week

Brief Description: This Proclamation recognizes Catholic Schools Week, January 29 to February 4, 2023. Mayor Anzevino will present the Proclamation to Seton Catholic School at a school event.

Attachments: [Proclamation](#)

Mayor Anzevino read the title of the proclamation and stated that he would present the proclamation to Seton Catholic School at a later date.

7. Public Comments

Several residents, Ms. Jessica Hoefler, 163 Sunset Dr.; Ms. Meghan Higgins, 6387 Forest Edge Drive; Ms.

Christine Callahan, 57 Ambrose Dr., and Ms. Amanda Weinstein, 8 North Westhaven Dr., all spoke in support of an inclusive playground in Hudson.

Ms. Kathy Girard, 2370 Danbury Ln, representing the League of Women Voters, invited Council to a climate roundtable on Feb. 9, 2023.

Mr. Lou Young, 200 Laurel Lake Dr., made comments about the censure against Mrs. Kowalski.

Ms. Andrea Bucey 6247 Farrington Oval, Aurora, spoke about partisan politics in Hudson .

Dr. Patricia Goetz and Mr. Brian Goetz, 16 College St.; and Mr. Frank Youngwerth, 5 Laurel Lake, spoke in support of Mrs. Kowalski.

Ms. Sandy Woznicki, 7231 Valley View Rd, apologized to those who were not able to speak at the 12/20/22 meeting.

Ms. Rosanne Thomas, 2573 Brunswick Ln., spoke about the attorney-client privileged documents and discussion item topic on the agenda, as well as campaign finance.

Ms. Julie Erickson, 7326 Hayward, spoke about Council's role in a fiduciary capacity and felt that Mrs. Kowalski exceeded her authority as an individual Councilmember.

Ms. Joanna Menolasino, 150 N. Hayden Pkwy., discussed campaign finance and transparency in previous elections.

Ms. Karen Gondek, 31 Jefferson Dr., hopes that Council can work together in the future.

Mr. Todd Zedak, 16 Hudson Common, stated that voters should insist that candidates speak as citizens first, regardless of party affiliation.

8. Correspondence and Council Comments

Mrs. Kowalski gave an HCTV Advisory Committee update.

Mr. Banweg provided an Ad Hoc Committee for Fiber to the Home update.

Mr. Sutton provided a Comprehensive Plan Steering Committee update and addressed an accusation regarding Council threatening board members.

Mrs. Bigham announced her resignation from Hudson City Council effective at the close of the meeting. She further described accomplishments during her tenure, thanked friends and supporters, and shared her future plans.

Mr. Foster responded to some speaker comments, spoke about relationships with previous Councilmembers and Mrs. Bigham's resignation.

Mayor Anzevino stated that he had spoken to the entire third grade class at Eastwoods Intermediate School about local government as well as two Boy Scout troops.

9. Report of Manager

Mr. Sheridan announced that the Council Retreat was on Saturday, January 21 from 9:00am to 2:00pm .

He also stated that the City had tentatively reached an agreement with Hudson Community Living development

and an appeal of the Planning Commission decision.

Mr. Pitchford then asked for a motion to approve the settlement as presented to the City in connection to the Hudson Community Living project and provided a quick background.

A motion was made by Mr. Foster, seconded by Mr. Banweg, to approve the settlement. Discussion followed and a majority of Council felt it would be better to have more time to review the offer as well as publicly notice the motion. Consequently, Mr. Foster withdrew his motion.

A motion was made by Mr. Sutton, seconded by Mr. Banweg, to schedule a special Council meeting on January 24, 2023, immediately following the workshop for the purpose of considering approval of the settlement agreement with respect to the Hudson Community Living project as reached between the applicant, Hudson Community Living, as well as the appellant, Mr. Wellborn Jack. The motion carried by the following vote:

Aye: 7 - Mrs. Kowalski, Ms. Schlademan, Mr. Sutton, Mr. Banweg, Mrs. Bigham, Mr. Foster and Mrs. Heater

10. Discussion Items

A.) Requirement of keeping attorney/client documents privileged

Mr. Foster stated that this topic related to an email string that was sent to all of Council on December 19, 2022, which contained documents related to Mrs. Kowalski's censure from the December 6, 2022, Council meeting. He then requested to play a video from the January 7, 2020, Council meeting regarding the release of documents from executive session.

Discussion followed regarding the attorney-client privileged waived documents on December 6, 2022.

A motion was made by Mr. Foster, seconded by Mrs. Bigham, to censure Mrs. Kowalski for providing attorney-client privileged information to a resident behind Council's back and inappropriately attempted to provide a means for that resident to have that knowledge. The motion failed by the following vote:

Aye: 1 - Mr. Foster

Nay: 2 - Mrs. Heater and Ms. Schlademan

Excused: 1 - Mrs. Kowalski

Abstain: 3 - Mr. Banweg, Mrs. Bigham and Mr. Sutton

11. Appointments

None.

12. Suspension of the Rules for the Consent Agenda

A motion was made by Mr. Banweg, seconded by Mrs. Bigham, to suspend the rule requiring three readings. The motion carried by the following vote:

Aye: 7 - Mr. Sutton, Mr. Banweg, Mrs. Bigham, Mr. Foster, Mrs. Heater, Mrs. Kowalski and Ms. Schlademan

Approval of the Consent Agenda

A motion was made by Mr. Banweg, seconded by Mrs. Heater, to approve the Consent Agenda. The motion carried by the following vote:

Aye: 7 - Mr. Banweg, Mrs. Bigham, Mr. Foster, Mrs. Heater, Mrs. Kowalski, Ms. Schlademan and Mr. Sutton

A. [23-0005](#) **A Motion to Acknowledge the Timely Receipt of the December 2022 Monthly Financial Report**

Brief Description: Financial summaries are provided each month for Council's review.

Attachments: [December 2022 Financial Report](#)

Motion 23-0005 was approved on the Consent Agenda.

B. [23-001](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER'S DESIGNEE TO ACCEPT AN URBAN CANOPY RESTORATION GRANT FROM THE OHIO DEPARTMENT OF NATURAL RESOURCES DIVISION OF FORESTRY ON BEHALF OF THE HUDSON PARKS.**

Brief Description: Cities were eligible for USDA Forest Service funding awarded through the Ohio Department of Natural Services Division of Forestry to address critical need to restore and improve urban forests. The Hudson Parks received \$8,000.00 in funding with an \$8,000.00 match.

Attachments: [Resolution No. 23-001](#)

Resolution No. 23-001 was approved on the Consent Agenda.

C. [23-002](#) **A RESOLUTION AUTHORIZING A CONTRACT FOR A SMALL UTILITY ENTERPRISE LICENSING AGREEMENT WITH ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE, INC. (ESRI) FOR A GEOGRAPHIC INFORMATION SYSTEM (GIS) PROGRAM.**

Brief Description: This legislation will extend our existing small utility ELA with ESRI allowing the City to continue using ESRI's GIS mapping suite to manage the City's GIS program. The term of the contract is three years at a total cost of \$33,000 (\$11,000 per year).

Attachments: [City of Hudson OH SUEA Renewal 2023-2026](#)
[Resolution No. 23-002](#)

Resolution No. 23-002 was approved on the Consent Agenda.

- D. [23-003](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO BID AND AWARD FOR THE MARKETING SERVICES OF VELOCITY BROADBAND.**
Brief Description: This request is to enable Velocity Broadband to enter into a one-year marketing services contract for the development of marketing materials for Velocity Broadband.
Attachments: [Resolution No. 23-003](#)

Resolution No. 23-003 was approved on the Consent Agenda.

- E. [23-004](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR COMPETITIVE BIDS AND TO ENTER INTO A CONTRACT FOR THE TEREX ROAD RESURFACING PROJECT (SUM-TEREX RD, PID# 112743); AND DECLARING AN EMERGENCY.**
Brief Description: This project is for the resurfacing of Terex Road from Londonairy Blvd. to Barlow Road (West).
Attachments: [Terex Rd Resurfacing Exhibit 12-19-22](#)
 [Resolution No. 23-004](#)

Resolution No. 23-004 was approved on the Consent Agenda.

- F. [23-005](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR BIDS AND ENTER INTO A CONTRACT FOR THE INSTALLATION OF PEDESTRIAN SIGNALS AT VARIOUS LOCATIONS NEAR HUDSON CITY SCHOOLS IN THE CITY OF HUDSON; AND DECLARING AN EMERGENCY.**
Brief Description: The project will include the installation of six (6) pedestrian signal improvements at the intersections of Stow Road and Pioneer Trail, Stow Road and Stonebridge Court, Hudson-Aurora Road and Herrick Park Drive, Hudson-Aurora Road and Hudson Street, N. Hayden Parkway and Victoria Parkway, N. Hayden Parkway and Simon Road. Staff is also recommending a pedestrian signal improvement at the intersection of E. Streetsboro Street and S. Oviatt Street be included in the project bringing the total intersections to be improved to seven (7). The estimated project cost is \$250,000 which includes a 10% contingency amount.
Attachments: [RRFB Location Exhibit](#)
 [Resolution No. 23-005](#)

Resolution No. 23-005 was approved on the Consent Agenda.

- G. [23-006](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A SOFTWARE RENEWAL CONTRACT WITH BRIGHTLY SOFTWARE INC FOR SOFTWARE AND ASSOCIATED SERVICES**

PERTAINING TO ASSET AND WORKFLOW MANAGEMENT PROGRAM FOR CITY SERVICES AND OPERATIONS; AND DECLARING AN EMERGENCY.

Brief Description: The City's Public Works Department utilizes an asset work order management software program to manage PW call center requests and work schedules on an annual basis. This software, called Asset Essentials, has been in place for three years and PW Administration wishes to renew the licensing for 2023 and the subsequent years 2024 and 2025 based on City Council budget appropriations. This is the first renewal exceeding \$25,000 and therefore requires authorization from City Council.

Attachments: [Resolution No. 23-006](#)

Resolution No. 23-006 was approved on the Consent Agenda.

- H. [23-007](#) **AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH MAX RIEKER OF THE LAW FIRM OF WESTON HURD FOR SPECIAL COUNSEL SERVICES IN LABOR AND EMPLOYMENT LAW.**

Brief Description: The City would like to enter into an agreement with Max Rieker for Labor and Employment Law special counsel.

Attachments: [Ordinance No. 23-007](#)

Ordinance No. 23-007 was approved on the Consent Agenda.

13. Legislation

- A. [22-164](#) **AN ORDINANCE ESTABLISHING THE CITY OF HUDSON MILITARY AND VETERANS' COMMISSION, ADDING A NEW CHAPTER 297 TO PART TWO - ADMINISTRATION CODE, TITLE EIGHT OF THE CODIFIED ORDINANCES OF THE CITY OF HUDSON.**

Brief Description: The ordinance would establish the Hudson Military and Veterans' Commission, due to the significant United States Armed Forces population of veterans, active-duty members, reservist members, and young military families.

Attachments: [Ordinance No. 22-164](#)

[Ordinance No. 22-164 \(updated for 1-17-23\)](#)

A motion was made by Mrs. Bigham, seconded by Mr. Banweg, to adopt Ordinance No. 22-164 on third reading.

A motion was made by Mr. Banweg, seconded by Mrs. Bigham, to amend Ordinance No. 22-164 as presented. The motion carried by the following vote:

Aye: 6 - Mr. Foster, Mrs. Heater, Mrs. Kowalski, Mr. Sutton, Mr. Banweg and Mrs. Bigham

Nay: 1 - Ms. Schlademan

A motion was made that Ordinance No. 22-164 be approved as amended. The motion carried by the following vote:

Aye: 5 - Mrs. Bigham, Mr. Foster, Mrs. Heater, Mrs. Kowalski and Mr. Banweg

Nay: 2 - Ms. Schlademan and Mr. Sutton

B. [22-165](#) AN ORDINANCE RE-DESIGNATING THE TITLE “FINANCE DIRECTOR” IN ALL RELEVANT PORTIONS OF THE CODIFIED ORDINANCES.

Brief Description: The legislation corrects discrepancies in the Codified Ordinances, where terms other than “Finance Director” are utilized.

Attachments: [Ordinance No. 22-165](#)

A motion was made by Mrs. Heater, seconded by Mrs. Bigham, that this Ordinance be adopted on third reading. The motion carried by the following vote:

Aye: 7 - Mrs. Heater, Mrs. Kowalski, Ms. Schlademan, Mr. Sutton, Mr. Banweg, Mrs. Bigham and Mr. Foster

C. [23-008](#) A RESOLUTION AMENDING THE MISSION STATEMENT OF THE H.O.M.E. COMMITTEE.

Brief Description: The resolution amends the mission statement of the H.O.M.E. Committee.

Attachments: [H.O.M.E. Committee Revised Mission Statement 2022](#)
 [Resolution No. 23-008](#)

Mayor Anzevino read the title of Resolution No. 23-008, which constituted its first reading.

D. [23-009](#) A RESOLUTION AMENDING RESOLUTION NO. 22-108 AMENDING THE OFFICIAL CITY POLICY GOVERNING THE EXHIBITION OF FLAGS AT CITY GOVERNMENT FACILITIES AND CITY-OWNED PROPERTIES.

Brief Description: This legislation amends the current flag policy regarding approved flags to be flown at City government facilities and other publicly owned properties. The amendment adds the Federal POW/MIA Flag to be flown under the American Flag at City cemeteries and the Veterans Way Park.

Attachments: [Flag Policy Amendments FC. 12-13-22](#)
 [Resolution No. 22-009](#)

Mayor Anzevino read the title of Resolution No. 23-009, which constituted its first reading.

Mr. Foster announced that Council would take applications for the Ward 4 Councilmember vacancy until Monday, February 13, 2023.

14. Adjournment

There being no further business and with the concurrent of Council, Mayor Anzevino adjourned the meeting at 10:11 p.m.

Jeffrey L. Anzevino, Mayor

Aparna Wheeler, Clerk of Council

Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.03(d), Rules.