



# City of Hudson, Ohio

## Council Meeting Minutes - Draft

### City Council Workshop

*William A. Currin, Mayor*

*David A. Basil, City Council President (Ward 2)*

*Hamilton DeSaussure, Jr., City Council Member (At-Large)*

*Dennis N. Hanink, City Council Member (Ward 1)*

*Alex D. Kelemen, City Council Member (Ward 3)*

*Keith W. Smith, City Council Member (Ward 4)*

*J. Daniel Williams, City Council Member (At-Large)*

*William D. Wooldredge, City Council Member (At-Large)*

*Anthony J. Bales, City Manager*

*R. Todd Hunt, City Solicitor*

*Elizabeth Slagle, Clerk of Council*

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Tuesday, March 12, 2013

7:35 PM

Town Hall

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#### 1. Call to Order

**Mayor Currin called to order the workshop meeting of Hudson City Council at 7:33 p.m. and turned the meeting over to President of Council Basil.**

**Present** 5 - Mr. Basil, Mr. Hanink, Mr. Kelemen, Mr. Smith, and Dr. Williams

**Absent** 2 - Mr. DeSaussure, and Mr. Wooldredge

*Staff in Attendance: Mr. Bales, City Manager; Mr. Schroyer, Assistant City Manager; Mr. Comeriato, Public Works Director; Mr. Knoblauch, Finance Director; Ms. Roberts, Communications Manager; Mrs. Slagle, Clerk of Council; Mr. Wiedie, Economic Development Director.*

#### 2. Correspondence and Council Comments

*Mr. Hanink asked that Council's future agenda items be discussed.*

#### 3. Proposed Consent Agenda Items

##### A. TMP-0335

**A MOTION TO AUTHORIZE OUTDOOR SEASONAL SALES AT ACE HARDWARE, 5824 DARROW ROAD**

**Executive Summary:** Ace Hardware is seeking approval for its annual outdoor seasonal sales event.

**Attachments:** [Request for Outdoor Sales - Ace Hardware](#)

*Staff recommends Council approve a motion to authorize outdoor seasonal sales at Ace Hardware.*

**This request was discussed, and a motion for Council action will appear on the meeting agenda of March 20, 2013.**

**B. 13-38 A RESOLUTION AMENDING RESOLUTION NO. 11-118 TO AUTHORIZE ADDITIONAL FUNDS FOR AN EXISTING CONTRACT WITH JANCO SERVICE INDUSTRIES FOR HOUSEKEEPING/CLEANING SERVICES AT CITY-OWNED FACILITIES.**

**Executive Summary:** In November 2011 Resolution No. 11-118 authorized the City Manager to enter in a two (2) year service contract extension with Janco Service Industries for the cleaning/housekeeping of City owned buildings. The Resolution read that the extension would be for a two (2) year period at a not to exceed amount of \$79,331. Resolution No. 11-118 should have read that the contract extension would be for a two (2) year period at a total contract value of \$158,662

**Sponsors:** Mayor Currin

**Attachments:** [Resolution No. 11-118](#)  
[Resolution No. 13-38](#)

*Staff recommended that City Council approve this Resolution. Mr. Basil said that Mr. Bales has verified that there is no additional appropriation needed for this legislation.*

**Council members supported staff's recommendation, and legislation will appear on the March 20, 2013, meeting agenda.**

**C. 13-39 A RESOLUTION TO CONSENT TO THE OHIO DEPARTMENT OF TRANSPORTATION MOWING GRASS WITHIN THE INTERSTATE 480 RIGHT OF WAY WITHIN THE CITY OF HUDSON LIMITS; AND DECLARING AN EMERGENCY.**

**Executive Summary:** The Ohio Department of Transportation requires local consent legislation allowing its maintenance department to perform periodic grass cutting and right of way (ROW) maintenance work within the corporate limits of any municipality that the interstate transects.

**Sponsors:** Mayor Currin

**Attachments:** [ODOT Letter Of Request](#)  
[ODOT I480 Grass Cutting](#)  
[Resolution No. 13-39](#)

*Staff recommended that City Council approve this Resolution.*

**Council members supported staff's recommendation, and legislation will appear on the March 20, 2013, meeting agenda.**

**D. 13-40 A RESOLUTION AMENDING RESOLUTION NO. 11-119 TO AUTHORIZE ADDITIONAL FUNDS FOR AN EXISTING CONTRACT WITH TRUGREEN, INC. FOR LANDSCAPING MAINTENANCE SERVICES FOR THE CITY'S PUBLIC GREENS AND PUBLIC BUILDING AREAS.**

**Executive Summary:** In November 2011 Resolution No. 11-119 authorized the City Manager to enter into a two (2) year contract extension with TruGreen Inc. for landscape maintenance services for the City's public greens and public buildings. The Resolution reads that the extension is for a two (2) year period at a not to exceed

amount of \$31,951. Resolution No. 11-119 should have read that the contract extension would be for a two (2) year period at a not to exceed amount of \$31,971 for a total contract value of \$63,942.

Sponsors: Mayor Currin

Attachments: [Resolution No. 11-119](#)  
[Resolution No. 13-40](#)

*Staff recommended that City Council approve this Resolution.*

*Mr. Basil said that Mr. Bales has verified that there is no additional appropriation needed for this legislation. Although he offered support for current legislation, Mr. Smith said that he would like to see this service performed in-house in the future, noting that the City had the expertise in-house and suggesting a long-term study be performed to see if efficiencies could be realized.*

**Council members supported staff's recommendation, and legislation will appear on the March 20, 2013, meeting agenda.**

**E. 13-41 A RESOLUTION AUTHORIZING THE DEPARTMENT OF PUBLIC WORKS TO FILE AN APPLICATION WITH THE SUMMIT/AKRON SOLID WASTE MANAGEMENT AUTHORITY FOR A COMMUNITY RECYCLING ACCESS GRANT; AND DECLARING AN EMERGENCY.**

**Executive Summary:** Each year the City of Hudson applies for a recycling grant from Summit / Akron Solid Waste Management Authority (SASWMA). As a condition of application, the SASWMA requires a Council Resolution permitting the application to be processed.

Sponsors: Mayor Currin

Attachments: [Resolution No. 13-41](#)

*Staff recommended that City Council approve this Resolution.*

**Council members supported staff's recommendation, and legislation will appear on the March 20, 2013, meeting agenda.**

**F. 13-43 A RESOLUTION DESIGNATING DEPOSITORIES OF PUBLIC MONEYS OF THE CITY.**

**Executive Summary:** Ohio Revised Code 135.12 requires that City Council authorize depositories of City funds every five years.

Sponsors: Mayor Currin

Attachments: [Resolution No. 13-43](#)

*Staff recommended that City Council approve this Ordinance.*

**Council members supported staff's recommendation, and legislation will appear on the March 20, 2013, meeting agenda.**

#### **4. Legislation and Other Discussion Items**

**A. TMP-0332 2013-2017 Hudson Strategic Plan - Draft Action Plan Review**

**Executive Summary:** At the 2/26/13 City Council Workshop, City Council Members reviewed and discussed Goal 1 topics of the draft Strategic Plan Action Plan and asked

that staff bring the draft Action Plan back to City Council for further discussion on Goals 2 & 3.

Attachments: [Draft Action Plan for 2013-17 Strategic Plan](#)

*Mr. Basil asked that Council members provide direction to administrative staff regarding the draft Action Plan for the 2013-17 Strategic Plan, explaining that review will be ongoing and is an iterative process. Discussion followed regarding Goal 2 objectives and tasks relating to development of the commercial and industrial base of Hudson.*

**This topic was discussed.**

**B. TMP-0350**

**Discussion: Content and Format of Department Presentations.**

Executive Summary: With additional department presentations scheduled throughout the next few months, the City Manager would like to receive feedback from City Council members on the presentation format to find out if the focus and content of the department presentations are on target, or if adjustments need to be made.

*Staff requested Council's review and guidance regarding the format of department presentations. Discussion followed, with Council members suggesting that department managers (and key division managers as applicable) provide fundamental information upon which Council members can base objective budgetary decisions:*

- background materials in advance;
- discussion regarding Strategic Plan implementation;
- in-depth understanding of departmental operations, long-range plans, and expectations for staff, equipment, budgetary needs, performance measures, and opportunities for improved efficiencies;
- impacts of reduced budgets due to declining revenues;
- challenges, unfunded projects, collaboration opportunities; and
- project prioritization and objectives for the next five-year plan.

**This topic was discussed.**

**C. TMP-0333**

**Discussion: Review of Unfunded Capital Improvement Projects.**

Executive Summary: In December 2012 during a Special City Council Workshop to discuss the proposed 2013 Budget as related to the 5-Year Capital Improvement Projects, City Council members asked staff to provide them with an opportunity to review/discuss the unfunded Capital Improvement Projects at a future City Council Workshop.

Attachments: [2013 Five Year Plan Unfunded Capital - Roads](#)  
[2013 Five Year Plan Unfunded Capital - Utilities](#)

*Council members reviewed and commented on unfunded capital improvement projects relating to utilities and roadways. Mr. Bales noted that the review is timely information in preparation for Council's road tour in April. Mr. Basil said that department presentations will provide opportunities to further discuss and evaluate unfunded projects. Council discussed funding priorities, as well as plans for the upcoming road tour and special workshop in April.*

**This topic was discussed.**

**D. TMP-0334**

**Discussion: House Bill 5 - Municipal Income Tax Uniformity**

Executive Summary: HB 5 includes many changes to make municipal income tax more uniform. Currently, municipalities have the ability to establish certain rules and regulations that vary from jurisdiction to jurisdiction. This can create difficulties for an individual or business that files taxes in multiple cities.

Sponsors: Mayor Currin

Attachments: [HB 5 Estimated Impact - Summary](#)

*Mr. Knoblauch described House Bill 5 as the State's attempt to establish uniform municipal taxes, and he provided information regarding key changes contained in HB 5 as they relate to the City of Hudson. He said that although a consensus exists that there is a need for uniformity to make the local tax process easier for taxpayers, the overriding concern is the loss of revenue and the issue of cash flow at the local level. Furthermore, he said that there is a concern that HB 5 is a step toward implementation of a Policy Board at the State level which will have authority to centralize. He had no specific recommended action for Council at this time but said that he will provide future updates when significant developments occur. Mr. Basil asked that Council members be notified immediately should anything change, so that appropriate action can be taken.*

**This topic was discussed.**

## 5. Other Items Added to Agenda

*Mr. Hanink asked for an update regarding the timeline for the facilities demolition at the former Youth Development Center. Mr. Sheridan said that the project is behind schedule, due in part to aspects of saving money. He said the project will be going out to bid at end of week, and bids will be opened in mid-April.*

*Mr. Sheridan also provided updates on the Hines Hill Road Project and the Barlow/Terex Resurfacing Project. Council discussed other upcoming agenda topics.*

*Mr. Hanink complimented recent Ellsworth Meadows Club House renovations, which included utilization of three large windows from the YDC.*

## 6. Adjournment

**There being no further discussion, Mr. Basil adjourned the Council workshop meeting at 9:28 p.m.**

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**David A. Basil, President of Council**

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**Elizabeth Slagle, Clerk of Council**