



City of Hudson, Ohio

Meeting Minutes - Final

City Council

Craig A. Shubert, Mayor

Christopher W. Foster, President of Council (Ward 2)

Christopher A. Banweg, Council Member (At-Large)

Beth A. Bigham, Council Member (Ward 4)

Karen E. Heater, Council Member (At-Large)

Nicole V. Kowalski, Council Member (At-Large)

Katherine R. Schlademan, Council Member (Ward 1)

Skylar J. Sutton, Council Member (Ward 3)

Jane Howington, City Manager

R. Todd Hunt, Interim City Solicitor

Aparna Wheeler, Clerk of Council

Tuesday, February 1, 2022

7:30 PM

Town Hall
27 East Main Street

1. Call to Order

Mayor Shubert called to order the meeting of Hudson City Council at 7:30 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.

2. Pledge of Allegiance to the Flag

3. Roll Call

Present: 6 - Mr. Banweg, Mrs. Bigham, Mr. Sutton, Mr. Foster, Mrs. Kowalski and Ms. Schlademan

Absent: 1 - Mrs. Heater

Staff in Attendance: Ms. Howington, City Manager; Mr. Hunt, Interim City Solicitor; Ms. Wheeler, Clerk of Council; Mr. Gerbracht, HCTV Operations Manager; Mr. Knoblauch, Assistant City Manager - Financial/Special Projects; Mr. Leiter, HCTV Production Assistant; and Mr. Sheridan, Assistant City Manager - Professional Services.

4. Approval of the Minutes

A. [22-0010](#)

Minutes of Previous Council Meetings

Brief Description: Draft minutes of previous meetings are provided for City Council's review and approval.

Attachments: [January 18, 2022 Meeting Minutes - DRAFT](#)

[January 25, 2022 Council Workshop Minutes - DRAFT](#)

There being no changes, the above minutes were approved as submitted.

5. Honorary Resolution

- A. [22-10](#) A RESOLUTION HONORING AND RECOGNIZING THE KENT STATE UNIVERSITY SCHOOL OF EMERGING MEDIA AND TECHNOLOGY (EMAT), HUDSON COMMUNITY TELEVISION, AND THE HUDSON COMMUNITY TELEVISION ADVISORY COMMITTEE FOR THE LAUNCH OF THE HCTV MOBILE APP.

Brief Description: This Resolution provides recognition and thanks to the Kent State University School of Emerging Media and Technology, Hudson Community Television, and the Hudson Community Television Advisory Committee for their dedicated service to the City of Hudson.

Attachments: [Resolution No. 22-10](#)

Dr. Michael Beam spoke to the objective of the mobile app and acknowledged the students who created and designed the app.

A motion was made by Mrs. Bigham, seconded by Mr. Foster, that this Honorary Resolution be adopted. The motion carried by the following vote:

Aye: 6 - Mr. Banweg, Mrs. Bigham, Mr. Sutton, Mr. Foster, Mrs. Kowalski and Ms. Schlademan

6. Proclamation

- A. [22-0011](#) **Special Recognition of Random Acts of Kindness Week**
Brief Description: This Proclamation encourages citizens to perform acts of kindness, especially during February 13 - 19, 2022, as we celebrate Random Acts of Kindness Week. A representative from the Hudson League for Service will accept the Proclamation.

Attachments: [Hyperlink - The Random Acts of Kindness Foundation Proclamation](#)

Mrs. Barbara Bos accepted the Proclamation, offered comments, and introduced students from Western Reserve Academy.

Mayor Shubert read this Proclamation, recognizing February 14 - 20, 2021, as Random Acts of Kindness Week in Hudson.

7. Public Comments

None.

8. Correspondence and Council Comments

Mr. Banweg congratulated the sixth grade Kiwanis basketball team. He also asked staff, in regards to the mailbox compensation program, why the City knocks down so many mailboxes. Ms. Howington responded that the reasons would be discussed during the presentation.

In regards to the filing by the City's police dispatchers union, Mr. Banweg stated that he believes Chief Tabak will respond appropriately. Ms. Howington also added that many public buildings have surveillance cameras and it is not unusual to see.

Mr. Sutton provided an update on the Tree commission and Garden Club.

Ms. Schlademan provided an update on the Architectural and Historic Board of Review.

Mr. Foster announced the resignation of Mr. Jack Brookhart from the Environmental Awareness Committee. He noted vacancies on several boards and commissions for which residents can apply online.

9. Report of Manager

Ms. Howington commended staff on the launch of the HCTV mobile app as a sustainable way to keep local cable a community-wide resource.

She also noted that city staff is closely monitoring the winter storm coming this week. Staff is considering a parking ban and encouraging residents not to venture out on Thursday and probably Friday. The snow plow contractor is at full-staff and extra city staff is available if necessary. Announcements will be made in the event a parking ban is enforced.

Discussion followed on the Council retreat agenda.

Mayor Shubert asked whose responsibility it is to shovel sidewalks on Route 303, as many nearby residents, including senior citizens, walk to get groceries. Mr. Sheridan responded that it is generally the responsibility of adjacent property owners but staff would double-check and respond.

10. Appointments

Mr. Foster asked for residents to visit the City website and submit applications for vacancies on boards and commissions. The Planning Commission requires Ward 1 residency.

11. Suspension of the Rules for the Consent Agenda

A motion was made by Mr. Foster, seconded by Mrs. Kowalski, to suspend the rule requiring three readings to allow for passage of legislation on the Consent Agenda. The motion carried by the following vote:

Aye: 6 - Mrs. Bigham, Mr. Sutton, Mr. Foster, Mrs. Kowalski, Ms. Schlademan and Mr. Banweg

Approval of the Consent Agenda

A motion was made by Mr. Foster, seconded by Mr. Banweg, to approve the Consent Agenda. Mayor Shubert declared the Consent Agenda passed after the motion carried by the following vote:

Aye: 6 - Mr. Foster, Mrs. Kowalski, Ms. Schlademan, Mr. Banweg, Mrs. Bigham and Mr. Sutton

A.

[22-11](#)

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH DELL TECHNOLOGIES FOR THE PURCHASE OF MAJOR CORE SERVER

INFRASTRUCTURE FOR CITYWIDE INNOVATION AND TECHNOLOGY SERVICES.

Brief Description: Staff is requesting to purchase new core IT infrastructure. We will be replacing the current aging server and storage infrastructure with Dell's VxRail Hyperconverged Infrastructure.

Attachments: [Quote](#)
[Resolution No. 22-11](#)

Resolution No. 22-11 passed on the Consent Agenda.

- B. [22-12](#) A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH IVIDEO FOR THE PURCHASE OF THE HCTV CHANNEL AUTOMATION PROGRAMMING EQUIPMENT FROM THE STATE BID.**

Brief Description: This Resolution will authorize the City Manager to enter into a contract with iVideo for the Tightrope Media Cable Cast VIO4 series automation system and the needed accessories for use in managing programming for the HCTV community access channels.

Attachments: [Resolution No. 22-12](#)

Resolution 22-12 passed on the Consent Agenda.

- C. [22-13](#) AN ORDINANCE AMENDING VARIOUS SECTIONS OF THE FIRE PREVENTION CODE, PART 16 OF THE CITY'S CODIFIED ORDINANCES, AND ADOPTING THE CURRENT EDITIONS OF THE OHIO FIRE CODE AND THE INTERNATIONAL FIRE CODE.**

Brief Description: This concerns the changing of the expired/outdated dates on various fire prevention codes as shown in our codified ordinances and removing the specific year for the Ohio Fire Code and International Fire Code editions that we use and change the language to "current edition" to eliminate the need for repeated updates in the future.

Attachments: [Ordinance No. 22-13](#)

Ordinance No. 22-13 passed on the Consent Agenda.

- D. [22-14](#) A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT FOR THE PURCHASE OF THREE FLEET VEHICLES FOR POLICE OPERATIONS.**

Brief Description: This project involves the replacement of three (3) police patrol vehicles currently in the 2022 budget.

Attachments: [Montrose Ford 2022 PIU QUOTE](#)
[Ohio State Contract #RSI006716](#)
[Resolution No. 22-14](#)

Resolution 22-14 passed on the Consent Agenda.

- E. [22-15](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH MSA SAFETY SALES, LLC FOR THE PURCHASE OF TWENTY-SEVEN SELF-CONTAINED BREATHING APPARATUS AND ALL ASSOCIATED ACCESSORY EQUIPMENT; AND DECLARING AN EMERGENCY.**
- Brief Description:*** This request will enable Hudson Fire Department to replace their existing fifteen-year-old SCBA's that are expiring in August of 2022. We estimated and budgeted \$300,000 for this project. In March of 2021, \$202,827.27 in grant funding was requested from the Federal Emergency Management Agency, (FEMA) Assistance to Firefighter Grant (AFG). In August of 2021 the Hudson Fire Department was awarded \$174,872.73 to assist with our SCBA project. The additional portion of the project that was not eligible to be covered by the grant is \$88,697.45 and is currently approved in the HFD 2022 budget. The total cost of this SCBA project is \$263,570.18 which is \$36,429.82 below our initial project estimate.
- Attachments: [MSA SCBA QT 20997523 - Hudson FD](#)
[Resolution No. 22-15](#)

Resolution No. 22-15 passed on the Consent Agenda.

12. Legislation

- A. [22-16](#) **AN ORDINANCE ACCEPTING FOR PUBLIC RIGHT-OF-WAY DEDICATION PERMANENT TAX PARCEL NO. 3204009 ADJACENT TO THE EXISTING PARK LANE PUBLIC RIGHT-OF-WAY.**
- Brief Description:*** Staff is requesting for right-of-way dedication permanent parcel #3204009 which is a City-owned parcel that is abutting the Park Lane Right of Way and currently contains the street infrastructure of Park Lane.
- Attachments: [PC Decision](#)
[PC Staff Report](#)
[Ordinance No. 22-16](#)

Mayor Shubert read the title of Ordinance No. 22-16, which constituted its first reading.

- B. [22-17](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A TWO-YEAR AGREEMENT WITH FLOCK GROUP INC. FOR AN AUTOMATIC LICENSE PLATE READING SYSTEM.**

Brief Description: This would authorize the City Manager to enter into an agreement with Flock Group Inc. in the amount of \$63,000.00 for an Automatic License Plate Reading (ALPR) System.

Attachments: [FLOCK Contract Memo 2022](#)
[FLOCK Safety Hudson Purchase Agreement](#)
[FLOCK Funding Memo 2021](#)
[FLOCK Info Sheet](#)
[DB FLOCK Memo](#)
[Flock Safety End to End Data Security Overview](#)
[Resolution No. 22-17](#)

Discussion followed on the management of the automatic license plate reading system.

Mayor Shubert read the title of Resolution No. 22-17, which constituted its first reading. He announced that there would a vendor presentation on February 8, 2022.

Executive Session

A motion was made by Mr. Foster, seconded by Mrs. Bigham, to enter into executive session to consider a personnel matter concerning the employment of a public employee. The motion carried by the following vote:

Aye: 4 - Mr. Banweg, Mrs. Bigham, Mr. Sutton and Mr. Foster

Nay: 2 - Mrs. Kowalski and Ms. Schlademan

Mayor Shubert recessed Council meeting at 8:03 p.m. to enter into executive session.

Mayor Shubert reconvened Council meeting at 8:36 p.m.

13. Adjournment

There being no further business, Mayor Shubert adjourned the Council meeting at 8:36 p.m.

Craig A. Shubert, Mayor

Aparna Wheeler, Clerk of Council

Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.03(d), Rules.

