



City of Hudson, Ohio

Meeting Minutes - Draft City Council

Jeffrey L. Anzevino, Mayor
Christopher W. Foster, President of Council (Ward 2)
Christopher A. Banweg, Council Member (At-Large)
Karen E. Heater, Council Member (At-Large)
Nicole V. Kowalski, Council Member (At-Large)
Scott Ruffer, Council Member (Ward 4)
Katherine R. Schlademan, Council Member (Ward 1)
Skylar J. Sutton, Council Member (Ward 3)

Thomas J. Sheridan, City Manager
John Kolesar, City Solicitor
Aparna Wheeler, Clerk of Council

Tuesday, November 14, 2023

7:30 PM

Town Hall
27 East Main Street

Regular Meeting to begin at 7:30 p.m., followed by Regular Workshop

Regular Council Meeting:

1. Call to Order

Mayor Anzevino called to order the meeting of Hudson City Council at 7:30 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.

2. Pledge of Allegiance to the Flag

3. Roll Call

Present: 6 - Mr. Banweg, Mr. Foster, Mrs. Heater, Mrs. Kowalski, Mr. Ruffer and Mr. Sutton

Absent: 1 - Ms. Schlademan

Staff in Attendance: Mr. Sheridan, City Manager; Mr. Pitchford, Special Counsel; Mr. Kolesar, City Solicitor; Ms. Wheeler, Clerk of Council; Mrs. Behnke, Economic Development Manager; Mr. Comeriato, Assistant City Manager - Operations; Mr. Hannan, Community Development Director; Mr. Knoblauch, Assistant City Manager - Financial/Special Projects; Mr. Kosco, City Engineer; Mr. Leedham, Innovation & Technology Director; Mr. Leiter, HCTV Production Assistant; Mr. Tabak, Police Chief; and Mr. Varnes, Fire/EMS Chief.

4. Approval of the Minutes

A. [23-0113](#)

Minutes of Previous Council Meetings

Brief Description: Draft minutes of previous meetings are provided for City

Council's review and approval.

Attachments: [October 17, 2023 Meeting Minutes - Draft](#)
 [October 24, 2023 Workshop Minutes - Draft](#)
 [November 1, 2023 Special Meeting Minutes - Draft](#)

A motion was made by Mr. Banweg, seconded by Mr. Foster, to approve the minutes as submitted. The motion carried by the following vote:

Aye: 6 - Mr. Banweg, Mr. Foster, Mrs. Heater, Mrs. Kowalski, Mr. Ruffer and Mr. Sutton

5. Proclamations

A. [23-0114](#) Special Recognition of America Recycles Day - Wednesday, November 15, 2023

Brief Description: Mayor Anzevino will recognize Hudson's recycling efforts and encourage increased participation in recycling programs among residents and businesses. A representative from the Environmental Awareness Committee will be in attendance to accept this Proclamation.

Attachments: [America Recycles Day 2023](#)

Ms. Karen Farkas accepted the proclamation on behalf of the Environmental Awareness Committee and made comments.

Mayor Anzevino read the proclamation in its entirety.

B. [23-0115](#) Special Recognition of Red Kettle Day - Sunday, December 3, 2023

Brief Description: Mayor Anzevino will proclaim December 3, 2023 as "Red Kettle Day" in Hudson, recognizing the contributions and services of the Salvation Army. Major Watson and Captain Albert-Watson from the Salvation Army will be in attendance to accept this Proclamation.

Attachments: [Red Kettle Day 2023](#)

Mr. Ruffer stated that this was a much-needed community resource throughout the year and also recognized Mr. Carter.

Mayor Anzevino read the proclamation in its entirety.

6. Public Comments

Dr. Mimi Larsen Becker spoke in regards to Greenhouse Gas Emissions Inventory, submitted petitions to Councilmembers on behalf of participants of the League of Women Voters Fall Roundtable, and commented on the City's lack of climate action plan.

Hudson residents Meghan Higgins, Jessica Hoefler, Ella Zielke, Emmett Schoff, Owen Schoff, Alyson Schoff, Angelia Zielke, Mary Schaeffer, and Rhonda Grainger all spoke in support of Resolution No. 23-140, and provided testimony on why an inclusive playground would benefit families with and without disabilities.

Mrs. Rachel Ruffer, 1975 Highgate, spoke in support of Mr. Ruffer and commented on the November election. Mrs. Ruffer and Mr. Bill Klausman, 2746 Blue Heron Drive, read emails into the record.

Ms. Julie Erickson, 7326 Hayward, also commented on the November election.

Dr. Mike Bird, 7406 Hudson Park Dr., spoke about the distinction between in-kind donations and donations.

Dr. Patricia Goetz, 16 College St., talked about how she handled her campaign in the November election.

7. Correspondence and Council Comments

Mrs. Kowalski praised the kids who spoke during public comment and provided an update on the last Environmental Awareness Committee meeting.

Mr. Sutton offered his congratulations to those who won their elections, those who ran, those that worked the polls and also voted. He noted that Kimble trash is still not getting picked up on time. Mr. Sutton also stated that he noticed a typo in Resolution No. 23-140 and would request to remove it from the Consent Agenda to address it.

Mr. Ruffer thanked his family, Mr. Sheridan and City staff, other Councilmembers and the Clerk of Council, as well as Chief Varnes and Chief Tabak. He also asked residents to support Kettle Bell ringers.

Mr. Banweg thanked the Military and Veterans Committee for the Veterans' Day ceremony, asked for thoughts on Christ Community Chapel inclusive playground, and would be interested in seeing a response to the emails surrounding the November election.

Mr. Foster commented on the November election.

8. Report of Manager

Mr. Sheridan announced that the lighting of the downtown greens would occur on November 24th, leaf pickup will continue through early December, and residents can recycle pumpkins in the rear parking lot of City Hall.

9. Appointments

Mr. Foster announced openings on the Planning Commission and Community TV Advisory Committee.

10. Suspension of the Rules for the Consent Agenda

A motion was made by Mr. Foster, seconded by Mr. Ruffer, to suspend the rule requiring three readings, except Resolution No. 23-140. The motion carried by the following vote:

Aye: 6 - Mr. Foster, Mrs. Heater, Mrs. Kowalski, Mr. Ruffer, Mr. Sutton and Mr. Banweg

Approval of the Consent Agenda

A motion was made by Mr. Foster, seconded by Mr. Banweg, to approve the Consent Agenda, except Resolution No. 23-140. The motion carried by the following vote:

Aye: 6 - Mrs. Heater, Mrs. Kowalski, Mr. Ruffer, Mr. Sutton, Mr. Banweg and Mr. Foster

- A. [23-135](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A LOCAL PUBLIC AGENCY (“LPA”) FEDERAL LOCAL-LET PROJECT AGREEMENT WITH THE OHIO DEPARTMENT OF TRANSPORTATION FOR THE DOWNTOWN PEDESTRIAN SAFETY (PID#120285).**

Brief Description: When accepting State or Federal transportation improvements funding, cities, or Local Public Agencies (LPAs), are required to enter into an agreement with the Ohio Department of Transportation. The agreement outlines the terms of the use of the funding and requires the LPA to follow the State process for any project contracts. This LPA Agreement is for Phase 2 of the Downtown Pedestrian Safety Improvements which will be partially funded through ODOT Safety Funds and includes design and construction of various pedestrian signal, sidewalk and crosswalk improvements along Aurora Street, Main Street, Streetsboro Street, and First Street in the City of Hudson. Phase 1 has commenced with design and construction utilizing 100% City funds.

Attachments: [Downtown Ped Improvements Overall Map](#)
[Downtown Ped Summary Table](#)
[Downtown Ped Imp Prelim Layout Samples](#)
[Resolution No. 23-135](#)

Resolution No. 23-135 passed on the Consent Agenda.

- B. [23-136](#) **A RESOLUTION EXTENDING THE TERM OF THE STEERING COMMITTEE TO UPDATE THE CITY’S COMPREHENSIVE PLAN**
- Brief Description:** The comprehensive plan steering committee was established by City Council and authorized to prepare recommendation within twelve months of their initial meeting (January 11, 2023). The Committee has completed significant work to date; however, a draft plan is not anticipated for a few additional months.

Attachments: [Resolution No. 23-136](#)

Resolution No. 23-136 passed on the Consent Agenda.

- C. [23-137](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR COMPETITIVE BIDS AND ENTER INTO A CONTRACT FOR THE CITY HALL ROOF REPAIRS PROJECT.**
Brief Description: This project is a 2023 budgeted item. The project involves the repair/modification of the roof venting system at the top of the parapet walls on the City Hall building.
Attachments: [Resolution No. 23-137](#)

Resolution No. 23-137 passed on the Consent Agenda.

- D. [23-138](#) **AN ORDINANCE AMENDING VARIOUS SECTIONS OF TITLE FOUR - TAXATION, CHAPTER 891 - EARNED INCOME TAX REGULATIONS, OF THE CODIFIED ORDINANCES OF THE CITY OF HUDSON.**
Brief Description: This Ordinance amends various sections of Section 891 of the City's codified ordinances to include changes required by Ohio House Bill 33, the state's biennium budget bill. These changes are required to be adopted and in effect on January 1, 2024.
Attachments: [RITA H.B. 33 Model Language - Applicable Sections Only](#)
 [RITA H.B. 33 Model Language - Finance Director notes in Blue](#)
 [Ordinance No. 23-138](#)

Ordinance No. 23-138 passed on the Consent Agenda.

- E. [23-139](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AMENDMENT TO THE CONTRACT WITH THE HUDSON ROTARY FOUNDATION, INC. FOR LEASE OF THE GROUNDS BENEATH THE BOY SCOUT CABIN AND AMENDING RESOLUTION NO. 98-2.**
Brief Description: The Hudson Rotary Foundation, Inc. has requested a housekeeping amendment to the current Boy Scout cabin ground lease agreement.
Attachments: [1998-002 - Scout Cabin Lease](#)
 [Resolution No. 23-139](#)

Resolution No. 23-139 passed on the Consent Agenda.

- G. [23-141](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A LEASE AND SERVICE AGREEMENT WITH VISUAL EDGE IT FOR MULTIFUNCTION PRINTERS.**
Brief Description: Staff is requesting to enter into a 5-year lease agreement with Visual Edge IT for the lease of new multifunction equipment in the amount of \$43,669.20 over the 5-year period and a 5-year Service Agreement on a per-copy basis. The contract would commence upon the delivery of the

new equipment.

Attachments: [MFP Lease and Service Agreement Comparisons](#)
[Per Copy Cost Analysis](#)
[Resolution No. 23-141](#)

Resolution No. 23-141 passed on the Consent Agenda.

Removed from the Consent Agenda

- F. [23-140](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO SUBMIT AN APPLICATION TO THE STATE OF OHIO CAPITAL BUDGET GRANT PROCESS FOR INFRASTRUCTURE COSTS TO ACCOMMODATE AN INCLUSIVE PLAYGROUND AT MIDDLETON PARK.**

Brief Description: The State of Ohio awards biennial capital budget funding to support regional and local projects that demonstrate a state benefit in higher education, mental health, parks and recreation, conservation, and cultural and sports facilities. The inclusive playground proposal at Middleton Road Park would be a strong submittal as a local community group anticipates raising private funding for playground equipment, specialized turf and fencing on site, with the City responsible for infrastructure and site improvement costs. Through the State Capital Budget, the City could receive up to two thirds of the total infrastructure cost through reimbursement with a one-third local match requirement. Detailed engineering costs included in Attachment A.

Attachments: [Attachment A -Inclusive Playground Middleton Park Engineers Estimate](#)
[Attachment B - Commitment Letter](#)
[Staff Report - Inclusive Playground Grant Funding Opportunity](#)
[Preliminary Designs - Middleton Inclusive Playground](#)
[Resolution No. 23-140](#)

A motion was made by Mr. Sutton, seconded by Mr. Foster, to suspend the rule requiring three readings. The motion carried by the following vote:

Aye: 6 - Mrs. Kowalski, Mr. Ruffer, Mr. Sutton, Mr. Banweg, Mr. Foster and Mrs. Heater

A motion was made by Mr. Sutton, seconded by Mr. Foster to pass Resolution No. 23-140.

Mr. Sutton stated that the third Whereas clause should be removed as it was from a different piece of legislation .

A motion was made by Mr. Sutton, seconded by Mr. Banweg, to amend Resolution No. 23-140 by removing the third Whereas clause, "Whereas, the City of Hudson is eligible to receive up to \$20,000 in grant funding to support part-time Emergency Medical Services (EMS) personnel in the form of a one-time retention bonus to those who were not previously eligible for a retention incentive. No grant match required." The motion carried by the following vote:

Aye: 6 - Mr. Sutton, Mr. Banweg, Mr. Foster, Mrs. Heater, Mrs. Kowalski and Mr. Ruffer

Resolution No. 23-140 was approved as amended by the following vote:

Aye: 6 - Mr. Ruffer, Mr. Sutton, Mr. Banweg, Mr. Foster, Mrs. Heater and Mrs. Kowalski

Proposed Consent Agenda Items for November 21, 2023, Council Meeting

B. [TMP-6982](#) A Motion Approving Expenditure of Funds for Retention of Special Counsel.

Brief Description: A formal, on-record vote is requested relating to the approval of expenditure of funds necessary to retain outside counsel for a special investigation.

Mr. Foster requested to remove TMP-6982 from the Workshop agenda because he believed that any discussion that took place would violate executive session privilege and attorney-client privilege.

Mrs. Kowalski requested that the motion be placed on the agenda, not for discussion purposes, but for the public to be made aware that an expenditure would occur, rather than finding out later on the monthly transparency report. It was also indicated to Mrs. Kowalski that a vote on an expenditure, as long as there was no discussion, would not violate privilege. Mr. Foster was informed differently.

Mrs. Kowalski asked Mr. Kolesar that if the motion was removed from the Workshop agenda, would it then not be able to be placed on the agenda making it ineligible for a vote. Mr. Sutton emphasized that it is legislation that must be placed on the Workshop agenda, and this motion is not legislative but procedural.

A motion was made by Mr. Foster, seconded by Mr. Banweg, to remove TMP-6982 from the November 14, 2023, Workshop agenda. The motion carried by the following vote:

Aye: 5 - Mr. Sutton, Mr. Banweg, Mr. Foster, Mrs. Heater and Mr. Ruffer

Nay: 1 - Mrs. Kowalski

11. Legislation

- A. [23-127](#) **AN ORDINANCE AUTHORIZING THE CITY MANAGER TO EXECUTE AN AMENDMENT TO THE AGREEMENT WITH ARLINGTON VALLEY FARMS, LLC, OR ITS ASSIGNEE, FOR THE LLC'S LEASE-PURCHASE OF THE REAL PROPERTY LOCATED AT 5369 HUDSON DRIVE, HUDSON, OHIO.**

Brief Description: A Second Amendment to the Land Installment Contract has been requested by the Buyer to change the Closing Date from February 1, 2024 to July 1, 2024 to align with the anticipated closing of a USDA loan financing the purchase. Additionally, monthly installment payments of ten thousand and 00/100 dollars (\$10,000.00) would be continued from February 1, 2024 to June 30, 2024.

Attachments: [Land Installment Contract - 5369 Hudson Drive - Execution Version \(FINAL\)](#)
[Arlington Valley Farms First Amendment to Land Installment Contract executed 01.2020](#)
[City of Hudson Building Purchase Extension Request Sept 2023](#)
[Second Amendment to Land Installment Contract \(Arlington Valley Farms\) amend 09152023](#)
[Ordinance No. 23-127](#)

A motion was made by Mr. Foster, seconded by Mr. Banweg, to pass Ordinance No. 23-127.

A motion was made by Mr. Sutton, seconded by Mr. Banweg, to postpone the passage of Ordinance No. 23-127 to the first regularly scheduled meeting in December. The motion carried by the following vote:

Aye: 6 - Mr. Banweg, Mr. Foster, Mrs. Heater, Mrs. Kowalski, Mr. Ruffer and Mr. Sutton

- B. [23-132](#) **AN ORDINANCE ESTABLISHING SECTION 1048.141 IN THE CODIFIED ORDINANCES, TO REQUIRE NEW DEVELOPMENTS TO UTILIZE HUDSON PUBLIC POWER ELECTRIC SERVICE AND PROVIDING CITY COUNCIL FIRST RIGHT OF REFUSAL.**

Brief Description: Ordinance to be added to the code establishing that all new development will be required to utilize Hudson Public Power/City electric service unless Council votes to exempt that development

Attachments: [Electric Service Area](#)
[1048.141 - draft code section](#)
[Ordinance No. 23-132](#)
[Electric Ownership with Parcels 11x17](#)
[Electric Ownership with Primary 11x17](#)

Mayor Anzevino read the title of Ordinance No. 23-132, which constituted its second reading.

- C. [23-133](#) **A RESOLUTION ADOPTING IN CONCEPT THE CITY OF HUDSON**

FIVE-YEAR PLAN 2024-2028.

Brief Description: This resolution adopts in concept the City's Five-Year Plan.

Attachments: [2024 - 2028 Five Year Plan - Original Draft 9-26-23](#)
[Resolution No. 23-133](#)
[2024 - 2028 Five Year Plan - Final Draft 11-21-23](#)
[Changes to 2024-2028 Five Year Plan 11-14-23](#)

Mayor Anzevino read the title of Resolution No. 23-133, which constituted its second reading.

- D. [23-134](#) **AN ORDINANCE TO MAKE APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF HUDSON, COUNTY OF SUMMIT, STATE OF OHIO, DURING THE FISCAL YEAR BEGINNING JANUARY 1, 2024 AND ENDING DECEMBER 31, 2024.**

Brief Description: This Ordinance establishes the City's budget for 2024.

Attachments: [Ordinance No. 23-134](#)

Mayor Anzevino read the title of Ordinance No. 23-134, which constituted its second reading.

- E. [23-142](#) **A RESOLUTION ACCEPTING THE CITY MANAGER'S RECOMMENDATION NOT TO IMPLEMENT THE GROWTH MANAGEMENT RESIDENTIAL DEVELOPMENT ALLOCATION SYSTEM DURING CALENDAR YEAR 2024.**

Brief Description: The City is not removing the Growth Management Allocation System; however, because of no appreciable population change, the system would not be implemented for 2024.

Attachments: [GMA report memo to Council for YR2024](#)
[Notice of Public Hearing \(11-21-2023\)](#)
[Resolution No. 23-142](#)

Mayor Anzevino read the title of Resolution No. 23-142, which constituted its first reading.

- F. [23-143](#) **AN ORDINANCE AMENDING SECTION 295.01 OF THE ADMINISTRATIVE CODE REGARDING THE COMPOSITION AND THE POWERS AND DUTIES OF THE ECONOMIC GROWTH BOARD.**

Brief Description: City Council will consider amendments to the Codified Ordinances pertaining to the Economic Growth Board.

Attachments: [Ordinance No. 23-143](#)

Mayor Anzevino read the title of Ordinance No. 23-143, which constituted its first reading.

12. Executive Session

A motion was made by Mr. Foster, seconded by Mr. Banweg, to enter into executive session pursuant to Ohio Revised Code 121.22(G)(4) preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment and pursuant to Ohio Revised Code section 121.22(G)(3) to conference with attorneys for the City concerning disputes involving the City that are the subject of imminent or pending court action. The motion carried by the following voice vote:

Aye: 6 - Mr. Foster, Mrs. Heater, Mrs. Kowalski, Mr. Ruffer, Mr. Sutton and Mr. Banweg

Mayor Anzevino recessed the meeting at 9:05 p.m.

13. Adjournment

Mayor Anzevino reconvened the regular Council meeting, and there being no further business, adjourned at 10:23 p.m.

Regular Council Workshop:

14. Call to Order

Mayor Anzevino called to order the workshop of Hudson City Council at 10:24 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22, and he handed the workshop over to President of Council Foster, in accordance with Council Rules.

Others & Staff in Attendance: Mr. Sheridan, City Manager; Mrs. Behnke, Economic Development Manager; Mr. Comeriato, Assistant City Manager - Operations; Mr. Hannan, Community Development Director; Mr. Knoblauch, Assistant City Manager - Financial/Special Projects; Mr. Kosco, City Engineer; Mr. Leiter, HCTV Production Assistant; Ms. Roberts, Communications Manager; Ms. Stasik, Community Relations Manager; Mr. Tabak, Police Chief; and Mr. Varnes, Fire/EMS Chief.

15. Correspondence and Council Comments

None.

16. Discussion Items

- A. [23-0116](#) **Solar Eclipse 2024**
Brief Description: Staff will update City Council on the upcoming Solar Eclipse on April 8, 2024, including a discussion on whether or not to hold a community special event that day and our emergency preparedness for any potential impacts the increased number of visitors could have on Hudson

before, during, and after the eclipse.

Attachments: [Solar Eclipse Letter from Tabak and Varnes](#)
[Memo - Solar Eclipse Planning Final](#)

Mr. Sheridan stated he wanted to discuss with Council what Hudson had planned for the Solar Eclipse that will take place on April 8, 2024. Ms. Roberts provided information on the Solar Eclipse, as well as the potential for an influx of people coming into Hudson to view the eclipse. She further stated that the City will have a website with additional information. Ms. Stasik spoke on some of the challenges and concerns with holding a public event for the Solar Eclipse. There was Council consensus to not hold a special event for the Solar Eclipse event.

This matter was discussed.

- B. [23-0058](#) Economic Development Boards and Commission Structure**
Brief Description: Discussion of the structure of the Boards and Commissions that support the Economic Development function as requested by Council in the January 2023 Council Retreat.

Attachments: [Council Memo - Economic Development Boards and Councils 11.14.23 Workshop](#)
[Council Memo - Economic Development Boards and Councils 10.24.23 Workshop](#)
[Council Memo - Economic Development Boards and Councils 6.20.23 Workshop](#)

Ms. Behnke discussed how other communities handle Economic Development applications and proposed removing the Economic Development Incentive Committee and recommended these application be handled directly with Council in an executive session. There was Council consensus to move forward with Ms. Behnke's recommendation.

This matter was discussed.

- C. [TMP-6820](#) AN ORDINANCE AMENDING THE JOB CREATION GRANT PROGRAM.**
Brief Description: The proposed amendments to the Job Creation Grant Program will align the program guidelines with the way we deploy the program in practice post-pandemic. The proposal also includes an increased year of eligibility for including certain defined, environmentally sustainable components to their projects to align with the goals outlined by the Environmental Awareness Committee.

Attachments: [Job Creation Grant Proposal Staff Report 10.24.2023](#)
[Job Creation Grant Proposal Staff Report 11.14.2023](#)
[Exhibit A: Hudson Job Creation Grant Program Guidelines - Redlined](#)
[Exhibit A: Hudson Job Creation Grant Program Guidelines - Clean Copy](#)
[13-122 Ordinance Amending Job Creation Grant Program](#)
[05-39 Ordinance Adopting a Job Creation Grant Program](#)
[JCG - Eligible Sustainable Projects Project Cost Estimates](#)
[Draft Ordinance](#)

Ms. Behnke provided an outline of the changes that were made based off of the October 24, 2023, Council workshop discussion. Council was in agreement with the proposed changes.

This matter was discussed.

- D. [TMP-6920](#) **AN ORDINANCE AMENDING CHAPTERS 1205 “ZONING DISTRICTS-CITY OF HUDSON MAP” AND 1206 “USE REGULATIONS” OF THE LAND DEVELOPMENT CODE RELATIVE TO THE REGULATION OF VAPE SHOPS, PAWN SHOPS, AND TATTOO PARLORS.**

Brief Description: Proposed Land Development Code text amendment relative to the regulation of Vape Shops, Pawn Shops, and Tattoo Parlors.

Attachments: [City Council Memo - LDC Update Vape, Pawn, and Tatoo Shops \(discussed at 9-26-23 workshop\)](#)
[Draft Ordinance](#)

Council requested that cannabis dispensaries be added to this amendment. Mr. Hannan stated that staff will amend this Ordinance to include cannabis dispensaries prior to the meeting on November 21, 2023.

This matter was discussed.

- E. [23-0118](#) **Summit County Land Bank application for Boston Park Subdivision**
Brief Description: Discussion regarding intention to apply to the Summit County Land Bank for city acquisition of tax delinquent parcels within the Boston Park Subdivision.

Attachments: [Map of Parcels in City Application for Acquisition](#)
[Land Bank Side Lot Application DRAFT](#)

Mr. Hannan stated that staff would like to submit an application to the Summit County Land Bank to acquire 15 tax delinquent parcels within the Boston Park Subdivision to enhance the wetland preservation area and consolidate with parcels that the City currently owns. He further stated that this would be at no cost to the City, and staff would return to Council prior to acquisition of the parcels. Mr. Foster provided background information on these parcels.

This matter was discussed.

- F. [23-0119](#) **Rectangular Rapid Flashing Beacon (RRFB) Policy Review**
Brief Description: This is a follow-up discussion from the August 15, 2023, Council Workshop. Staff will discuss the City’s “Special Traffic Signage at Unsignalized Crossing Guidelines” document that includes use of Rectangular Rapid Flashing Beacons (RRFBs).

Attachments: [Special Traffic Control Sign Policy \(Update 8-11-21\)](#)

Mr. Kosco discussed the policy for the installation of Rectangular Rapid Flashing Beacons (RRFB's). He further stated that the City currently has 17 RRFB's installed with 3 more to be installed in early 2024, and recommended the City adhere to the current policy in place. Discussion followed regarding the mid-block crosswalk on SR 91, and asked staff to study this crosswalk.

This matter was discussed.

- G. [23-0074](#) **Discussion of a new City Flag**
Brief Description: Mayor Anzevino and City Council requested a discussion of potentially reinstating a new City of Hudson flag.

Attachments: [Flag Vote Report 2023.10.31](#)
[Flag Options](#)
[City Flags Research](#)
[Flag History](#)
[Flag Design History](#)
[17-46 Ordinance repealing CO 204.01 City Flag \(02299419x9EF3B\)](#)

This matter was postponed to the November 28, 2023, Council workshop.

17. Proposed Consent Agenda Items for November 21, 2023, Council Meeting

A. [TMP-6980](#) A Motion to Acknowledge the Timely Receipt of the October 2023 Monthly Financial Report

Brief Description: Financial summaries are provided each month for Council's review.

Attachments: [October 2023 Financial Report](#)

This Motion was forwarded for further consideration at the November 21, 2023, Council meeting.

C. [TMP-6984](#) A Motion to Amend Motion No. 22-0105 as amended by Motion No. 23-045, the City Council Meeting Schedule for 2023.

Brief Description: Council is introducing a motion to combine Council meetings and workshops for December 2023.

Attachments: [Meeting Schedule for December 2023 \(proposed amendment for 11-14-23\)](#)
[Council Calendar Overview for December 2023 \(proposed amendment for 11-14-23\)](#)

Mr. Foster stated that the meeting of December 5, 2023 will be moved to December 12, 2023, due to the full body of Council not able to be present. He further stated that Judge Coates will perform the swearing in of the new Council members at City Hall on December 5, 2023 at 5:00 p.m.

This Motion was forwarded for further consideration at the November 21, 2023, Council meeting.

D. [TMP-6987](#) A Motion to appoint Councilmembers Foster and Sutton to serve as Representatives to the Volunteer Fire Fighters' Dependents Fund Board for the 2024 Term.

Brief Description: On an annual basis, City Council must appoint two of its members to serve on the Volunteer Fire Fighters' Dependents Fund Board (VFFDFB), and Councilmen Foster and Sutton have expressed interest in serving.

This Motion was forwarded for further consideration at the November 21, 2023, Council meeting.

E. [TMP-6956](#) A RESOLUTION AUTHORIZING ADVANCES OF LOCAL TAXES.

Brief Description: Ohio Revised Code Section 321.34, requires all local authorities entitled to advancement of funds must submit a resolution

authorizing advances of local taxes each year. This resolution entitles the City to receive tax advances from Summit County for 2024.

Attachments: [Ohio Revised Code Section 321.34 Advance Payment to Local Authorities](#)
[Draft Resolution](#)

This Resolution was forwarded for further consideration at the November 21, 2023, Council meeting.

- F. [TMP-6964](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A LOCAL PUBLIC AGENCY (“LPA”) FEDERAL LOCAL-LET PROJECT AGREEMENT WITH THE OHIO DEPARTMENT OF TRANSPORTATION FOR THE DILLMAN DRIVE BRIDGE REPLACEMENT PROJECT (119823).**

Brief Description: This agreement with the Ohio Department of Transportation is for the replacement of the Dillman Drive bridge over Wagar Ditch in the Dillman Estates Subdivision. Work will include new bridge structure, guardrail replacement and bridge roadway replacement.

Attachments: [Dillman Drive Bridge Map](#)
[Draft Resolution](#)

This Resolution was forwarded for further consideration at the November 21, 2023, Council meeting.

- G. [TMP-6957](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES CONTRACT WITH DLZ OHIO, INC. FOR THE DESIGN OF THE DILLMAN DRIVE BRIDGE REPLACEMENT PROJECT (PID 119823).**

Brief Description: Staff requested proposals and has selected a consultant for the design of the Project. The purpose of this request for proposal (RFP) was to solicit proposals from ODOT, pre-qualified professional design, engineering and surveying consultants (Consultant) for the analysis, engineering, and design of the Dillman Drive Bridge Replacement Project (PID 119823) and other miscellaneous design items as described in the RFP.

Attachments: [Dillman Drive Bridge Map](#)
[Draft Resolution](#)

This Resolution was forwarded for further consideration at the November 21, 2023, Council meeting.

- H. [TMP-6961](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR COMPETITIVE BIDS AND TO ENTER INTO A CONTRACT FOR THE VALLEY VIEW RESURFACING PROJECT (PID# 116932)**

Brief Description: This project is for the resurfacing of Valley View Road from the North Corporate Line southeast to SR 91.

Attachments: [Exhibit Valley View Rd Resurfacing Nov 2023](#)
[Draft Resolution](#)

This Resolution was forwarded for further consideration at the November 21, 2023, Council meeting.

- I. [TMP-6962](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR BIDS AND ENTER INTO CONTRACTS FOR THE 2024 CAPITAL MAINTENANCE PROGRAMS OF THE CITY OF HUDSON.**

Brief Description: This Resolution would authorize the advertisement, receipt of bids and award of contracts for the annual road programs that will comprise the 2024 Annual Capital Maintenance Program. The program includes Line Striping, Crack Sealing, Concrete Replacement/Catch Basin Repairs, and Asphalt Resurfacing and Patching Program. Award of these projects will be based upon the approved 2024 capital budget.

Attachments: [Draft Resolution](#)

This Resolution was forwarded for further consideration at the November 21, 2023, Council meeting.

- J. [TMP-6945](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO TEMPORARILY EXTEND THE TERM OF THE PREVIOUSLY AUTHORIZED AMENDMENT TO THE DEVELOPMENT AGREEMENT WITH THE ALLSTATE INSURANCE COMPANY; AND DECLARING AN EMERGENCY.**

Brief Description: The current “E” electric rate agreement with the Allstate Insurance Company expires on November 30, 2023. Staff requests Council amended the current agreement to temporarily extend the term of Allstate’s current electric rate agreement for a period up to February 29, 2024.

Attachments: [Draft Resolution](#)

Mr. Sutton requested year-to-date income tax receipts and year-to-date electric use at the e-rate and non e-rate . Mr. Knoblauch stated that he is prohibited by State Law in providing income tax information, but can supply a head count and percentages. Mr. Comeriato stated that he is looking for an extension so he is able to pull all of the data together in order to present the information to Council .

This Resolution was forwarded for further consideration at the November 21, 2023, Council meeting.

- K. [TMP-6970](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR BIDS AND ENTER INTO A CONTRACT FOR THE FORMER YOUTH DEVELOPMENT CENTER BROWNFIELD REMEDIATION.**

Brief Description: This project will include the removal of stream pipes, concrete pads and other misc. site materials at the former Youth Development Center (YDC) site. The base bid for the project will include the removal of buried stream lines that have asbestos insulation and are part of the old thermal system. The building pads were found to have only trace amounts of asbestos and will be bid as alternate items for the project.

Attachments: [Exhibit YDC Brownfield Nov 2023](#)
[Draft Resolution](#)

This Resolution was forwarded for further consideration at the November 21, 2023, Council meeting.

- L. [TMP-6988](#) **AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO CONTRACT FOR THE PURCHASE OF ONE VEHICLE FOR THE FIRE DEPARTMENT; AND DECLARING AN EMERGENCY.**
Brief Description: The purchase of one (1) Ford Expedition Max - SSV at Montrose Ford in Fairlawn that is for the Fire/EMS Department. This is part of the 2024 budgeted vehicles for Fire/EMS. This vehicle is being purchased under the State Bid List items.
Attachments: [11-8-2023 Montrose Ford Expedition](#)
[Draft Ordinance](#)

This Ordinance was forwarded for further consideration at the November 21, 2023, Council meeting.

- M. [TMP-6990](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH MEDICAL MUTUAL OF OHIO (MMO) FOR CERTAIN HEALTH BENEFIT PLAN SERVICES; AND DECLARING AN EMERGENCY.**
Brief Description: The City of Hudson provides certain health benefits (medical and prescription drug coverage) to regular full-time city employees. The attached legislation seeks Council's authorization for the City Manager to enter into a contract with Medical Mutual of Ohio (MMO) for health benefit plan services for the period of January 1, 2024 through December 31, 2024.
Attachments: [TMP-6990 Res Auth CM To Enter Into Contract with Medical Mutual of Ohio for Health Benefit Plan Services and declaring an Emergency](#)

Mr. Knoblauch provided information on the increase and the reason for the emergency clause.

This Resolution was forwarded for further consideration at the November 21, 2023, Council meeting.

- N. [TMP-6951](#) **A RESOLUTION APPROVING THE AMENDMENT OF ARTICLE VI OF THE BY-LAWS OF THE N.O.R.M.A. SELF-INSURANCE POOL, INC.; AND DECLARING AN EMERGENCY.**
Brief Description: The City is a member of the Northern Ohio Risk Management Agency (NORMA), a self-insurance pool for property and liability insurance. This amendment will allow board members to remotely participate in the board meetings.
Attachments: [Exhibit A - NORMA remote meeting resolution - signed 9-20-2023](#)
[NORMA - Sample Resolution for Members to Approve ByLaw Amendment \(01637490xBFD00\)](#)
[NORMA By-Laws](#)
[Draft Resolution](#)

Mr. Knoblauch provided background information on N.O.R.M.A. and the reason for this amendment.

This Resolution was forwarded for further consideration at the November 21, 2023, Council meeting.

18. Proposed Legislation for November 21, 2023, Council Meeting

- A. [23-132](#) **AN ORDINANCE ESTABLISHING SECTION 1048.141 IN THE CODIFIED ORDINANCES, TO REQUIRE NEW DEVELOPMENTS TO UTILIZE HUDSON PUBLIC POWER ELECTRIC SERVICE AND PROVIDING CITY COUNCIL FIRST RIGHT OF REFUSAL.**

Brief Description: Ordinance to be added to the code establishing that all new development will be required to utilize Hudson Public Power/City electric service unless Council votes to exempt that development

Attachments: [Electric Service Area](#)
[1048.141 - draft code section](#)
[Ordinance No. 23-132](#)
[Electric Ownership with Parcels 11x17](#)
[Electric Ownership with Primary 11x17](#)

Ordinance No. 23-132 was forwarded for further consideration at the November 21, 2023, Council meeting.

- B. [23-133](#) **A RESOLUTION ADOPTING IN CONCEPT THE CITY OF HUDSON FIVE-YEAR PLAN 2024-2028.**

Brief Description: This resolution adopts in concept the City's Five-Year Plan.

Attachments: [2024 - 2028 Five Year Plan - Original Draft 9-26-23](#)
[Resolution No. 23-133](#)
[2024 - 2028 Five Year Plan - Final Draft 11-21-23](#)
[Changes to 2024-2028 Five Year Plan 11-14-23](#)

Resolution No. 23-133 was forwarded for further consideration at the November 21, 2023, Council meeting.

- C. [23-134](#) **AN ORDINANCE TO MAKE APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF HUDSON, COUNTY OF SUMMIT, STATE OF OHIO, DURING THE FISCAL YEAR BEGINNING JANUARY 1, 2024 AND ENDING DECEMBER 31, 2024.**

Brief Description: This Ordinance establishes the City's budget for 2024.

Attachments: [Ordinance No. 23-134](#)

Ordinance No. 23-134 was forwarded for further consideration at the November 21, 2023, Council meeting.

- D. [23-142](#) **A RESOLUTION ACCEPTING THE CITY MANAGER'S**

RECOMMENDATION NOT TO IMPLEMENT THE GROWTH MANAGEMENT RESIDENTIAL DEVELOPMENT ALLOCATION SYSTEM DURING CALENDAR YEAR 2024.

Brief Description: The City is not removing the Growth Management Allocation System; however, because of no appreciable population change, the system would not be implemented for 2024.

Attachments: [GMA report memo to Council for YR2024](#)
[Notice of Public Hearing \(11-21-2023\)](#)
[Resolution No. 23-142](#)

Resolution No. 23-142 was forwarded for further consideration at the November 21, 2023, Council meeting.

- E. [23-143](#) **AN ORDINANCE AMENDING SECTION 295.01 OF THE ADMINISTRATIVE CODE REGARDING THE COMPOSITION AND THE POWERS AND DUTIES OF THE ECONOMIC GROWTH BOARD.**

Brief Description: City Council will consider amendments to the Codified Ordinances pertaining to the Economic Growth Board.

Attachments: [Ordinance No. 23-143](#)

Ordinance No. 23-143 was forwarded for further consideration at the November 21, 2023, Council meeting.

- F. [TMP-6820](#) **AN ORDINANCE AMENDING THE JOB CREATION GRANT PROGRAM.**

Brief Description: The proposed amendments to the Job Creation Grant Program will align the program guidelines with the way we deploy the program in practice post-pandemic. The proposal also includes an increased year of eligibility for including certain defined, environmentally sustainable components to their projects to align with the goals outlined by the Environmental Awareness Committee.

Attachments: [Job Creation Grant Proposal Staff Report 10.24.2023](#)
[Job Creation Grant Proposal Staff Report 11.14.2023](#)
[Exhibit A: Hudson Job Creation Grant Program Guidelines - Redlined](#)
[Exhibit A: Hudson Job Creation Grant Program Guidelines - Clean Copy](#)
[13-122 Ordinance Amending Job Creation Grant Program](#)
[05-39 Ordinance Adopting a Job Creation Grant Program](#)
[JCG - Eligible Sustainable Projects Project Cost Estimates](#)
[Draft Ordinance](#)

This Ordinance was forwarded for further consideration at the November 21, 2023, Council meeting.

- G. [TMP-6920](#) **AN ORDINANCE AMENDING CHAPTERS 1205 “ZONING DISTRICTS-CITY OF HUDSON MAP” AND 1206 “USE REGULATIONS” OF THE LAND DEVELOPMENT CODE**

RELATIVE TO THE REGULATION OF VAPE SHOPS, PAWN SHOPS, AND TATTOO PARLORS.

Brief Description: Proposed Land Development Code text amendment relative to the regulation of Vape Shops, Pawn Shops, and Tattoo Parlors.

Attachments: [City Council Memo - LDC Update Vape, Pawn, and Tatoo Shops \(discussed at 9-26-23 workshop\)](#)
[Draft Ordinance](#)

This Ordinance was forwarded for further consideration at the November 21, 2023, Council meeting.

H. [TMP-6960](#) **AN ORDINANCE AMENDING CHAPTER 1206 “USE REGULATIONS” OF THE LAND DEVELOPMENT CODE RELATIVE TO THE REGULATION OF TEMPORARY USES - CONTRACTORS OFFICE/TEMPORARY CONSTRUCTION USES.**

Brief Description: Proposed Land Development Code text amendment relative to the regulation of temporary contractor offices and temporary construction sites.

Attachments: [Draft Ordinance](#)
[City Council memo temp use regulations 10.13.23](#)

This Ordinance was forwarded for further consideration at the November 21, 2023, Council meeting.

I. [TMP-6930](#) **A RESOLUTION AUTHORIZING THE EXECUTION OF THE 2023 MEMBER POWER POOL SCHEDULE WITH AMERICAN MUNICIPAL POWER INC (“AMP”).**

Brief Description: The Northern Power Pool (“NPP”) is an AMP resource that is utilized to purchase and sell power for each participating AMP member community based on short-term need. AMP has updated the pool agreement to align with the Pennsylvania-New Jersey-Maryland (PJM) regional transmission organization (RTO) rules and requirements. AMP is asking that all participating member communities pass Resolution for updates and continued program participation.

Attachments: [Exhibit 1 - Update 10.4.2023](#)
[Draft Resolution](#)

This Resolution was forwarded for further consideration at the November 21, 2023, Council meeting.

19. **Items to be Added to Future Agendas**

Mr. Sutton requested that formalized rules and attendance policies be Codified for Ad-Hoc Council Committees and stated that he would begin drafting the revisions.

20. **Adjournment**

There being no further discussion, Mr. Foster adjourned the Council workshop meeting at 11:17 p.m.

Jeffrey L. Anzevino, Mayor

Aparna Wheeler, Clerk of Council

Christopher W. Foster, President of Council

Thomas J. Sheridan, City Manager, Clerk of Council Pro Tempore

Workshop Minutes prepared by Melissa Raber, Business Operations Manager - Professional Services .

Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.03(d), Rules.