



City of Hudson, Ohio

Meeting Minutes - Final City Council Workshop

Jeffrey L. Anzevino, Mayor
Christopher W. Foster, President of Council (Ward 2)
Christopher A. Banweg, Council Member (At-Large)
Karen E. Heater, Council Member (At-Large)
Nicole V. Kowalski, Council Member (At-Large)
Scott Ruffer, Council Member (Ward 4)
Katherine R. Schlademan, Council Member (Ward 1)
Skylar J. Sutton, Council Member (Ward 3)

Thomas J. Sheridan, City Manager
Marshal Pitchford, City Solicitor
Aparna Wheeler, Clerk of Council

Tuesday, March 14, 2023

6:15 PM

Town Hall
27 East Main Street

1. Call to Order

Mayor Anzevino called to order the workshop of Hudson City Council at 6:15 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22, and he handed the workshop over to President of Council Foster, in accordance with Council Rules.

Present: 7 - Mr. Banweg, Mr. Foster, Mrs. Heater, Mrs. Kowalski, Mr. Ruffer, Ms. Schlademan and Mr. Sutton

Others & Staff in Attendance: Mayor Anzevino and Mrs. Wheeler, Clerk of Council.

2. Executive Session

A motion was made by Mr. Foster, seconded by Mr. Banweg, to enter into executive session to interview applicants for the Military and Veterans' Commission. Mr. Foster recessed the meeting at 6:16 p.m. after the motion carried by voice vote.

Mr. Ruffer and Ms. Schlademan entered the meeting at 6:19 p.m.

Mr. Foster reconvened the meeting at 7:30 p.m.

Others & Staff in Attendance: Mayor Anzevino; Mr. Sheridan, City Manager; Mrs. Behnke, Economic Development Manager; Mr. Comeriato, Assistant City Manager - Operations; Mr. Hannan, Community Development Director; Ms. Kadish, Community Relations Manager; Mr. Knoblauch, Assistant City Manager - Financial/Special Projects; Mr. Kosco, City Engineer; Mr. Leiter, HCTV Production Assistant; Mr. Powell, Assistant Public Works Director.

3. Correspondence and Council Comments

Mr. Banweg provided an update on the Water System Ad-Hoc Committee meeting that was held on March 9, 2023.

Mr. Sutton provided an update on the Fiber Ad-Hoc Committee meeting.

Mayor Anzevino thanked the Nagle Family for organizing the charitable raffle and bake sale that was held on March 11, 2023. He further thanked the Cub Scout Troop 3327 for inviting him to speak at their last meeting.

Mr. Foster provided an update on the Planning Commission meeting that was held on March 13, 2023.

4. Discussion Items

A. [23-0022](#) **SR 91 Sidewalk Widening under Norfolk Southern Railroad Bridge Follow-Up.**

Brief Description: Staff will provide follow-up discussion on the widening of the SR 91 sidewalk under the Norfolk Southern Railroad bridge being constructed with the upcoming ODOT project.

Attachments: [Veterans 5 Schematic](#)
[91 and 303 Rail Underpasses](#)

Mr. Sheridan provided information on the survey results. Council discussion followed regarding survey results, revised project cost and project details. Mr. Sheridan and Mr. Kosco further provided status information on other Norfolk Southern projects.

This matter was discussed.

B. **Chittenden Road Waterline Extension**

Mr. Sheridan provided background information on the waterline that is currently on Chittenden Road. He further stated that approval has been received from Boston Heights and Cleveland Water regarding the extension. Discussion followed that included who is paying for the extension, benefit to the City, water rate fee, and water capacity. There was Council consensus to not move forward with the waterline extension.

Mr. Sheridan provided an update on the waterline extension to the Village of Peninsula.

This matter was discussed.

C. [23-0024](#) **Discussion of Summit County Intergovernmental Memorandum of Understanding for Job Creation and Retention and Tax Revenue Sharing**

Brief Description: Discussion of Summit County Intergovernmental Memorandum of Understanding for Job Creation and Retention and Tax Revenue Sharing

Attachments: [Summit County Intergovernmental Memorandum of Understanding for Job Creation and Retention and Tax Revenue Sharing](#)
[MOU Signature pages](#)

Mrs. Behnke provided background information and the purpose of the Summit County Intergovernmental Memorandum of Understanding for Job Creation and Retention and Tax Revenue Sharing. Discussion included renegotiating some of the terms and overall cost benefit. There was consensus for Mrs. Behnke to meet with Summit County regarding modifying the current agreement and will return to Council in April.

This matter was discussed.

D. [23-0025](#) Discussion of Current Fees for Special Event Services and Consideration of Removal of Fees.

Brief Description: There are on average over 70 different City-permitted events annually with many of them repeating multiple times over the events season, totaling on average over 105 total events. Fees are charged for some events, but not all.

Attachments: [Special Event Fees 2022](#)

Ms. Kadish provided information on the Special Event fees that are currently being charged. Discussion included types of events, determination on when Police are needed, fees that are asking to be waived, and current fees. There was Council consensus for staff to put together a fee schedule with current and proposed fees and return back to Council.

This matter was discussed.

E. [23-0026](#) Environmental Awareness Committee Priorities 2023

Brief Description: Discussion with Environmental Awareness Committee members regarding priorities for 2023.

Attachments: [EAC Priorities 2023 - 3-14-23 Workshop Memo](#)

[EAC Priorities 2023](#)

Members of the Environmental Awareness Committee presented their 2023 priorities, and asked for Council input. Discussion followed on the various priorities.

This matter was discussed.

F. [23-0027](#) Feasibility Study Request for a Second Redundant Electric Feed to the Allstate Insurance Company Facility.

Brief Description: This feasibility study will review the best option to supply a redundant feed to the Allstate Insurance Company facility, reviewing costs, and the option that would also provide the most benefit to our system and other customers within this area of Hudson.

Attachments: [HPP-Allstate Distribution Feasibility Study_rev1](#)

[Allstate Letter - Feasibility Study Cost 3/16/23](#)

[Allstate Data 2023](#)

Mr. Sheridan provided information on this request and Mr. Powell provided detailed information on the redundant feed and what the feasibility study will look at. Brief discussion followed. Council asked staff to provide further information in regards to number of employees on site and current payroll.

This matter was discussed.

5. Proposed Consent Agenda for March 21, 2023, Council Meeting

A. [23-0029](#) A Motion to Acknowledge the Timely Receipt of the February 2023 Monthly Financial Report

Brief Description: Financial summaries are provided each month for

Council's review.

Attachments: [February 2023 Financial Report](#)

This motion was forwarded for further consideration at the March 21, 2023, Council meeting.

- B. [23-38](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR COMPETITIVE BIDS AND TO ENTER INTO A CONTRACT FOR THE 2023 GUARDRAIL REPLACEMENT PROGRAM PROJECT.**

Brief Description: This project consists of the replacement of guardrail in various locations throughout the City in 2023.

Attachments: [Resolution No. 23-38](#)

This Resolution was forwarded for further consideration at the March 21, 2023, Council meeting.

- C. [23-39](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER'S DESIGNEE TO APPLY FOR AN OHIO DEPARTMENT OF TRANSPORTATION CONDUCTED UPDATE TO THE SAFE ROUTES TO SCHOOLS TRAVEL PLAN AND IF SELECTED, ENTER INTO AN AGREEMENT WITH THE OHIO DEPARTMENT OF TRANSPORTATION FOR THE PROJECT; AND DECLARING AN EMERGENCY.**

Brief Description: The Ohio Department of Transportation (ODOT) is accepting applications for Safe Routes to School (SRTS) Plan update assistance. If selected, ODOT would conduct the study via an ODOT Task Order Consultant on behalf of the city, to update the City's current Safe Routes to School Travel Plan from 2011. There would be no cost to the City for this updated study.

Attachments: [STP+Ordinance+-+ODOT+Consultant \(4\)](#)

[Resolution No. 23-39](#)

This Resolution was forwarded for further consideration at the March 21, 2023, Council meeting.

- D. [23-40](#) **A RESOLUTION TO APPROVE A THEN AND NOW CERTIFICATE FOR A PURCHASE MADE; AND DECLARING AN EMERGENCY.**

Brief Description: Council authorization is required for payment of the invoice shown on this Resolution in excess of \$3,000, for which a commitment was made before a Purchase Order was generated.

Attachments: [Resolution No. 23-40](#)

This Resolution was forwarded for further consideration at the March 21, 2023, Council meeting.

- E. [23-41](#) **AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO CONTRACTS FOR THE PURCHASE OF THREE VEHICLES**

FOR THE PUBLIC WORKS DEPARTMENT; AND DECLARING AN EMERGENCY.

Brief Description: Per the 2023 City Budget Public Works requests authorization to replace three existing fleet vehicles. With no Government fleet purchasing programs being offered this year, based on our research, staff would like to purchase the vehicles from a local dealer inventory when and if the vehicles are located and available. These vehicles will be purchased outright at or less than the budget amounts in the five-year capital budget. This resolution will sunset six (6) months from the date of passage by City Council. The information that we are receiving is that the State of Ohio should have the State Bid process in place next year when vehicle inventories are back to their pre-pandemic volumes.

Attachments: [Ordinance No. 23-41](#)

Mr. Sutton asked about if the sunset clause was included in the legislation for the police cruisers. Mr. Sheridan confirmed that it was in that legislation as well.

This Ordinance was forwarded for further consideration at the March 21, 2023, Council meeting.

- F. [23-42](#) **A RESOLUTION URGING THE LEGISLATIVE BRANCHES OF THE FEDERAL GOVERNMENT AS WELL AS THE STATE OF OHIO TO ENACT LEGISLATION TO INCREASE RAIL SAFETY AND OVERSIGHT; AND DECLARING AN EMERGENCY.**

Brief Description: In a call to action, the Ohio Municipal League is garnering support for rail safety at the federal and state level by passing this resolution to urge Congress to address rail safety.

Attachments: [Resolution No. 23-42](#)

Mr. Sutton provided information, as well as additional information he added to the legislation. Brief discussion followed.

This Resolution was forwarded for further consideration at the March 21, 2023, Council meeting.

6. Proposed Legislation for March 21, 2023, Council Meeting

- A. [23-29](#) **A RESOLUTION APPROVING THE APPLICATION FOR PLACEMENT OF LAND IN A CURRENT AGRICULTURAL USE DISTRICT FOR PURPOSES OF O.R.C. 929.02 FOR DARLYNE ROLLER, 696 TEREX ROAD, HUDSON, OHIO.**

Brief Description: Mrs. Roller has submitted the attached renewal Application for Placement of Farmland in an Agricultural District for approximately 9 acres of property located at 696 Terex Road in Hudson.

Attachments: [Roller renewal application 2-2-23](#)
[696 Terex Rd site location map](#)
[696 Terex Road CD Inspection 2.13.23](#)
[Public Hearing Notice Roller 696 Terex Rd](#)
[Resolution No. 23-29](#)

Resolution No. 23-29 was forwarded for further consideration at the March 21, 2023, Council meeting.

- B. [23-34](#) **A RESOLUTION APPROVING THE APPLICATION FOR PLACEMENT OF LAND IN A CURRENT AGRICULTURAL USE DISTRICT FOR PURPOSES OF O.R.C. 929.02 FOR CLYDE RARDIN, 2790 RAVENNA ST, HUDSON, OHIO.**

Brief Description: Mr. Clyde Rardin has submitted the attached renewal Application for Placement of Farmland in an Agricultural District for approximately 17.91 acres of property located at 2790 Ravenna Street in Hudson.

Attachments: [2790 Ravenna St Application](#)
[2790 Ravenna St CD Inspection 2.15.23](#)
[2790 Ravenna Street Locaton Map](#)
[Resolution No. 23-34](#)

Mr. Hannan requested that Council pass this Resolution on the second reading due to the requirements to approve within 30 days after the public hearing.

Resolution No. 23-34 was forwarded for further consideration at the March 21, 2023, Council meeting.

- C. [23-35](#) **A RESOLUTION APPROVING THE APPLICATION FOR PLACEMENT OF LAND IN A CURRENT AGRICULTURAL USE DISTRICT FOR PURPOSES OF O.R.C. 929.02 FOR KENNETH AND JOYCE KURLA, 1975 & 1983 NORTON RD AND 1936-1940 GEORGETOWN, HUDSON, OHIO.**

Brief Description: Kenneth and Joyce Kurla have submitted the attached renewal Application for Placement of Farmland in an Agricultural District for approximately 36.51 acres of property located at 1975 and 1983 Norton Road and 1936-1940 Georgetown Road in Hudson.

Attachments: [Application](#)
[1975 Norton Road CD Inspection 2.22.23](#)
[Site location Map](#)
[Public Hearing Notice - Kurla](#)
[Resolution No. 23-35](#)

Resolution No. 23-35 was forwarded for further consideration at the March 21, 2023, Council meeting.

- D. [23-36](#) **A RESOLUTION APPROVING THE APPLICATION FOR**

PLACEMENT OF LAND IN A CURRENT AGRICULTURAL USE DISTRICT FOR PURPOSES OF O.R.C. 929.02 FOR VINCENT ROMAN, 7005 WALTERS ROAD, HUDSON, OHIO.

Brief Description: Mr. Vincent Roman has submitted the attached renewal Application for Placement of Farmland in an Agricultural District for approximately 10.03 acres of property located at 7005 Walters Road in Hudson.

Attachments: [7005 Walters Rd Application](#)
[7005 Walters Road CD Inspection 2.22.23](#)
[7005 Walters Site Location Map](#)
[Public Hearing Notice - Roman](#)
[Resolution No. 23-36](#)

Resolution No. 23-36 was forwarded for further consideration at the March 21, 2023, Council meeting.

- E. [23-37](#) **A RESOLUTION AMENDING RESOLUTION NO. 22-112 TO INCREASE THE PROJECT COST TO COMPLETE THE SR 91 BRIDGE REPLACEMENT PROJECT (PID NO. 106136) WITHIN THE CITY OF HUDSON, AUTHORIZING THE CITY OF HUDSON TO SERVE AS THE LOCAL PUBLIC AGENCY, AND AUTHORIZING FUNDS THEREFOR; AND DECLARING AN EMERGENCY.**

Brief Description: The City's initial project cost was \$175,000, however due to increased construction administration and Norfolk Southern Railroad fees, ODOT is requesting an additional \$29,840.00, for a total cost of \$204,840.00. The project will include the removal and replacement of the existing bridge under SR 91 just south of Ravenna Street which is being funded by ODOT. As part of the project, the City has requested widening of the sidewalk along the west side of SR 91 to better accommodate a future multi-purpose path along this section of roadway.

Attachments: [SR 91 Sidewalk Exhibit](#)
[City Cost Increase Summary](#)
[Resolution No. 22-112; passed 9/20/2022](#)
[Resolution No. 23-37](#)
[Resolution No. 23-37 \(as Revised 3-14-2022\)](#)

Resolution No. 23-37 was forwarded for further consideration at the March 21, 2023, Council meeting.

- F. [23-43](#) **A RESOLUTION AMENDING THE CITY OF HUDSON'S VOLUNTEER FIRE AND EMS DEPARTMENT LENGTH OF SERVICE AWARD PROGRAM (LOSAP)**

Brief Description: The Resolution amends the Length of Service Award Program (LOSAP) by increasing the amount of contributions for the volunteer EMS personnel. This request is being requested at this time in order to make the EMS personnel equal with the volunteer Fire Firefighters, and the change

requires a formal adoption of the amendment by City Council.

Attachments: [Resolution No. 23-43](#)

Mr. Sheridan provided background information on the Length of Service Award Program and the reason for this legislation.

This Resolution was forwarded for further consideration at the March 21, 2023, Council meeting.

- G. [23-44](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES CONTRACT WITH TRC ENVIRONMENTAL CORPORATION FOR THE DEMOLITION AND HAZARDOUS MATERIAL MITIGATION OF 94 OWEN BROWN STREET.**

Brief Description: This project authorizes a professional services contract with TRC Environmental, Inc. to perform technical support to the City including review of existing information, preparation of demolition specifications and drawings for bidding as well as bidding and bid evaluation assistance.

Attachments: [94 Owen Brown Phase I ESA_DRAFT_FINAL](#)
[City of Hudson Owen brown demo 02222023](#)
[Standard Consultant Agreement - Final 8.10.22](#)
[Resolution No. 23-44](#)

Mr. Sheridan provided an explanation on what the professional service fee includes.

This Resolution was forwarded for further consideration at the March 21, 2023, Council meeting.

- H. [TMP-6549](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE CITY OF CLEVELAND FOR AN EXTENSION OF A WATER LINE ALONG CHITTENDEN ROAD IN THE VILLAGE OF BOSTON HEIGHTS.**

Brief Description: The City of Hudson and the City of Cleveland wish to enter into an agreement in order for the City of Hudson to supply a specified portion of Chittenden Road with Hudson water (See Exhibit A attached). 6231 Chittenden Road will become the City of Hudson's customer and the City of Hudson will read, bill, and maintain the waterline along this specified portion of Chittenden Road.

Attachments: [Exhibit A - Chittenden WL](#)
[Cleveland Water Approval](#)
[Boston Heights Approval](#)
[Draft Resolution](#)

This Resolution was removed from consideration by Council.

7. Items to be Added to Future Agendas

None.

8. Adjournment

There being no further discussion, Mr. Foster adjourned the Council workshop meeting at 9:37 p.m.

Christopher W. Foster, President of Council

Thomas J. Sheridan, City Manager, Clerk of Council Pro Tempore

Workshop Minutes prepared by Melissa Raber, Business Operations Manager - Professional Services .

Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.031 (a), Rules for Workshop Meetings.