



City of Hudson, Ohio

Meeting Minutes - Draft

City Council

Craig A. Shubert, Mayor

William D. Wooldredge, President of Council (At-Large)

Beth A. Bigham, Council Member (Ward 4)

Hamilton DeSaussure, Jr., Council Member (At-Large)

Christopher W. Foster, Council Member (Ward 2)

Katherine R. Schlademan, Council Member (Ward 1)

Skylar J. Sutton, Council Member (Ward 3)

Vacant, Council Member (At-Large)

Jane Howington, City Manager

Matthew J. Vazzana, City Solicitor

R. Todd Hunt, Special Counsel

Elizabeth A. Slagle, Clerk of Council

Tuesday, November 10, 2020

7:30 PM

Via Video-Conference & Streaming Video

Regular Workshop and Special Meeting

Regular Workshop:

1. Call to Order

President of Council Wooldredge called to order the workshop of Hudson City Council at 7:31 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.

Present: 6 - Mrs. Bigham, Mr. DeSaussure, Mr. Foster, Ms. Schlademan, Mr. Sutton and Mr. Wooldredge

Others & Staff in Attendance: Mayor Shubert; Ms. Howington, City Manager; Mr. Vazzana, City Solicitor; Mr. Comeriato, Assistant City Manager - Operations; Mr. Hannan, Community Development Director; Mr. Knoblauch, Assistant City Manager - Financial/Special Projects; Mr. Kosco, City Engineer; Mr. Leedham, Innovation & Technology Director; Mr. Leiter, Production Assistant; and Mr. Sheridan, Assistant City Manager - Professional Services.

2. Correspondence and Council Comments

Mr. Foster provided an update on the Planning Commission meeting held on November 9, 2020.

3. Discussion Items

A. [20-0146](#)

Continued Discussion of a New Public Works Facility Project

Brief Description: Staff wishes to continue the discussion with City Council regarding a new Public Works facility. Staff will review past information which has been attached and propose new ideas as to potential sites for a new facility.

Attachments: [Hyperlink - Project Story Map and Site Analysis](#)
[Proposed PW Building - 1140 Terex Road](#)
[Road Const. Stow Road 2020](#)
[Stow Road Hudson Ohio](#)

Ms. Howington provided background information regarding the current Public Works facility. Mr. Comeriato provided the cost estimates for the various options and asked for Council's direction on which option to move forward with for further analysis. Discussion followed on the different locations. There was Council direction to move forward with obtaining a cost analysis for the various options and come back for further discussion.

This matter was discussed.

4. Proposed Consent Agenda for November 17, 2020, Council Meeting

- A. [TMP-5194](#) **A Motion to Acknowledge the Timely Receipt of the October 2020 Monthly Financial Report**
Brief Description: Financial summaries are provided each month for Council's review.
Attachments: [October 2020 Financial Report](#)

This Motion was forwarded for further consideration at the November 17, 2020, Council meeting.

- B. [TMP-5184](#) **A RESOLUTION EXPRESSING THE INTENT OF THE CITY OF HUDSON IN 2021 TO SELL BY INTERNET AUCTION PERSONAL PROPERTY, INCLUDING MOTOR VEHICLES AND OTHER PROPERTY REFERENCED IN REVISED CODE §721.15 WHICH ARE NO LONGER NEEDED FOR PUBLIC USE OR ARE OBSOLETE OR UNFIT FOR THE USE FOR WHICH THEY WERE ACQUIRED.**
Brief Description: Staff is requesting permission to use govdeals.com and other similar services to dispose of unneeded, obsolete or unfit equipment. This is a required annual renewal of agreement for Govdeals online auction services.

This Resolution was forwarded for further consideration at the November 17, 2020, Council meeting.

- C. [TMP-5185](#) **A RESOLUTION AUTHORIZING ADVANCES OF LOCAL TAXES.**
Brief Description: Ohio Revised Code Section 321.34, requires all local authorities entitled to advancement of funds must submit a resolution authorizing advances of local taxes each year. This resolution entitles the City to receive tax advances from Summit County for 2021.

This Resolution was forwarded for further consideration at the November 17, 2020, Council meeting.

- D. [TMP-5149](#) **A RESOLUTION AFFIRMING ACCEPTANCE BY THE CITY MANAGER'S DESIGNEE FROM THE OHIO DEPARTMENT OF PUBLIC SAFETY DIVISION OF EMERGENCY MEDICAL SERVICES FOR A COVID-19 PERSONAL PROTECTION EQUIPMENT GRANT ON BEHALF OF HUDSON EMERGENCY MEDICAL SERVICES.**

Brief Description: The City Manager's Designee has accepted a Covid-19 Personal Protection Equipment (PPE) grant in the amount of One-Thousand Five-Hundred Dollars (\$1,500.00) to fund the reimbursement for expenditures for approved PPE from the Ohio Department of Public Safety Division of Emergency Medical Services (EMS). The City was eligible for up to \$1,500.00 in reimbursement. No local match is required.

This Resolution was forwarded for further consideration at the November 17, 2020, Council meeting.

- E. [TMP-5158](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO AMEND THE EXISTING AGREEMENT WITH GRANICUS, INC. TO ADD EQUIPMENT AND SERVICES AND TO ENTER INTO A MEMORANDUM OF UNDERSTANDING THEREFOR WITH HUDSON CITY SCHOOLS; AND DECLARING AN EMERGENCY.**
- Brief Description:** The Hudson City School District (HCSD) would like to upgrade their existing Granicus encoder to HD. Since they use the City of Hudson Granicus account, this needs Council approval for the contract amendment. All associated costs for this upgrade will be passed back to the HCSD.
- Attachments:** [2nd Amendment to Granicus MSA: SDI + HD for Hudson School](#)

This Resolution was forwarded for further consideration at the November 17, 2020, Council meeting.

- F. [TMP-5178](#) **A RESOLUTION APPROVING THE TERMS AND CONDITIONS OF A COLLECTIVE BARGAINING AGREEMENT WITH TEAMSTERS LOCAL UNION NO. 436 FOR THE YEARS 2021 THROUGH 2023 AND AUTHORIZING THE CITY MANAGER TO ENTER INTO SAID AGREEMENT.**
- Brief Description:** This legislation seeks approval of the terms and conditions of the collective bargaining agreement that was negotiated by the City Manager with the Teamsters Local Union No. 436 and authorization for the City Manager to enter into said agreement.

This Resolution was forwarded for further consideration at the November 17, 2020, Council meeting.

- G. [TMP-5179](#) **A RESOLUTION APPROVING THE TERMS AND CONDITIONS OF A COLLECTIVE BARGAINING AGREEMENT WITH THE UTILITY WORKERS UNION OF AMERICA, LOCAL 588, FOR THE YEARS 2021 THROUGH 2023 AND AUTHORIZING THE CITY MANAGER TO ENTER INTO SAID AGREEMENT.**
- Brief Description:** This legislation seeks approval of the terms and conditions of the collective bargaining agreement that was negotiated by the City Manager with the Utility Workers Union of America Local 588 and authorization for the City Manager to enter into said agreement.

This Resolution was forwarded for further consideration at the November 17, 2020, Council meeting.

- H. [20-128](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A COLLECTIVE BARGAINING AGREEMENT WITH THE OHIO PATROLMEN’S BENEVOLENT ASSOCIATION FOR PATROL OFFICERS FOR THE YEARS 2021 THROUGH 2023.**
Brief Description: This legislation seeks approval of the terms and conditions of the collective bargaining agreement that was negotiated in part by the City Manager with the Ohio Patrolman’s Benevolent Association (Patrol Officers) and authorization for the City Manager to enter into said agreement.
Attachments: [Resolution No. 20-128](#)

Resolution No. 20-128 was forwarded for further consideration at the November 17, 2020, Council meeting.

- I. [20-129](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A COLLECTIVE BARGAINING AGREEMENT WITH THE OHIO PATROLMEN’S BENEVOLENT ASSOCIATION FOR SERGEANTS, FOR THE YEARS 2021 THROUGH 2023.**
Brief Description: This legislation seeks approval of the terms and conditions of the collective bargaining agreement that was negotiated in part by the City Manager with the Ohio Patrolmen’s Benevolent Association (Sergeants) and authorization for the City Manager to enter into said agreement.
Attachments: [Resolution No. 20-129](#)

Resolution No. 20-129 was forwarded for further consideration at the November 17, 2020, Council meeting.

- J. [20-130](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A COLLECTIVE BARGAINING AGREEMENT WITH THE OHIO PATROLMEN’S BENEVOLENT ASSOCIATION FOR DISPATCHERS, FOR THE YEARS 2021 THROUGH 2023.**
Brief Description: This legislation seeks approval of the terms and conditions of the collective bargaining agreement that was negotiated in part by the City Manager with the Ohio Patrolmen’s Benevolent Association (Dispatchers) and authorization for the City Manager to enter into said agreement.
Attachments: [Resolution No. 20-130](#)

Resolution No. 20-130 was forwarded for further consideration at the November 17, 2020, Council meeting.

5. **Proposed Legislation for November 17, 2020, Council Meeting**

- A. [20-125](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO AMEND AN EXISTING CONTRACT WITH MOMENTUM TELECOM, INC. FOR WHOLESALE VOICE OVER INTERNET PROTOCOL SERVICES.**
Brief Description: Council authorization is required to amend the existing contract for wholesale VoIP (phone) services, with the cost of the services borne by subscribing Velocity Broadband customers. Staff has renegotiated more competitive pricing and modified terms to ensure the highest level of service can continue to be

provided to Velocity Broadband customers.

Attachments: [Resolution No. 20-125](#)

Resolution No. 20-125 was forwarded for further consideration at the November 17, 2020, Council meeting.

- B. [20-126](#) A RESOLUTION ACCEPTING THE CITY MANAGER’S RECOMMENDATION NOT TO IMPLEMENT THE GROWTH MANAGEMENT RESIDENTIAL DEVELOPMENT ALLOCATION SYSTEM DURING CALENDAR YEAR 2021.**
Brief Description: The City is not abandoning the Growth Management Allocation System, but because of no appreciable population change, the system would not be implemented for 2021.
Attachments: [GMA Annual Report to City Council 10.14.20 for year 2021](#)
 [Notice of Public Hearing on 11-4-2020](#)
 [Resolution No. 20-126](#)

Mr. Foster stated that we currently have several new housing developments going in, as well as a couple proposed housing developments, and felt that these developments will put the City over the 1.5%. Mr. Hannan stated that staff will look at this next year, and further stated that normally the developments take a couple years to begin.

Resolution No. 20-126 was forwarded for further consideration at the November 17, 2020, Council meeting.

- C. [20-142](#) A RESOLUTION ADOPTING IN CONCEPT THE CITY OF HUDSON FIVE-YEAR PLAN 2021-2025.**
Brief Description: This resolution adopts in concept the City’s Five-Year Plan.
Attachments: [2021 - 2025 Five Year Plan - Final Draft 10-28-20](#)
 [Resolution No. 20-142](#)

Mr. Sutton stated that he had requested additional information regarding the money budgeted for new windows at City Hall. He further stated that he would like to see the budget updated to include funding for Connectivity.

Resolution No. 20-142 was forwarded for further consideration at the November 17, 2020, Council meeting.

- D. [20-143](#) AN ORDINANCE TO MAKE APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF HUDSON, COUNTY OF SUMMIT, STATE OF OHIO, DURING THE FISCAL YEAR BEGINNING JANUARY 1, 2021 AND ENDING DECEMBER 31, 2021.**
Brief Description: This Ordinance establishes the City’s budget for 2021.
Attachments: [Ordinance No. 20-143](#)

Resolution No. 20-143 was forwarded for further consideration at the November 17, 2020, Council meeting.

- E. [20-144](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A JOB CREATION GRANT AGREEMENT WITH DIEBOLD NIXDORF, INC.; AND DECLARING AN EMERGENCY.**
Brief Description: Diebold Nixdorf, Inc. is requesting a 50% income tax credit for 10 years. The company will relocate to Hudson, bringing 314 jobs with a benchmark of \$31.4 million in payroll.
Attachments: [Resolution No. 20-144](#)

Ms. Bigham asked if discussion was held with Diebold about purchasing City Hall for their headquarters. Ms. Howington stated that Diebold was looking at a building that they could modify for their needs.

Mr. Sutton asked how the revenue sharing with Green is determined. Mr. Knoblauch provided an explanation on how this is determined.

Resolution No. 20-144 was forwarded for further consideration at the November 10, 2020, Special Council meeting.

- F. [TMP-5195](#) **A RESOLUTION SUBMITTING TO THE ELECTORS OF THE CITY THE QUESTION OF THE RENEWAL OF AN EXISTING 2.9-MILL TAX LEVY FOR THE PURPOSE OF SUPPORTING THE FREE PUBLIC LIBRARY OF THE HUDSON LIBRARY AND HISTORICAL SOCIETY; AND DECLARING AN EMERGENCY.**
Brief Description: This is the second of two pieces of legislation that Council is being requested to pass on behalf of the Library to allow their operating levy to be put on the May 4, 2021 ballot. Staff is currently awaiting actual figures from the Summit County Fiscal Office.

This Resolution was forwarded for further consideration at the November 17, 2020, Council meeting.

6. Items to be Added to Future Agendas

Mrs. Bigham and Mayor Shubert expressed their desire for staff to return to City Hall full-time, as well as hold in-person meetings. Ms. Schlademan and Mr. Wooldredge both stated that due to the recent increase in COVID cases, that it is not the appropriate time to return to the building or hold in-person meetings.

7. Adjournment

There being no further discussion, Mr. Wooldredge adjourned the Council workshop meeting at 8:25 p.m.

Special Meeting:**8. Call to Order**

Mayor Shubert called to order the special meeting of Hudson City Council at 8:27 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.

9. Pledge of Allegiance to the Flag**10. Roll Call**

Present: 6 - Mrs. Bigham, Mr. DeSaussure, Mr. Foster, Ms. Schlademan, Mr. Sutton and Mr. Wooldredge

11. Appointment of Jane Howington as Clerk of Council Pro Tempore

A motion was made by Mr. Wooldredge, seconded by Mr. Foster, to appoint Ms. Howington as Clerk of Council Pro Tempore. The motion carried by the following vote:

Aye: 6 - Mrs. Bigham, Mr. DeSaussure, Mr. Foster, Ms. Schlademan, Mr. Sutton and Mr. Wooldredge

12. Public Comments

Mayor Shubert read an e-mail received from Carrie Rubin, 43 Clinton Street, regarding the tragic accident that occurred on SR 303 at Library Street on November 7, 2020. Ms. Rubin asked that staff look into increasing pedestrian safety at this crosswalk.

13. Correspondence and Council Comments

Mr. Wooldredge, Mr. Foster, and Mayor Shubert stated that there are several areas in town that need to be looked into for increased pedestrian safety.

14. Report of Manager**15. Legislation****A. [20-144](#)**

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A JOB CREATION GRANT AGREEMENT WITH DIEBOLD NIXDORF, INC.; AND DECLARING AN EMERGENCY.

Brief Description: Diebold Nixdorf, Inc. is requesting a 50% income tax credit for 10 years. The company will relocate to Hudson, bringing 314 jobs with a benchmark of \$31.4 million in payroll.

Attachments: [Resolution No. 20-144](#)

Mayor Shubert read the title of Resolution No. 20-144, which constituted its second reading.

**B. [20-145](#) AN ORDINANCE PLACING A MORATORIUM ON THE OPERATION
OF ANY SHORT TERM RESIDENTIAL REAL ESTATE RENTALS IN
THE CITY OF HUDSON; AND DECLARING AN EMERGENCY.**

Brief Description: This Ordinance establishes a 180-day temporary moratorium prohibiting the operation of short term (less than 30 days) residential real estate rentals (“STRs”) within the City of Hudson. The period of the moratorium will permit the City to conduct community outreach, study, formulate, and draft regulations with respect to STRs.

Attachments: [Ordinance No. 20-145](#)

Mayor Shubert read the title of Resolution No. 20-145, which constituted its first reading.

16. Adjournment

There being no further business, Mayor Shubert adjourned the Special Council meeting at 8:38 p.m.

Craig A. Shubert, Mayor

William D. Wooldredge, President of Council

Jane Howington, City Manager, Clerk of Council Pro Tempore

Workshop and Special Meeting minutes prepared by Melissa Raber, Business Operations Manager - Professional Services.

Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.031 (a), Rules for Workshop Meetings.