



City of Hudson, Ohio

Meeting Minutes - Draft

City Council

Craig A. Shubert, Mayor

William D. Wooldredge, President of Council (At-Large)

Beth A. Bigham, Council Member (Ward 4)

Hamilton DeSaussure, Jr., Council Member (At-Large)

Christopher W. Foster, Council Member (Ward 2)

Katherine R. Schlademan, Council Member (Ward 1)

Skylar J. Sutton, Council Member (Ward 3)

Vacant, Council Member (At-Large)

Jane Howington, City Manager

Matthew J. Vazzana, City Solicitor

R. Todd Hunt, Special Counsel

Elizabeth A. Slagle, Clerk of Council

Tuesday, November 17, 2020

6:00 PM

Via Video-Conference & Live-Stream

1. Call to Order

Mayor Shubert called to order the meeting of Hudson City Council at 6:00 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.

Present: 6 - Mrs. Bigham, Mr. DeSaussure, Mr. Foster, Ms. Schlademan, Mr. Sutton and Mr. Wooldredge

2. Executive Session

A motion was made and seconded to enter into executive session to consider a personnel matter concerning appointments to the Board of Zoning and Building Appeals and to interview applicants. Mayor Shubert recessed the meeting at 6:01 p.m. after the motion carried unanimously.

Mayor Shubert reconvened the meeting at 7:30 p.m.

3. Pledge of Allegiance to the Flag

4. Roll Call

Present: 6 - Mrs. Bigham, Mr. DeSaussure, Mr. Foster, Ms. Schlademan, Mr. Sutton and Mr. Wooldredge

Others and Staff in Attendance: Mrs. Kowalski, At-Large Council Member - Elect; Ms. Howington, City Manager; Mr. Vazzana, City Solicitor; Mrs. Slagle, Clerk of Council; Mr. Comeriato, Assistant City Manager - Operations; Mr. Griffith, Management/Budget Director; Mr. Hannan, Community Development Director; Mr. Hutchinson, Assistant Public Works Director; Mr. Knoblauch, Assistant City Manager - Financial/Special Projects; Mr. Kosco, City Engineer; Mr. Leedham, Innovation & Technology Director; Mr. Leiter, Production Assistant; Mr. Sheridan, Assistant City Manager - Professional Services; and Mr. Stifler, Economic Development Director.

5. Approval of the Minutes

A. [20-0147](#) Minutes of Previous Council Meetings

Brief Description: Draft minutes of previous meetings are provided for City Council's review and approval.

Attachments: [November 10, 2020 Council Workshop & Special Meeting Minutes - DRAFT](#)
[November 12, 2020 Special Workshop Minutes - DRAFT](#)

Mayor Shubert noted that the draft meeting minutes from November 4, 2020, will be available for the next meeting.

There being no changes, the above minutes were approved as submitted.

6. Public Comments

Mrs. Michelle Ciancio, 31 Brandywine Drive, thanked elected officials for their service and spoke regarding the recent tragic accident that took the life of a small child on a bicycle. She urged Council to increase efforts and spending to improve safety for bicyclists and pedestrians. She provided supplemental information and suggested alternate funding sources and grants that the City may be eligible for. (See materials attached to record copy of these minutes).

Mrs. Slagle read the following correspondence into the record (attached to the record copy of these minutes):

- Ms. Rachel DeLevie-Orey, Public Policy Associate with Airbnb (email and letter dated 11/12/2020) urging the City to work with Airbnb to discuss policy and fair rules for the community regarding Short Term Rentals.*
- Mr. Dave Maccarone, 2669 Doug Avenue (email dated November 13, 2020), urging Council to prohibit short term rentals as a commercial use in residential neighborhoods.*
- Mrs. Sarah Norman, 2212 Edgeview Drive (email dated November 7, 2020), expressing concerns regarding public access to Council meetings and workshops and urging Council to return to in-person meetings.*

Mayor Shubert questioned the continuance of virtual meetings after December 1, 2020, and Mr. Vazzana provided an update on action being considered by the State Legislature to allow for continuing virtual meetings of government bodies due to the COVID-19 pandemic.

7. Correspondence and Council Comments

Mr. Sutton commented that he was unable to attend the November meetings of the Community Television Advisory Committee and Park Board, but he will provide a follow-up report after watching the archived videos.

Mrs. Bigham reported that the recent storm brought down a major tree on Herrick Park Drive, and she thanked Eric Roegner for assisting in the cleanup efforts.

Mr. Foster was thankful that his neighborhood had no electrical outages due to the recent storm. He also commented that a contractor recently broke a natural gas line on Walters Road while attempting to connect to the City's sewer line. He asked staff to provide information regarding the procedure for contractors to tie into the City's sewer system, as it appeared the subject contractor did not have a permit.

Mayor Shubert commended Mr. Comeriato and the Public Works Department for this year's leaf collection efforts. He also commended residents of the community, noting that approximately 2,000-3,000 residents had lined the streets during a funeral procession to express support, love and concern for the family of Vincent Baran, the 7-year old boy who was tragically killed while riding his bicycle in Hudson. He also thanked American Fireworks for providing a display for Vincent's classmates.

8. Report of Manager

Ms. Howington announced that the City was awarded 1st place in the Ohio Geographically Referenced Information Program. She congratulated Data and GIS Team employees, including Susan Chapman, Emily Fernandez, and Beau Chumley.

She commented on Mr. Ed Stein's recent complaint filing with the International City/County Management Association (ICMA) against her for alleged ethical violations. She reported that ICMA conducted a review of the complaint by their Committee on Professional Conduct, and they found no substantiation of the allegations and closed the matter. She felt this news was important for citizens to understand, since the allegations had been made public.

Mr. Sheridan commented on Ordinance No. 20-153 to lower the speed limit on Terex Road from State Route 91 to Barlow Road East. He noted that an emergency clause is needed to implement the change immediately upon passage. He said that staff is also reviewing intersections at State Route 303/Atterbury Boulevard, State Route 303/Library Street, and State Route 91/Aurora Street, including reviews of pedestrian crossings. He said that intersection proposals for Barlow/Terex Roads and Middleton/Stow Roads will be brought before Council for review in December.

A. [20-0148](#) Financial Update

Brief Description: Staff presentation of updated financial information to City Council, with a focus on the income tax revenue and other key revenue areas that have been impacted by the COVID-19 virus.

Attachments: [Financial Update - Income Tax Gas Golf BVA's - Nov 2020](#)

Mr. Knoblauch provided a financial update, reviewing budget vs. actual figures for November. His report was very positive, and he noted a very successful year for Ellsworth Meadows.

This matter was presented.

9. Discussion Items

A. [20-0149](#) 2020 Connectivity Plan - Funding Options Discussion.

Brief Description: City Council requested staff review and provide various unfunded capital improvement projects including, storm water maintenance and adaptive signals, for the anticipated revenues above the 40% budget carryover.

Attachments: [Council Summary Spreadsheet 11-13-2020](#)
[2021-2025 Five Year - 101-430-504 Updated for Connectivity](#)
[2021-2025 Five Year Update for Connectivity Memo](#)

Mr. Sheridan provided background information for review of the Connectivity Plan to date, and he presented a summary of current priorities, along with estimated costs. Mr. Griffith and Mr. Knoblauch reviewed how implementation of the Connectivity Plan would impact the 5-Year Plan (2021-2025) and in the years beyond. Discussion followed regarding a variety of topics, including school crossing signage, carry-over balance, ability to fund more projects with increased revenue from economic efforts, debt ratio, and funding of Parks projects. There was consensus in favor of moving forward with the proposed Connectivity Plan priorities and for Council to review progress and priorities annually. Mr. Griffith said that Council's priorities will be incorporated into the 5-Year Plan, and a revised version will be provided.

This matter was presented.

10. Appointments

Mr. Wooldredge reported that Council is in the process of conducting interviews for current vacancies on the City's boards, commissions, and committees.

11. Suspension of the Rules for the Consent Agenda

A motion was made by Mr. Wooldredge, seconded by Mr. Sutton, to suspend the rule requiring three readings to allow for passage of legislation on the Consent Agenda. The motion carried by the following vote:

Aye: 6 - Mrs. Bigham, Mr. DeSaussure, Mr. Foster, Ms. Schlademan, Mr. Sutton and Mr. Wooldredge

Approval of the Consent Agenda

A motion was made by Mr. Wooldredge, seconded by Mr. Foster, to approve the Consent Agenda. The motion carried by the following vote:

Aye: 6 - Mr. DeSaussure, Mr. Foster, Ms. Schlademan, Mr. Sutton, Mr. Wooldredge and Mrs. Bigham

- A. [20-0150](#) **A Motion to Acknowledge the Timely Receipt of the October 2020 Monthly Financial Report**
Brief Description: Financial summaries are provided each month for Council's review.

Attachments: [October 2020 Financial Report](#)

Motion No. 20-0150 was passed on the Consent Agenda.

- B. [20-128](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A COLLECTIVE BARGAINING AGREEMENT WITH THE OHIO PATROLMEN'S BENEVOLENT ASSOCIATION FOR PATROL OFFICERS FOR THE YEARS 2021 THROUGH 2023.**
Brief Description: This legislation seeks approval of the terms and conditions of the collective bargaining agreement that was negotiated in part by the City Manager with the Ohio Patrolman's Benevolent Association (Patrol Officers) and authorization for the City Manager to enter into said agreement.

Attachments: [Resolution No. 20-128](#)

Resolution No. 20-128 was passed on the Consent Agenda.

- C. [20-129](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A COLLECTIVE BARGAINING AGREEMENT WITH THE OHIO PATROLMEN’S BENEVOLENT ASSOCIATION FOR SERGEANTS, FOR THE YEARS 2021 THROUGH 2023.**
Brief Description: This legislation seeks approval of the terms and conditions of the collective bargaining agreement that was negotiated in part by the City Manager with the Ohio Patrolmen’s Benevolent Association (Sergeants) and authorization for the City Manager to enter into said agreement.
Attachments: [Resolution No. 20-129](#)

Resolution No. 20-129 was passed on the Consent Agenda.

- D. [20-130](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A COLLECTIVE BARGAINING AGREEMENT WITH THE OHIO PATROLMEN’S BENEVOLENT ASSOCIATION FOR DISPATCHERS, FOR THE YEARS 2021 THROUGH 2023.**
Brief Description: This legislation seeks approval of the terms and conditions of the collective bargaining agreement that was negotiated in part by the City Manager with the Ohio Patrolmen’s Benevolent Association (Dispatchers) and authorization for the City Manager to enter into said agreement.
Attachments: [Resolution No. 20-130](#)

Resolution No. 20-130 was passed on the Consent Agenda.

- E. [20-146](#) **A RESOLUTION APPROVING THE TERMS AND CONDITIONS OF A COLLECTIVE BARGAINING AGREEMENT WITH TEAMSTERS LOCAL UNION NO. 436 FOR THE YEARS 2021 THROUGH 2023 AND AUTHORIZING THE CITY MANAGER TO ENTER INTO SAID AGREEMENT.**
Brief Description: This legislation seeks approval of the terms and conditions of the collective bargaining agreement that was negotiated by the City Manager with the Teamsters Local Union No. 436 and authorization for the City Manager to enter into said agreement.
Attachments: [Resolution No. 20-146](#)

Resolution No. 20-146 was passed on the Consent Agenda.

- F. [20-147](#) **A RESOLUTION APPROVING THE TERMS AND CONDITIONS OF A COLLECTIVE BARGAINING AGREEMENT WITH THE UTILITY WORKERS UNION OF AMERICA, LOCAL 588, FOR THE YEARS 2021 THROUGH 2023 AND AUTHORIZING THE CITY MANAGER TO ENTER INTO SAID AGREEMENT.**
Brief Description: This legislation seeks approval of the terms and conditions of the collective bargaining agreement that was negotiated by the City Manager with the Utility Workers Union of America Local 588 and authorization for the City Manager to enter into said agreement.

Attachments: [Resolution No. 20-147](#)

Resolution No. 20-147 was passed on the Consent Agenda.

- G. [20-148](#) **A RESOLUTION EXPRESSING THE INTENT OF THE CITY OF HUDSON IN 2021 TO SELL BY INTERNET AUCTION PERSONAL PROPERTY, INCLUDING MOTOR VEHICLES AND OTHER PROPERTY REFERENCED IN REVISED CODE §721.15 WHICH ARE NO LONGER NEEDED FOR PUBLIC USE OR ARE OBSOLETE OR UNFIT FOR THE USE FOR WHICH THEY WERE ACQUIRED.**
Brief Description: Staff is requesting permission to use govdeals.com and other similar services to dispose of unneeded, obsolete or unfit equipment. This is a required annual renewal of agreement for Govdeals online auction services.
Attachments: [Resolution No. 20-148](#)

Resolution No. 20-148 was passed on the Consent Agenda.

- H. [20-149](#) **A RESOLUTION AUTHORIZING ADVANCES OF LOCAL TAXES.**
Brief Description: Ohio Revised Code Section 321.34, requires all local authorities entitled to advancement of funds must submit a resolution authorizing advances of local taxes each year. This resolution entitles the City to receive tax advances from Summit County for 2021.
Attachments: [Resolution No. 20-149](#)

Resolution No. 20-149 was passed on the Consent Agenda.

- I. [20-150](#) **A RESOLUTION AFFIRMING ACCEPTANCE BY THE CITY MANAGER'S DESIGNEE FROM THE OHIO DEPARTMENT OF PUBLIC SAFETY DIVISION OF EMERGENCY MEDICAL SERVICES FOR A COVID-19 PERSONAL PROTECTION EQUIPMENT GRANT ON BEHALF OF HUDSON EMERGENCY MEDICAL SERVICES.**
Brief Description: The City Manager's Designee has accepted a Covid-19 Personal Protection Equipment (PPE) grant in the amount of One-Thousand Five-Hundred Dollars (\$1,500.00) to fund the reimbursement for expenditures for approved PPE from the Ohio Department of Public Safety Division of Emergency Medical Services (EMS). The City was eligible for up to \$1,500.00 in reimbursement. No local match is required.
Attachments: [Resolution No. 20-150](#)

Resolution No. 20-150 was passed on the Consent Agenda.

- J. [20-151](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO AMEND THE EXISTING AGREEMENT WITH GRANICUS, INC. TO ADD EQUIPMENT AND SERVICES AND TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH HUDSON CITY SCHOOLS; AND DECLARING AN EMERGENCY.**
Brief Description: The Hudson City School District (HCSD) would like to upgrade their existing Granicus encoder to HD. Since they use the City of Hudson Granicus

account, this needs Council approval for the contract amendment. All associated costs for this upgrade will be passed back to the HCSD.

Attachments: [2nd Amendment to Granicus MSA: SDI + HD for Hudson School Resolution No. 20-151](#)

Resolution No. 20-151 was passed on the Consent Agenda.

12. Legislation

- A. [20-125](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO AMEND AN EXISTING CONTRACT WITH MOMENTUM TELECOM, INC. FOR WHOLESALE VOICE OVER INTERNET PROTOCOL SERVICES.**
Brief Description: Council authorization is required to amend the existing contract for wholesale VoIP (phone) services, with the cost of the services borne by subscribing Velocity Broadband customers. Staff has renegotiated more competitive pricing and modified terms to ensure the highest level of service can continue to be provided to Velocity Broadband customers.

Attachments: [Resolution No. 20-125](#)

Mayor Shubert read the title of Resolution No. 20-125, which constituted its third reading.

A motion was made by Mr. Wooldredge, seconded by Mr. DeSaussure, to pass Resolution No. 20-125. The motion carried by the following vote:

Aye: 6 - Mr. Foster, Ms. Schlademan, Mr. Sutton, Mr. Wooldredge, Mrs. Bigham and Mr. DeSaussure

- B. [20-126](#) **A RESOLUTION ACCEPTING THE CITY MANAGER'S RECOMMENDATION NOT TO IMPLEMENT THE GROWTH MANAGEMENT RESIDENTIAL DEVELOPMENT ALLOCATION SYSTEM DURING CALENDAR YEAR 2021.**
Brief Description: The City is not abandoning the Growth Management Allocation System, but because of no appreciable population change, the system would not be implemented for 2021.

Attachments: [GMA Annual Report to City Council 10.14.20 for year 2021](#)
[Notice of Public Hearing on 11-4-2020](#)
[Resolution No. 20-126](#)

Mayor Shubert read the title of Resolution No. 20-126, which constituted its third reading.

A motion was made by Mr. Wooldredge, seconded by Mr. DeSaussure, to pass Resolution No. 20-126. The motion carried by the following vote:

Aye: 6 - Ms. Schlademan, Mr. Sutton, Mr. Wooldredge, Mrs. Bigham, Mr. DeSaussure and Mr. Foster

- C. [20-142](#) **A RESOLUTION ADOPTING IN CONCEPT THE CITY OF HUDSON FIVE-YEAR PLAN 2021-2025.**
Brief Description: This resolution adopts in concept the City’s Five-Year Plan.
Attachments: [2021 - 2025 Five Year Plan - Final Draft 11-18-20 \(as revised 11-24-2020\)](#)
 [2021 - 2025 Five Year Plan - Draft 10-28-20 \(as introduced 11-4-2020\)](#)
 [Resolution No. 20-142](#)

Mayor Shubert read the title of Resolution No. 20-142, which constituted its second reading.

- D. [20-143](#) **AN ORDINANCE TO MAKE APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF HUDSON, COUNTY OF SUMMIT, STATE OF OHIO, DURING THE FISCAL YEAR BEGINNING JANUARY 1, 2021 AND ENDING DECEMBER 31, 2021.**
Brief Description: This Ordinance establishes the City’s budget for 2021.
Attachments: [Ordinance No. 20-143 \(as revised 11-24-2020\)](#)
 [Ordinance No. 20-143 \(as introduced 11-4-2020\)](#)

Mayor Shubert read the title of Resolution No. 20-143, which constituted its second reading.

- E. [20-144](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A JOB CREATION GRANT AGREEMENT WITH DIEBOLD NIXDORF, INC.; AND DECLARING AN EMERGENCY.**
Brief Description: Diebold Nixdorf, Inc. is requesting a 50% income tax credit for 10 years. The company will relocate to Hudson, bringing 314 jobs with a benchmark of \$31.4 million in payroll.
Attachments: [Resolution No. 20-144](#)

Mayor Shubert read the title of Resolution No. 20-144, which constituted its third reading.

Mr. Wooldredge expressed appreciation for this project.

A motion was made by Mr. Wooldredge, seconded by Mr. DeSaussure, to pass Resolution No. 20-144. The motion carried by the following vote:

Aye: 6 - Mr. Sutton, Mr. Wooldredge, Mrs. Bigham, Mr. DeSaussure, Mr. Foster and Ms. Schlademan

- F. [20-145](#) **AN ORDINANCE PLACING A MORATORIUM ON THE OPERATION OF ANY SHORT TERM RESIDENTIAL REAL ESTATE RENTALS IN THE CITY OF HUDSON; AND DECLARING AN EMERGENCY.**
Brief Description: This Ordinance establishes a 180-day temporary moratorium prohibiting the operation of short term (less than 30 days) residential real estate rentals (“STRs”) within the City of Hudson. The period of the moratorium will permit the City to conduct community outreach, study, formulate, and draft regulations with respect to STRs.
Attachments: [Ordinance No. 20-145](#)

Mayor Shubert read the title of Resolution No. 20-145, which constituted its second reading.

- G. [20-152](#) **A RESOLUTION SUBMITTING TO THE ELECTORS OF THE CITY THE QUESTION OF THE RENEWAL OF AN EXISTING 2.9-MILL TAX LEVY FOR THE PURPOSE OF SUPPORTING THE FREE PUBLIC LIBRARY OF THE HUDSON LIBRARY AND HISTORICAL SOCIETY; AND DECLARING AN EMERGENCY.**
Brief Description: This is the second of two pieces of legislation that Council is being requested to pass on behalf of the Library to allow their operating levy to be put on the May 4, 2021 ballot.
Attachments: [Certificate of Estimated Property Tax Revenue](#)
 [Resolution No. 20-152](#)

Mayor Shubert read the title of Resolution No. 20-152, which constituted its first reading.

- H. [20-153](#) **AN ORDINANCE AMENDING SECTION 410.01, SCHEDULE I, “EXISTING POSTED SPEED LIMITS,” OF THE TRAFFIC CODE TO LOWER THE SPEED LIMIT FROM 45 MILES PER HOUR TO 35 MILES PER HOUR ON TEREX ROAD BETWEEN SR 91 AND BARLOW ROAD, EAST; AND DECLARING AN EMERGENCY.**
Brief Description: After a recent traffic study was performed on the intersection of Barlow Road/Terex Road/Hudson Industrial Parkway, it is recommended that the speed limit be lowered from 45 mph to 35 mph.
Attachments: [Ordinance No. 20-153](#)

Mayor Shubert read the title of Resolution No. 20-153, which constituted its first reading.

13. Adjournment

There being no further business, Mayor Shubert adjourned the Council meeting at 8:42 p.m.

Craig A. Shubert, Mayor

Elizabeth Slagle, Clerk of Council

Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.03(d), Rules.