

City of Hudson, Ohio

Meeting Minutes - Final

City Council Workshop

David A. Basil

City Council President (Ward 2)

Hamilton DeSaussure, Jr.

City Council Member (At-Large)

John W. Jeffers

City Council Member (Ward 4)

J. Daniel Williams

City Council Member (At-Large)

October 23, 2012

Town Hall, 7:30 PM



William A. Currin

Mayor

Dennis N. Hanink

City Council Member (Ward 1)

Alex D. Kelemen

City Council Member (Ward 3)

William D. Wooldredge

City Council Member (At-Large)

Anthony J. Bales, City Manager

R. Todd Hunt, City Solicitor

Elizabeth Slagle, Clerk of Council

1. Call to Order

Mayor Currin called to order the workshop meeting of Hudson City Council at 7:30 p.m. in the Town Hall meeting room and turned the meeting over to President of Council Basil.

Present 7 - Mr. Basil, Mr. DeSaussure, Mr. Hanink, Mr. Jeffers, Mr. Kelemen, Mr. Wooldredge, and Dr. Williams

Staff in Attendance: Mr. Bales, City Manager; Mr. Knoblauch, Finance Director; Mr. Richardson, Interim Community Development Director; Ms. Roberts, Communications Manager; Mr. Sheridan, City Engineer; Mrs. Slagle, Clerk of Council.

2. Correspondence and Council Comments

Mr. Basil said that the next Ward 2 Open Forum will be held at 7:30 p.m. on Tuesday, October 30, 2012, at the Barlow Community Center.

Mr. Basil said that the schedule of special Council workshops regarding the Five-Year Plan and the 2013 Budget has been modified, with meeting dates as follows: November 14, November 19, December 4, and December 6, 2012. In addition, he said that the second regular Council meeting in November has been rescheduled from November 21, 2012, to November 19, 2012, at 6 p.m., to allow flexibility for the Thanksgiving holiday.

Mr. Kelemen said that he had attended the Fire Department's Open House on October 14, 2012. He was impressed with the equipment displayed, and especially impressed with the quality of the men and women who serve as volunteers.

Mr. Hanink asked that the 2011 Auditor Report be discussed at an upcoming meeting. Mr. Bales sought Council's direction in scheduling, noting that staff is pleased with the report and acknowledging Mr. Knoblauch's work. Mr. Basil agreed that the report reflects a clean and unqualified audit, and he asked that this item be discussed at an upcoming workshop.

Mr. Bales said that there had been a water line break on Stow Road that morning, causing low-flow and no water for affected residents. He said that a boil alert has been issued. He

thanked Ms. Roberts for communicating to Hudson residents on behalf of the City of Akron. Mr. Bales said that the City of Hudson will provide further updates to residents as information becomes available, noting the cause had not been determined.

3. Proposed Consent Agenda Items

- A. [12-143](#) **AN ORDINANCE AMENDING ORDINANCE NO. 11-139 MAKING APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF HUDSON DURING THE FISCAL YEAR ENDING DECEMBER 31, 2012 BY MAKING ADDITIONAL AND/OR AMENDED APPROPRIATIONS RELATED TO THE THIRD QUARTER OF 2012.**

Executive Summary: This Ordinance will amend appropriations for the 3rd quarter of 2012. The summary of requests is provided in Exhibit A.

Sponsors: Mayor Currin

Attachments: Exhibit A - 3rd Q Approp 2012
Ord. No. 12-143

Council members supported staff's recommendation to approve this Ordinance, amending 2012 appropriations.

Legislation was forwarded to the City Council agenda for November 7, 2012.

- B. [12-144](#) **A Resolution authorizing the City Manager to Enter into an Agreement and complete the associated financial documents with The Ohio Department of Transportation for the Resurfacing of State Route 303 (Streetsboro Road) from the Streetsboro Corporation limit to the Village of Boston Heights Corporation limit within the City of Hudson.**

Executive Summary: This project includes the resurfacing and miscellaneous improvements on SR 303 (Streetsboro Road) within the City of Hudson. The project is being sponsored, designed, managed and inspected by the Ohio Department of Transportation-District 4 office. As part of this agreement, the City is required to participate on the 5 mile project with an estimated amount of \$331,368.00. ODOT requires an agreement outlining this financial commitment with the City prior to finalizing the project for bidding and construction. The project is estimated by ODOT to take 6-7 weeks.

Attachments: Res. No. 12-144

Mayor Currin asked if this project would be scheduled during the Schools' summer break. Mr. Bales said that the City will try to work around this schedule.

Council members supported staff's recommendation to authorize an agreement with the Ohio Department of Transportation for the State Route 303 Resurfacing Project.

Legislation was forwarded to the City Council agenda for November 7, 2012.

- C. [12-145](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH ACG, INC. FOR SOFTWARE AND PROFESSIONAL SERVICES FOR THE CITY'S HUMAN RESOURCES FUNCTIONS; AND DECLARING AN EMERGENCY**

Executive Summary: This is a request to purchase software to implement the City's Human Resource Management System (HRMS). The software will integrate with our current payroll system and provide a significant improvement in providing service to our employees, volunteers and managers as well as help ensure compliance with state and federal laws. The name of the software is entitled ABRA, which was developed by Sage Inc and would be purchased through ACG, Inc.

Sponsors: Mayor Currin

Attachments: Sage HRMS Cost Estimate
Res. No. 12-145

Discussion followed regarding annual maintenance costs, data consolidation, integration with the current payroll system, technological advancements, data storage and security, off-site payroll options, shared services, and Mrs. Clark's role as Office Manager for Payroll and Human Resources. Mr. Bales and Mr. Knoblauch provided details and noted that the number of licenses will include employees, as well as volunteers. Council members supported staff's recommendation to implement the above software upgrade.

Legislation was forwarded to the City Council agenda for November 7, 2012.

4. Legislation and Other Discussion Items

A. [12-127](#) AN ORDINANCE AMENDING PART TWELVE OF THE ORDINANCES OF HUDSON TO AMEND THE OFFICIAL ZONING DISTRICT MAP TO REZONE PART OF 5715, 5735 AND 5751 DARROW ROAD FROM DISTRICT 3, OUTER VILLAGE RESIDENTIAL NEIGHBORHOOD ZONE, TO DISTRICT 7, OUTER VILLAGE COMMERCIAL CORRIDOR

Executive Summary: This matter concerns the requirement for City Council to conduct three readings, conduct a public hearing, and take final action on an Ordinance to rezone part of the former Clarke Ford property from District 3 to District 7. A public hearing has been scheduled for November 7, 2012.

Sponsors: Mayor Currin

Attachments: Existing and Proposed Zoning
Current Site Plan
PC Referral to City Council 8-13-12
PC Recommendation 9-10-12
PC Decision 10-8-12
Ord. No. 12-127
Ord. No. 12-127 (as amended 10/17/2012)

Mr. Richardson noted that this Ordinance regarding Collection Auto Group's rezoning request will be actionable on November 7, 2011, after City Council's public hearing. He provided information regarding Planning Commission actions relevant to the project. He noted that Collection Auto Group has addressed site plan conditions, and staff anticipates issuance of a zoning certificate to allow the dealership to proceed with work on the existing building. Mr. Bales said that the City Solicitor has provided a legal opinion addressing a citizen request that land in the proposed conservation easement be zoned residential to protect the values of abutting residential properties. City Council members requested a copy of the proposed conservation easement and discussed Land Development Code requirements

relevant to setbacks for nonconforming buildings. Mr. Bales explained that the City would be responsible for annual inspections of the conservation easement to confirm that the property remains in a natural state. Council members agreed that communication efforts among residents, staff, and Collection Auto Group officials have been beneficial. Council discussed options for their action on November 7, 2012, and staff recommended that Council approve the rezoning request. Mr. Rob Kistler, CFO, Collection Auto Group, expressed appreciation to Council, saying that company officials understand resident concerns and are anxious to move forward with the project, anticipating the VW dealership will open in early November, 2012.

This Ordinance was discussed.

B. [12-146](#)

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH SUMMACARE TO RENEW AND CONTINUE CERTAIN HEALTH BENEFIT PLAN SERVICES; AND DECLARING AN EMERGENCY

Sponsors: Mayor Currin

Attachments: 2013 Health Insurance Memo
Res. No. 12-146

Mr. Bales recommended Council authorization to enter into a renewal contract with SummaCare for medical and prescription drug coverage, a renewal contract with Klais & Company, Inc., for dental and vision coverage, and a new contract with HealthEquity, Inc. for health reimbursement account (HRA) management. (See memo attached to record copy of these minutes). He explained that the recommendation would provide an equitable health benefit plan at a fiscally responsible cost. While the initial quote for health insurance coverage represented a substantial cost increase of 15.66%, the proposed solution amounts to a cost increase of only 1.92% for the City, a total of \$37,352.94. He described other plan changes, including increases in employee co-pays and employee premium contributions, as well as implementation of deductible amounts with a provision for City funding of the deductibles in 2013. Mr. Wooldredge expressed concern for managing long-term health care costs. Council members and Mayor Currin fully supported staff's recommendation to approve the three above contracts. Mr. Bales credited Mr. Knoblauch and Mrs. Clark for their efforts to negotiate this solution.

Legislation was forwarded to the City Council agenda for November 7, 2012.

[12-147](#)

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A RENEWAL CONTRACT WITH KLAIS & COMPANY, INC. TO PROVIDE CERTAIN HEALTH BENEFIT PLAN ADMINISTRATIVE SERVICES; AND DECLARING AN EMERGENCY.

Sponsors: Mayor Currin

Attachments: Res. No. 12-147

See above comments.

Legislation was forwarded to the City Council agenda for November 7, 2012.

C. [TMP-0220](#)

Preliminary Review of Five-Year Financial Plan (2013-2017)

Executive Summary: Staff provided the attached list of key assumptions for Council consideration and discussion.

Attachments: Preliminary Five-Year Plan Assumptions

Mr. Knoblauch reviewed a preliminary list of key assumptions for the 2013-2017 Five-Year Plan. Council members evaluated the proposed assumptions and agreed on the following: income taxes estimated to increase 1.5% annually; estate taxes estimated at \$800,000 in 2013 and eliminated thereafter; employee cost of living increase of 1.5% in 2013; employee health insurance costs estimated to increase no more than 5% annually; funding for TECHudson at requested levels pending further discussion; water rate increase of 5% in 2013 plus \$5 per month capital replacement and repair fee beginning in 2013; and wastewater rate increases of 10% in 2013, 15% in 2014-2016, plus a \$5 per month capital replacement and repair fee beginning in 2013. Mr. Jeffers anticipated a State Local Government Fund reduction from \$800,000 to \$400,000. Based on Council's direction, Mr. Knoblauch will draft the Five-Year Plan for further discussion at the special meetings scheduled in November. Special 2013 Budget meetings will follow in December.

Discussion of the Five-Year Plan was forwarded to the City Council Workshops on November 14 and 19, 2012.

5. Other Items Added to Agenda

In light of future wastewater increases, Mr. Hanink said that some property owners have installed outside water meters to avoid wastewater charges for outdoor watering. He said he had spoken with a resident who was upset about the substantial expense of the outside meter, and he suggested that more residents may be inclined to install the outside meters if the cost was less. Discussion followed, with Council considering the possibilities of charging a water availability fee only during the summer months or reducing wastewater rates during summer months to allow for outdoor watering. Council may address this issue again in the future.

6. Adjournment

There being no further discussion, Mr. Basil adjourned the Council workshop meeting at 9:10 p.m.

David A. Basil, President of Council

Elizabeth Slagle, Clerk of Council