



City of Hudson, Ohio

Meeting Agenda - Final-revised City Council

Craig A. Shubert, Mayor

William D. Wooldredge, President of Council (At-Large)

Beth A. Bigham, Council Member (Ward 4)

Hamilton DeSaussure, Jr., Council Member (At-Large)

Christopher W. Foster, Council Member (Ward 2)

Katherine R. Schlademan, Council Member (Ward 1)

Skylar J. Sutton, Council Member (Ward 3)

Vacant, Council Member (At-Large)

Jane Howington, City Manager

Matthew J. Vazzana, City Solicitor

R. Todd Hunt, Special Counsel

Elizabeth A. Slagle, Clerk of Council

Tuesday, August 18, 2020

7:30 PM

Via Video-Conference & Live-Stream

1. **Call to Order**

2. **Pledge of Allegiance to the Flag**

3. **Roll Call**

4. **Approval of the Minutes**

A. [20-0109](#)

Minutes of Previous Council Meetings

Brief Description: Draft minutes of previous meetings are provided for City Council's review and approval.

Attachments: [August 4, 2020 Council Meeting Minutes - DRAFT](#)

[August 11, 2020 Council Workshop Minutes - DRAFT](#)

5. **Proclamation**

A. [20-0110](#)

Special Recognition of the Hudson Community Foundation's 20th Anniversary

Brief Description: This Proclamation celebrates the 20th Anniversary of the Hudson Community Foundation and recognizes its important contributions and dedication to enhancing the quality of life in Hudson by increasing charitable giving, educating and connecting donors to community needs and leading on community issues.

Attachments: [Proclamation](#)

6. Public Comments

The public is encouraged to email comments related to agenda items or general communication to CouncilComments@hudson.oh.us by 4:30 p.m. on the meeting date. Emails will be received by elected officials and will be recorded and filed with the meeting minutes. Please identify the agenda item as the subject of your email. Anyone wishing to speak live during the Council meeting should email a request by 3:30 p.m. on the meeting date.

7. Correspondence and Council Comments

8. Report of Manager

A. Financial Update

9. Discussion Items

10. Appointments

11. Consent Agenda

- A. [20-0111](#) **A Motion to Acknowledge the Timely Receipt of the July 2020 Monthly Financial Report**
Brief Description: Financial summaries are provided each month for Council's review.

Attachments: [July 2020 Financial Report](#)

Legislative History

8/11/20 City Council Workshop item forwarded to the City Council

- B. [20-93](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT FOR SNOW AND ICE CONTROL SERVICES.**
Brief Description: The Public Works Department contracts for snow and ice control services on City-maintained areas. A two-year contract with an option to renew for two years is offered to a qualified bidder. Per City Charter this contract was put out to public bid in July 2020. Staff wishes to award the contract for the next two-year contract term.

Attachments: [Permission to bid 2020](#)
[Public Properties Snow Bid tab 2020-2022](#)
[Resolution No. 20-93](#)

Legislative History

8/11/20 City Council Workshop item forwarded to the City Council

C. [20-94](#)**A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT FOR CITY CUL-DE-SAC SNOW PLOWING SERVICES.**

Brief Description: The Public Works Department employees plow snow on city roadways, while contracting for snow plowing for the City's 219 cul-de-sacs. The last contract expired on May 31, 2020. Per City Charter, the contract was put out to public bid this past July. The new contract is for a two (2) term with two-year contract renewal option based on renewal pricing and contract performance.

Attachments: [Permission to bid 2020](#)

[2020 Cul-de Sac Snow Removal REBID](#)

[Resolution No. 20-94](#)

Legislative History

8/11/20 City Council Workshop item forwarded to the City Council

D. [20-95](#)**A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT FOR PROFESSIONAL SERVICES WITH EUTHENICS, INC. FOR AN ALIGNMENT STUDY FOR THE BOSTON MILLS ROAD TRAIL PROJECT**

Brief Description: Council previously authorized a contract with DLZ to perform an alignment study for the Boston Mills Road Trail Project. Due to a clerical error with DLZ's cost proposal, they would not execute the contract and chose to increase their fee. Since DLZ's increased fee was now the second highest fee received, City staff contacted the consultant with the second lowest fee for an interview. Based on this interview and their proposal staff unanimously changed the selection to Euthenics, Inc.

Attachments: [Boston Mills Road Trail Exhibits](#)

[Resolution No. 20-95](#)

Legislative History

8/11/20 City Council Workshop item forwarded to the City Council

E. [20-96](#)**A RESOLUTION AUTHORIZING THE CITY MANAGER TO ACCEPT FUNDING FROM THE TINKERS CREEK WATERSHED PARTNERS FOR AN OHIO ENVIRONMENTAL PROTECTION AGENCY 319 GRANT FOR THE BRANDYWINE CREEK TRIBUTARY & STREAM RESTORATION PROJECT AND TO AUTHORIZE THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE TINKERS CREEK WATERSHED PARTNERS FOR THE PROJECT ADMINISTRATION THEREFOR.**

Brief Description: Tinkers Creek Watershed Partners (TCWP) has secured a grant through the Ohio Environmental Protection Agency (EPA) 319 grant programs to partially fund the "Brandywine Creek Tributary, Stream Restoration Project". The total project cost is estimated at \$231,493 and is being split 80%-Grant/20%-City. Any costs over the grant amount will be the responsibility of the City.

Attachments: [Concept Plan Brandywine Creek Trib Restoration](#)

[Resolution No. 20-96](#)

Legislative History

8/11/20 City Council Workshop item forwarded to the City Council

- F. [20-97](#) **A RESOLUTION AFFIRMING THE ACCEPTANCE OF A \$2,000 RACIAL AND DIVERSITY AWARENESS GRANT FROM THE BURTON D. MORGAN FOUNDATION FOR DIVERSITY, EQUITY AND INCLUSION TRAINING.**
Brief Description: The City of Hudson has received a \$2,000 Racial and Diversity Awareness Grant for Diversity, Equity and Inclusion (DEI) training from the Burton D. Morgan Foundation to help fund city-wide DEI programming. No matching funds are required of the City.
Attachments: [Resolution No. 20-97](#)
- G. [20-98](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH IVIDEO FOR THE PURCHASE OF AUDIO EQUIPMENT FOR THE TOWN HALL COUNCIL CHAMBERS; AND DECLARING AN EMERGENCY.**
Brief Description: This Resolution will authorize the City Manager to enter into a contract with iVideo for the needed audio equipment for the Council Chambers room at Town Hall, 27 E. Main Street. This audio equipment will benefit all public meetings in the Council Chambers room.
Attachments: [iVideo Quote - 712020](#)
 [Resolution No. 20-98](#)
- H. [20-99](#) **A RESOLUTION AFFIRMING THE CITY MANAGER'S ACTION TO ENTER INTO AN AGREEMENT WITH ONSOLVE, LLC FOR EMERGENCY COMMUNICATIONS SERVICES.**
Brief Description: This Resolution affirms the current agreement for emergency communications services, which includes our Reverse 9-1-1 calling and text messages service (CodeRED).
Attachments: [Resolution No. 20-99](#)

12. Legislation

- A. [20-37](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO CONTRACTS FOR THE PURCHASE OF THREE FLEET VEHICLES FOR HUDSON PUBLIC POWER AND SERVICE/STREETS OPERATIONS AND TO OUTFIT ALL OF SAID VEHICLES WITH REQUIRED EQUIPMENT; AND DECLARING AN EMERGENCY.**

Brief Description: Staff wishes to proceed with the replacement purchase of three existing vehicles as detailed in the 2020 fleet capital replacement plan. The Public Works Department has obtained pricing for the purchase of these three (3) replacement vehicles. They include two (2) Freightliner Cab and Chassis vehicles and one (1) Ford F550.

Attachments: [Permission to Bid 2020](#)

[2020 Fleet Replacement Plan 082319](#)

[Resolution No. 20-37](#)

Resolution No. 20-37 has had three readings. Council action was postponed until August 18, 2020.

Legislative History

3/10/20	City Council Workshop	item forwarded to the City Council
3/24/20	City Council	postponed to a date certain to the City Council
3/31/20	City Council	first reading
4/7/20	City Council	second reading
4/14/20	City Council Workshop	item forwarded to the City Council
4/21/20	City Council	third reading
4/21/20	City Council	postponed to a date certain to the City Council Workshop
8/11/20	City Council Workshop	item forwarded to the City Council

B. [20-65](#) AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE HUDSON COMMUNITY IMPROVEMENT CORPORATION FOR A COVID-19 SMALL BUSINESS RELIEF LOAN PROGRAM AND APPROPRIATING FUNDS THEREFOR.

Brief Description: This Ordinance will authorize the COVID-19 Small Business Relief Loan Program through the Hudson Community Improvement Corporation (HCIC).

Attachments: [HCIC Articles of Incorporation](#)
[HCIC Code of Regulations](#)
[HCIC Members \(5-27-2020\)](#)
[Proposed Agreement with HCIC for COVID-19 Small Business Relief Loan Program](#)
[Exhibit A to HCIC Agreement - Loan Eligibility and Terms](#)
[Ordinance No. 20-65](#)

Ordinance No. 20-65 has had three readings. Council action was postponed until August 18, 2020.

Legislative History

5/19/20	City Council	first reading
5/26/20	City Council Workshop	item forwarded to the City Council
6/2/20	City Council	second reading
6/9/20	City Council Workshop	item forwarded to the City Council
6/16/20	City Council	third reading
6/16/20	City Council	postponed to a date certain to the City Council
8/11/20	City Council Workshop	item forwarded to the City Council

C. [20-85](#) AN ORDINANCE SUBMITTING TO THE ELECTORS OF HUDSON A PROPOSAL TO AMEND SECTIONS 3.02, 3.05, 3.08, 3.09, 3.10, 3.11, 3.13, 4.03, 5.01, 5.02, 5.03, 5.04 (FORMER 5.03), 5.05 (FORMER 5.04), 5.06 (FORMER 5.05 RE-NUMBERED), 6.04, 7.01, 7.04, 8.03, 8.04, 8.06, 8.07, 9.01, 9.02, 9.04, 9.05, 9.06, 10.01, 11.01, 12.01, 12.02, 12.03 AND 13.02 OF THE CHARTER OF HUDSON; AND DECLARING AN EMERGENCY.

Brief Description: Pursuant to Charter Section 13.02, the Chairman of the 2020 Charter Review Commission has submitted a report of proposed amendments to the City's Charter for consideration by electors at the General Election to be held on November 3, 2020. The Commission has also recommended that the amendments be presented as four separate Ballot Issues, which are included in the Ordinance, along with details of all of the proposed amendments.

Attachments: [Proposed Charter Amendments \(Final Revised 7/6/2020\)](#)
[Ordinance No. 20-85](#)

Third Reading

Legislative History

7/14/20	City Council Workshop	item forwarded to the City Council
7/21/20	City Council	first reading
7/28/20	City Council	item forwarded to the City Council

8/4/20 City Council second reading
 8/11/20 City Council Workshop item forwarded to the City Council

D. [20-91](#)

AN ORDINANCE ENACTING NEW CHAPTER 1047, “ILLICIT DISCHARGE & ILLEGAL CONNECTION CONTROL”, OF THE STREETS, UTILITIES, AND PUBLIC SERVICES CODE.

Brief Description: The City of Hudson’s Storm Water Management Plan (SWMP) was developed to address the Environmental Protection Agencies (EPA) National Pollutant Discharge Elimination System (NPDES) requirements for storm water quality regulations. In order to comply with current Ohio EPA requirements, the City must amend its Codified Ordinances to adopt regulations for illicit discharge detection and elimination which prohibits non-storm water discharges and illegal connections to the storm water system and establishes legal authority to carry out inspections, monitoring procedures, and enforcement actions necessary to ensure compliance with the regulation.

Attachments: [Ordinance No. 20-91](#)

*Second Reading****Legislative History***

7/28/20 City Council item forwarded to the City Council
 8/4/20 City Council first reading
 8/11/20 City Council Workshop item forwarded to the City Council

E. [20-92](#)

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A JOB CREATION GRANT AGREEMENT WITH FLEETHQ PARTNERS, LLC; AND DECLARING AN EMERGENCY.

Brief Description: FleetHQ Partners, LLC is requesting a 50% income tax credit for 10 years with a year three benchmark of \$11.3M in payroll. (Note: Given uncertainties around the pandemic and the ongoing potential for work from home, this figure (and the application figures) are based on 60% of the company’s actual current and projected payrolls.)

Attachments: [Job Creation Grant Agreement \(FleetHQ\)](#)
[Resolution No. 20-92](#)

*Second Reading****Legislative History***

8/4/20 City Council first reading
 8/11/20 City Council Workshop item forwarded to the City Council

- F. [20-100](#) **A RESOLUTION AMENDING RESOLUTION NO. 20-69 TO MODIFY THE HOURS OF OPERATION OF THE CITY'S DESIGNATED OUTDOOR REFRESHMENT AREA; AND DECLARING AN EMERGENCY.**
Brief Description: Authorization to extend the hours of operations of the DORA from noon to 9:00 p.m. daily to 11:00 a.m. to 10:00 p.m. daily to benefit restaurants and provide patrons additional time to consume beverages.
Attachments: [Resolution No. 20-100](#)

First Reading

Legislative History

8/11/20 City Council Workshop item forwarded to the City Council

- G. [20-101](#) **A RESOLUTION DECLARING IT NECESSARY TO RENEW THE EXISTING 2.9-MILL TAX LEVY FOR THE PURPOSE OF SUPPORTING THE FREE PUBLIC LIBRARY OF THE HUDSON LIBRARY AND HISTORICAL SOCIETY, AND REQUESTING THE SUMMIT COUNTY FISCAL OFFICER TO CERTIFY THE TOTAL CURRENT TAX VALUATION OF THE CITY AND THE DOLLAR AMOUNT OF REVENUE THAT WOULD BE GENERATED BY THAT LEVY.**
Brief Description: This resolution is a declaration of necessity that will allow the Library levy to be placed on the May 4, 2021 ballot.
Attachments: [Resolution No. 20-101](#)

First Reading

Legislative History

8/11/20 City Council Workshop item forwarded to the City Council

- H. [20-102](#) **AN ORDINANCE AMENDING SECTION 410.09, SCHEDULE IX, OF THE TRAFFIC CODE TO AMEND THE LIST OF STREETS DESIGNATED AS PARKING TIME LIMITED IN DESIGNATED PLACES; AND DECLARING AN EMERGENCY.**
Brief Description: This is an Amendment to Section 410.09, Schedule IX, of the Traffic Code to Amend the list of streets to include NO PARKING 7:30 a.m. to 9:30 a.m. and 2:30 p.m. to 4:30 p.m., school days, on N. Oviatt St. between Aurora St. and the existing Middle School Driveway, along the east side of N. Oviatt St. (See the attached Exhibit)
Attachments: [Exhibit - N. Oviatt St. Map](#)
 [Resolution No. 20-102](#)

First Reading

Legislative History

8/11/20 City Council Workshop item forwarded to the City Council

13. **Adjournment**

The mission of the Hudson City Government is to serve, promote and support, in a fiscally responsible manner, an outstanding community that values quality of life, a well-balanced tax base, historic preservation, with a vision to the future, and professionalism in volunteer and public service.