



# City of Hudson, Ohio

## Meeting Agenda - Final City Council Workshop

*Jeffrey L. Anzevino, Mayor*  
*Christopher W. Foster, President of Council (Ward 2)*  
*Christopher A. Banweg, Council Member (At-Large)*  
*Michael W. Bird, Council Member (Ward 4)*  
*Patricia L. Goetz, Council Member (Ward 1)*  
*Karen E. Heater, Council Member (At-Large)*  
*Nicole V. Kowalski, Council Member (At-Large)*  
*Skylar J. Sutton, Council Member (Ward 3)*

*Thomas J. Sheridan, City Manager*  
*Marshal Pitchford, City Solicitor & Special Counsel*  
*Aparna Wheeler, Clerk of Council*

Tuesday, September 10, 2024

7:30 PM

Town Hall  
27 East Main Street

1. **Call to Order**

2. **Correspondence and Council Comments**

3. **Discussion Items**

A. [24-0083](#) **An update of the Hudson WWI Memorial Restoration Project**  
**Brief Description:** Mr. Chris Bach will update the City Council on the progress and timelines for the completion of the restoration of the WWI Memorial located on the Boy Scout Green in the downtown.

**Attachments:** [Hudson WWI Memorial Restoration LR](#)  
[MVC Support Letter 9.5.24](#)

B. [24-76](#) **AN ORDINANCE ADOPTING THE 2024 COMPREHENSIVE PLAN**  
**Brief Description:** The ordinance would adopt the City’s update to the Comprehensive Plan.

**Attachments:** [Exhibit A: Hudson Comprehensive Plan 2024 - Draft Plan](#)  
[Hudson Comprehensive Plan 2024 - Draft Appendix](#)  
[Ordinance No. 24-76](#)  
[PC 24-820 Decision Comprehensive Plan Recommendation \(FINAL\)](#)

**Legislative History**

6/11/24	City Council Workshop	discussed
6/11/24	City Council Workshop	item forwarded to the City Council
6/18/24	City Council	first reading
6/18/24	City Council	to suspend the rule requiring three readings
6/18/24	City Council	referred to Planning Commission

- C. [TMP-7488](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH RYCON CONSTRUCTION, INC. IN THE AMOUNT OF TWO MILLION SEVEN-HUNDRED FORTY-FOUR THOUSAND FIVE HUNDRED NINETY-FOUR DOLLARS AND ZERO CENTS (\$2,744,594.00) FOR THE ELLSWORTH MEADOWS GOLF COURSE CLUBHOUSE PROJECT; AND DECLARING AN EMERGENCY.**

***Brief Description:*** The project will include the construction of approximately 6000 square foot clubhouse and exterior patio, cart staging area and cart paths around the building. Project bids were received and were in excess of the amount previously budgeted.

***Attachments:*** [Bid Tab - Ellsworth Meadows Clubhouse bid 1 2024.04.16](#)  
[Bid Tab - Ellsworth Meadows Clubhouse bid 2 2024.07.16](#)  
[Bid Tab - Ellsworth Meadows Clubhouse bid 3 2024.08.20](#)  
[Draft Resolution](#)

- D. [24-63](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO APPROVE A NEW PARK FACILITY RESERVATION POLICY.**

***Brief Description:***

The purpose of the new policy is to limit facility reservations so that ample usage remains for the public and does not restrict availability.

***Attachments:*** [Exhibit A: Park Reservation Policy \(Revised for 9-10-24\)](#)  
[Park Reservation Policy \(Revised for 5-21-24\)](#)  
[Resolution No. 24-63](#)

***Legislative History***

5/14/24	City Council Workshop	discussed
5/14/24	City Council Workshop	item forwarded to the City Council
5/21/24	City Council	first reading
5/21/24	City Council	to suspend the rule requiring three readings
5/21/24	City Council	postponed to a date certain to the City Council
7/23/24	City Council Workshop	item forwarded to the City Council
8/6/24	City Council	second reading
8/6/24	City Council	to suspend the rule requiring three readings
8/6/24	City Council	postponed to a date certain to the City Council

**4. Proposed Consent Agenda for September 17, 2024, Council Meeting**

- A. [TMP-7482](#) **A Motion to Acknowledge the Timely Receipt of the August 2024 Monthly Financial Report**

***Brief Description:*** Financial summaries are provided each month for Council’s review.

***Attachments:*** [Aug 2024 Financial Report](#)

- B.**     [TMP-7469](#)     **A Motion Authorizing the City Manager to Move Forward with the Design Recommendations by our Consultant (AECOM) for a New Sidewalk along Valley View Road (Hunting Hollow Dr. to Wethersfield Drive) and Hines Hill Road (Granby Dr. to Glastonbury Dr.)**  
***Brief Description:*** This motion would authorize the City Manager to move forward with the design of the new sidewalk along the west side of Valley View Road from Hunting Hollow Drive to Hines Hill Road, the east side of Valley View Road from Hines Hill Road to Wethersfield Drive, and the north side of Hines Hill Road from Granby Drive to Glastonbury Drive.  
***Attachments:***   [Exhibit - Location Map](#)
- C.**     [TMP-7467](#)     **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR BIDS AND TO ENTER INTO A CONTRACT FOR THE DILLMAN DRIVE BRIDGE REHABILITATION PROJECT (PID 119823) WITH THE LOWEST AND BEST BIDDER.**  
***Brief Description:*** Work will include new bridge structure, guardrail replacement and roadway replacement at the Dillman Drive bridge. The bridge is located on a tributary to Tinkers Creek named the Wagar Ditch within the Dillman Estates subdivision.  
***Attachments:***   [Exhibit - Dillman Dr Bridge Location](#)  
                          [Draft Resolution](#)
- D.**     [TMP-7481](#)     **A RESOLUTION AMENDING RESOLUTION NO. 24-82 TO INCREASE THE GRANT REQUEST AMOUNT WITH THE OHIO RAIL DEVELOPMENT COMMISSION FOR THE HINES HILL ROAD GRADE SEPARATION PROJECT THROUGH THE OHIO GRADE CROSSING ELIMINATION PROGRAM; AND DECLARING AN EMERGENCY.**  
***Brief Description:*** The City is partnering with the Ohio Rail Development Commission (ORDC) for a grant application to the Federal Railroad Administration (FRA) Grade Crossing Elimination Program. The original contribution request was \$8,580,000, which was based off a total estimated project cost of \$14,300,000. The new estimate project cost is \$19 million; therefore, staff is requesting a grant in the amount of \$13,205,000.  
***Attachments:***   [Draft Resolution](#)

- E. [TMP-7488](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH RYCON CONSTRUCTION, INC. IN THE AMOUNT OF TWO MILLION SEVEN-HUNDRED FORTY-FOUR THOUSAND FIVE HUNDRED NINETY-FOUR DOLLARS AND ZERO CENTS (\$2,744,594.00) FOR THE ELLSWORTH MEADOWS GOLF COURSE CLUBHOUSE PROJECT; AND DECLARING AN EMERGENCY.**

***Brief Description:*** The project will include the construction of approximately 6000 square foot clubhouse and exterior patio, cart staging area and cart paths around the building. Project bids were received and were in excess of the amount previously budgeted.

***Attachments:*** [Bid Tab - Ellsworth Meadows Clubhouse bid 1 2024.04.16](#)  
[Bid Tab - Ellsworth Meadows Clubhouse bid 2 2024.07.16](#)  
[Bid Tab - Ellsworth Meadows Clubhouse bid 3 2024.08.20](#)  
[Draft Resolution](#)

- F. [TMP-7485](#) **A RESOLUTION TO APPROVE A THEN AND NOW CERTIFICATE FOR PURCHASES MADE; AND DECLARING AN EMERGENCY.**

***Brief Description:*** Council authorization is required for payment of the invoice shown on this Resolution in excess of \$3,000, for which a commitment was made before a Purchase Order was generated. Approval required for : Vizmeg Landscape -Landscape Enhancement, \$3650 and Fabrizi Trucking & Paving Co., Inc., \$3,208.75

***Attachments:*** [Draft Resolution](#)

**5. Proposed Legislation for September 17, 2024, Council Meeting**

- A. [24-63](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO APPROVE A NEW PARK FACILITY RESERVATION POLICY.**

***Brief Description:***

The purpose of the new policy is to limit facility reservations so that ample usage remains for the public and does not restrict availability.

***Attachments:*** [Exhibit A: Park Reservation Policy \(Revised for 9-10-24\)](#)  
[Park Reservation Policy \(Revised for 5-21-24\)](#)  
[Resolution No. 24-63](#)

*Resolution No. 24-63 is scheduled for a third reading on September 17, 2024.*

***Legislative History***

5/14/24	City Council Workshop	discussed
5/14/24	City Council Workshop	item forwarded to the City Council
5/21/24	City Council	first reading
5/21/24	City Council	to suspend the rule requiring three readings
5/21/24	City Council	postponed to a date certain to the City Council
7/23/24	City Council Workshop	item forwarded to the City Council
8/6/24	City Council	second reading
8/6/24	City Council	to suspend the rule requiring three readings

- 8/6/24 City Council postponed to a date certain to the City Council
- B. [24-76](#) AN ORDINANCE ADOPTING THE 2024 COMPREHENSIVE PLAN**  
***Brief Description:*** The ordinance would adopt the City’s update to the Comprehensive Plan.

***Attachments:*** [Exhibit A: Hudson Comprehensive Plan 2024 - Draft Plan](#)  
[Hudson Comprehensive Plan 2024 - Draft Appendix](#)  
[Ordinance No. 24-76](#)  
[PC 24-820 Decision Comprehensive Plan Recommendation \(FINAL\)](#)

*Resolution No. 24-76 is scheduled for a public hearing & second reading on September 17, 2024.*

**Legislative History**

6/11/24	City Council Workshop	discussed
6/11/24	City Council Workshop	item forwarded to the City Council
6/18/24	City Council	first reading
6/18/24	City Council	to suspend the rule requiring three readings
6/18/24	City Council	referred to Planning Commission

- C. [24-86](#) AN ORDINANCE PERMITTING FUNDS-IN-LIEU OF SIDEWALKS CITYWIDE AND REAFFIRMING THE CITY’S COMMITMENT TO NON-VEHICULAR CONNECTIVITY IN THE CITY OF HUDSON.**  
***Brief Description:*** The Council of the City of Hudson seeks to clarify conflicting variance precedents granted by the Board of Zoning & Building Appeals.

***Attachments:*** [Ordinance No. 24-86 \(as revised 7-16-2024\)](#)  
[PC 24-842 Decision - LDC amendment - Sidewalk Funds-in-Lieu](#)

*Resolution No. 24-86 is scheduled for a second reading on September 17, 2024. A public hearing and third reading is scheduled for October 1, 2024.*

**Legislative History**

7/9/24	City Council	item forwarded to the City Council
7/16/24	City Council	first reading
7/16/24	City Council	to suspend the rule requiring three readings
7/16/24	City Council	postponed to a date certain to the City Council

D. [24-103](#) **A RESOLUTION ADOPTING IN CONCEPT THE 2024 SAFE ROUTES TO SCHOOL TRAVEL PLAN.**

**Brief Description:** The Safe Routes to School Travel Plan was last updated in 2011. In 2023, the City received a grant from the Ohio Department of Transportation (ODOT) to develop a new School Travel Plan. A core team was selected to guide the effort, consisting of representatives from Hudson City Schools, City Council, and City Staff. With the assistance of an engineering traffic safety consultant, the new School Travel Plan was recently completed. City staff will review the plan with City Council.

**Attachments:** [Memo To Council 9-3-2024](#)  
[Exhibit A - 2024 Safe Routes School Travel Plan 9-3-2024](#)  
[2011 Safe Routes School Travel Plan](#)  
[Exhibit A - 08-27-2024](#)  
[Resolution No. 24-103](#)

*Resolution No. 24-103 is scheduled for a second reading on September 17, 2024.*

**Legislative History**

8/27/24	City Council Workshop	discussed
8/27/24	City Council Workshop	item forwarded to the City Council
9/3/24	City Council	first reading

E. [TMP-7449](#) **AN ORDINANCE AMENDING CITY COUNCIL RULES TO ESTABLISH A PROCESS FOR THE REFERRAL OF MATTERS TO BOARDS AND COMMISSIONS EFFICIENTLY BY MOTION; AND DECLARING AN EMERGENCY.**

**Brief Description:** This ordinance simplifies the parliamentary procedure for City Council's referral of items or topics to City boards and commissions.

**Attachments:** [Draft Ordinance](#)

*This Ordinance is scheduled for a first reading on September 17, 2024.*

F. [TMP-7472](#) **AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF \$740,000 OF TAXABLE ECONOMIC DEVELOPMENT NONTAX REVENUE BOND ANTICIPATION NOTES, IN ANTICIPATION OF THE ISSUANCE OF BONDS, FOR THE PURPOSE OF PAYING COSTS OF ACQUIRING APPROXIMATELY 4.0 ACRES OF REAL PROPERTY LOCATED NEAR THE SOUTHWEST CORNER OF OWEN BROWN STREET AND MORSE ROAD.**

**Brief Description:** This ordinance allows for the refinancing of existing financial obligations of the City. It allows for the rollover of note proceeds used to pay for the former Windstream property at 100 Owen Brown Street, purchased as part of the Downtown Phase II Project.

**Attachments:** [Draft Ordinance](#)

*This Ordinance is scheduled for a first reading on September 17, 2024.*

- G. [TMP-7473](#) **AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF \$925,000 OF TAXABLE ECONOMIC DEVELOPMENT NONTAX REVENUE BOND ANTICIPATION NOTES, IN ANTICIPATION OF THE ISSUANCE OF BONDS, FOR THE PURPOSE OF PAYING COSTS OF ACQUIRING APPROXIMATELY 1.0 ACRE OF REAL PROPERTY LOCATED AT 94 OWEN BROWN STREET.**

***Brief Description:*** This ordinance allows for the financing of the former Windstream property at 94 Owen Brown Street, purchased as part of the Downtown Phase II Project.

***Attachments:*** [Draft Ordinance](#)

*This Ordinance is scheduled for a first reading on September 17, 2024.*

- H. [TMP-7474](#) **AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF NOT TO EXCEED \$7,300,000 OF NOTES, IN ANTICIPATION OF THE ISSUANCE OF BONDS, FOR THE PURPOSE OF PAYING COSTS OF IMPROVING CITY-OWNED PROPERTY LOCATED AT 5810 HUDSON DRIVE BY CONSTRUCTING, FURNISHING EQUIPPING AND OTHERWISE IMPROVING (i) A NEW SALT STORAGE FACILITY AND (ii) A NEW BUS MAINTENANCE AND STORAGE FACILITY AND CLEARING, IMPROVING AND EQUIPPING THE SITE.**

***Brief Description:*** This ordinance allows for the refinancing of existing financial obligations of the City. It allows for the sale of notes to finance the cost of the new bus garage and salt storage facility.

***Attachments:*** [Fiscal Officer Certificate - 5810 Hudson Dr Salt Storage](#)

[Draft Ordinance](#)

*This Ordinance is scheduled for a first reading on September 17, 2024.*

- I. [TMP-7475](#) AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF NOT TO EXCEED \$3,295,000 OF NOTES, IN ANTICIPATION OF THE ISSUANCE OF BONDS, FOR THE PURPOSE OF PAYING COSTS OF ACQUIRING REAL PROPERTY IDENTIFIED BY THE SUMMIT COUNTY FISCAL OFFICER AS PERMANENT PARCEL NOS. 30-01315 AND 30-01316 AND CONSISTING OF APPROXIMATELY 31 ACRES KNOWN AS 5431 HUDSON DRIVE IN THE CITY FOR THE PURPOSE OF PROVIDING A FACILITY HOUSING FUNCTIONS OF THE CITY'S DEPARTMENT OF PUBLIC WORKS AND CONSTRUCTING, FURNISHING AND EQUIPPING THAT FACILITY AND CLEARING, EQUIPPING AND IMPROVING THAT SITE

***Brief Description:*** This ordinance allows for the financing of the purchase of the Hudson Drive property that will be used for the new Public Works facility as well as financing the cost of design of the new facility.

***Attachments:*** [Fiscal Officer Certificate - 5431 Hudson Drive Public Works](#)  
[Draft Ordinance](#)

*This Ordinance is scheduled for a first reading on September 17, 2024.*

- J. [TMP-7476](#) AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF NOT TO EXCEED \$2,700,000 OF NOTES, IN ANTICIPATION OF THE ISSUANCE OF BONDS, FOR THE PURPOSE OF PAYING COSTS OF CONSTRUCTING, FURNISHING AND EQUIPPING A NEW CLUBHOUSE AT THE CITY'S ELLSWORTH MEADOWS GOLF CLUB AND CLEARING, IMPROVING AND EQUIPPING ITS SITE.

***Brief Description:*** This ordinance allows for the financing a portion of the new clubhouse at Ellsworth Meadows Golf Club. The total cost is estimated at \$3.1 million. The balance of the project cost will be paid from the golf course fund balance.

***Attachments:*** [Fiscal Officer Certificate - Ellsworth Meadows Golf Club](#)  
[Draft Ordinance](#)

*This Ordinance is scheduled for a first reading on September 17, 2024.*



- K. [TMP-7477](#) AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF NOT TO EXCEED \$1,750,000 OF NOTES, IN ANTICIPATION OF THE ISSUANCE OF BONDS, FOR THE PURPOSE OF PAYING COSTS OF IMPROVING THE CITY’S RECREATIONAL FACILITIES BY INSTALLING AND IMPROVING A MULTIPURPOSE TRAIL ALONG BOSTON MILLS ROAD BETWEEN TIMBERLINE TRAIL AND LAKE FOREST DRIVE.

***Brief Description:*** This ordinance allows for the financing of the trail along Boston Mills Road from Timberline Trail (Reserve at River Oaks) to Lake Forest Drive as part of the connectivity plan.

***Attachments:*** [Fiscal Officer Certificate - Boston Mills Rd Trail](#)  
[Draft Ordinance](#)

*This Ordinance is scheduled for a first reading on September 17, 2024.*

- L. [TMP-7478](#) AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF NOT TO EXCEED \$1,000,000 OF NOTES, IN ANTICIPATION OF THE ISSUANCE OF BONDS, FOR THE PURPOSE OF PAYING COSTS OF IMPROVING THE CITY’S RECREATIONAL FACILITIES BY INSTALLING AND IMPROVING A MULTIPURPOSE TRAIL ALONG VALLEY VIEW ROAD BETWEEN STATE ROUTE 91 AND HUNTING HOLLOW DRIVE AND CONTINUING ON HUNTING HOLLOW DRIVE TO PROSPECT ROAD.

***Brief Description:*** This ordinance allows for the financing of the trail along Valley View Road between SR 91 and Hunting Hollow Drive and on Hunting Hollow Drive to Prospect Road as part of the connectivity plan.

***Attachments:*** [Fiscal Officer Certificate - Valley View Rd Trail](#)  
[Draft Ordinance](#)

*This Ordinance is scheduled for a first reading on September 17, 2024.*

**6. Items to be Added to Future Agendas**

*The following items will appear on the September 17, 2024, Council meeting agenda:*  
*-Proclamations: Vincent William Baran Day of Service, Constitution Week - September 17-23, and Hike Hudson Day*  
*-Public Hearing for 2024 Comprehensive Plan*

**7. Adjournment**

**To view staff reports for agenda items, click on the corresponding file numbers (blue underlined links) next to the titles.**

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*The mission of the Hudson City Government is to serve, promote and support, in a fiscally responsible manner, an outstanding community that values quality of life, a well-balanced tax base, historic preservation, with a vision to the future, and professionalism in volunteer and public service.*