



City of Hudson, Ohio

Meeting Agenda - Final City Council Workshop

David A. Basil, Mayor

William D. Wooldredge, President of Council (At-Large)

Beth A. Bigham, Council Member (Ward 4)

Hamilton DeSaussure, Jr., Council Member (At-Large)

Dennis N. Hanink, Council Member (Ward 1)

Alex D. Kelemen, Council Member (Ward 3)

Lisa Radigan, Council Member (Ward 2)

J. Daniel Williams, Council Member (At-Large)

Jane Howington, City Manager

Matthew J. Vazzana, City Solicitor

R. Todd Hunt, Special Counsel

Elizabeth A. Slagle, Clerk of Council

Tuesday, September 24, 2019

7:30 PM

Town Hall

1. Call to Order

2. Proclamation

A. Relating to the Hudson-Landsberg Sister City Program

Mayor Basil will read a Proclamation, relating to the Hudson-Landsberg Sister City Program, which was established in 1984. Local advocates and distinguished guests from Landsberg am Lech, Germany, will be in attendance.

3. Correspondence and Council Comments

4. Discussion Item

A. [19-0093](#)

City of Hudson 2020 - 2024 Five-Year Plan Review and 2020 Budget

Brief Description: This is the second of four scheduled meetings to review the City's 2020-2024 Five-Year Plan and 2020 Budget. This meeting will focus on Street Maintenance/Service Fund, Water Fund, Electric Fund and Storm Water Fund.

5. Proposed Consent Agenda for October 1, 2019, Council Meeting

A. [19-128](#)

AN ORDINANCE AMENDING ORDINANCE NO. 18-160, MAKING APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF HUDSON DURING THE FISCAL YEAR ENDING DECEMBER 31, 2019, BY MAKING ADDITIONAL AND/OR AMENDED APPROPRIATIONS RELATED TO THE THIRD QUARTER OF 2019.

Brief Description: This Ordinance will amend the 2019 budget for additional and/or amended appropriations as listed in the attached Exhibit A.

Attachments: [Exhibit A - Third Quarter Appropriations 2019](#)

[Ordinance No. 19-128](#)

Legislative History

9/10/19	City Council Workshop	item forwarded to the City Council
9/17/19	City Council	first reading

B. [19-129](#)

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR BIDS AND ENTER INTO CONTRACTS FOR THE 2020 CAPITAL MAINTENANCE PROGRAMS OF THE CITY OF HUDSON.

Brief Description: This Resolution would authorize the advertisement, receipt of bids and award of contracts for the 2020 seven (7) annual road programs that will comprise the Annual Capital Maintenance Program. The program includes: Line Striping, Crack Sealing, Concrete Replacement, Sidewalk Connectivity, Asphalt Overlay and Resurfacing, Asphalt Patching and Catch Basin Repairs.

Attachments: [Resolution No. 19-129](#)

Legislative History

9/10/19	City Council Workshop	item forwarded to the City Council
9/17/19	City Council	first reading

C. [19-130](#)

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR BIDS AND TO ENTER INTO A CONTRACT FOR THE BOSTON MILLS ROAD WATERLINE LOOP PROJECT WITH THE LOWEST AND BEST BIDDER.

Brief Description: This project will involve the installation of a new 8" water main and new electrical conduit from Hudson Crossing Parkway to Reserve at River Oaks Subdivision. This project is being partially paid for by funds donated to the City from Pulte Homes of Ohio as part of requirements of the new River Oaks Subdivision.

Attachments: [Project Map](#)

[Resolution No. 19-130](#)

Legislative History

9/10/19	City Council Workshop	item forwarded to the City Council
9/17/19	City Council	first reading

- D. [19-131](#) A RESOLUTION AFFIRMING THE APPLICATION SUBMITTED BY THE CITY MANAGER’S DESIGNEE TO THE LEHNER FAMILY FOUNDATION FOR A GRANT ON BEHALF OF THE HUDSON CEMETERIES.**
- Brief Description:*** The Lehner Family Foundation has a funding interest in historic preservation in Summit County. A grant application requesting \$40,000 to assist with the restoration and preservation of the Old Hudson Township Burying Ground was submitted. No match is required. Estimated cost for restoration and preservation work is \$48,426.00.
- Attachments:*** [Resolution No. 19-131](#)
- Legislative History***
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|---------|-----------------------|------------------------------------|
| 9/10/19 | City Council Workshop | item forwarded to the City Council |
| 9/17/19 | City Council | first reading |
- E. [19-132](#) A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH DELL MARKETING LP FOR THE PURCHASE OF UNINTERRUPTED POWER SUPPLY EQUIPMENT FOR THE NEW CITY HALL BUILDING AT 1140 TEREX ROAD; AND DECLARING AN EMERGENCY.**
- Brief Description:*** The Uninterrupted Power Supply (UPS) equipment is essential for the City network computer and phone system to properly function, protect the City network devices in the event of a power failure, and maintain regulated power to all equipment located through the building.
- Attachments:*** [Resolution No. 19-132](#)
- Legislative History***
- | | | |
|---------|--------------|---------------|
| 9/17/19 | City Council | first reading |
|---------|--------------|---------------|
- F. [TMP-4405](#) A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH THE DAVEY TREE EXPERT COMPANY FOR TREE TRIMMING AND MAINTENANCE SERVICES.**
- Brief Description:*** The Public Works Department budgets annually for contract tree maintenance to trim and remove trees along Hudson streets, greens, public properties, and overhead electrical system conductors. The Public Works Department seeks City Council approval to enter into a contract with The Davey Tree Expert Company for these services.
- Attachments:*** [2019 Permission to Bid](#)
[Tree Maintenance Bid Tabs - Exhibit A](#)

- G.** [TMP-4406](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH ZSCAPE, LLC FOR TREE PLANTING SERVICES.**
Brief Description: The Public Works Department budgets annually for contract tree planting services along public right-of-way streets within Hudson, on the public greens, and on public properties. The Public Works Department seeks City Council approval to enter into a contract with Zscape, LLC for these services.
Attachments: [2019 Permission to Bid](#)
 [Tree Planting Bid Tab](#)
- H.** [TMP-4407](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH JANCO SERVICE INDUSTRIES FOR HOUSEKEEPING / CLEANING SERVICES AT CITY OFFICES AND PUBLIC FACILITIES.**
Brief Description: The Public Works Department wishes to contract with Janco Service Industries for general cleaning services for City offices and public buildings.
Attachments: [2019 Permission to Bid](#)
 [2020-2021 Bid Tab Total](#)
- I.** [TMP-4436](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH INDEPENDENCE BUSINESS SUPPLY FOR THE PURCHASE OF TABLES AND CHAIRS FOR THE CITY HALL BUILDING AT 1140 TEREX ROAD.**
Brief Description: This purchase includes the tables and chairs for the lower level Community Rooms and the 1st floor Boards and Commission Room at the new City Hall.
- J.** [TMP-4419](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN ADDENDUM TO A PROFESSIONAL SERVICES CONTRACT WITH OHM ADVISORS FOR ADDITIONAL ENGINEERING DESIGN SERVICES RELATED TO THE DESIGN OF THE VALLEY VIEW STORM WATER POND PROJECT (PID# 101636); AND DECLARING AN EMERGENCY.**
Executive Summary: This Resolution would authorize a \$6,500 increase to the original design contract for engineering design services related to the design of the Valley View Road Storm Water Pond Project.
Attachments: [Location Map](#)
- K.** [TMP-4421](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH DUDE SOLUTIONS, INC. FOR PROFESSIONAL SERVICES PERTAINING TO ASSET AND WORKFLOW MANAGEMENT SOFTWARE FOR CITY SERVICES OPERATIONS; AND DECLARING AN EMERGENCY.**
Brief Description: This resolution request authorizes the purchase of an asset/work order management software system that will replace the current out of date system with an upgraded more versatile system that can integrate all areas of City operations workflow management.

6. Proposed Legislation for October 1, 2019, Council Meeting

- A. [19-126](#) **AN ORDINANCE AMENDING SECTION 432.30, “STOPPING FOR SCHOOL BUS; ACTUATING VISUAL SIGNALS; DISCHARGING CHILDREN” OF THE TRAFFIC CODE; AND DECLARING AN EMERGENCY. (As Amended 9/17/2019)**

Brief Description: This legislation, as permitted under Hudson’s Home Rule authority, increases penalties for violation of the statutes prohibiting the passing of school busses with lights flashing and stop sign extended for the boarding and unboarding of students. Pursuant to workshop discussion on September 10, 2019, the Ordinance has been amended to reflect a maximum fine of \$1,000.00 for a first offense.

Attachments: [Ordinance No. 19-126 \(as amended 9-17-2019\) redline](#)

Scheduled for third reading on October 1, 2019

Legislative History

9/3/19	City Council	first reading
9/3/19	City Council	to suspend the rule requiring three readings
9/10/19	City Council Workshop	item forwarded to the City Council
9/17/19	City Council	second reading

- B. [19-127](#) **A RESOLUTION ACCEPTING THE CITY MANAGER’S RECOMMENDATION NOT TO IMPLEMENT THE GROWTH MANAGEMENT RESIDENTIAL DEVELOPMENT ALLOCATION SYSTEM DURING CALENDAR YEAR 2020.**

Brief Description: Because of no appreciable population change, the growth management system would not be implemented for 2020.

Attachments: [City Manager's Growth Management Annual Review Report 8-29-2019](#)

[Hudson Trends Report 2018](#)

[Notice of Public Hearing \(published 9-1-2019\)](#)

[Resolution No. 19-127](#)

Scheduled for second reading on October 1, 2019

Legislative History

9/10/19	City Council Workshop	item forwarded to the City Council
9/17/19	City Council	first reading
9/17/19	City Council	public hearing held

7. Items to be Added to Future Agendas

8. Adjournment

The mission of the Hudson City Government is to serve, promote and support, in a fiscally responsible manner, an outstanding community that values quality of life, a well-balanced tax base, historic preservation, with a vision to the future, and professionalism in volunteer and public service.