



City of Hudson, Ohio

Meeting Agenda - Final City Council

David A. Basil, Mayor

Hamilton DeSaussure, Jr., President of Council (At-Large)

Beth A. Bigham, Council Member (Ward 4)

Dennis N. Hanink, Council Member (Ward 1)

Alex D. Kelemen, Council Member (Ward 3)

Casey M. Weinstein, Council Member (Ward 2)

J. Daniel Williams, Council Member (At-Large)

William D. Wooldredge, Council Member (At-Large)

Jane Howington, City Manager

R. Todd Hunt, City Solicitor

Elizabeth A. Slagle, Clerk of Council

Tuesday, December 6, 2016

6:15 PM

Town Hall

Early start to allow for interviews in executive session with regular order of business at 7:30 p.m.

1. Call to Order

2. Roll Call

3. Executive Session

To consider personnel matters concerning the appointment of public officials to various Boards and Commissions (to interview applicants) and the employment of a public employee.

4. Pledge of Allegiance to the Flag

5. Approval of the Minutes

A. [16-0126](#)

MINUTES OF PREVIOUS COUNCIL MEETINGS.

Executive Summary: Draft minutes of previous meetings are provided for City Council's review and approval.

Attachments: [November 15, 2016 Council Meeting Minutes - DRAFT](#)

[November 22, 2016 Council Workshop Minutes - DRAFT](#)

6. Honorary Resolutions

- A. [16-182](#) **A RESOLUTION HONORING SHERYL A. BROOKE FOR TWENTY YEARS OF SERVICE WITH THE CITY OF HUDSON.**
Executive Summary: This Resolution recognizes Sheryl Brooke, Office Manager in the Police Department, for twenty years of service.
Attachments: [Resolution No. 16-182](#)
- B. [16-183](#) **A RESOLUTION HONORING JOHN D. KENNEDY FOR TWENTY YEARS OF SERVICE WITH THE CITY OF HUDSON.**
Executive Summary: This Resolution recognizes John Kennedy, for more than twenty years of service as a volunteer Auxiliary Officer, a volunteer for EMS, and a School Crossing Guard.
Attachments: [Resolution No. 16-183](#)
- C. [16-184](#) **A RESOLUTION HONORING KIARA MCNULTY FOR TWENTY YEARS OF SERVICE WITH THE CITY OF HUDSON.**
Executive Summary: This Resolution recognizes Kiara McNulty, Public Safety Dispatcher, for twenty years of service.
Attachments: [Resolution No. 16-184](#)
- D. [16-185](#) **A RESOLUTION ADOPTING THE ORKEESWA SCHOOL IN ORKEESWA VILLAGE, TANZANIA, AFRICA, BY DESIGNATING THE SCHOOL AS A TOUCHSTONE AND POINT OF CONTACT FOR THE COMMITMENT TO SUPPORTING VULNERABLE POPULATIONS WHEREVER THEY MAY BE AND AN INDICATION OF THE DESIRE TO FOCUS EFFORTS TOWARD THE SOLUTION OF GLOBAL PROBLEMS.**
Executive Summary: The Hudson Middle School Student Council has recently selected the Orkeeswa School in Tanzania, Africa, as their new world focus and has asked the City to partner with them in promoting and cultivating support for Orkeeswa School. HMS representatives will be present to provide additional information and formally request Council's support for this Resolution.
Attachments: [Request from Hudson Middle School to Support Orkeeswa School](#)
 [WITNESS Update from Lisa Heinert Communications Director at IEFT](#)
 [IEFT 2015 ANNUAL REPORT](#)
 [Resolution No. 16-185](#)

7. Public Hearings

- A. [16-0127](#) **Presentation: Overview of Ordinance Nos. 16-57, 16-148 & 16-149**
Executive Summary: Staff will make a brief presentation prior to opening public hearings on these Ordinances. The attachments provide an overview of the proposed amendments to the Land Development Code.
Attachments: [Summary of Proposed LDC Amendments \(12-6-2016\)](#)
 [Summary of Ord. No. 16-57 \(12-6-2016\)](#)
- B. [16-57](#) **AN ORDINANCE AMENDING CHAPTERS 1202, “ADMINISTRATIVE AND REVIEW ROLES,” 1203 “DEVELOPMENT REVIEW AND ADMINISTRATIVE PROCEDURES,” 1205, “ZONING DISTRICTS,” 1207, “ZONING DEVELOPMENT AND SITE PLAN STANDARDS,” AND 1213, “DEFINITIONS,” OF THE LAND DEVELOPMENT CODE TO IMPLEMENT THE AMENDMENTS TO THE CHARTER OF THE CITY OF HUDSON ADOPTED IN 2015.**
Executive Summary: Pursuant to Charter amendments approved by voters in November 2015, the proposed Land Development Code amendments would allow staff approval of minor nonresidential projects in addition to residential approvals, as presently authorized.
Attachments: [PC Recommendation Case No. 2016-10 \(9-26-2016\)](#)
 [PC Staff Report and Ord. No. 16-57 with Recommended Revisions \(9-26-2016\)](#)
 [Ord. No. 16-57 Comparison of Existing, Original, Proposed](#)
 [Original Proposed Ordinance No. 16-57, as introduced 4-5-2016](#)

Legislative History
 4/5/16 City Council first reading & referral to the Planning Commission
- C. [16-148](#) **AN ORDINANCE AMENDING CHAPTERS 1203, “DEVELOPMENT REVIEW AND ADMINISTRATIVE PROCEDURES,” 1204, “GENERAL REVIEW STANDARDS,” 1205, “ZONING DISTRICTS”, 1206, “USE REGULATIONS,” AND 1207, “ZONING DEVELOPMENT AND SITE PLAN STANDARDS,” OF THE LAND DEVELOPMENT CODE.**
Executive Summary: The amendments would simplify the approval process and standards for Planned Developments and revise District 5 zoning regulations to be more in keeping with development in the village core.
Attachments: [PC Recommendation Case No. 2016-27 \(11-14-2016\)](#)
 [PC Staff Report and Ord. No. 16-148 with Recommended Revisions and Revised Definitions \(11-29-2016\)](#)
 [Original Proposed Ordinance No. 16-148, as introduced 9-20-2016](#)

Legislative History
 9/20/16 City Council first reading & referral to the Planning Commission

- D. [16-149](#) AN ORDINANCE AMENDING PART TWELVE OF THE ORDINANCES OF HUDSON TO AMEND THE OFFICIAL ZONING DISTRICT MAP TO REZONE SUMMIT COUNTY TAX PARCEL 3203716 WHICH IS WEST OF MORSE ROAD AND SOUTH OF CUTLER LANE FROM DISTRICT 4, HISTORIC RESIDENTIAL NEIGHBORHOOD, TO DISTRICT 5, VILLAGE CORE DISTRICT.

Executive Summary: The ordinance would rezone this City-owned parcel, part of the Downtown Phase II site, to match the zoning of the rest of the Downtown Phase II site.

Attachments: [Zoning Map \(9-13-2016\)](#)
[PC Staff Report \(10-5-2016\)](#)
[PC Recommendation Case No. 2016-26 \(10-10-2016\)](#)
[Ordinance No. 16-149](#)

Legislative History

9/20/16	City Council	first reading & referral to the Planning Commission
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8. **Public Comments**

9. **Correspondence and Council Comments**

10. **Report of Manager**

11. **Appointments**

A. **Motion to appoint members:**

1. Cemetery Board - two full terms (1/1/2017 - 12/31/2020)
2. Environmental Awareness Committee - four full terms (1/1/2017 - 12/31/2020)
3. Planning Commission - one partial term (1/1/2017 - 12/31/2019)

- B. [16-0128](#) **A Motion to Appoint Council Representatives to the Volunteer Fire Fighters' Dependents Fund Board for the 2017 Term.**

Executive Summary: On an annual basis, City Council must appoint two members to serve on the Volunteer Fire Fighters' Dependents Fund Board (VFFDFB).

12. Consent Agenda

- A. [16-186](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH SUMMACARE FOR CERTAIN HEALTH BENEFIT PLAN SERVICES; AND DECLARING AN EMERGENCY.**
Executive Summary: The City of Hudson provides certain (medical and prescription drug coverage) health benefits to regular full-time city employees. The attached legislation seeks Council's authorization for the City Manager to enter into a contract with SummaCare for certain health benefit plan services for the period of January 1, 2017 thru December 31, 2017.
Attachments: [2017 SummaCare Renewal](#)
 [Resolution No. 16-186](#)

Legislative History
11/22/16 City Council Workshop item forwarded to the City Council
- B. [16-187](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH LIBERTA CONSTRUCTION FOR THE NORTH MAIN STREET AND PROSPECT STREET INTERSECTION IMPROVEMENT PROJECT, SUM-91-15.20 (PID 88548); AND DECLARING AN EMERGENCY.**
Executive Summary: The project includes the signal, roadway, pedestrian walks, bike lanes, storm improvements, and improvements to the pavement and pedestrian access at the Prospect and SR 91 intersection.
Attachments: [Bid Tabulation](#)
 [Resolution No. 16-187](#)
- C. [16-188](#) **A RESOLUTION AFFIRMING THE APPLICATION SUBMITTED BY THE CITY MANAGER TO THE OHIO BUREAU OF WORKERS' COMPENSATION FOR A SAFETY INTERVENTION GRANT ON BEHALF OF THE CITY'S EMERGENCY MEDICAL SERVICE.**
Executive Summary: The Ohio Bureau of Workers' Compensation provides Safety Intervention Grant Program funding to Ohio public employers who wish to purchase equipment to substantially reduce or eliminate injuries and illnesses associated with a particular task or operation.
Attachments: [Resolution No. 16-188](#)

- D. [16-189](#) A RESOLUTION ACCEPTING THE RECOMMENDATIONS OF THE TAX INCENTIVE REVIEW COUNCIL TO CONTINUE COMMUNITY REINVESTMENT AREA AGREEMENTS AND JOB CREATION GRANT PROGRAM AGREEMENTS WITH THE CITY OF HUDSON, COUNTY OF SUMMIT; AND DECLARING AN EMERGENCY.**
- Executive Summary:*** The City has established a Tax Incentive Review Council (TIRC) to periodically review each Community Reinvestment Area (CRA) and Job Creation Grant Agreement for compliance and to make recommendations to continue, modify or terminate each said agreement. The duly appointed TIRC met on November 18, 2016, reviewed each CRA and Job Creation Grant Agreement and made certain recommendations to City Council.
- Attachments:*** [TIRC Minutes 11-18-2016 FINAL](#)
[Resolution No. 16-189](#)
- E. [16-190](#) A RESOLUTION AUTHORIZING AND DIRECTING THE CITY MANAGER, DURING THE YEAR 2017, TO ADVERTISE FOR BIDS OR TO UTILIZE THE VARIOUS CHARTER-AUTHORIZED GOVERNMENTAL COMPETITIVE PURCHASING PROGRAMS FOR CONSTRUCTION MATERIALS, SUPPLIES, SERVICES, EQUIPMENT, AND VEHICLES FOR THE SELECTION OF THE LOWEST AND BEST BIDDER TO BE DETERMINED BY COUNCIL; AND DECLARING AN EMERGENCY.**
- Executive Summary:*** This annual Resolution allows the Public Works Department to advertise for bids, obtain competitive pricing, and recommend contract awards for those items, contracts and projects that will exceed \$25,000 based on the 2017 approved budget.
- Attachments:*** [2017 Permission Contracts Projects for Services and Equipment](#)
[Resolution No. 16-190](#)
- F. [16-193](#) A RESOLUTION OPPOSING A LEGISLATIVE PROPOSAL PRESENTED TO THE GENERAL ASSEMBLY CONCERNING SMALL CELL WIRELESS FACILITIES WHICH WOULD REMOVE LOCAL CONTROL OF THE PUBLIC RIGHT OF WAY AND MUNICIPAL INFRASTRUCTURE; AND DECLARING AN EMERGENCY.**
- Executive Summary:*** This Resolution opposes passage of a bill in the Ohio Legislature that would eliminate local control with respect to municipal regulation of wireless installations in the public right of way.
- Attachments:*** [Legislative Alert from AMP Regarding Wireless Attachments](#)
[Resolution No. 16-193](#)

13. Legislation

- A. [16-57](#) AN ORDINANCE AMENDING CHAPTERS 1202, “ADMINISTRATIVE AND REVIEW ROLES,” 1203 “DEVELOPMENT REVIEW AND ADMINISTRATIVE PROCEDURES,” 1205, “ZONING DISTRICTS,” 1207, “ZONING DEVELOPMENT AND SITE PLAN STANDARDS,” AND 1213, “DEFINITIONS,” OF THE LAND DEVELOPMENT CODE TO IMPLEMENT THE AMENDMENTS TO THE CHARTER OF THE CITY OF HUDSON ADOPTED IN 2015.
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Second Reading

Legislative History

4/5/16	City Council	first reading & referral to the Planning Commission
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- B. [16-148](#) AN ORDINANCE AMENDING CHAPTERS 1203, “DEVELOPMENT REVIEW AND ADMINISTRATIVE PROCEDURES,” 1204, “GENERAL REVIEW STANDARDS,” 1205, “ZONING DISTRICTS”, 1206, “USE REGULATIONS,” AND 1207, “ZONING DEVELOPMENT AND SITE PLAN STANDARDS,” OF THE LAND DEVELOPMENT CODE.
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Second Reading

Legislative History

9/20/16	City Council	first reading & referral to the Planning Commission
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[Ordinance No. 16-149](#)

Second Reading

Legislative History

9/20/16	City Council	first reading & referral to the Planning Commission
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- D. [16-179](#) AN ORDINANCE AMENDING THE CITY'S PAY RANGE STRUCTURE ADOPTED BY ORDINANCE NO. 15-183, AMENDING THE CITY'S PAY RANGE ASSIGNMENTS SCHEDULE ADOPTED BY ORDINANCE NO. 16-121 AND CREATING AN INCENTIVE COMPENSATION PLAN FOR ALL REGULAR FULL-TIME AND PART-TIME EMPLOYEES.

Executive Summary: This Ordinance updates the current classification plan established in 2000 by flattening the Pay Range Assignments. The goal of this update is to move the City away from an entitlement program and into a pay for performance environment. This Ordinance also creates an Incentive Compensation Plan as a method to reward employees who make a significant contribution to the City through a work initiative above and beyond their current job duties. The objective is to recognize employees for excellence through continuous improvement and productivity efforts.

Attachments: [2017 Pay Ranges - Non Union - Final](#)
[2017 Pay Range Assignment - Final](#)
[Incentive Compensation Plan - Final](#)
[Ordinance No. 16-179](#)

Second Reading

Legislative History

11/15/16	City Council	first reading
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14. Executive Session

To consider personnel matters concerning the appointment of public officials to serve on a City board and the employment of a public employee.

15. Adjournment

The mission of the Hudson City Government is to serve, promote and support, in a fiscally responsible manner, an outstanding community that values quality of life, a well-balanced tax base, historic preservation, with a vision to the future, and professionalism in volunteer and public service.