



# City of Hudson, Ohio

## Meeting Minutes - Draft

### City Council

*Craig A. Shubert, Mayor*

*William D. Wooldredge, President of Council (At-Large)*

*Beth A. Bigham, Council Member (Ward 4)*

*Hamilton DeSaussure, Jr., Council Member (At-Large)*

*Christopher W. Foster, Council Member (Ward 2)*

*Katherine R. Schlademan, Council Member (Ward 1)*

*Skylar J. Sutton, Council Member (Ward 3)*

*Vacant, Council Member (At-Large)*

*Jane Howington, City Manager*

*Matthew J. Vazzana, City Solicitor*

*R. Todd Hunt, Special Counsel*

*Elizabeth A. Slagle, Clerk of Council*

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Tuesday, July 7, 2020

7:00 PM

Via Video-Conference & Live-Stream

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#### 1. Call to Order

Mayor Shubert called to order the meeting of Hudson City Council at 7:05 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.

#### 2. Executive Session

A motion was made by Mr. Wooldredge, seconded by Mr. DeSaussure, that Council enter into executive session to consider a personnel matter concerning the appointment of public officials to the Park Board and Tree Commission. Mayor Shubert recessed the meeting at 7:06 p.m. after the motion carried unanimously.

*Mayor Shubert reconvened the meeting at 7:30 p.m.*

#### 3. Pledge of Allegiance to the Flag

#### 4. Roll Call

**Present:** 5 - Mr. DeSaussure, Mr. Foster, Ms. Schlademan, Mr. Sutton and Mr. Wooldredge

**Absent:** 1 - Mrs. Bigham

*Staff in Attendance: Ms. Howington, City Manager; Mr. Vazzana, City Solicitor; Mrs. Slagle, Clerk of Council; Mrs. Adams, Communications Specialist; Mr. Comeriato, Assistant City Manager - Operations; Mr. Ersing, Broadband Manager; Mr. Gerbracht, HCTV Operations Manager; Mr. Hannan, Community Development*

*Director; Mr. Knoblauch, Assistant City Manager - Financial/Special Projects; Mr. Leedham, Innovation & Technology Director; Mr. Sheridan, Assistant City Manager - Professional Services; and Mr. Tabak, Police Chief.*

## 5. Approval of the Minutes

### A. [20-0090](#) Minutes of Previous Council Meetings

**Brief Description:** Draft minutes of previous meetings are provided for City Council's review and approval.

**Attachments:** [June 16, 2020 Council Meeting Minutes - DRAFT](#)

[June 23, 2020 Council Workshop Minutes - DRAFT](#)

There being no changes, the above minutes were approved as submitted.

## 6. Public Hearing

### A. [20-78](#) A RESOLUTION APPROVING THE APPLICATION FOR PLACEMENT OF LAND IN A NEW AGRICULTURAL USE DISTRICT FOR PURPOSES OF O.R.C. 929.02 FOR CHARLES P. AND SUSAN ROBINSON, 7936 RAVENNA ROAD, HUDSON, OHIO.

**Brief Description:** Mr. and Mrs. Robinson have submitted the attached Application for Placement of Farmland in an Agricultural District for property located at 7936 Ravenna Road in Hudson.

**Attachments:** [New Application - Robinson 7936 Ravenna Rd \(6-8-2020\)](#)

[Zoning Inspector Memo 6-12-20](#)

[Map - 7936 Ravenna Rd](#)

[Hyperlink - Summit County Website](#)

[Notice of Public Hearing on 7-7-2020](#)

[Resolution No. 20-78](#)

*Mayor Shubert read correspondence from Mr. Charles Fenske, 3018 Spruce Lane, which asked for verification of plans the Robinsons may have for construction of a greenhouse on their property (email of July 7, 2020, attached to record copy of these minutes).*

*Correspondence was also received from Mr. Chris Stearns, 2980 Pine Trails Circle, and was previously forwarded to Council, which questioned the Robinsons' application (email of June 23, 2020, attached to record copy of these minutes).*

**A public hearing was held for Resolution No. 20-78.**

## 7. Public Comments

*None.*

## 8. Correspondence and Council Comments

*Mr. DeSaussure said that he has received a number of inquiries regarding the City requiring face masks. He stated that while the City has not implemented this measure, the Governor is considering such action in certain areas, dependent upon COVID-19 statistics.*

Mr. Sutton updated Council on the last Tree Commission meeting, noting no new cases of Oak Wilt. He thanked City staff for sharing information about this disease on social media, and he reminded property owners not to prune oaks during the growing season. Also, he stated that due to the cancellation of this year's Home and Garden Tour, the Hudson Garden Club will not have a grant program this year. Finally, he reported on input obtained from residents at a recent Ward 3 Open Forum and Ward 3 Connectivity Forum.

Mr. Wooldredge asked that Council members complete forms for the City Manager's annual performance review, and he announced that elected officials will meet for an informational road tour on Saturday, July 11th.

Mr. Foster reported on input obtained from residents at recent Ward 2 Open Forums and a Ward 2 Connectivity Forum and he thanked participants.

Ms. Schlademan reported on a recent Ward 1 Connectivity Forum, and she thanked participants and City staff. She encouraged those interested to contact elected officials or City staff with additional comments and/or concerns related to connectivity, as this is an ongoing discussion. She also urged Council members to consider action to make face masks mandatory. She said that she had received comments regarding the DORA, with key concerns being safety, sanitation, and enforcement issues; and she asked Council to be mindful of these when voting on Resolution No. 20-69.

In follow-up to Council's passage of Resolution No. 20-76, condemning racism and encouraging a commitment to fair and equal treatment for all, as well as the City's purchase of body cameras for the Police Department, Ms. Schlademan commented regarding further action needed. She encouraged the Hudson community to work together collaboratively to take further proactive and anti-racist actions, she supported the efforts of the Hudson Diversity Equity and Inclusion (DEI) Task Force, she encouraged interested people to get involved, and she promised to continue working with the group and to bring further actionable items to Council (see statement attached to record copy of these minutes).

Mayor Shubert asked that Mr. Vazzana comment on the appropriateness of Council members using their City email accounts for personal and political purposes. Ms. Howington stated her preference that the City Solicitor prepare a formal written legal opinion, and Mr. Vazzana agreed.

## 9. Report of Manager

Ms. Howington reported on the Governor's new directive requiring face masks in certain communities, depending on the number of COVID-19 cases. She said that while Summit County is not currently on this list, the map will be updated weekly.

She introduced the following discussion items.

## 10. Discussion Items

- A. [20-0095](#) **City of Hudson Virtual Safety Town**  
**Brief Description:** The City Staff would like to discuss with City Council and the Mayor the 1st Virtual Safety Town Event in the City.

Ms. Howington acknowledged staff team members who worked together collaboratively to produce a virtual Safety Town Program. Chief Tabak provided details of this year's efforts to continue the annual program virtually, given the COVID-19 circumstances. Mr. Gerbracht and Ms. Adams provided additional information and program content. Details are available online at [www.hudson.oh.us/safetytown](http://www.hudson.oh.us/safetytown). Chief Tabak noted that this is an example of community-based policing, engaging with children and parents to provide excellent service to the community. Mayor Shubert thanked all involved for their efforts.

**This matter was presented and discussed.**

- B.**        [20-0094](#)        **Financial Update Through the Month of June 2020**  
**Brief Description:** Staff will present updated financial information through June 2020 to City Council. The focus of the discussion will be on the income tax revenue and other key revenue areas that have been impacted by the COVID-19 virus.  
**Attachments:**        [Gas Tax & Golf Budget vs Actual Revenue Tracking - June 2020](#)  
                                 [Income Taxes Budget vs Actual Revenue Tracking - June 2020](#)

*Mr. Knoblauch shared financial information and impacts of COVID-19 through June 2020, and he presented the attached materials, noting the use of conservative estimates. Discussion followed.*

**This matter was presented and discussed.**

**11.        Appointments**

**A motion was made by Mr. Wooldredge, seconded by Mr. DeSaussure, to appoint Mr. Jason Brumbach to serve on the Tree Commission and to re-appoint Mr. Thomas King to serve on the Park Board, both for full terms expiring on July 5, 2024. The motion carried by the following vote:**

**Aye:**    5 -    Mr. DeSaussure, Mr. Foster, Ms. Schlademan, Mr. Sutton and Mr. Wooldredge

**12.        Suspension of the Rules for the Consent Agenda**

**A motion was made by Mr. Wooldredge, seconded by Mr. DeSaussure, to suspend the rule requiring three readings to allow for passage of legislation on the Consent Agenda. The motion carried by the following vote:**

**Aye:**    5 -    Mr. Foster, Ms. Schlademan, Mr. Sutton, Mr. Wooldredge and Mr. DeSaussure

**Approval of the Consent Agenda**

*Mr. DeSaussure noted the importance of all Consent Agenda items.*

**A motion was made by Mr. Wooldredge, seconded by Mr. DeSaussure, to approve the Consent Agenda. The motion carried by the following vote:**

**Aye:**    5 -    Ms. Schlademan, Mr. Sutton, Mr. Wooldredge, Mr. DeSaussure and Mr. Foster

- A.**        [20-79](#)        **AN ORDINANCE CREATING A FUND ENTITLED “CORONAVIRUS RELIEF FUND (235)”;** AND DECLARING AN EMERGENCY.  
**Brief Description:** With passage of Resolution No. 20-75, the City must establish a Fund for receipt of Coronavirus Relief funding. The amount of federal funding received from State House Bill 481 is \$494,369.87.  
**Attachments:**        [Ordinance No. 20-79](#)

**Ordinance No. 20-79 was passed on the Consent Agenda.**

- B. [20-80](#)      **A RESOLUTION AUTHORIZING THE CITY MANAGER TO REQUEST FROM SUMMIT COUNTY THE CITY'S SHARE OF FUNDS FROM THE SUMMIT COUNTY COVID-19 LOCAL GOVERNMENT PAYROLL SUPPORT GRANT PROGRAM FUNDS AND CREATING A SPECIAL REVENUE FUND THEREFOR; AND DECLARING AN EMERGENCY.**
- Brief Description:** This resolution authorizes the City to receive COVID funding from Summit County for payroll relief. The amount of available funding is \$634,547.05. The Resolution also includes the establishment of a Special Revenue Fund titled "Summit County COVID-19 PSGP Fund" (#240). PSGP = Payroll Support Grant Program
- Attachments:**      [Executive Payroll Support - Exhibit A](#)  
                                 [Resolution No. 20-80](#)

Resolution No. 20-80 was passed on the Consent Agenda.

- C. [20-81](#)      **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH WATCHGUARD FOR AN INTEGRATED BODY WORN CAMERA AND IN-CAR CAMERA SYSTEM; AND DECLARING AN EMERGENCY.**
- Brief Description:** A resolution authorizing the City Manager to enter into contract with WatchGuard in the amount of \$196,978.00 for an integrated body worn camera and in-car camera system
- Attachments:**      [WatchGuard Body Camera Quote](#)  
                                 [Resolution No. 20-81](#)

Resolution No. 20-81 was passed on the Consent Agenda.

### 13. Legislation

- A. [20-67](#)      **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AMENDMENT TO THE CONTRACT WITH CROWN CASTLE FIBER, LLC FOR INCREASING BANDWIDTH CAPABILITY.**
- Brief Description:** Velocity broadband's current internet provider contract with Crown Castle Fiber, LLC (formerly Lighttower Fiber Networks) established initial bandwidth service pricing to upgrade service bandwidth as customer demands would require. Due to current usage trends, staff now seeks to execute an upgrade to provide adequate bandwidth to existing and future customers.
- Attachments:**      [Resolution No. 19-102, passed 7-30-2019](#)  
                                 [VBB Bandwidth Increase - Q&A and supplemental info.](#)  
                                 [Resolution No. 20-67](#)

Mayor Shubert read the title of Resolution No. 20-67, which constituted its third reading.

*Responding to Mr. Sutton's inquiry, Mr. Ersing confirmed that the contract amendment is needed to increase bandwidth to satisfy existing Velocity Broadband customers and not for expansion purposes. Mr. Foster offered support for Resolution No. 20-67 in order to satisfy commitments to existing customers and to protect the City's investment.*

**A motion was made by Mr. Wooldredge, seconded by Mr. DeSaussure, to pass Resolution No. 20-67. The motion carried by the following vote:**

**Aye:** 5 - Mr. Sutton, Mr. Wooldredge, Mr. DeSaussure, Mr. Foster and Ms. Schlademan

**B.      [20-69](#)      **A RESOLUTION APPROVING THE CREATION OF A DESIGNATED OUTDOOR REFRESHMENT AREA FOR THE CONSUMPTION OF ALCOHOL IN SPECIFIED PUBLIC AREAS OF DOWNTOWN HUDSON, ENACTING REGULATIONS THEREFOR; AND DECLARING AN EMERGENCY.****

**Brief Description:** Authorization to establish a Designated Outdoor Refreshment Area (DORA) within Downtown Hudson.

**Attachments:**      [Application for establishment of Downtown Hudson DORA](#)

[Notice of Public Hearing on 6-16-2020](#)

[Notice of Action on Res. No. 20-69](#)

[Resolution No. 20-69](#)

**Mayor Shubert read the title of Resolution No. 20-69, which constituted its third reading.**

*Council members Wooldredge, DeSaussure, Foster, and Sutton spoke in support of Resolution No. 20-69 and the importance of supporting local businesses during these challenging times. There was consensus among members that Council will reassess the program for continuance in future years. Responding to Mayor Shubert, Mr. Hannan explained that with Council's passage, the City's Designated Outdoor Refreshment Area application will be forwarded to the Ohio Division of Liquor Control, and staff hopes to open the DORA on August 1, 2020.*

**A motion was made by Mr. Wooldredge, seconded by Mr. Foster, to pass Resolution No. 20--69. The motion carried by the following vote:**

**Aye:** 5 - Mr. Wooldredge, Mr. DeSaussure, Mr. Foster, Ms. Schlademan and Mr. Sutton

**C.      [20-78](#)      **A RESOLUTION APPROVING THE APPLICATION FOR PLACEMENT OF LAND IN A NEW AGRICULTURAL USE DISTRICT FOR PURPOSES OF O.R.C. 929.02 FOR CHARLES P. AND SUSAN ROBINSON, 7936 RAVENNA ROAD, HUDSON, OHIO.****

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[Zoning Inspector Memo 6-12-20](#)

[Map - 7936 Ravenna Rd](#)

[Hyperlink - Summit County Website](#)

[Notice of Public Hearing on 7-7-2020](#)

[Resolution No. 20-78](#)

**Mayor Shubert read the title of Resolution No. 20-78, which constituted its first reading.**

**D.        [20-82](#)                AN ORDINANCE AMENDING SECTION 410.07, SCHEDULE VII, OF THE TRAFFIC CODE TO AMEND THE LIST OF STREETS DESIGNATED AS ONE-WAY STREETS IN THE CITY; AND DECLARING AN EMERGENCY.**

**Brief Description:** Merchants in First & Main have inquired with staff to identify solutions to increase parking in the commercial area. City staff has evaluated alternate parking layout alternatives to increase the number of parking stalls available in the First & Main area. Staff is proposing converting Village Way and Park Lane as one-way only streets and modifying parking stall lines as one-way to increase parking locations in the First & Main area. This change will have no adverse effects on traffic in our downtown. Also, certain existing one-way streets in the City's Downtown District will be formally adopted as such for purposes of clarity and consistency within the Hudson Codified Ordinances.

**Attachments:**        [Exhibit A - Existing Parking Layout on Park & Village](#)  
                                 [Exhibit B - Proposed 60 Degree Parking Layout](#)  
                                 [Notice of Public Hearing on 7-21-2020](#)  
                                 [Hyperlink - Downtown Hudson Angled Parking Survey](#)  
                                 [Ordinance No. 20-82](#)

*Mayor Shubert announced that a public hearing for Ordinance No. 20-82 is scheduled for the Council meeting on July 21, 2020.*

**Mayor Shubert read the title of Ordinance No. 20-82, which constituted its first reading.**

**E.        [20-83](#)                A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A COMMUNITY REINVESTMENT ACT AREA AGREEMENT WITH TJE REAL ESTATE, LLC, GEM EDWARDS INC., GEMCARE WELLNESS INC., ADVANCED HEALTH TECHNOLOGIES, EDWARDS HEALTH CARE SERVICES, AND TEMEG HOLDINGS INC.; AND DECLARING AN EMERGENCY.**

**Brief Description:** TJE Real Estate, LLC is currently located at 5640 Hudson Industrial Park and looking to expand onto abutting Parcel 30-09203, provided the appropriate development incentives are available to support the economic viability of their project.

**Attachments:**        [TJE Real Estate CRA Application 5-20-2020](#)  
                                 [Resolution No. 20-83](#)

*Ms. Howington provided clarification regarding staff's request for use of emergency language and for passage of Resolution No. 20-83 on second reading at the next Council meeting. She noted that the applicant has been impacted by the Coronavirus and, having experienced project delays, wishes to move forward with the company's expansion as soon as possible.*

**Mayor Shubert read the title of Resolution No. 20-83, which constituted its first reading.**

**14. Adjournment**

There being no further business, Mayor Shubert adjourned the Council meeting at 8:27 p.m.

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**Craig A. Shubert, Mayor**

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**Elizabeth Slagle, Clerk of Council**

*Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.03(d), Rules.*